

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
February 27th, 2019**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health District at 6:48 p.m.

Members Present: Jane Diehl
Vanessa Poster
Dr. Michelle Bholat
Dr. Noel Chun
Vish Chatterji

Members Not Present:

Legal Counsel Present: Robert Lundy, Hooper, Lundy & Bookman
Staff Present: Tom Bakaly, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
I. Call to Order-Salute to the Flag	Ms. Poster opened the meeting and lasked Mr. Dency Nelson to leed the flag salute.	
II. Public Discussion	Ms. Poster asked if any member of the public would like to address the Board on any issue not on the agenda. Ms. Mary Drummer stated that she wanted to talk about Ms., Tessa Garner. Kicked off scond season of BMI with grade schools. Moves seamlessly with studets, volnters and treats everyone with respect. Reets children and steps away they all comment of how great she is.	
III. Appointment of Board Members to BCHD Committees	Ms. Poster went up to the podium to administer the Oath of Office to the members of the Board of Directors. Ms. Poster administered the Oath of Office to Dr. Michelle Bholat, Dr. Noel Chun and Mr. Vish Chatterji who were sworn in to begin a new term of office.	
IV. Election of Officers for the Board of Directors	Ms. Poster announced the following appointments of Board Members to the BCHD Community Health Committee: Dr. Michelle Bholat as chair and Mr. Chatterji as second chair.	Dr. Bholat concurred her appointment as chair and Mr. Chatterji concurred his appointment as second chair.

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	<p>Dr. Bholat and Mr. Chatterji concurred their appointments</p> <p>Ms. Poster announced the following appointments of Board Members to the BCHD Finance Committee: Mr. Vish Chatterji as chair and Dr. Noel Chun as second chair.</p> <p>Mr. Chatterji and Dr. Chun concurred their appointments</p> <p>Ms. Poster announced the following appointments of Board Members to the BCHD Policy Committee: Herself as chair and Dr. Michelle Bholat as second chair.</p> <p>Ms. Poster and Dr. Bholat concurred their appointments</p> <p>Ms. Poster announced the following appointments of Board Members to the BCHD Properties Committee: Dr. Noel Chun as chair and Ms. Jane Diehl as second chair.</p> <p>Dr. Chun and Ms. Diehl concurred their appointments</p> <p>Ms. Poster announced the following appointments of Board Members to the BCHD Strategic Planning Committee: Herself as chair and Ms. Jane Diehl as second chair.</p> <p>Ms. Poster and Ms. Diehl concurred their appointments</p> <p>Ms. Poster announced the following appointments of Board Members to the BCHD</p>	<p>chair to the Community Health Committee.</p> <p>Mr. Chatterji concurred his appointment as chair and Dr. Chun concurred his appointment as second chair to the Finance Committee.</p> <p>Ms. Poster concurred her appointment as chair and Dr. Bholat concurred her appointment as second chair to the Policy Committee.</p> <p>Dr. Chun concurred his appointment as chair and Ms. Diehl concurred her appointment as second chair to the Properties Committee.</p> <p>Ms. Poster concurred her appointment as chair and Ms. Diehl concurred her appointment as second chair to the Strategic Planning Committee.</p> <p>Dr. Chun concurred his appointment as chair and</p>

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	<p>Ad-Hoc Mind Health Committee: Dr. Chun as chair and Dr. Michelle Bholat as second chair.</p> <p>Dr. Chun and Dr. Bholat concurred their appointments</p>	<p>Dr. Bholat concurred her appointment as second chair to the Ad-Hoc Mind Health Committee</p> <p>It was Moved and Seconded (Chun/Chatterji) to approve appointment of committee members. Dr. Bholat, Ms. Diehl, Dr. Chun and Mr. Chatterji voted yes. Ms. Poster was not present. Motion Carried</p>
<p>IV. Beach Cities Health District Staff Recognition</p> <p>5 Year Anniversaries Tessa Garner, Lifespan Services</p>	<p>Ms. Kerianne Lawson, Chief Programs Officer highlighted the following:</p> <ul style="list-style-type: none"> • More than 5 years as she started as an intern • Title is Project Manager but call her the secret weapon • Things are done to detail and thoroughness • BMI runs at a higher efficiency now • Watched her grow as a person and proud of who she is becoming as she becomes a leader <p>Ms. Tessa Garner, Project Manager highlighted the following:</p> <ul style="list-style-type: none"> • Appreciate all the kind words • Enjoyed time here and grown so much professionally and personally • Grateful to be part of the team 	
<p>V. CEO Report</p> <p>A. Chief Executive Officer</p>	<p>Ms. Poster Invited Mr. Tom Bakaly, Chief Executive Officer, to address the Board of Directors</p> <p>Mr. Bakaly referred the Board to the written report.</p> <p>Mr. Bakaly highlighted the following:</p> <ul style="list-style-type: none"> • Thanked Tessa for all her work 	

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	<ul style="list-style-type: none"> • Thank Eric Garner as today is his last day and assisted with transition to the District • Looking to do another Study Session in the month of March to talk about next steps, EIR process and Open House • Changed grant process through Assembly Bill 2019 • Presenting to South Bay Council of Governments to speak about Wellbeing and Happiness with Ms. Lauren Nakano 	
VI. Program and Staff Reports A. BCHD Mid-Year Finance Review	<p>Mr. Tom Bakaly invited Ms. Monica Suua, Chief Finance Officer, up to the podium.</p> <p>Ms. Suua highlighted the following:</p> <ul style="list-style-type: none"> • Favorable \$261,000 to our budget • Net favorable of \$643,000 • Property taxes, we are right online with our budget • Tenant leases we are running where we projected to be • Interest we are at budget because of unrealized gain • Other revenue is above budget through grants and a settlement from an old tenant • We are favorable in expenses 	
B. Legal Council	<p>Mr. Lundy that there was a symposium of healthcare policy and law. Ms. Kerianne Lawson and Ms. Jackie Berling attended. Released a study that went to providers in most states in the country. There is a summary and details of the study. There was talks of alternative payment model and current admin are pursuing this concept very rapidly. New payment model will affect how medicine is delivered. There's emphasis on chronic disease and its being forced on the national level.</p>	
VII. Activity Break/Mindfulness	<p>Ms. Ali Steward, Director of Youth Services led the group in a mindfulness activity break.</p>	
VIII. Committee Reports	<p>Mr. Chatterji reported that the Community Health Committee met on Wednesday,</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>A. Community Health Committee</p> <p>1. Discussion and potential action item: Approve and adopt the 2019-2022 Health priorities</p>	<p>February 6th, 2019 at 6:00pm at 1200 Del Amo St. The following items were on the agenda:</p> <ul style="list-style-type: none"> • Presentation and Discussion Item: Review Community Health Report and 2019-2022 Health Priorities – Detailed memo was sent out with the Board Packet • Presentation and Discussion Item: Review Advocacy Policy and Procedure • Presentation and Discussion Item: Healthy Priority Update: Drug Free Communities Grant <p>The committee approved the 2019-2022 Health Priorities and recommended to the Board of Directors for approval and adoption.</p> <p>Mr. Chatterji invited Ms. Lawson up to the podium.</p> <p>Ms. Lawson highlighted the following:</p> <ul style="list-style-type: none"> • The committees intent was that we make sure we are covering all of the lifespans covering youth adults and older adults <p>Mr. Chatterji recommended approval and adoption of the 2019-2020 Health Priorities</p>	<p>It was Moved and Seconded (Diehl/Chun) to approve and adopt the 2019-2022 Health Priorities. Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried</p>
<p>B. Finance Committee/ Treasurer's Report</p>	<p>Dr. Chun reported that the Finance Committee met on Monday, February 4th, 2019 at 6:00pm at 1200 Del Amo St. The following items were on the agenda:</p> <ul style="list-style-type: none"> • Financial update: FY 18-19 Q2 P&L • Financial Update: Investment Portfolio • Presentation, Discussion and potential action item: BCHD Healthy Living Campus Update <p>The committee agreed with the recommendation to have more Finance</p>	

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	<p>Committee Meetings in the next 3 months, move forward with EIR concurrently with Market Feasibility and Finance Committee Review and continue to invest and assemble the project team</p>	
<p>C. Policy Committee</p>	<p>Mr. Chatterji reported that the Policy Committee met on Tuesday, February 12th, 2019 at 1:00pm at 1200 Del Amo. The following items were on the agenda:</p> <ul style="list-style-type: none"> • Discussion and potential Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 2220 for: Appointment of High School Students as Committee Members <ul style="list-style-type: none"> ○ Language changes and letters of references • Discussion and potential Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 4170 for: Service Animals and Approved Pets <ul style="list-style-type: none"> ○ Language changes on differences with service animals vs pets • Discussion and potential Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 6160 for: Purchasing <ul style="list-style-type: none"> ○ Clarify purchasing limits with services. Added more clear limits with bidding and clarified when formal bidding is not required like IT services ○ Over \$50,000 must have Board Signature • Discussion: Beach Cities Partnership for Youth Coalition and Drug Free Community Grant Updates <p>The committee agreed to take the following policies to the board for approval:</p> <ul style="list-style-type: none"> • Revised Policy Number 2220 for: Appointment of High School Students as Committee Members • Revised Policy Number 4170 for: Service Animals and Approved Pets 	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>1. Discussion and potential action item: Approval of revised policy number 2220 for: appointment of high school students as committee members</p> <p>2. Discussion and potential action item: approval of revised policy number 4170 for: Service animals and approved pets</p> <p>3. Discussion and potential action item: approval of revised policy 6160 for: Purchasing</p>	<ul style="list-style-type: none"> • Revised Policy Number 6160 for: Purchasing <p>Mr. Chatterji recommended approval of revised policy number 2220 for: appointment of high school students as committee members</p> <p>Mr. Chatterji recommended approval of revised policy number 4170 for: Service animals and approved pets</p> <p>Mr. Chatterji recommended approval of revised policy number 6160 for: Purchasing</p>	<p>It was Moved and Seconded (Chun/Diehl) to approve the revised policy number 2220 for: appointment of high school students as committee members Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried</p> <p>It was Moved and Seconded (Chatterji/Chun) to approve the revised policy number 4170 for: Service animals and approved pets Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried</p> <p>It was Moved and Seconded (Chun/Bholat) to approve the revised policy number 6160 for: Purchasing Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried</p>
<p>D. Properties Committee</p>	<p>Dr. Chun reported that the Properties Committee has not met. The committee meets on an as needed basis.</p>	

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<p>E. Ad-Hoc Mind Health Committee</p>	<p>Dr. Chun reported that The Ad-Hoc Mind Health Committee has not met. We are soliciting dates for a March 2019 meeting.</p>	
<p>F. Strategic Planning Committee</p>	<p>Ms. Diehl reported that The Strategic Planning Committee has not met. We are soliciting dates for a potential April 2019 meeting.</p>	
<p>VIII. Consent Items</p> <p>1. Discussion and potential action item: Approval of minutes of the January 23rd, 2019 Regular Meeting</p> <p>2. Discussion and potential action item: Approve checks No. 72221 through 72435 totaling \$792,365.17 for accounts payable for the month of January 2019</p> <p>3. Receive and File: Minutes of the November 13th, 2018 Policy Committee Meeting</p> <p>4. Discussion and Potential Action Item: Approval of the Minutes of the January 23rd, 2019 Special Board Meeting – Study Session</p>	<p>The Board reviewed the Consent items.</p> <p>Ms. Poster asked for a motion to approve the minutes of the January 23rd, 2019 Regular Meeting, checks No. 72221 through 72435 totaling \$792,365.17 for accounts payable for the month of January 2019, receive and file the minutes of the November 13th, 2018 Policy Committee Meeting and approve the minutes of the January 23rd, 2019 special board meeting – study session.</p>	<p>It was Moved and Seconded (Chun/Diehl) to approve the minutes of the January 23rd, 2019 Regular Meeting, checks No. 72221 through 72435 totaling \$792,365.17 for accounts payable for the month of January 2019, receive and file the minutes of the November 13th, 2018 Policy Committee Meeting and approve the minutes of the January 23rd, 2019 special board meeting – study session.</p> <p>Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried</p>
<p>IX. Old Business</p>	<p>There was no old business.</p>	
<p>X. New Business</p>	<p>There was no New Business.</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
1. Discussion Item: Community Committee Appointments Process	<p>Ms. Marilyn Rafkin, Executive Assistant – Special Projects, highlighted the following:</p> <ul style="list-style-type: none"> • Starting a month early to look at all the applications • Applications will be available starting Monday, March 4th, 2019 and due May 6th, 2019 • We have 9 committee members eligible for re-appointment and 1 high school student who is eligible for reappointment • We have 2 community members terming out and 7 high school students terming out or graduating 	
XI. Board Member Reports	<p>Mr. Chatterji reported that he attended:</p> <ul style="list-style-type: none"> • Community Health Committee • Policy Committee • 1:1 with Tom • Finance meeting with TB and MS • HB City Council Meeting • Career day at Adams Middle School • Met with Todd Lowenstein • Social Hour <p>Ms. Poster reported that she attended:</p> <ul style="list-style-type: none"> • Policy Committee • 2 meetings with Tom <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> • Community Health Committee Meeting • 1:1 with Tom • Meeting about chronic pain • Working with AHA on chronic disease <p>Ms. Diehl reported that she attended:</p> <ul style="list-style-type: none"> • Meeting with Tom • State of MB • COG meeting <p>Dr. Chun reported that he attended:</p> <ul style="list-style-type: none"> • 1:1 with Tom • Finance Committee • Sherzai Presentation at RB Library 	
XII. Announcements/ Questions and Referrals to Staff	<p>There were no announcements/questions and referrals to staff</p>	

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XIII. Adjournment	Ms. Poster adjourned the meeting in Memory of Rick Rasnick.	There being no further business, Ms. Poster Moved to adjourn the meeting. Meeting adjourned at 7:39 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, March 24th, 2019 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health District, located at 514 N. Prospect Avenue, Redondo Beach, California