

Response to Questions from a Respondent

Question #1 To assist with cost proposal and recommended construction manager budget, is there an overall project, or a one-year look ahead schedule available for review?

- See attached draft schedule.
- Assume 24 to 40 hours per week for your Project Manager.

Question #2 The RFP requested services include selection of a Design / Build contractor, and delivery of the project through a Design / Build process. Will services also include the development and / or negotiation of a Design / Build services contract for use on this project, or does BCHD have an existing contract template that we will use?

- Respondents will work with BCHD's legal counsel to develop the Design/Build contract.

Question #3 For the various reporting related services, are there BCHD required templates that have been established, or will the Construction Manager be able to suggest and provide templates for use?

- Respondents may recommend templates.
- Project Reports will be included in the monthly CEO Report.

Question #4 Is there an online system or existing software that is currently being utilized by the Project Team, or mandated for use by BCHD? Is there potential for the Construction Manager to augment any existing systems with our own, adding value to the project?

- No on-line system is currently being used or is required for the project.

Question #5 Is there an existing meeting schedule available that would assist in identification of related time and development of the recommended construction management budget? Are these meetings in-person and / or onsite, or attended virtually?

- There is a weekly meeting on Mondays that will continue, along with as-needed meetings. To date all meeting have been virtual; this may change.

Question #6 We'd like to get confirmation that .pdf format is acceptable for submission of our proposal and see if there is an email size limitation for BCHD's receipt of this file. If so, can our email submission include a link in lieu of a proposal file such that BCHD could download the file from our internet server?

- The response document should be a pdf file and a link may be provided via e-mail.

Question #7 Will the questions and answers between other firms and BCHD be made available to all firms?

- Yes.



