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POLICY TITLE: CONTRACTS FOR PUBLIC AGENCY SERVICES
POLICY NUMBER: 5010

COMMITTEE APPROVAL DATE: 09/05/2018 **WRITTEN/REVISED BY:** K. LAWSON
BOARD APPROVAL DATE: 09/26/2018 **SUPERSEDES:** 09/27/2017

POLICY:

5010 It is the policy of the Beach Cities Health District (“District”) to promote health and wellness in the communities of Hermosa Beach, Manhattan Beach and Redondo Beach. In order to accomplish this goal, the Beach Cities Health District provides funding to public agencies (i.e., school districts and cities) through contracts that provide health-related services that have been identified as a need in those communities. Contracts are performance-based and ongoing with a renewal process to assess program performance and quality. Contracts are awarded based upon evidence of program effectiveness, existing need and alignment with District health priorities.

GUIDELINES:

5010.1 The funding allocation is approved by the Board of Directors as part of the annual District budget process.

5010.2 Contracts with public agencies will be for specific services that fall under District health priorities and within its funding allocations as approved by the Board through the budget process.

5010.3 All contracts are on a performance reimbursement basis. Contracts may be multi-year, with an annual contract renewal process that assesses program performance and/or compliance based upon the scope of service.

5010.4 Recipients will submit to an annual review conducted by District staff.

5010.5 Recipients should not assume that there exists an entitlement to financial assistance nor that similar funding will be available in future years. Recipients shall not assume that past funding guarantees funding in future fiscal years.

5010.6 Public agencies may submit a contract proposal. Contracts will be considered by the Board of Directors through the annual District budget process. The Board of Directors reserves the right to decline or accept contracts upon fair consideration in accordance with these policies. Once contracts are approved, the Board reserves the right to determine the amount of funding to be awarded. In addition, the Board reserves the right to seek additional information as necessary to make their funding determinations.

5010.7 Contract proposals may be deemed ineligible for consideration of District funding if funds have been designated for any of the following: endowments; expenses related to fundraising or lobbying of public officials or other political purposes; basic research, defined herein as the pursuit of knowledge without immediate practical program or human applications; sectarian purposes; individuals; or replacements funds so that a project’s current funding can be shifted to other programs of the agency.

5010.8 Contract awards shall be posted on the District’s website.



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5010.9 This policy shall be reviewed annually.

EXCEPTIONS:

5010.10 The Chief Executive Officer is the only person authorized to make exceptions to this policy.