



Live Well. Health Matters.

October 18th, 2018

TO: Beach Cities Health District Board of Directors
FROM: Dr. Noel Chun, President
SUBJECT: Call to Meeting

A regular meeting of the Board of Directors is scheduled as follows:

DATE: October 24th, 2018
TIME: 6:30 P.M.
PLACE: Beach Cities Health District
Beach Cities Room, Lower Level
514 N. Prospect Avenue
Redondo Beach, CA 90277

**THE NEXT SPECIAL MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR
WEDNESDAY, NOVEMBER 28th, 2018 AT 6:30PM
IN THE BEACH CITIES ROOM AT THE BEACH CITIES HEALTH DISTRICT**



Live Well. Health Matters.

**BOARD OF DIRECTORS
REGULAR MEETING**

**OCTOBER 24TH, 2018
6:30 P.M.**

**Beach Cities Room
Beach Cities Health District
514 North Prospect Avenue
Redondo Beach, CA 90277**

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| I. | CALL TO ORDER - SALUTE TO THE FLAG | DR. NOEL CHUN |
| II. | PUBLIC DISCUSSION | |
| | <ul style="list-style-type: none">• During the “Public Discussion,” any member of the public may address the Board for up to three minutes on any item within the jurisdiction of the District that is not on the agenda.• Members of the public may also address the Board for up to three minutes on any agenda item at the time such items are considered by the Board, provided a maximum of fifteen minutes per meeting will be allowed for each member of the public. | |
| III. | BEACH CITIES HEALTH DISTRICT STAFF RECOGNITION | |
| | <u>FIVE YEAR ANNIVERSARIES</u> | |
| | SHIORI LANGE, COMMUNITY SERVICES | MELISSA ANDRIZZI-SOBEL |
| | JASON BAUTISTA, CHF | CINDY FOSTER |
| IV. | CEO REPORT: | |
| | A. CHIEF EXECUTIVE OFFICER | TOM BAKALY |
| V. | PROGRAM AND STAFF REPORTS: | |
| | A. <u>DISCUSSION ITEM:</u>
COMMUNITY SERVICES UPDATE | MELISSA ANDRIZZI-SOBEL |
| | B. LEGAL COUNSEL | BOB LUNDY |
| VI. | ACTIVITY BREAK/MINDFULNESS | ALI STEWARD |
| VII. | COMMITTEE REPORTS | |
| | A. COMMUNITY HEALTH COMMITTEE | VISH CHATTERJI |
| | B. FINANCE COMMITTEE/TREASURER’S REPORT | JANE DIEHL |

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| C. POLICY COMMITTEE | VISH CHATTERJI |
| D. PROPERTIES COMMITTEE | DR. NOEL CHUN |
| E. AD HOC MIND HEALTH COMMITTEE | DR. NOEL CHUN |
| F. STRATEGIC PLANNING COMMITTEE | JANE DIEHL |
| VIII. CONSENT ITEMS: | DR. NOEL CHUN |
| 1. <u>DISCUSSION AND POTENTIAL ACTION ITEM:</u>
APPROVAL OF MINUTES OF THE SEPTEMBER 26 TH , 2018
REGULAR MEETING | |
| 2. <u>DISCUSSION AND POTENTIAL ACTION ITEM:</u>
APPROVE CHECKS NO. 71551 THROUGH NO. 71713
TOTALING \$314,775.79 FOR ACCOUNTS PAYABLE
FOR THE MONTH OF SEPETMBER 2018 | |
| IX. OLD BUSINESS | |
| X. NEW BUSINESS | |
| XI. BOARD MEMBER REPORTS | |
| XII. ANNOUNCEMENTS/QUESTIONS AND REFERRALS TO STAFF | |
| ANNUAL PERFORMANCE EVALUATION OF CHIEF
EXECUTIVE OFFICER—DISCUSSION OF PROCESS | DR. NOEL CHUN |
| XIII. ADJOURNMENT | |

For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact Charlie Velasquez at (310) 374-3426 ext 213.

Any materials required by law to be made available to the public prior to a meeting of the Board of Directors can be inspected at the following address during normal business hours: 1200 Del Amo Street, Redondo Beach, California 90277.

**THE NEXT REGULAR MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR
WEDNESDAY, NOVEMBER 28TH, 2018 AT 6:30PM IN THE BEACH CITIES ROOM
AT THE BEACH CITIES HEALTH DISTRICT.**

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
September 26th, 2018**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:35 p.m.

Members Present: Jane Diehl
Vanessa Poster
Dr. Michelle Bholat

Members Not Present: Dr. Noel Chun
Vish Chatterji

Legal Counsel Present: Robert Lundy, Hooper, Lundy & Bookman
Staff Present: Tom Bakaly, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
I. Call to Order-Salute to the Flag	Ms. Vanessa Poster opened the meeting and led the flag salute	
II. Public Discussion	Ms. Poster asked if any member of the public would like to address the Board on any issue not on the agenda.	
III. Beach Cities Health District Staff Recognition Five Year Anniversaries: Carrie Anne Blevins, Youth Services	Ms. Ali Steward highlighted the following: <ul style="list-style-type: none"> • Ms. Blevins started with Blue Zones Team then came to Youth Services • She was responsible for making sure we were at 32 back to school events • This is the week she does her kick off training for live well kids and it has grown under her leadership • She educates, engaging and encourages healthy habits Ms. Carrie Anne Blevins highlighted the following: <ul style="list-style-type: none"> • It feels a lot longer since she began with Healthways and Blue Zones • Feels lucky to have been hired 	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<ul style="list-style-type: none"> • No job has been more fulfilling as she sees outcomes and sees the program thrive in the community • Lucky to have made such good friendships 	
<p>IV. CEO Report</p> <p>A. Chief Executive Officer</p>	<p>Ms. Poster Invited Mr. Tom Bakaly, Chief Executive Officer, to address the Board of Directors</p> <p>Mr. Bakaly referred the Board to the written report.</p> <p>Mr. Bakaly highlighted the following:</p> <ul style="list-style-type: none"> • We had our last study circle on September 5th. We discussed creating a center of excellence for community health. 50+ people attended, and a report of the meeting was emailed to you and posted online • We will have a board study session in Oct. to provide a comprehensive update on all public input gathered during the past 18 months • We recently re-launched our families connected speaker series in partnership with the school districts. We had great attendance last year and are looking forward to another good year • We created a Youth Engagement Workgroup to help BCHD define the best way to address youth health concerns, and specifically substance use prevention and mental health awareness. The student group pitched their ideas to our team earlier today • Oct. 10 is International Walk to School Day • On August 22nd, Volunteer Services hosted 161 individuals (including 27 organizations) to volunteer in the nine LiveWell Kids school gardens at our 3rd Annual Beach Cities Volunteer Day. KNBC, LA Times and various other media outlets were in attendance • Community Services has been working closely with the Manhattan Beach Police Department to research, analyze 	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>and advocate for the Project Lifesaver bracelets for residents in their city. The LA County Board of Supervisors unanimously approved the county-wide initiative that helps track, locate and rescue people with dementia who wander – and Manhattan Beach was awarded two slots in the county pilot program and one BCHD client has been given a tracking bracelet</p> <ul style="list-style-type: none"> • We are in discussions with Torrance Memorial Hospital about CHF being the location of pre-operation care for orthopedic patients. This is exciting news as we foster our mission by expanding our partnerships with the medical community 	
<p>V. Program and Staff Reports</p> <p>A. Blue Zones Project</p>	<p>Mr. Tom Bakaly invited Ms. Lauren Nakano, Director of Blue Zones Project, up to the podium</p> <p>Ms. Nakano highlighted the following:</p> <ul style="list-style-type: none"> • In 2010 we signed a contract that started an innovative partnership with Healthways • In 2011 we launched walking moais, walking school bus and purpose workshops • In 2013 Branding and licensing contract was renewed and Blue Zones Project was integrated into BCHD where we had program innovation • In 2016 we received the Blue Zones Community Certification and began to look for new ways to evolve Blue Zones Project • Blue Zones Project became more of our culture • In 2017 we looked at the WBI results and noticed that stress is back up and purpose and social well-being are areas of greatest concern • In 2018 many programs across the District have been focused on well-being 	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<ul style="list-style-type: none"> • We have laid the ground work over the last few years, especially in Youth Services and look to launch social emotional health community-wide in 2019 • This is a brand new area for Blue Zones Project and one that we do not have a road map for. We are actively in talks with Sharecare and Blue Zones LLC as they are also interested in two things: 1) evolving BZP and 2) looking at how to address mental health and happiness. • Pledge – original pledge was successful with over 26K pledges, but we need a new community engagement tool that also reflects the social emotional behaviors and practices we are trying to encourage • Moai expansion has been our most impactful tool for creating a sense of community and social connectedness. We want to go big in the New Year. • Original toolkit was used to support the momentum that Youth Services has created in engaging target groups and addressing important mental health issues, BZP is planning to re-engage with our community organizations to invite them to reduce stigma, create more supportive environments, and adopt policies and practices that support social emotional wellbeing. We are also looking at how to operationalize leadership. • Strategies for Social Emotional Well-Being include: <ul style="list-style-type: none"> ○ BCHD Integration – <i>Flood the Zone</i> ○ Leadership – one voice, contribute to the solution ○ Individual behaviors and practices ○ Organization Re-Engagement - policies and practices ○ Asset mapping – mental health organizations and programs • Other strategies include Healthy eating, Community Engagement and Partnership Exploration • Life radius and the power of social connectedness that includes Travels, Volunteers, Moais and Family First. We 	

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	<p>have people in our community like Mr. Irv Brand whom exemplify what Blue Zones Project is all about and are the reason for its success.</p> <p>Ms. Nakano invited Mr. Irv Brand up to the podium.</p> <p>Mr. Brand highlighted the following:</p> <ul style="list-style-type: none"> • When he retired he decided to participate with groups where he may belong • Attended a meeting where former CEO spoke about Blue Zones and the Power of 9 • Power of 9 has had a great impact on his life • The first moai was formed in 2011 and remembers going to join and have since walked 6,500 miles since then 	
B. Legal Council	Mr. Lundy reported that there was nothing to report.	
VI. Activity Break/Mindfulness	Ms. Ali Steward, Director of Youth Services led the group in a mindfulness activity break.	
VII. Committee Reports	<p>A. Community Health Committee</p> <p>Dr. Bholat reported that the Community Health Committee met on Monday, September 10th, 2018.</p> <p>The committee received an update on the visit from Kat Allen from Franklin County, MA. Ms. Allen provided training and support to all of the stakeholder groups involved in the Youth Substance Use Prevention Plan. The committee also reviewed the Community Action Plan and provided feedback. The committee discussed strategies for involving parents and the importance of reaching middle school students.</p> <p>The committee also received an update on the strategic planning process, the community health snapshot and the next strategic planning half day retreat, The retreat is scheduled for December 7, 2018.</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p data-bbox="183 138 518 201">B. Finance Committee/ Treasurer's Report</p> <p data-bbox="220 373 496 1073">1. Discussion and Potential Action Item: Approval of Resolution No. 546: Resolution of the governing board of directors of the Beach Cities Health District approving the adoption of the public agencies Post-Employment Benefits Trust administered by Public Agency Retirement Services (PARS)</p>	<p data-bbox="540 138 1149 233">Ms. Diehl reported that the Finance Committee has not met. The committee chairs are being polled for a meeting in November 2018.</p> <p data-bbox="540 373 1114 436">Ms. Diehl invited Ms. Monica Suua up to the podium.</p> <p data-bbox="540 474 1159 1331"> Ms. Suua highlighted the following: <ul style="list-style-type: none"> <li data-bbox="589 506 1159 716">• In the July board meeting, the Board approved to award Public Agency Retirement Services (PARS) the service contract to administer a 115 Trust for BCHD CalPERS Pension and Post-Employment Retirement (OPEB) obligations <li data-bbox="589 722 1149 932">• To set-up the trust, PARS is required to have the Board adopt a Resolution to establish the multiple employer trust through a trust agreement with US Bank, the Trustee, PARS, Trust Administrator and the multiple employers <li data-bbox="589 938 1149 1331">• If the Board adopts the Resolution, the Board is appointing Monica Suua, CFO of the District at the recommendation and approval of the CEO, Tom Bakaly, to be the District's Plan Administrator. She will act on behalf of BCHD in all matters pertaining to the participation in the Trust and regarding the Trust Account to for example execute PARS legal and administrative document, approve investments in the account, etc. </p> <p data-bbox="540 1367 1114 1430">Ms. Suua invited Ms. Rachael Sanders, Consulting Manager at PARS to the podium.</p> <p data-bbox="540 1457 1149 1883"> Ms. Sanders highlighted the following: <ul style="list-style-type: none"> <li data-bbox="589 1488 1057 1520">• Provide overview of the program <li data-bbox="589 1526 1149 1610">• Three entities involved in the trustees: PARS, US Bank and High Mark Capital Management <li data-bbox="589 1617 1114 1669">• PARS 115 Trust is an IRS-Approved combination 115 Trust <li data-bbox="589 1675 1149 1883">• Some reasons to why prefund pension obligations include: <ul style="list-style-type: none"> <li data-bbox="686 1728 1089 1791">○ Complete local control over assets <li data-bbox="686 1797 1057 1829">○ Pension rate stabilization <li data-bbox="686 1835 927 1866">○ Rainy day fund <li data-bbox="686 1873 992 1904">○ Diversified investing </p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<ul style="list-style-type: none"> • Steps to implementation include: <ul style="list-style-type: none"> ○ Per Resolution, Board authorizes establishment of The PARS Trust and appoints a Plan Administrator ○ PARS provides legal documents for signature by Plan Administrator ○ With assistance from Investment Manager, District develops investment policy and guidelines ○ Board approves initial deposit to The PARS Trust ○ Board develops policies & procedures for future annual contributions and/or disbursements (optional) ○ PARS conducts (at minimum) ongoing annual client services review <p>Dr. Bholat would like to see and hear this investment go through step by step and what we can expect to make as a return. Dr, Bholat stated that she was not completely clear on what this approval would mean to which Mr. Lundy responded that this would authorize Ms. Suua to be the District's Plan Administrator and have authority to sign Trust Agreements. Before she signs, Legal council would first review.</p> <p>Ms. Diehl motioned to approve Resolution No. 546: Resolution of the governing board of directors of the Beach Cities Health District approving the adoption of the public agencies Post-Employment Benefits Trust administered by Public Agency Retirement Services (PARS)</p>	<p>It was Moved and Seconded (Diehl/Bholat) to approve Resolution No. 546: Resolution of the governing board of directors of the Beach Cities Health District approving the adoption of the public agencies Post-Employment Benefits Trust administered by Public Agency Retirement Services (PARS)</p> <p>Ms. Diehl, Ms. Poster and Dr. Bholat voted yes. Dr. Chun and Mr. Chatterji were not in attendance.</p> <p>Motion Carried</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>2. Discussion and Potential Action Item: Approval to amend contract with Acacia Financial Group Inc. for a 12-month extension in the amount not to exceed \$50,000 for financial advisory services for healthy living campus projects</p>	<p>Ms. Suua Highlighted the following:</p> <ul style="list-style-type: none"> • Continuing the financial planning process for the Healthy Living Campus, the next phase is to explore and model the various HLC Scenarios to determine the best alternative that will be sustainable for BCHD and its future strategic plans. • Therefore, staff is requesting approval to amend the contract with an extension for an additional twelve (12) month period that will be charged at approved hourly rates and is estimated not to exceed \$50,000 <p>Ms. Diehl motioned to approve amending contract with Acacia Financial Group Inc. for a 12 month extension in the amount not to exceed \$50,000 for financial advisory services for healthy living campus projects</p>	<p>It was Moved and Seconded (Diehl/Bholat) to approve amending contract with Acacia Financial Group Inc. for a 12 month extension in the amount not to exceed \$50,000 for financial advisory services for healthy living campus projects Ms. Diehl, Ms. Poster and Dr. Bholat voted yes. Dr. Chun and Mr. Chatterji were not in attendance. Motion Carried</p>
<p>C. Policy Committee</p>	<p>Ms. Poster stated that The Policy Committee met on September 5, 2018 at 10:00a.m. at 1200 Del Amo Street.</p> <p>The committee reviewed the policies for Grants with Non-profit agencies, Contract with Public agencies, and Micro enrichment grants to ensure compliance with state law AB2019.</p> <p>This year, the Committee is reviewing all Human Resources Policies. This month, we are recommending approval of eighteen Human Resources policies. We will review more at the next Policy Committee meeting and will bring them back to the Board for approval at a later date.</p>	

<p>1. <u>Discussion and potential action item:</u> Policies: Contracts and Grants</p> <p>The Policy Committee Recommends Approval to the Board of Directors of</p> <p>A. Revised Policy Number 4050: Micro-Enrichment Grants</p> <p>B. Policy Number 5010: Contracts for Public Agency Services</p> <p>C. Revised Policy Number 5040: Grants for Non-Profit Agencies</p>	<p>Ms. Poster Wants to take the first Item, A, B, and C, as one item and approve all three together unless a board member would like to pull any out.</p> <p>Ms. Jacqueline Sun, Community Policy Analyst, highlighted the following:</p> <ul style="list-style-type: none"> • Recommending approval to the revisions to Grant and Contract policies. • AB2019 was signed by the governor about transparency specifically for Healthcare districts which ensures that we have grants policies and review annually. • New provisions include establish process for providing, accepting and reviewing applications establishing a competitive public application process for those that want to apply for funding • This includes a prohibition against grant applicants meeting with District Board members, CEO, or District staff to discuss their grant application outside of the grant awards process. • A grant provides funding for planning, development, and implementation of health related programs that provide unmet services to the Cities of Redondo Beach, Hermosa Beach and Manhattan Beach • It is proposed that staff's role will be to assess possible grant programs and to work with agencies to develop new programs. Grant awards will be recommended to the board during the annual budget process. • A contract is for specific service(s) performed by a public agency (e.g., City, School District) that has been identified as needed within the beach cities community with a focus on enhancing the local safety net. • Policy Number 5040 has been renamed from "Contracts for Non-Profit Agencies" to "Grants for Non-Profit Agencies". <p>Dr. Bholat asked for clarification on Policy 5010.7 to which Ms. Sun stated we are the grantor and not the grantee.</p>	
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<p>2. <u>Discussion and potential action item:</u></p> <p>Policies: Series 3000 Human Resources</p> <p>The Policy Committee Recommends Approval to the Board of Directors of:</p> <p>A. Revised Policy Number 3050:</p>	<p>Ms. Diehl asked regarding 4050.3 if we have designated the two times for the applications being submitted twice a year to which Ms. Sun stated that this would be stated in the procedures.</p> <p>Ms. Lawson stated that we would be notifying our community partners that we are going through an application process.</p> <p>Dr. Bholat stated that we need to be mindful and not assume that it will always be the same people applying. She continued that Legal counsel reviews policies with updated laws such as these.</p> <p>Ms. Sun stated that these policies will be reviewed annually.</p> <p>Ms. Poster motioned for approval of:</p> <p>Revised Policy Number 4050: Micro Enrichment Grants</p> <p>Policy Number 5010: Contracts for Public Agency Services</p> <p>Revised Policy Number 5040: Grants for Non-Profit Agencies</p> <p>Ms. Poster asked if the Board wanted to pull out any of the policies to discuss before approving them all as a group.</p> <p>Mr. Bakaly highlighted the following changes on the policies:</p> <ul style="list-style-type: none"> • Policy 3050 was more clarification changes • Policy 3060 was clarifying changes • Policy 3070 was clarifying changes • Policy 3075 was clarifying changes • Policy 3080 was clarifying changes • Policy 3090 was clarifying changes • Policy 3095 was clarifying changes 	<p>It was Moved and Seconded (Poster/Diehl) to approve Revised Policy Number 4050: Micro-Enrichment Grants, Policy Number 5010: Contracts for Public Agency Services, Revised Policy Number 5040: Grants for Non-Profit Agencies Ms. Diehl, Ms. Poster and Dr. Bholat voted yes. Dr. Chun and Mr. Chatterji were not in attendance.</p> <p>Motion Carried</p>
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<p>Holidays, Vacation and Sick Leave</p> <p>B. Revised Policy Number 3060: Employment</p> <p>C. Revised Policy Number 3070: Use of Mobile Devices</p> <p>D. Revised Policy Number 3075: Employee Use of Automobiles</p> <p>E. Revised Policy Number 3080: Confidentiality</p> <p>F. Revised Policy Number 3090: Computer and Electronic Messaging</p> <p>G. Revised Policy Number 3095: Social Media</p> <p>H. Revised Policy Number 3220: Compensation</p> <p>I. Revised Policy Number 3240: Hours of Work and Overtime</p> <p>J. Revised Policy Number 3250: Payroll Pay Periods</p> <p>K. Revised Policy Number 3260: Advancement of Wages</p> <p>L. Revised Policy Number 3610:</p>	<ul style="list-style-type: none"> • Policy 3220 was clarifying changes • Policy 3240 was clarifying changes • Policy 3250 was clarifying changes • Policy 3260 was clarifying changes • Policy 3610 was clarifying changes • Policy 3620 was clarifying changes • Policy 3630 was clarifying changes on Staff Instant Awards to instantaneously recognize performance • Policy 3640 was clarifying changes • Policy 3700 was clarifying changes • Policy 3810 was clarifying changes • Policy 3820 was clarifying changes <p>Ms. Poster motioned for approval of Revised Policy Number 3050: Holidays, Vacation and Sick Leave</p> <p>Revised Policy Number 3060: Employment</p> <p>Revised Policy Number 3070: Use of Mobile Devices</p> <p>Revised Policy Number 3075: Employee Use of Automobiles</p> <p>Revised Policy Number 3080: Confidentiality</p> <p>Revised Policy Number 3090: Computer and Electronic Messaging</p> <p>Revised Policy Number 3095: Social Media</p> <p>Revised Policy Number 3220: Compensation</p> <p>Revised Policy Number 3240: Hours of Work and Overtime</p> <p>Revised Policy Number 3250: Payroll Pay Periods</p> <p>Revised Policy Number 3260: Advancement of Wages</p> <p>Revised Policy Number 3610: Internal Posting and Transfers</p>	<p>It was Moved and Seconded (Poster/Diehl) to approve Revised Policy Number 3050: Holidays, Vacation and Sick Leave, Revised Policy Number 3060: Employment, Revised Policy Number 3070: Use of Mobile Devices, Revised Policy Number 3075: Employee Use of Automobiles, Revised Policy Number 3080: Confidentiality, Revised Policy Number 3090: Computer and Electronic Messaging, Revised Policy Number 3095: Social Media, Revised Policy Number 3220: Compensation Revised Policy Number 3240: Hours of Work and Overtime, Revised Policy Number 3250: Payroll Pay Periods, Revised Policy Number 3260: Advancement of Wages Revised Policy Number 3610: Internal Posting and Transfers, Revised Policy Number 3620: Education Assistance, Revised Policy Number 3630: Employee Awards, Revised Policy</p>
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<p>Internal Posting and Transfers</p> <p>M. Revised Policy Number 3620: Education Assistance</p> <p>N. Revised Policy Number 3630: Employee Awards</p> <p>O. Revised Policy Number 3640: Performance Evaluation</p> <p>P. Revised Policy Number 3700: Volunteer Services</p> <p>Q. Revised Policy Number 3810: Guidelines on Accepting and Providing Gifts, Entertainment and Services</p> <p>R. Revised Policy Number 3820: Non-Compete and Outside Activities & Employment</p>	<p>Revised Policy Number 3620: Education Assistance</p> <p>Revised Policy Number 3630: Employee Awards</p> <p>Revised Policy Number 3640: Performance Evaluation</p> <p>Revised Policy Number 3700: Volunteer Services</p> <p>Revised Policy Number 3810: Guidelines on Accepting and Providing Gifts, Entertainment and Services</p> <p>Revised Policy Number 3820: Non-Compete and Outside Activities & Employment</p>	<p>Number 3640: Performance Evaluation</p> <p>Revised Policy Number 3700: Volunteer Services</p> <p>Revised Policy Number 3810: Guidelines on Accepting and Providing Gifts, Entertainment and Services, Revised Policy Number 3820: Non-Compete and Outside Activities & Employment</p> <p>Ms. Diehl, Ms. Poster and Dr. Bholat voted yes. Dr. Chun and Mr. Chatterji were not in attendance.</p> <p>Motion Carried</p>
<p>D. Properties Committee</p>	<p>The Properties Committee has not met. One-on-one meeting were held with the chairs to go over the following items:</p> <ul style="list-style-type: none"> • Approval to amend contract to Withee Malcolm Architects, LLP for architectural services on the Healthy Living Campus Projects in the amount of \$200,000 • Approval to award contract extension to VMA Communications Inc. for community engagement services in the amount of \$90,000 from October 1st, 2018 through June 30th, 2019 	

<p>1. Discussion and Potential Action Item: Approval to amend contract to Withee Malcolm Architechs, LLP for architectural services on the Healthy Living Campus Projects in the amount of \$200,000</p>	<ul style="list-style-type: none"> • Discussion on Healthy Living Campus <p>Both chairs recommended moving forward with taking both contracts to the Full Board.</p> <p>Ms. Diehl invited Mr. Lesley Dickey, Executive Director of Real Estate up to the podium.</p> <p>Mr. Dickey highlighted the following:</p> <ul style="list-style-type: none"> • BCHD previously approved a contract with Withee Malcolm Architects, LLP for Architectural services on the Healthy Living Campus projects • Asking Board to authorize a \$200,000 allowance for architectural and planning services required to prepare documents as needed to supplement the Environmental Impact Review (EIR) process. • The funding for this work is contained in the approved Capital budgets <p>Ms. Diehl motioned to approve amending the contract to Withee Malcolm Architects, LLP for architectural services on the Healthy Living Campus Projects in the amount of \$200,000</p>	<p>It was Moved and Seconded (Diehl/Poster) to approve amending the contract to Withee Malcolm Architechs, LLP for architectural services on the Healthy Living Campus Projects in the amount of \$200,000 Ms. Diehl, Ms. Poster and Dr. Bholat voted yes. Dr. Chun and Mr. Chatterji were not in attendance. Motion Carried</p>
<p>2. Discussion and potential Action Item: Approval to award contract extension to VMA Communications INc for community engagement</p>	<p>Mr. Dickey highlighted the following:</p> <ul style="list-style-type: none"> • At the January 2018 board meeting the Beach Cities Health District (BCHD) Board of Directors awarded a contract and a contract extension to VMA Communications Inc. through July 31, 2018. • An additional two-month was approved and executed by the CEO from August 1st through Sept. 30th, 2018. 	

<p>services in the amount of \$90,000 from October 1st, 2018 through June 30th, 2018</p>	<ul style="list-style-type: none"> • The contracts authorized VMA Communications Inc. to execute and implement the Board-approved Community Outreach Plan as well as additional strategic communications work related to the Healthy Living Campus. • Due to the quality of work VMA Communions has performed thus far, BCHD Staff are proposing the contract be extended to VMA Communications for nine additional months of community engagement services <p>Ms. Diehl motioned to approve awarding contract extension to VMA Communications Inc for community engagement services in the amount of \$90,000 from October 1st, 2018 through June 30th, 2018</p>	<p>It was Moved and Seconded (Diehl/Bholat) to approve awarding contract extension to VMA Communications Inc for community engagement services in the amount of \$90,000 from October 1st, 2018 through June 30th, 2018</p> <p>Ms. Diehl, Ms. Poster and Dr. Bholat voted yes. Dr. Chun and Mr. Chatterji were not in attendance.</p> <p>Motion Carried</p>
<p>E. Ad-Hoc Mind Health Committee</p>	<p>Dr. Bholat reported that The Ad-Hoc Mind Health Committee met on August 21st, 2018 at Noon at 514 N. Prospect Ave.</p> <p>The committee reviewed the progress of the Healthy Mind Initiative research project. The committee asked questions regarding medical monitoring, participant protection and confidentiality. The researchers will notify participants that all results from their participation in the study will be shared with their primary care physician. Protected health information will be collected, stored and shared with primary care physicians in accordance with HIPAA compliant procedures.</p> <p>The committee discussed the medical monitoring necessary in the study. This will require the researchers to be on-site two days a week. The current contract calls for one day a week. The committee recommended</p>	

	<p>increasing the scope of the contract to include two days a week of on-site medical monitoring at an additional annual cost of \$55,000. The total annual cost for</p> <p>Ms. Lawson added that the total annual cost for the researches for the fiscal year 2018-2019 will be \$160,000</p> <p>Dr. Bholat motioned to approve the amendment to the Healthy Minds Clinical Trial Agreement with Brain Initiative, LLC of a total annual cost for fiscal year 2018-2019 of \$160,000 and to include two days a week of on-site medical monitoring.</p> <p>Ms. Diehl asked if Ms. Lawson can speak a bit more about the two days a week for on-site medical monitoring,</p> <p>Ms. Lawson highlighted the following:</p> <ul style="list-style-type: none"> • It is possible for participants to screen out form the study • This screen out is not a clinical diagnosis of Dementia • We want to provide them appropriate transitionary care • Hoping to screen 1700 people 	<p>It was Moved and Seconded (Bholat/Diehl) to approve the amendment to the Healthy Minds Clinical Trial Agreement with Brain Initiative, LLC of a total annual cost for fiscal year 2018-2019 of \$160,000 and to include two days a week of on-site medical monitoring. Ms. Diehl, Ms. Poster and Dr. Bholat voted yes. Dr. Chun and Mr. Chatterji were not in attendance. Motion Carried</p>
<p>F. Strategic Planning Committee</p>	<p>Ms. Diehl reported that The Strategic Planning Committee met on Monday, August 5th at 6:00pm. The following items were on the agenda:</p> <ul style="list-style-type: none"> • Health priorities – Program Updates • Presentation and discussion item: Recap of April 6, 2018 Strategic Planning Half-Day • Presentation: 15 Year Financial Plan • Discussion Item: Discuss content and date for next Strategic planning development half-day <p>The next Strategic Development Half-Day is scheduled for Friday, December 7th, 2018 from 8am – 1pm at the MA center in Redondo Beach.</p>	
<p>VIII. Consent Items</p> <p>1. Discussion and potential action item:</p>	<p>The Board reviewed the Consent items.</p>	<p>It was Moved and Seconded (Chatterji/Diehl)</p>

<p>Approval of minutes of the July 25th, 2018 Regular Meeting</p> <p>2. Discussion and potential action item: Approve checks No. 71186 through 71384 totaling \$444,220.18 for accounts payable for the month of July 2018</p> <p>3. Discussion and potential action item: Approve checks No. 71385 through 71550 totaling \$304,931.53 for accounts payable for the month of August 2018</p> <p>4. Receive and File: Policy Committee Minutes – Special Meeting September 5, 2018</p>		<p>to approve the Consent Items Ms. Diehl, Ms. Poster and Dr. Bholat voted yes. Dr. Chun and Mr. Chatterji were not in attendance. Motion Carried</p>
<p>IX. Old Business</p>	<p>There was no old business.</p>	
<p>X. New Business</p> <p>1. Discussion and potential Action Item: Change date of regular meeting of the Beach Cities Health District’s Board of Directors meeting from November 14th, 2018 to</p>	<p>Mr. Lundy stated that we don’t need a motion, but inform.</p> <p>Ms. Poster informed and noticed to change date of regular meeting of the Beach Cities Health District’s Board of Directors meeting from November 14th, 2018 to November 28th, 2018</p>	<p>Ms. Poster informed and noticed to change date of regular meeting of the Beach Cities Health District’s Board of Directors meeting from November 14th, 2018 to November 28th, 2018</p>

November 28th, 2018		
XI. Board Member Reports	<p>Mr. Chatterji was not in attendance.</p> <p>Ms. Poster reported that she attended:</p> <ul style="list-style-type: none"> • Zumba • ACHD Annual Conference • Richstone Fundraising event <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> • ACHD Annual Meeting • Task Force meeting <p>Ms. Diehl reported that she attended:</p> <ul style="list-style-type: none"> • ACHD Annual Meeting • Zumba <p>Dr. Chun was not in attendance</p>	
XII. Announcements/ Questions and Referrals to Staff	There was no Announcements/Questions and Referrals to staff.	
XIII. Adjournment	Ms. Poster moved to adjourn the meeting in the memory of Roberta Gordon, Grandmother of Kate Daucsavage and Yueh Pao Huang, grandmother of Jacqueline Sun	There being no further business, Ms. Poster Moved to adjourn the meeting. Meeting adjourned at 8:14 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, October 24th, 2018 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health District, located at 514 N. Prospect Avenue, Redondo Beach, California

Date: October 17, 2018
To: Board of Directors
From: Monica Suua, CFO
Subject: TREASURER'S REPORT, September 2018 Activity
(FOR AGENDA ITEM VIII.2.)

Please find attached the September fiscal year-to-date 2018-19 actual-to-budget Revenue and Expenditures financial variance reports, check register and PFM investment portfolio report.

Cash Disbursements

September disbursements were **\$314,775.79 check # 71551 thru 71713**. There were no checks greater than \$50,000 that required three (3) signatures.

For further detail of checks paid see the September 2018 check register starting on page 17.

Investment Activities

Safety - To protect principle is the foremost objective of the District: For an overview of each of the District's bonds, notes and securities with associated market prices and Moody's and S&P ratings see the PFM Reports, "Managed Account Detail of Securities Held," (pages 6-13).

Liquidity – Availability of sufficient funds to pay for the District's current expenditures. The PFM Report page 1 "Consolidated Summary Statement", section "Portfolio Summary" shows the State Pool (LAIF) investment of \$371,197.52 followed by a page from the CA Asset Management (CAMP) statement showing a balance of \$1,769,431.80, a combined total of \$2,140,629.32.

The LAIF investment and the CAMP portfolio together, results in short term investment funds of 7.9% of the total combined investments at Market Value of \$27,006,331.65. LAIF State Pool and CAMP (Money Market Mutual Funds) investments have maturity dates of 6 months or less and are sufficient to meet current operational and capital liquidity needs.

Yield. The average BCHD portfolio yield to maturity at cost for the month of September was 2.18% shown on page 3 in the PFM report. The yield increased by 3 basis point from the August 2.15%. In September, the difference between yield to maturity at cost and market is 79 basis points (versus 59 basis points in August), resulting in yield to maturity at market at 2.91%.

TREASURER'S REPORT
PAGE 2

Purchases, Sales, Maturities and Calls. During the month of September two (2) notes were purchased as follows:

Purchases			
Date	Security Description	Par Value	Principal Cost
09/04/2018	Caterpillar Financial Services Corp	\$250,000.00	\$249,807.50
09/05/2018	US Treasury Notes	550,000.00	526,925.78
	TOTAL	\$800,000.00	\$776,733.28

Three (3) notes were sold as follows:

Sales			
Date	Security Description	Par Value	Principal Proceeds
09/04/2018	Burlington NRTN Corp	\$125,000.00	\$127,433.75
09/04/2018	US Treasury Notes	125,000.00	122,402.34
09/05/2018	Inter-American Development BK Note	300,000.00	294,519.00
	TOTAL	\$550,000.00	\$544,355.09

The BCHD portfolio activity is shown in the PFM Report "Managed Account Security Transactions & Interest" on pages 21-24.

The current holdings are shown in the PFM Report "Managed Account Issuer Summary" pages 4-5 and "Managed Account Detail of Securities Held" pages 6-13.

LAIF (Local Agency Investment Fund). The average yield for LAIF for the month of September 2018 was 2.063%. Up from August's yield that was 1.998%. The average monthly yield reached 1% in July 2017 for the first time since July 2009. In 2017, the average yield continued to increase slowly from 0.751% in January to 1.239% in December.

CAMP (California Asset Management Program). The September monthly yield in CAMP was 2.14%. Up from August yield of 2.12%.

Beach Cities Child Development Center Note Receivable

The BCCDC note receivable balance at September 30, 2018 was \$129,053 earning 7.00% interest.

Ducot Note Receivable

The Ducot note receivable balance at September 30, 2018 was \$5,689,071 earning 7.94% interest.

This report accurately reflects all Beach Cities Health District pooled investments, which conform to all State laws and the investment policy statement approved by the Board of Directors. A copy of the policy is available on-line at <http://www.bchd.org/certified-investment-policy> and at the main offices of the District.



Monica Suua, CPA, Chief Financial Officer



Date

**TREASURER'S REPORT
PAGE 3**

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SUMMARY

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Classes & Group	13,022	13,186	(164)	30,145	29,875	270	101.%
CHF Membership	70,337	71,393	(1,056)	209,914	211,290	(1,376)	99.%
One-time Visits & Consults	68,514	78,125	(9,612)	220,151	242,674	(22,524)	91.%
Toddler Town Revenues	32,556	29,769	2,787	110,940	92,884	18,056	119.%
Camp Revenue	10,185	8,505	1,680	241,583	262,660	(21,078)	92.%
Food & Beverage	1,903	2,298	(396)	5,587	4,621	966	121.%
Retail	1,294	1,529	(235)	5,125	5,034	92	102.%
Childcare	898	605	293	2,933	2,350	583	125.%
Balances Due on Account	(1,927)	(1,250)	(677)	(4,637)	(3,750)	(887)	124.%
Other Revenues	0	760	(760)	0	1,175	(1,175)	0.%
Facility Rental	0	0	0	2,210	4,585	(2,375)	48.%
Total User - Fees	196,781	204,920	(8,140)	823,951	853,397	(29,447)	97.%
Property Tax	313,385	313,385	0	940,155	940,155	0	100.%
Lease	372,194	370,371	1,823	1,116,257	1,110,397	5,860	101.%
Interest	(2,179)	82,942	(85,122)	232,960	281,055	(48,095)	83.%
Limited Partnership	158,380	164,640	(6,260)	313,656	344,780	(31,124)	91.%
Other Revenue	5,027	0	5,027	5,027	0	5,027	0.%
Total Government	846,806	931,338	(84,532)	2,608,055	2,676,387	(68,332)	97.%
TOTAL REVENUES	1,043,587	1,136,258	(92,672)	3,432,005	3,529,784	(97,779)	97.%
Payroll							
Salaries - Reg FT	272,473	275,047	2,574	888,985	909,312	20,326	98.%
Salaries - Reg PT	61,144	78,218	17,074	259,885	306,172	46,288	85.%
Salaries - Instructor (non-benefit)	24,555	24,549	(6)	70,782	74,297	3,515	95.%
Cafeteria Plan Contribution	39,314	41,336	2,022	127,575	124,009	(3,566)	103.%
Payroll Taxes	23,703	26,579	2,877	84,850	90,664	5,814	94.%
LTD Insurance	1,025	989	(36)	3,018	2,966	(52)	102.%
Pension Plan Contribution	21,803	23,009	1,206	185,014	203,438	18,424	91.%
Unemployment Insurance	0	0	0	0	3,250	3,250	0.%
Employee Incentive Bonus	27	0	(27)	27	0	(27)	0.%
Employee Instant award exp	876	0	(876)	2,763	648	(2,115)	426.%
Total Payroll Expenses	444,919	469,726	24,807	1,622,899	1,714,756	91,857	95.%
Program Costs							
COGS - Cost of Goods Sold - non-food	58	1,223	1,165	2,438	3,670	1,232	66.%
Cafe Supplies - cost of good sold - food	626	558	(67)	3,119	8,268	5,149	38.%
Consumables (food used as supplies)	144	3,033	2,889	1,142	4,791	3,650	24.%
Client Transportation	3,246	0	(3,246)	11,883	12,750	867	93.%
Office Supplies	2,233	2,081	(152)	6,654	6,146	(508)	108.%
Gym/Locker Room Supplies	4,287	3,303	(985)	13,446	9,908	(3,538)	136.%
Program Supplies	3,129	6,234	3,105	8,624	19,673	11,050	44.%
Janitorial Supplies	1,424	3,063	1,639	6,231	9,190	2,959	68.%
Other Supplies	57	320	263	57	1,085	1,028	5.%
Total Program Costs	15,204	19,815	4,611	53,594	75,482	21,888	71.%
Human Resources							
Employee Retention & Recognition	158	442	284	995	2,226	1,231	45.%
Employee Wellness	3,122	2,819	(303)	6,408	8,707	2,298	74.%
ADP Payroll Processing Fees	2,238	3,878	1,640	6,311	11,634	5,323	54.%
Education & Training Seminars	643	3,487	2,843	8,623	10,530	1,906	82.%
Insurance - Worker's Comp	3,408	4,211	803	10,224	13,811	3,587	74.%
Recruitment	605	2,779	2,174	3,027	9,206	6,179	33.%
Tuition Reimbursement	4,225	4,583	358	4,225	5,249	1,024	80.%
Uniforms	3,650	2,001	(1,649)	3,650	6,467	2,816	56.%
Employee Travel/Parking	3,304	4,568	1,264	6,321	9,304	2,983	68.%
CSI Over/Short Deposit	8	0	(8)	113	0	(113)	0.%
Total Human Resources Expenses	21,361	28,767	7,406	49,898	77,133	27,235	65.%
Information Systems							
IT Workstations	0	142	142	0	425	425	0.%
Phone Equipment	0	750	750	2,411	2,250	(161)	107.%
IT Repair & Maint Parts	7	145	138	7	435	428	2.%

SUMMARY

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
IT Website / Internet Equipment	20	0	(20)	55	0	(55)	0.0%
IT Network Expense	0	183	183	(725)	550	1,275	(132.%)
IT Software Expense	6,774	5,327	(1,447)	72,315	62,632	(9,683)	115.%
Total Information Systems Expenses	6,801	6,547	(254)	74,063	66,292	(7,771)	112.%
Community Relations							
Advertising	12,795	9,782	(3,014)	28,168	29,355	1,187	96.%
Community Education Materials	728	167	(561)	728	501	(227)	145.%
Community Outreach	1,691	1,865	174	9,963	6,395	(3,568)	156.%
Internet / Intranet / Website	400	5,000	4,600	400	5,000	4,600	8.%
Dues & Memberships	548	286	(263)	17,493	18,945	1,452	92.%
Educational Materials	0	103	103	0	310	310	0.0%
Mailing Services	225	890	665	1,599	2,670	1,071	60.%
Management of Volunteers	181	940	759	1,453	6,265	4,812	23.%
Meetings	6,345	5,695	(650)	19,792	9,700	(10,092)	204.%
Postage	124	4,565	4,441	13,543	17,196	3,653	79.%
Printing	7,237	15,899	8,662	40,748	48,244	7,496	84.%
Promotional Items/Materials	4,836	9,000	4,164	5,270	19,950	14,680	26.%
Subscriptions	0	12	12	842	36	(807)	2350.%
Business Promotion Allocation	0	417	417	0	1,250	1,250	0.0%
Total Community Relations	35,111	54,620	19,509	140,000	165,816	25,816	84.%
Facilities							
Building Maintenance & Repair	13,093	11,196	(1,897)	53,741	40,189	(13,552)	134.%
Equipment/Furniture < \$5,000	6,469	5,005	(1,464)	13,385	15,815	2,430	85.%
Equipment/Lease	11,697	11,697	0	36,550	35,930	(620)	102.%
Equipment/General Maintenance & Repair	6,891	13,559	6,668	38,716	40,864	2,148	95.%
Landscape Maintenance	6,234	6,502	267	19,192	20,497	1,305	94.%
Electricity	39,451	40,697	1,246	148,556	117,090	(31,466)	127.%
Gas	13,681	10,546	(3,136)	26,972	31,637	4,664	85.%
Water	10,663	8,200	(2,463)	27,436	24,600	(2,836)	112.%
Waste Removal	1,395	1,249	(146)	3,589	3,748	160	96.%
Plant Service	314	593	278	986	1,778	792	55.%
Telephone	4,907	5,300	393	11,971	15,900	3,929	75.%
Janitorial Services	17,050	19,340	2,290	60,412	58,020	(2,392)	104.%
Total Facilities Expenses	131,845	133,882	2,037	441,505	406,067	(35,438)	109.%
Professional Services							
Accounting Services	14,534	13,000	(1,534)	15,234	13,700	(1,534)	111.%
Banking Services	8,921	7,545	(1,376)	19,015	16,290	(2,725)	117.%
Election Services	(294)	0	294	294	0	(294)	0.0%
Laundry Services	6,471	7,668	1,198	21,903	23,004	1,101	95.%
Legal Services	8,521	7,000	(1,521)	14,711	15,500	789	95.%
Outside Services	40,135	39,822	(313)	127,949	138,068	10,119	93.%
Outside Service-Research	2,546	0	(2,546)	2,546	0	(2,546)	0.0%
Outside Services - H&F	4,776	7,107	2,331	45,317	56,304	10,987	80.0%
Outside Services - Property Engineering/Maintenance Services	7,000	7,000	0	21,000	21,000	0	100.0%
Services	27,456	24,005	(3,451)	83,005	72,534	(10,471)	114.%
Service Contracts	(2,216)	6,565	8,781	25,713	28,504	2,791	90.0%
Taxes & Licensing	2,635	472	(2,163)	7,522	1,747	(5,775)	431.0%
Total Professional Services Expenses	120,484	120,185	(299)	384,209	386,651	2,442	99.%
Other Expenses							
Prospect South Bay	7,000	6,000	(1,000)	21,009	18,000	(3,009)	117.0%
Debt Service - Principal Pmt.	36,347	36,347	0	108,326	108,326	0	100.0%
Interest Expense	23,653	23,653	(0)	71,674	71,674	(0)	100.0%
Insurance - General	8,687	12,019	3,332	241,286	225,121	(16,165)	107.0%
Total Other Expenses	75,687	78,019	2,332	442,295	423,121	(19,174)	105.%
Grants & Health Fund							
Grants	14,326	14,030	(296)	21,776	21,530	(246)	101.0%
Health Fund - Youth	0	450	450	0	1,350	1,350	0.0%
Health Fund - Adults	0	517	517	(535)	1,551	2,086	(34.%)
Health Fund - Seniors	29,702	30,833	1,131	35,925	92,499	56,574	39.0%

SUMMARY

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Total Funds & Grants Expenses	44,028	45,830	1,802	57,166	116,930	59,764	49.%
TOTAL EXPENSES	895,440	957,392	61,951	3,265,629	3,432,247	166,618	95.%
Income (Loss) Before Cap Ex	148,146	178,867	(30,720)	166,376	97,536	68,840	171.%
MIS	25,149	0	(25,149)	40,762	114,675	73,913	36.%
FF&E	23,659	0	(23,659)	39,154	14,340	(24,814)	273.%
Building	164,685	0	(164,685)	359,205	3,949,580	3,590,375	9.%
Total Capital Expenditures	213,493	0	(213,493)	439,121	4,078,595	3,639,474	11.%
Net Income (Loss)	(65,347)	178,867	(244,214)	(272,744)	(3,981,059)	3,708,314	7.%
Net Income (Loss)	(65,347)	178,867	(244,214)	(272,744)	(3,981,059)	3,708,314	7.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Classes & Group	250	0	250	400	0	400	0.0%
Total User - Fees	250	0	250	400	0	400	0.0%
Other Revenue	3,750	0	3,750	3,750	0	3,750	0.0%
Total Government	3,750	0	3,750	3,750	0	3,750	0.0%
TOTAL REVENUES	4,000	0	4,000	4,150	0	4,150	0.0%
Payroll							
Salaries - Reg FT	97,423	99,169	1,746	319,829	322,293	2,464	99.0%
Salaries - Reg PT	6,325	10,320	3,995	21,203	33,541	12,338	63.0%
Salaries - Instructor (non-benefit)	1,905	2,600	695	5,690	8,450	2,760	67.0%
Cafeteria Plan Contribution	15,530	16,240	710	50,211	48,722	(1,489)	103.0%
Payroll Taxes	7,374	7,808	434	24,166	25,373	1,207	95.0%
LTD Insurance	370	368	(1)	1,109	1,105	(4)	100.0%
Pension Plan Contribution	7,669	7,838	169	65,065	70,987	5,923	92.0%
Total Payroll Expenses	136,596	144,344	7,748	487,274	510,471	23,197	95.0%
Program Costs							
Consumables (food used as supplies)	83	2,429	2,346	83	2,479	2,396	3.0%
Office Supplies	222	462	240	828	1,290	462	64.0%
Program Supplies	1,162	1,304	142	1,291	1,972	681	65.0%
Total Program Costs	1,467	4,195	2,728	2,202	5,741	3,539	38.0%
Human Resources							
Employee Retention & Recognition	101	67	(34)	115	326	211	35.0%
Education & Training Seminars	120	306	186	1,315	918	(397)	143.0%
Insurance - Worker's Comp	365	450	85	1,095	2,528	1,433	43.0%
Recruitment	20	16	(4)	20	548	528	4.0%
Tuition Reimbursement	4,225	4,583	358	4,225	5,249	1,024	80.0%
Uniforms	2,206	1,300	(906)	2,206	1,300	(906)	170.0%
Employee Travel/Parking	324	1,047	723	1,714	2,141	427	80.0%
Total Human Resources Expenses	7,361	7,769	408	10,689	13,010	2,321	82.0%
Information Systems							
IT Workstations	0	142	142	0	425	425	0.0%
IT Software Expense	1,234	0	(1,234)	16,451	14,000	(2,451)	118.0%
Total Information Systems Expenses	1,234	142	(1,092)	16,451	14,425	(2,026)	114.0%
Community Relations							
Community Education Materials	728	167	(561)	728	501	(227)	145.0%
Community Outreach	78	40	(38)	241	1,120	879	22.0%
Dues & Memberships	0	19	19	0	57	57	0.0%
Educational Materials	0	83	83	0	249	249	0.0%
Management of Volunteers	174	0	(174)	523	0	(523)	0.0%
Meetings	642	1,418	776	1,697	3,755	2,058	45.0%
Postage	65	223	158	556	469	(87)	119.0%
Printing	156	2,501	2,345	3,287	7,503	4,216	44.0%
Promotional Items/Materials	0	0	0	49	2,350	2,301	2.0%
Total Community Relations	1,844	4,451	2,608	7,081	16,004	8,923	44.0%
Facilities							
Equipment/Furniture < \$5,000	0	42	42	0	626	626	0.0%
Plant Service	50	50	1	149	150	2	99.0%
Total Facilities Expenses	50	92	43	149	776	628	19.0%
Professional Services							
Outside Services	10,357	12,730	2,373	57,470	59,015	1,545	97.0%
Outside Service-Research	2,546	0	(2,546)	2,546	0	(2,546)	0.0%
Service Contracts	0	84	84	0	252	252	0.0%
Total Professional Services Expenses	12,903	12,814	(89)	60,016	59,267	(749)	101.0%
Other Expenses							

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Grants & Health Fund							
Grants	11,826	10,280	(1,546)	11,826	10,280	(1,546)	115.%
Health Fund - Youth	0	450	450	0	1,350	1,350	0.%
Health Fund - Adults	0	517	517	(535)	1,551	2,086	(34.%)
Health Fund - Seniors	29,702	30,833	1,131	35,925	92,499	56,574	39.%
Total Funds & Grants Expenses	41,528	42,080	552	47,216	105,680	58,464	45.%
TOTAL EXPENSES	202,983	215,887	12,904	631,079	725,374	94,295	87.%
Income (Loss) Before Cap Ex	(198,983)	(215,887)	16,904	(626,929)	(725,374)	98,445	86.%
MIS	7,950	0	(7,950)	7,950	3,675	(4,275)	216.%
Total Capital Expenditures	7,950	0	(7,950)	7,950	3,675	(4,275)	216.%
Net Income (Loss)	(206,933)	(215,887)	8,954	(634,879)	(729,049)	94,170	87.%
Net Income (Loss)	(206,933)	(215,887)	8,954	(634,879)	(729,049)	94,170	87.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Classes & Group	12,772	13,186	(414)	29,745	29,875	(130)	100.%
CHF Membership	70,337	71,393	(1,056)	209,914	211,290	(1,376)	99.%
One-time Visits & Consults	68,514	78,125	(9,612)	220,151	242,674	(22,524)	91.%
Toddler Town Revenues	32,556	29,769	2,787	110,940	92,884	18,056	119.%
Camp Revenue	10,185	8,505	1,680	241,583	262,660	(21,078)	92.%
Food & Beverage	1,903	2,298	(396)	5,587	4,621	966	121.%
Retail	1,294	1,529	(235)	5,125	5,034	92	102.%
Childcare	898	605	293	2,933	2,350	583	125.%
Balances Due on Account	(1,927)	(1,250)	(677)	(4,637)	(3,750)	(887)	124.%
Facility Rental	0	0	0	2,210	4,585	(2,375)	48.%
Total User - Fees	196,531	204,160	(7,630)	823,551	852,222	(28,672)	97.%
TOTAL REVENUES							
	196,531	204,160	(7,630)	823,551	852,222	(28,672)	97.%
Payroll							
Salaries - Reg FT	46,463	46,944	481	151,434	168,079	16,644	90.%
Salaries - Reg PT	50,948	61,575	10,627	227,297	252,082	24,786	90.%
Salaries - Instructor (non-benefit)	22,705	21,543	(1,162)	64,234	64,629	395	99.%
Cafeteria Plan Contribution	8,816	9,585	769	27,922	28,755	833	97.%
Payroll Taxes	8,295	9,620	1,325	33,734	35,560	1,826	95.%
LTD Insurance	212	218	6	646	654	9	99.%
Pension Plan Contribution	5,160	5,518	358	36,676	40,849	4,172	90.%
Employee Incentive Bonus	27	0	(27)	27	0	(27)	0.0%
Total Payroll Expenses	142,626	155,003	12,378	541,970	590,608	48,638	92.%
Program Costs							
COGS - Cost of Goods Sold - non-food	58	1,223	1,165	2,438	3,670	1,232	66.%
Cafe Supplies - cost of good sold - food	626	558	(67)	3,119	8,268	5,149	38.%
Consumables (food used as supplies)	0	21	21	776	62	(713)	1241.%
Client Transportation	3,246	0	(3,246)	11,883	12,750	867	93.%
Office Supplies	1,036	694	(342)	2,544	2,081	(464)	122.%
Gym/Locker Room Supplies	4,287	3,303	(985)	13,446	9,908	(3,538)	136.%
Program Supplies	1,675	2,642	967	6,305	12,408	6,102	51.%
Janitorial Supplies	1,424	1,863	439	4,624	5,590	966	83.%
Total Program Costs	12,352	10,304	(2,048)	45,135	54,736	9,601	82.%
Human Resources							
Employee Retention & Recognition	57	195	138	175	810	635	22.%
Education & Training Seminars	324	1,072	749	2,710	3,216	507	84.%
Insurance - Worker's Comp	2,764	3,417	653	8,292	10,251	1,959	81.%
Recruitment	202	279	77	430	1,964	1,535	22.%
Uniforms	551	701	150	551	3,167	2,616	17.%
Employee Travel/Parking	0	108	108	0	325	325	0.0%
CSI Over/Short Deposit	8	0	(8)	113	0	(113)	0.0%
Total Human Resources Expenses	3,906	5,773	1,867	12,270	19,734	7,463	62.%
Information Systems							
IT Software Expense	5,077	5,327	250	15,231	15,982	751	95.%
Total Information Systems Expenses	5,077	5,327	250	15,231	15,982	751	95.%
Community Relations							
Dues & Memberships	0	71	71	850	2,850	2,000	30.%
Educational Materials	0	20	20	0	61	61	0.0%
Meetings	0	0	0	158	0	(158)	0.0%
Postage	117	97	(20)	362	292	(70)	124.%
Printing	61	848	788	2,618	2,545	(73)	103.%
Subscriptions	0	12	12	0	36	36	0.0%
Business Promotion Allocation	0	417	417	0	1,250	1,250	0.0%
Total Community Relations	178	1,465	1,287	3,989	7,034	3,045	57.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Facilities							
Building Maintenance & Repair	1,002	1,929	926	5,491	7,583	2,092	72.%
Equipment/Furniture < \$5,000	5,407	2,955	(2,452)	6,221	8,864	2,643	70.%
Equipment/Lease	4,326	4,326	0	12,977	12,977	0	100.%
Equipment/General Maintenance & Repair	226	1,312	1,087	3,653	3,936	284	93.%
Landscape Maintenance	685	697	12	2,055	2,092	37	98.%
Electricity	13,713	4,167	(9,547)	20,847	12,500	(8,347)	167.%
Gas	77	46	(32)	145	137	(9)	107.%
Waste Removal	417	242	(175)	654	726	72	90.%
Plant Service	138	138	0	413	413	0	100.%
Janitorial Services	9,975	10,000	25	31,162	30,000	(1,162)	104.%
Total Facilities Expenses	35,966	25,810	(10,156)	83,618	79,227	(4,392)	106.%
Professional Services							
Banking Services	7,551	6,345	(1,206)	16,068	12,690	(3,378)	127.%
Laundry Services	6,471	7,668	1,198	21,903	23,004	1,101	95.%
Outside Services	1,300	1,567	267	1,300	4,701	3,401	28.%
Outside Services - H&F	4,776	7,107	2,331	45,157	56,304	11,147	80.%
Service Contracts	3,114	4,349	1,235	16,767	19,104	2,337	88.%
Taxes & Licensing	0	81	81	42	242	200	17.%
Total Professional Services Expenses	23,212	27,116	3,904	101,237	116,046	14,809	87.%
Other Expenses							
Insurance - General	8,687	12,019	3,332	35,931	39,263	3,332	92.%
Total Other Expenses	8,687	12,019	3,332	35,931	39,263	3,332	92.%
Grants & Health Fund							
TOTAL EXPENSES	232,003	242,818	10,815	839,382	922,630	83,248	91.%
Income (Loss) Before Cap Ex	(35,473)	(38,657)	3,185	(15,831)	(70,408)	54,577	22.%
MIS	0	0	0	0	5,000	5,000	0.%
FF&E	0	0	0	15,496	14,340	(1,156)	108.%
Building	15,005	0	(15,005)	15,005	31,464	16,459	48.%
Total Capital Expenditures	15,005	0	(15,005)	30,500	50,804	20,304	60.%
Net Income (Loss)	(50,477)	(38,657)	(11,820)	(46,331)	(121,212)	74,881	38.%
Net Income (Loss)	(50,477)	(38,657)	(11,820)	(46,331)	(121,212)	74,881	38.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Other Revenues	0	760	(760)	0	1,175	(1,175)	0.0%
Total User - Fees	0	760	(760)	0	1,175	(1,175)	0.0%
TOTAL REVENUES	0	760	(760)	0	1,175	(1,175)	0.0%
Payroll							
Salaries - Reg FT	49,118	47,434	(1,684)	156,712	154,163	(2,549)	102.0%
Salaries - Reg PT	1,306	5,403	4,097	3,125	17,559	14,434	18.0%
Salaries - Instructor (non-benefit)	(55)	406	461	858	1,218	360	70.0%
Cafeteria Plan Contribution	5,409	6,413	1,004	18,483	19,239	756	96.0%
Payroll Taxes	3,681	3,867	186	11,712	12,559	847	93.0%
LTD Insurance	185	173	(13)	489	518	29	94.0%
Pension Plan Contribution	3,691	3,678	(13)	33,712	36,614	2,902	92.0%
Total Payroll Expenses	63,335	67,374	4,039	225,090	241,870	16,780	93.0%
Program Costs							
Consumables (food used as supplies)	48	83	35	48	750	702	6.0%
Office Supplies	23	59	36	566	178	(388)	319.0%
Program Supplies	292	2,288	1,996	1,028	5,294	4,266	19.0%
Total Program Costs	363	2,430	2,068	1,642	6,221	4,580	26.0%
Human Resources							
Employee Retention & Recognition	0	25	25	92	75	(17)	123.0%
Employee Wellness	2,202	1,919	(283)	5,104	5,757	653	89.0%
Education & Training Seminars	150	643	493	879	1,250	371	70.0%
Insurance - Worker's Comp	136	168	32	408	504	96	81.0%
Recruitment	328	2,223	1,895	2,026	6,262	4,236	32.0%
Uniforms	893	0	(893)	893	2,000	1,107	45.0%
Employee Travel/Parking	2	297	295	820	490	(330)	167.0%
Total Human Resources Expenses	3,711	5,275	1,564	10,222	16,337	6,115	63.0%
Information Systems							
Phone Equipment	0	750	750	2,411	2,250	(161)	107.0%
IT Repair & Maint Parts	0	125	125	0	375	375	0.0%
IT Website / Internet Equipment	20	0	(20)	55	0	(55)	0.0%
IT Network Expense	0	183	183	(725)	550	1,275	(132.0%)
IT Software Expense	463	0	(463)	30,047	28,650	(1,397)	105.0%
Total Information Systems Expenses	483	1,058	575	31,789	31,825	36	100.0%
Community Relations							
Advertising	12,795	9,782	(3,014)	28,168	29,355	1,187	96.0%
Community Outreach	1,500	1,375	(125)	9,117	3,625	(5,492)	251.0%
Internet / Intranet / Website	400	5,000	4,600	400	5,000	4,600	8.0%
Dues & Memberships	152	83	(69)	702	400	(302)	176.0%
Mailing Services	225	890	665	1,599	2,670	1,071	60.0%
Management of Volunteers	7	940	933	931	6,265	5,335	15.0%
Meetings	88	0	(88)	615	0	(615)	0.0%
Postage	0	4,020	4,020	13,118	15,760	2,642	83.0%
Printing	7,020	12,279	5,259	33,980	37,386	3,406	91.0%
Promotional Items/Materials	4,836	9,000	4,164	5,221	17,600	12,379	30.0%
Subscriptions	0	0	0	842	0	(842)	0.0%
Total Community Relations	27,023	43,369	16,347	94,693	118,061	23,368	80.0%
Facilities							
Equipment/Furniture < \$5,000	0	0	0	440	0	(440)	0.0%
Telephone	4,907	5,300	393	11,971	15,900	3,929	75.0%
Total Facilities Expenses	4,907	5,300	393	12,411	15,900	3,489	78.0%
Professional Services							
Legal Services	235	0	(235)	329	500	171	66.0%
Outside Services	26,427	16,173	(10,254)	64,950	59,397	(5,554)	109.0%
Service Contracts	(5,590)	2,000	7,590	7,721	6,000	(1,721)	129.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Total Professional Services Expenses	21,072	18,173	(2,899)	73,000	65,897	(7,103)	111.%
Other Expenses							
Insurance - General	0	0	0	1,288	1,400	112	92.%
Total Other Expenses	0	0	0	1,288	1,400	112	92.%
Grants & Health Fund							
TOTAL EXPENSES	120,893	142,980	22,087	450,135	497,511	47,376	90.%
Income (Loss) Before Cap Ex	(120,893)	(142,220)	21,327	(450,135)	(496,336)	46,201	91.%
MIS	17,199	0	(17,199)	29,127	70,000	40,873	42.%
Total Capital Expenditures	17,199	0	(17,199)	29,127	70,000	40,873	42.%
Net Income (Loss)	(138,092)	(142,220)	4,128	(479,261)	(566,336)	87,075	85.%
Net Income (Loss)	(138,092)	(142,220)	4,128	(479,261)	(566,336)	87,075	85.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Property Tax	313,385	313,385	0	940,155	940,155	0	100.0%
Interest	(2,179)	82,942	(85,122)	232,960	281,055	(48,095)	83.0%
Limited Partnership	158,380	164,640	(6,260)	313,656	344,780	(31,124)	91.0%
Other Revenue	1,277	0	1,277	1,277	0	1,277	0.0%
Total Government	470,862	560,967	(90,105)	1,488,048	1,565,990	(77,942)	95.0%
TOTAL REVENUES	470,862	560,967	(90,105)	1,488,048	1,565,990	(77,942)	95.0%
Payroll							
Salaries - Reg FT	73,359	75,346	1,987	241,153	244,776	3,623	99.0%
Salaries - Reg PT	2,565	920	(1,645)	8,260	2,990	(5,270)	276.0%
Cafeteria Plan Contribution	9,017	8,603	(414)	29,199	25,809	(3,390)	113.0%
Payroll Taxes	4,133	4,895	762	14,251	15,911	1,660	90.0%
LTD Insurance	244	217	(28)	732	650	(83)	113.0%
Pension Plan Contribution	5,152	5,546	394	47,048	51,471	4,423	91.0%
Unemployment Insurance	0	0	0	0	3,250	3,250	0.0%
Employee Instant award exp	876	0	(876)	2,763	648	(2,115)	426.0%
Total Payroll Expenses	95,345	95,527	181	343,407	345,505	2,098	99.0%
Program Costs							
Consumables (food used as supplies)	13	500	487	235	1,500	1,265	16.0%
Office Supplies	952	866	(86)	2,532	2,598	66	97.0%
Janitorial Supplies	0	200	200	552	600	48	92.0%
Other Supplies	57	320	263	57	1,085	1,028	5.0%
Total Program Costs	1,022	1,886	864	3,377	5,783	2,406	58.0%
Human Resources							
Employee Retention & Recognition	0	155	155	613	1,015	402	60.0%
Employee Wellness	920	900	(20)	1,304	2,950	1,646	44.0%
ADP Payroll Processing Fees	2,238	3,878	1,640	6,311	11,634	5,323	54.0%
Education & Training Seminars	50	1,465	1,415	3,720	5,145	1,425	72.0%
Insurance - Worker's Comp	128	158	30	384	474	90	81.0%
Recruitment	55	261	206	552	432	(120)	128.0%
Employee Travel/Parking	2,978	3,116	138	3,788	6,348	2,560	60.0%
Total Human Resources Expenses	6,369	9,933	3,564	16,671	27,998	11,327	60.0%
Information Systems							
IT Repair & Maint Parts	7	20	13	7	60	53	12.0%
IT Software Expense	0	0	0	10,585	4,000	(6,585)	265.0%
Total Information Systems Expenses	7	20	13	10,592	4,060	(6,532)	261.0%
Community Relations							
Community Outreach	113	450	337	605	1,650	1,045	37.0%
Dues & Memberships	396	113	(284)	15,941	15,638	(303)	102.0%
Meetings	5,615	4,277	(1,339)	17,322	5,945	(11,377)	291.0%
Postage	(58)	225	283	(494)	675	1,169	(73.0%)
Printing	0	270	270	863	810	(53)	107.0%
Total Community Relations	6,066	5,334	(732)	34,237	24,718	(9,520)	139.0%
Facilities							
Equipment/Furniture < \$5,000	0	258	258	0	1,075	1,075	0.0%
Equipment/Lease	0	0	0	1,460	840	(620)	174.0%
Equipment/General Maintenance & Repair	0	0	0	0	1,700	1,700	0.0%
Plant Service	127	135	8	425	405	(20)	105.0%
Total Facilities Expenses	127	393	266	1,884	4,020	2,136	47.0%
Professional Services							
Accounting Services	14,534	13,000	(1,534)	15,234	13,700	(1,534)	111.0%
Banking Services	1,345	1,200	(145)	2,872	3,600	728	80.0%
Election Services	(294)	0	294	294	0	(294)	0.0%
Legal Services	8,286	7,000	(1,286)	14,382	15,000	618	96.0%
Outside Services	1,935	9,302	7,367	3,869	14,405	10,536	27.0%

Total Support Services

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Outside Services - H&F	0	0	0	160	0	(160)	0.0%
Taxes & Licensing	0	392	392	4,845	1,175	(3,670)	412.0%
Total Professional Services Expenses	25,806	30,893	5,088	41,656	47,880	6,224	87.0%
Other Expenses							
Interest Expense	23,653	23,653	(0)	71,674	71,674	(0)	100.0%
Insurance - General	0	0	0	84,728	73,981	(10,747)	115.0%
Total Other Expenses	23,653	23,653	(0)	156,402	145,655	(10,747)	107.0%
Grants & Health Fund							
Grants	2,500	3,750	1,250	9,950	11,250	1,300	88.0%
Total Funds & Grants Expenses	2,500	3,750	1,250	9,950	11,250	1,300	88.0%
TOTAL EXPENSES	160,896	171,389	10,493	618,177	616,868	(1,308)	100.0%
Income (Loss) Before Cap Ex	309,967	389,578	(79,612)	869,871	949,121	(79,250)	92.0%
MIS	0	0	0	3,685	36,000	32,315	10.0%
Total Capital Expenditures	0	0	0	3,685	36,000	32,315	10.0%
Net Income (Loss)	309,967	389,578	(79,612)	866,186	913,121	(46,935)	95.0%
Net Income (Loss)	309,967	389,578	(79,612)	866,186	913,121	(46,935)	95.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Lease	372,194	370,371	1,823	1,116,257	1,110,397	5,860	101.0%
Total Government	372,194	370,371	1,823	1,116,257	1,110,397	5,860	101.0%
TOTAL REVENUES	372,194	370,371	1,823	1,116,257	1,110,397	5,860	101.0%
Payroll							
Salaries - Reg FT	6,110	6,154	44	19,857	20,001	144	99.0%
Cafeteria Plan Contribution	541	495	(47)	1,759	1,484	(276)	119.0%
Payroll Taxes	220	389	169	988	1,261	273	78.0%
LTD Insurance	14	13	(1)	42	39	(3)	107.0%
Pension Plan Contribution	131	428	297	2,512	3,517	1,005	71.0%
Total Payroll Expenses	7,016	7,478	462	25,158	26,302	1,144	96.0%
Program Costs							
Office Supplies	0	0	0	184	0	(184)	0.0%
Janitorial Supplies	0	1,000	1,000	1,054	3,000	1,946	35.0%
Total Program Costs	0	1,000	1,000	1,238	3,000	1,762	41.0%
Human Resources							
Insurance - Worker's Comp	15	18	3	45	54	9	83.0%
Total Human Resources Expenses	15	18	3	45	54	9	83.0%
Information Systems							
Community Relations							
Facilities							
Building Maintenance & Repair	12,091	9,267	(2,824)	48,250	32,606	(15,644)	148.0%
Equipment/Furniture < \$5,000	1,062	1,750	688	6,723	5,250	(1,473)	128.0%
Equipment/Lease	7,371	7,371	0	22,113	22,113	0	100.0%
Equipment/General Maintenance & Repair	6,666	12,247	5,581	35,064	35,228	164	100.0%
Landscape Maintenance	5,549	5,804	255	17,137	18,405	1,268	93.0%
Electricity	25,737	36,530	10,793	127,709	104,590	(23,119)	122.0%
Gas	13,604	10,500	(3,104)	26,827	31,500	4,673	85.0%
Water	10,663	8,200	(2,463)	27,436	24,600	(2,836)	112.0%
Waste Removal	978	1,007	29	2,934	3,022	88	97.0%
Plant Service	0	270	270	0	810	810	0.0%
Janitorial Services	7,075	9,340	2,265	29,250	28,020	(1,230)	104.0%
Total Facilities Expenses	90,796	102,287	11,491	343,443	306,144	(37,299)	112.0%
Professional Services							
Banking Services	25	0	(25)	75	0	(75)	0.0%
Outside Services	115	50	(65)	360	550	190	65.0%
Outside Services - Property Engineering/Maintenance Services	7,000	7,000	0	21,000	21,000	0	100.0%
Services	27,456	24,005	(3,451)	83,005	72,534	(10,471)	114.0%
Service Contracts	260	133	(127)	1,226	3,148	1,922	39.0%
Taxes & Licensing	2,635	0	(2,635)	2,635	330	(2,305)	798.0%
Total Professional Services Expenses	37,491	31,188	(6,303)	108,300	97,562	(10,739)	111.0%
Other Expenses							
Prospect South Bay	7,000	6,000	(1,000)	21,009	18,000	(3,009)	117.0%
Debt Service - Principal Pmt.	36,347	36,347	0	108,326	108,326	0	100.0%
Insurance - General	0	0	0	119,339	110,477	(8,862)	108.0%
Total Other Expenses	43,347	42,347	(1,000)	248,673	236,803	(11,871)	105.0%
Grants & Health Fund							
TOTAL EXPENSES	178,666	184,318	5,652	726,858	669,864	(56,994)	109.0%
Income (Loss) Before Cap Ex	193,528	186,053	7,475	389,399	440,533	(51,134)	88.0%
FF&E	23,659	0	(23,659)	23,659	0	(23,659)	0.0%
Building	149,681	0	(149,681)	344,200	3,918,116	3,573,916	9.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending September, 2018

	September			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Total Capital Expenditures	173,340	0	(173,340)	367,859	3,918,116	3,550,257	9.%
Net Income (Loss)	20,189	186,053	(165,864)	21,540	(3,477,583)	3,499,123	(1.%)
Net Income (Loss)	20,189	186,053	(165,864)	21,540	(3,477,583)	3,499,123	(1.%)

Ranges: From: To: From: To:
 Check Number First Last Check Date 9/1/2018 9/30/2018
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
71551	MAT008	MA CENTER LA	9/4/2018	GENERAL	PMCHK00001432	\$1,600.00
71552	MAT008	MA CENTER LA	9/4/2018	GENERAL	PMCHK00001433	\$1,000.00
71553	002001	CHRISTIAN CASTRO	9/5/2018	GENERAL	PMCHK00001434	\$19.19
71554	002091	LYDIA CHAMPAGNE	9/5/2018	GENERAL	PMCHK00001434	\$79.65
71555	BEN007	BENNETT LANDSCAPE	9/5/2018	GENERAL	PMCHK00001434	\$140.00
71556	BHO001	MICHELLE ANNE BHOLAT	9/5/2018	GENERAL	PMCHK00001434	\$100.00
71557	BRO001	BROWN'S GREEN THUMB, INC.	9/5/2018	GENERAL	PMCHK00001434	\$49.50
71558	CAL001	CALIFORNIA MARKING DEVICE	9/5/2018	GENERAL	PMCHK00001434	\$51.18
71559	CAM002	CAMBRIAN HOMECARE	9/5/2018	GENERAL	PMCHK00001434	\$180.20
71560	CHA005	MELANIE CHAPMAN	9/5/2018	GENERAL	PMCHK00001434	\$1,125.00
71561	CHU002	DR. NOEL L. CHUN	9/5/2018	GENERAL	PMCHK00001434	\$100.00
71562	DAI001	DAILY BREEZE/BEACH REPORTER	9/5/2018	GENERAL	PMCHK00001434	\$3,238.00
71563	DIE001	JANE ANN DIEHL	9/5/2018	GENERAL	PMCHK00001434	\$100.00
71564	DUM001	THE DUMBELL MAN FITNESS EQUIPM	9/5/2018	GENERAL	PMCHK00001434	\$230.39
71565	ELE001	ELECTRIC CONSTRUCTION COMPANY	9/5/2018	GENERAL	PMCHK00001434	\$536.00
71566	FRE005	FRESH BROTHERS	9/5/2018	GENERAL	PMCHK00001434	\$134.73
71567	FRI005	FRIENDS OF THE PARKS	9/5/2018	GENERAL	PMCHK00001434	\$1,500.00
71568	FUN001	FUN EXPRESS	9/5/2018	GENERAL	PMCHK00001434	\$614.04
71569	HOM004	HOMEWATCH CARE GIVERS	9/5/2018	GENERAL	PMCHK00001434	\$576.00
71570	HOM005	123 HOME CARE SERVICES LOS ANG	9/5/2018	GENERAL	PMCHK00001434	\$816.00
71571	HOO001	HOOPER, LUNDY, & BOOKMAN, INC	9/5/2018	GENERAL	PMCHK00001434	\$5,000.00
71572	KOG001	SHIORI LANGE	9/5/2018	GENERAL	PMCHK00001434	\$73.30
71573	MIN004	MINUTEMAN PRESS REDONDO BEACH	9/5/2018	GENERAL	PMCHK00001434	\$2,601.23
71574	ODW001	ODWALLA, INC.	9/5/2018	GENERAL	PMCHK00001434	\$54.40
71575	POS001	VANESSA POSTER	9/5/2018	GENERAL	PMCHK00001434	\$100.00
71576	PRI001	PRINCIPAL LIFE GROUP GRAND ISL	9/5/2018	GENERAL	PMCHK00001434	\$4,165.84
71577	RNJ002	RNJ PRINTING, LLC	9/5/2018	GENERAL	PMCHK00001434	\$32.85
71578	SCH005	SCHOOL NEWS	9/5/2018	GENERAL	PMCHK00001434	\$1,084.00
71579	STA003	STAPLES BUSINESS ADVANTAGE	9/5/2018	GENERAL	PMCHK00001434	\$957.81
71580	STE007	SOCORRO STEPHENS-WALLACE	9/5/2018	GENERAL	PMCHK00001434	\$100.00
71581	VER005	VERIZON WIRELESS	9/5/2018	GENERAL	PMCHK00001434	\$3,151.42
71582	HAR013	BRIAN HARPER	9/5/2018	GENERAL	PMCHK00001434	\$705.00
71583	AMA001	GECRB/AMAZON	9/12/2018	GENERAL	PMCHK00001435	\$1,314.72
71584	AME001	AMERICAN CHEMICAL & SANITARY S	9/12/2018	GENERAL	PMCHK00001435	\$281.03
71585	AVN001	AV NOW, INC.	9/12/2018	GENERAL	PMCHK00001435	\$218.99
71586	BEN007	BENNETT LANDSCAPE	9/12/2018	GENERAL	PMCHK00001435	\$685.00
71587	BRO001	BROWN'S GREEN THUMB, INC.	9/12/2018	GENERAL	PMCHK00001435	\$49.50
71588	BRO008	JORDAN BROSKY	9/12/2018	GENERAL	PMCHK00001435	\$172.50
71589	CIN001	CINTAS CORPORATION LOC 426	9/12/2018	GENERAL	PMCHK00001435	\$3,403.41
71590	COS001	COSCO FIRE PROTECTION, INC.	9/12/2018	GENERAL	PMCHK00001435	\$90.00
71591	CSI001	CSI SOFTWARE	9/12/2018	GENERAL	PMCHK00001435	\$4,827.00
71592	DIV002	DIVERSIFIED THERMAL SERVICES,	9/12/2018	GENERAL	PMCHK00001435	\$850.00
71593	DUM001	THE DUMBELL MAN FITNESS EQUIPM	9/12/2018	GENERAL	PMCHK00001435	\$657.00
71594	EAS001	EASY READER, INC	9/12/2018	GENERAL	PMCHK00001435	\$2,000.00
71595	ELE001	ELECTRIC CONSTRUCTION COMPANY	9/12/2018	GENERAL	PMCHK00001435	\$384.00
71596	FRE005	FRESH BROTHERS	9/12/2018	GENERAL	PMCHK00001435	\$8,505.44
71597	FUN001	FUN EXPRESS	9/12/2018	GENERAL	PMCHK00001435	\$168.23
71598	HAP003	HAPPY KID YOGA	9/12/2018	GENERAL	PMCHK00001435	\$3,178.75
71599	HAR013	BRIAN HARPER	9/12/2018	GENERAL	PMCHK00001435	\$330.00
71600	KAR002	KARDENT	9/12/2018	GENERAL	PMCHK00001435	\$955.75
71601	LAK001	LAKESHORE LEARNING MATERIALS	9/12/2018	GENERAL	PMCHK00001435	\$532.85
71602	MCI001	MCI MEGA PREFERRED	9/12/2018	GENERAL	PMCHK00001435	\$81.02
71603	MIU002	MICHELLE MIURA	9/12/2018	GENERAL	PMCHK00001435	\$16.52
71604	PRO009	PROSUM TECHNOLOGY SERVICES	9/12/2018	GENERAL	PMCHK00001435	\$10,874.45
71605	RED006	Redondo Beach Unified School D	9/12/2018	GENERAL	PMCHK00001435	\$643.00
71606	RNJ002	RNJ PRINTING, LLC	9/12/2018	GENERAL	PMCHK00001435	\$65.70
71607	SIG006	SIGNATURE RESEARCH, INC	9/12/2018	GENERAL	PMCHK00001435	\$751.55
71608	SOU006	SOUTH BAY HOME HEALTH CARE	9/12/2018	GENERAL	PMCHK00001435	\$1,957.88

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
71609	SOU008	SOUTHERN CALIF EDISON	9/12/2018	GENERAL	PMCHK00001435	\$6,856.74
71610	SPA001	SPARKLETTTS	9/12/2018	GENERAL	PMCHK00001435	\$121.02
71611	SUP007	SUPERTOTS SPORTS ACADEMY	9/12/2018	GENERAL	PMCHK00001435	\$369.60
71612	TOR003	TORRANCE BAKERY	9/12/2018	GENERAL	PMCHK00001435	\$932.30
71613	VET001	NATIONWIDE	9/12/2018	GENERAL	PMCHK00001435	\$125.68
71614	VIS001	VISION SERVICE PLAN	9/12/2018	GENERAL	PMCHK00001435	\$614.24
71615	VMA002	VMA COMMUNICATIONS, INC	9/12/2018	GENERAL	PMCHK00001435	\$70.00
71616	WEX001	WEXFORD LABS, INC	9/12/2018	GENERAL	PMCHK00001435	\$132.31
71617	CIN001	CINTAS CORPORATION LOC 426	9/12/2018	GENERAL	PMCHK00001435	\$861.43
71618	FRA007	KAT ALLEN	9/12/2018	GENERAL	PMCHK00001435	\$162.30
71619	FRE005	FRESH BROTHERS	9/12/2018	GENERAL	PMCHK00001435	\$607.90
71620	HEA010	HEALTHWAYS SC	9/12/2018	GENERAL	PMCHK00001435	\$27,500.00
71621	HOM001	HOME INSTEAD SENIOR CARE	9/12/2018	GENERAL	PMCHK00001435	\$5,868.00
71622	KIM004	WILLIAM E. KIM, MD	9/12/2018	GENERAL	PMCHK00001435	\$3,500.00
71623	MET002	METAFILE INFORMATION SYSTEMS	9/12/2018	GENERAL	PMCHK00001435	\$2,640.00
71624	PRO009	PROSUM TECHNOLOGY SERVICES	9/12/2018	GENERAL	PMCHK00001435	\$1,053.00
71625	RNJ002	RNJ PRINTING, LLC	9/12/2018	GENERAL	PMCHK00001435	\$36.14
71626	STA003	STAPLES BUSINESS ADVANTAGE	9/12/2018	GENERAL	PMCHK00001435	\$1,484.35
71627	STA011	DIANNE STASO, MS, RD	9/12/2018	GENERAL	PMCHK00001435	\$165.00
71628	VMA002	VMA COMMUNICATIONS, INC	9/12/2018	GENERAL	PMCHK00001435	\$10,000.00
71629	WES008	Westamerica Communications	9/12/2018	GENERAL	PMCHK00001435	\$21,171.23
71630	VEL002	CHARLIE VELASQUEZ	9/13/2018	GENERAL	PMCHK00001436	\$200.00
71631	ADM001	ADMINISTRATIVE SERVICES CO-OP	9/19/2018	GENERAL	PMCHK00001437	\$119.17
71632	ANI002	ANIMAL PEST MANAGEMENT SERVICE	9/19/2018	GENERAL	PMCHK00001437	\$115.00
71633	BES005	BEST COMPANIES GROUP	9/19/2018	GENERAL	PMCHK00001437	\$920.00
71634	BET002	BETA HEALTHCARE GROUP	9/19/2018	GENERAL	PMCHK00001437	\$3,419.00
71635	BRO008	JORDAN BROSKY	9/19/2018	GENERAL	PMCHK00001437	\$292.50
71636	CAM002	CAMBRIAN HOMECARE	9/19/2018	GENERAL	PMCHK00001437	\$215.60
71637	CIN001	CINTAS CORPORATION LOC 426	9/19/2018	GENERAL	PMCHK00001437	\$1,687.59
71638	CIT004	REFUSE DEPARTMENT	9/19/2018	GENERAL	PMCHK00001437	\$180.16
71639	CIV002	CIVIC COUCH	9/19/2018	GENERAL	PMCHK00001437	\$250.00
71640	CUM002	CUMMING CONSTRUCTION MGMT, IN	9/19/2018	GENERAL	PMCHK00001437	\$1,312.50
71641	DEL001	DELL BUSINESS CREDIT	9/19/2018	GENERAL	PMCHK00001437	\$14,130.53
71642	DEP001	DEPARTMENT OF JUSTICE	9/19/2018	GENERAL	PMCHK00001437	\$64.00
71643	EAS001	EASY READER, INC	9/19/2018	GENERAL	PMCHK00001437	\$142.50
71644	EAS005	EASTER SEALS REDONDO SNR PROGR	9/19/2018	GENERAL	PMCHK00001437	\$460.00
71645	FRA007	FRANKLIN REGIONAL COUNCIL OF G	9/19/2018	GENERAL	PMCHK00001437	\$3,300.00
71646	FRE005	FRESH BROTHERS	9/19/2018	GENERAL	PMCHK00001437	\$607.77
71647	GAR001	GARDENA WELDING SUPPLY CO.	9/19/2018	GENERAL	PMCHK00001437	\$228.36
71648	GAS001	THE GAS COMPANY	9/19/2018	GENERAL	PMCHK00001437	\$77.48
71649	HAR013	BRIAN HARPER	9/19/2018	GENERAL	PMCHK00001437	\$397.50
71650	HOG001	NICHOLAS E. HOGAN	9/19/2018	GENERAL	PMCHK00001437	\$60.00
71651	HOM004	HOMEWATCH CARE GIVERS	9/19/2018	GENERAL	PMCHK00001437	\$580.50
71652	HOM005	123 HOME CARE SERVICES LOS ANG	9/19/2018	GENERAL	PMCHK00001437	\$916.00
71653	JAC006	JACK NADEL INTERNATIONAL	9/19/2018	GENERAL	PMCHK00001437	\$1,786.50
71654	KAR002	KARDENT	9/19/2018	GENERAL	PMCHK00001437	\$1,408.66
71655	LIN006	LINCOLN NATIONAL LIFE INSURANC	9/19/2018	GENERAL	PMCHK00001437	\$1,436.56
71656	LIN008	LINCO PICTURE FRAMING, INC.	9/19/2018	GENERAL	PMCHK00001437	\$65.70
71657	MED013	MEDIWASTE DISPOSAL, LLC	9/19/2018	GENERAL	PMCHK00001437	\$70.00
71658	MER003	MERITAGE HEALTHCARE STRATEGIES	9/19/2018	GENERAL	PMCHK00001437	\$1,300.00
71659	MIN004	MINUTEMAN PRESS REDONDO BEACH	9/19/2018	GENERAL	PMCHK00001437	\$4,380.07
71660	ORB002	ORBACH HUFF SUAREZ & HENDERSON	9/19/2018	GENERAL	PMCHK00001437	\$1,399.94
71661	PAO002	PAOLUCCI SALLING & MARTIN	9/19/2018	GENERAL	PMCHK00001437	\$400.00
71662	PAU002	PAUL MURDOCH ARCHITECTS	9/19/2018	GENERAL	PMCHK00001437	\$7,500.00
71663	PEN003	PENINSULA PEOPLE, INC.	9/19/2018	GENERAL	PMCHK00001437	\$1,200.00
71664	PFM001	PFM ASSET MANAGEMENT LLC	9/19/2018	GENERAL	PMCHK00001437	\$1,935.11
71665	POS003	POSH PROMOTIONAL MARKETING	9/19/2018	GENERAL	PMCHK00001437	\$3,585.60
71666	PRO0013	PROVIDENCE HEALTH & SERVICES	9/19/2018	GENERAL	PMCHK00001437	\$181.00
71667	PRO009	PROSUM TECHNOLOGY SERVICES	9/19/2018	GENERAL	PMCHK00001437	\$14,978.54
71668	RAM002	RAMCO PEST CONTROL	9/19/2018	GENERAL	PMCHK00001437	\$115.00
71669	RED006	Redondo Beach Unified School D	9/19/2018	GENERAL	PMCHK00001437	\$7,371.00
71670	RNJ002	RNJ PRINTING, LLC	9/19/2018	GENERAL	PMCHK00001437	\$72.27
71671	RTZ001	RTZ ASSOCIATES	9/19/2018	GENERAL	PMCHK00001437	\$1,233.83
71672	SOU006	SOUTH BAY HOME HEALTH CARE	9/19/2018	GENERAL	PMCHK00001437	\$2,121.98
71673	STA011	DIANNE STASO, MS, RD	9/19/2018	GENERAL	PMCHK00001437	\$356.73

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
71674	TEL001	TPX Communications	9/19/2018	GENERAL	PMCHK00001437	\$2,348.17
71675	TWE001	24 HR HOME CARE	9/19/2018	GENERAL	PMCHK00001437	\$4,064.50
71676	TWO003	2H CONSTRUCTION	9/19/2018	GENERAL	PMCHK00001437	\$15,004.57
71677	USF001	US FOODS, INC	9/19/2018	GENERAL	PMCHK00001437	\$1,231.23
71678	VER007	VERIFIED VOLUNTEERS	9/19/2018	GENERAL	PMCHK00001437	\$125.25
71679	WIT002	WITHEE MALCOLM ARCHITECTS, LLP	9/19/2018	GENERAL	PMCHK00001437	\$15,128.75
71680	ALW002	ALWAYS BEST CARE - SOUTH BAY	9/26/2018	GENERAL	PMCHK00001438	\$1,115.00
71681	ASC002	JACQUELINE ASCENZI	9/26/2018	GENERAL	PMCHK00001438	\$500.00
71682	BAR013	CHARLOTTE BARNETT	9/26/2018	GENERAL	PMCHK00001438	\$500.00
71683	BOH002	MARY PAOLA BOHORQUEZ LARA	9/26/2018	GENERAL	PMCHK00001438	\$500.00
71684	BRO008	JORDAN BROSKY	9/26/2018	GENERAL	PMCHK00001438	\$90.00
71685	CAL001	CALIFORNIA MARKING DEVICE	9/26/2018	GENERAL	PMCHK00001438	\$75.77
71686	CIN001	CINTAS CORPORATION LOC 426	9/26/2018	GENERAL	PMCHK00001438	\$1,869.96
71687	CLE002	CLEAR CHANNEL OUTDOOR	9/26/2018	GENERAL	PMCHK00001438	\$2,350.00
71688	DUM001	THE DUMBELL MAN FITNESS EQUIPM	9/26/2018	GENERAL	PMCHK00001438	\$657.00
71689	ELE001	ELECTRIC CONSTRUCTION COMPANY	9/26/2018	GENERAL	PMCHK00001438	\$593.00
71690	FED001	FEDEX	9/26/2018	GENERAL	PMCHK00001438	\$58.23
71691	FUN001	FUN EXPRESS	9/26/2018	GENERAL	PMCHK00001438	\$425.24
71692	GOO006	GOODMAN FACTORS	9/26/2018	GENERAL	PMCHK00001438	\$3,246.21
71693	HAR013	BRIAN HARPER	9/26/2018	GENERAL	PMCHK00001438	\$315.00
71694	HIB001	HIBBS-HALLMARK & COMPANY	9/26/2018	GENERAL	PMCHK00001438	\$8,687.00
71695	HOG001	NICHOLAS E. HOGAN	9/26/2018	GENERAL	PMCHK00001438	\$60.00
71696	HOM004	HOMEWATCH CARE GIVERS	9/26/2018	GENERAL	PMCHK00001438	\$303.00
71697	IND004	INDIEFLIX GROUP, INC	9/26/2018	GENERAL	PMCHK00001438	\$1,500.00
71698	JAC006	JACK NADEL INTERNATIONAL	9/26/2018	GENERAL	PMCHK00001438	\$2,206.18
71699	LIN008	LINCO PICTURE FRAMING, INC.	9/26/2018	GENERAL	PMCHK00001438	\$65.70
71700	MAN006	MANHATTAN STITCHING CO	9/26/2018	GENERAL	PMCHK00001438	\$550.79
71701	MIN004	MINUTEMAN PRESS REDONDO BEACH	9/26/2018	GENERAL	PMCHK00001438	\$256.89
71702	MRM001	M & R MAINTENANCE	9/26/2018	GENERAL	PMCHK00001438	\$225.00
71703	MUS002	MUSICK,PEELER & GARRETT LLP	9/26/2018	GENERAL	PMCHK00001438	\$1,638.60
71704	ODW001	ODWALLA, INC.	9/26/2018	GENERAL	PMCHK00001438	\$120.83
71705	ORB002	ORBACH HUFF SUAREZ & HENDERSON	9/26/2018	GENERAL	PMCHK00001438	\$1,308.50
71706	PHI003	LIFELINE SYSTEMS COMPANY	9/26/2018	GENERAL	PMCHK00001438	\$1,491.00
71707	RNJ002	RNJ PRINTING, LLC	9/26/2018	GENERAL	PMCHK00001438	\$101.84
71708	SAH001	JOSEPH SAHILI	9/26/2018	GENERAL	PMCHK00001438	\$475.00
71709	STA003	STAPLES BUSINESS ADVANTAGE	9/26/2018	GENERAL	PMCHK00001438	\$291.83
71710	TEL001	TPX Communications	9/26/2018	GENERAL	PMCHK00001438	\$1,258.78
71711	TWE001	24 HR HOME CARE	9/26/2018	GENERAL	PMCHK00001438	\$550.00
71712	USF001	US FOODS, INC	9/26/2018	GENERAL	PMCHK00001438	\$931.06
71713	MAN005	MANHATTAN BEACH POLICE DEPT	9/26/2018	GENERAL	PMCHK00001439	\$2,500.00

Total Checks: 163

Total Amount of Checks: \$314,775.79

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Consolidated Summary Statement

BEACH CITIES HEALTH DISTRICT

Portfolio Summary

Portfolio Holdings	Cash Dividends and Income	Closing Market Value
PFM Managed Account	16,014.77	26,635,134.13
State Pool	0.00	371,197.52
Total	\$16,014.77	\$27,006,331.65

Investment Allocation

Investment Type	Closing Market Value	Percent
Asset-Backed Security / Collateralized Mortgage C	2,370,979.48	8.78
Certificate of Deposit	3,678,509.83	13.62
Corporate Note	5,808,240.58	21.51
Federal Agency Collateralized Mortgage Obligatio	334,612.78	1.24
Federal Agency Bond / Note	940,046.11	3.48
Money Market Mutual Fund	1,769,431.80	6.55
Municipal Bond / Note	255,395.40	0.95
Supra-National Agency Bond / Note	1,672,915.90	6.19
U.S. Treasury Bond / Note	9,805,002.25	36.31
State Pool	371,197.52	1.37

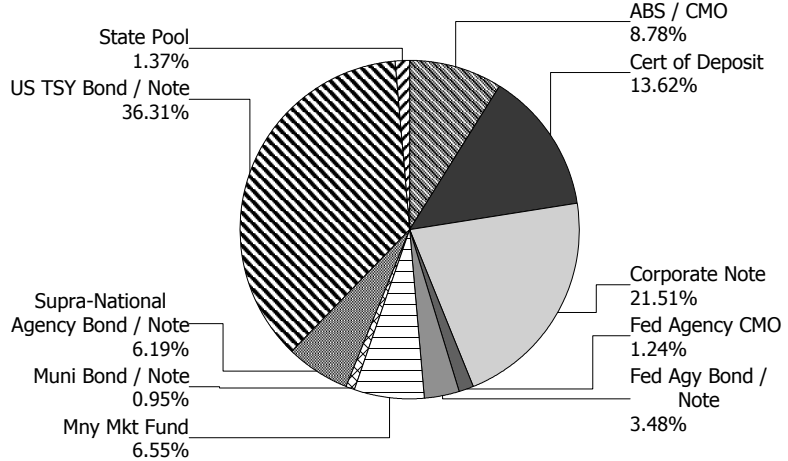
Total **\$27,006,331.65** **100.00%**

Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	2,140,629.32	7.92
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	504,327.99	1.87
181 days to 1 year	1,491,324.36	5.52
1 to 2 years	3,675,436.42	13.61
2 to 3 years	11,809,031.67	43.73
3 to 4 years	6,011,109.54	22.26
4 to 5 years	1,374,472.35	5.09
Over 5 years	0.00	0.00
Total	\$27,006,331.65	100.00%

Weighted Average Days to Maturity 899

Sector Allocation





Account Statement

For the Month Ending **September 30, 2018**

Beach Cities Health District - Beach Cities Health District - 4008-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					1,766,322.55
09/28/18	10/01/18	Accrual Income Div Reinvestment - Distributions	1.00	3,109.25	1,769,431.80
Closing Balance					1,769,431.80

	Month of September	Fiscal YTD January-September
Opening Balance	1,766,322.55	0.00
Purchases	3,109.25	1,769,431.80
Redemptions (Excl. Checks)	0.00	0.00
Check Disbursements	0.00	0.00
Closing Balance	1,769,431.80	1,769,431.80
Cash Dividends and Income	3,109.25	19,431.80

Closing Balance	1,769,431.80
Average Monthly Balance	1,766,633.48
Monthly Distribution Yield	2.14%



Managed Account Summary Statement

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Summary - Managed Account

Opening Market Value	\$26,548,136.01
Maturities/Calls	(66,143.00)
Principal Dispositions	(544,355.09)
Principal Acquisitions	779,842.53
Unsettled Trades	0.00
Change in Current Value	(82,346.32)
Closing Market Value	\$26,635,134.13

Cash Transactions Summary - Managed Account

Maturities/Calls	0.00
Sale Proceeds	548,506.55
Coupon/Interest/Dividend Income	35,214.92
Principal Payments	66,143.00
Security Purchases	(780,401.12)
Net Cash Contribution	0.00
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	39,366.38
Less Purchased Interest Related to Interest/Coupons	(558.59)
Plus Net Realized Gains/Losses	(22,793.02)
Total Cash Basis Earnings	\$16,014.77

Cash Balance

Closing Cash Balance **\$101,521.84**

Earnings Reconciliation (Accrual Basis)

	Total
Ending Amortized Value of Securities	27,077,254.73
Ending Accrued Interest	122,054.68
Plus Proceeds from Sales	548,506.55
Plus Proceeds of Maturities/Calls/Principal Payments	66,143.00
Plus Coupons/Dividends Received	32,105.67
Less Cost of New Purchases	(780,401.12)
Less Beginning Amortized Value of Securities	(26,919,696.84)
Less Beginning Accrued Interest	(112,721.56)
Dividends	3,109.25
Total Accrual Basis Earnings	\$36,354.36



Portfolio Summary and Statistics

For the Month Ending **September 30, 2018**

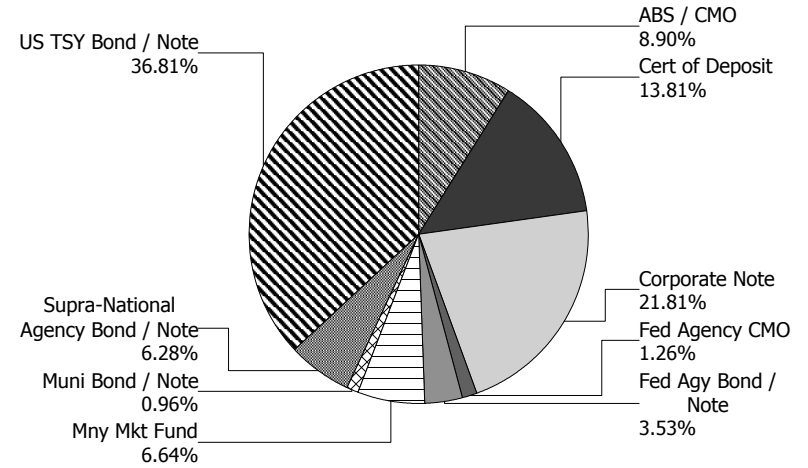
BCHD GENERAL FUND - 08501000

Account Summary

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	10,125,000.00	9,805,002.25	36.81
Supra-National Agency Bond / Note	1,700,000.00	1,672,915.90	6.28
Municipal Bond / Note	260,000.00	255,395.40	0.96
Federal Agency Collateralized Mortgage Obligation	333,755.19	334,612.78	1.26
Federal Agency Bond / Note	985,000.00	940,046.11	3.53
Corporate Note	5,900,000.00	5,808,240.58	21.81
Certificate of Deposit	3,700,000.00	3,678,509.83	13.81
Asset-Backed Security / Collateralized Mortgage Obligation	2,388,230.46	2,370,979.48	8.90
Managed Account Sub-Total	25,391,985.65	24,865,702.33	93.36%
Accrued Interest		122,054.68	
Total Portfolio	25,391,985.65	24,987,757.01	
CAMP Pool	1,769,431.80	1,769,431.80	6.64
Total Investments	27,161,417.45	26,757,188.81	100.00%

Unsettled Trades **0.00** **0.00**

Sector Allocation



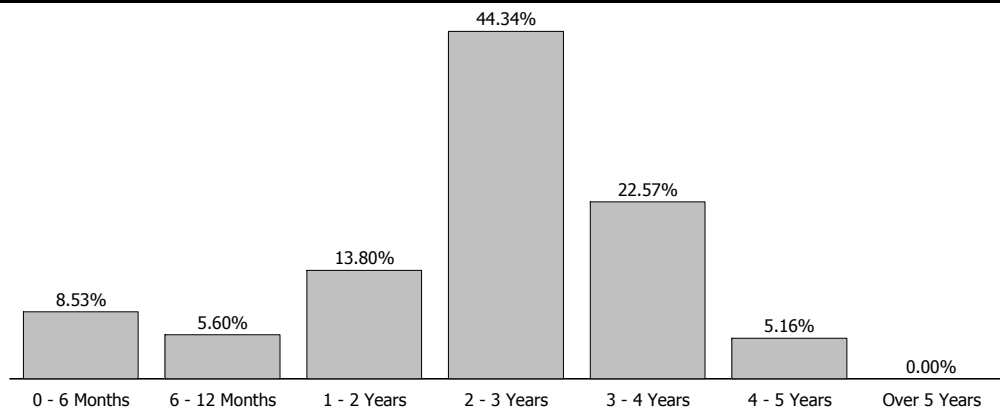


Portfolio Summary and Statistics

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Maturity Distribution



Characteristics

Yield to Maturity at Cost	2.18%
Yield to Maturity at Market	2.91%
Duration to Worst	2.45
Weighted Average Days to Maturity	977



Managed Account Issuer Summary

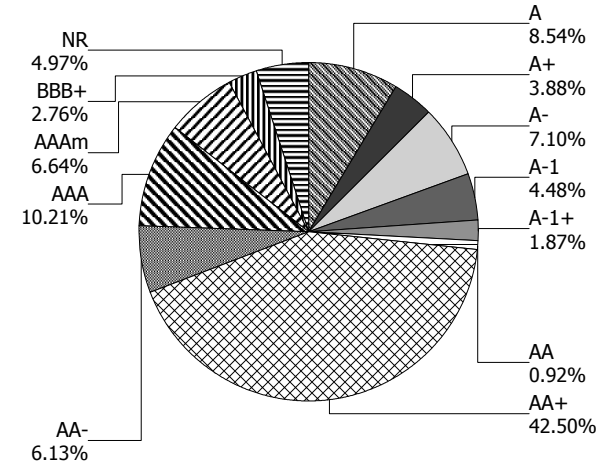
For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Issuer Summary

Issuer	Market Value of Holdings	Percent
ALLY AUTO RECEIVABLES TRUST	670,958.03	2.52
AMERICAN EXPRESS CO	324,196.35	1.22
APPLE INC	239,469.00	0.90
BANK OF AMERICA CO	248,699.96	0.93
BANK OF MONTREAL	424,454.73	1.59
BB&T CORPORATION	184,530.74	0.69
CAMP Pool	1,769,431.80	6.64
CATERPILLAR INC	249,705.75	0.94
CHARLES SCHWAB	160,019.84	0.60
CITIGROUP INC	870,524.14	3.27
CREDIT SUISSE GROUP	249,888.75	0.94
DEERE & COMPANY	238,526.75	0.90
FANNIE MAE	658,779.46	2.47
FEDERAL HOME LOAN BANKS	486,309.48	1.83
FORD CREDIT AUTO OWNER TRUST	394,670.03	1.48
FREDDIE MAC	129,569.95	0.49
GENERAL ELECTRIC CO	360,111.85	1.35
GOLDMAN SACHS GROUP INC	244,858.00	0.92
HERSHEY COMPANY	99,961.90	0.38
HOME DEPOT INC	98,401.50	0.37
HONDA AUTO RECEIVABLES	140,015.63	0.53
HYUNDAI AUTO RECEIVABLES	155,769.99	0.58
IBM CORP	239,209.50	0.90
INTER-AMERICAN DEVELOPMENT BANK	640,449.75	2.40
INTL BANK OF RECONSTRUCTION AND DEV	1,032,466.15	3.88
JP MORGAN CHASE & CO	470,139.33	1.77
MITSUBISHI UFJ FINANCIAL GROUP INC	247,947.25	0.93
MORGAN STANLEY	244,264.00	0.92
NATIONAL RURAL UTILITIES CO FINANCE CORP	248,260.00	0.93
NISSAN AUTO RECEIVABLES	79,153.64	0.30
PACCAR FINANCIAL CORP	122,055.00	0.46
ROYAL BANK OF CANADA	427,288.20	1.60

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Issuer	Market Value of Holdings	Percent
SKANDINAVISKA ENSKILDA BANKEN AB	447,084.00	1.68
STATE OF CONNECTICUT	255,395.40	0.96
STATE STREET CORPORATION	67,725.98	0.25
SUMITOMO MITSUI FINANCIAL GROUP INC	498,719.00	1.87
SVENSKA HANDELSBANKEN AB	498,710.00	1.87
SWEDBANK AB	490,159.50	1.84
THE BANK OF NEW YORK MELLON CORPORATION	245,470.25	0.92
TOYOTA MOTOR CORP	625,482.87	2.35
UNILEVER PLC	247,591.00	0.93
UNITED STATES TREASURY	9,805,002.25	36.80
US BANCORP	244,801.00	0.92
WAL-MART STORES INC	244,678.75	0.92
WELLS FARGO & COMPANY	419,969.28	1.58
WESTPAC BANKING CORP	394,258.40	1.48
Total	\$26,635,134.13	100.00%



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	150,000.00	AA+	Aaa	03/15/17	03/17/17	146,103.51	2.02	693.14	147,495.31	144,257.85
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	225,000.00	AA+	Aaa	10/03/16	10/05/16	233,446.29	1.21	385.36	230,080.52	219,498.08
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	675,000.00	AA+	Aaa	04/03/17	04/05/17	680,220.70	1.82	1,156.08	678,505.38	658,494.23
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,125,000.00	AA+	Aaa	12/01/16	12/05/16	1,128,339.84	1.93	1,926.80	1,127,099.82	1,097,490.38
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,150,000.00	AA+	Aaa	07/06/17	07/11/17	1,156,962.89	1.85	1,969.61	1,154,965.11	1,121,879.05
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,275,000.00	AA+	Aaa	06/27/17	06/29/17	1,288,895.51	1.73	2,183.70	1,284,820.80	1,243,822.43
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	550,000.00	AA+	Aaa	10/05/17	10/10/17	537,259.77	1.85	2,877.04	540,239.29	523,509.80
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	500,000.00	AA+	Aaa	01/03/18	01/04/18	493,652.34	2.18	3,923.23	494,701.60	482,441.50
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	550,000.00	AA+	Aaa	05/03/18	05/07/18	532,425.78	2.73	4,315.56	534,107.69	530,685.65
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	900,000.00	AA+	Aaa	12/04/17	12/06/17	890,648.44	2.12	7,061.82	892,330.33	868,394.70
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	1,500,000.00	AA+	Aaa	07/03/18	07/06/18	1,455,703.13	2.69	11,769.70	1,458,334.35	1,447,324.50
US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	550,000.00	AA+	Aaa	09/05/18	09/07/18	526,925.78	2.76	1,141.47	527,290.36	523,853.55
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	975,000.00	AA+	Aaa	08/01/18	08/03/18	945,673.83	2.86	5,235.99	946,685.06	943,350.53
Security Type Sub-Total		10,125,000.00					10,016,257.81	2.19	44,639.50	10,016,655.62	9,805,002.25



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	550,000.00	AAA	Aaa	09/12/17	09/19/17	548,680.00	1.64	453.12	549,130.01	535,553.15
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	500,000.00	AAA	Aaa	10/02/17	10/10/17	504,634.55	1.81	4,190.97	503,197.18	491,812.50
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	150,000.00	AAA	Aaa	04/12/18	04/19/18	149,670.00	2.70	1,771.88	149,717.85	148,637.25
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	500,000.00	AAA	Aaa	07/18/18	07/25/18	498,830.00	2.83	2,520.83	498,898.98	496,913.00
Security Type Sub-Total		1,700,000.00					1,701,814.55	2.14	8,936.80	1,700,944.02	1,672,915.90
Municipal Bond / Note											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	260,000.00	A	A1	08/03/16	08/17/16	260,561.60	1.23	431.89	260,165.64	255,395.40
Security Type Sub-Total		260,000.00					260,561.60	1.23	431.89	260,165.64	255,395.40
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AQSW1	5,638.73	AA+	Aaa	11/06/15	11/30/15	5,695.12	1.20	8.92	5,638.73	5,617.99
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	42,339.77	AA+	Aaa	10/07/15	10/30/15	42,763.75	1.08	58.08	42,396.01	42,178.71
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	155,776.69	AA+	Aaa	04/11/18	04/30/18	158,875.24	2.27	462.14	158,535.55	157,246.13
FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	130,000.00	AA+	Aaa	04/04/18	04/09/18	131,107.03	2.61	334.75	130,970.06	129,569.95
Security Type Sub-Total		333,755.19					338,441.14	2.23	863.89	337,540.35	334,612.78



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FHLB GLOBAL NOTE DTD 07/14/2016 1.125% 07/14/2021	3130A8Q55	510,000.00	AA+	Aaa	07/14/16	07/15/16	506,898.69	1.25	1,227.19	508,247.37	486,309.48
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	115,000.00	AA+	Aaa	08/17/16	08/19/16	114,606.59	1.32	175.69	114,770.17	109,852.03
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	360,000.00	AA+	Aaa	08/17/16	08/19/16	358,542.00	1.33	550.00	359,148.15	343,884.60
Security Type Sub-Total		985,000.00					980,047.28	1.29	1,952.88	982,165.69	940,046.11
Corporate Note											
GENERAL ELECTRIC CAP CORP NOTES DTD 01/08/2010 5.500% 01/08/2020	36962G4J0	350,000.00	A	A2	03/20/15	03/25/15	404,715.50	2.05	4,438.19	365,033.49	360,111.85
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	475,000.00	A-	A3	10/01/15	10/06/15	471,580.00	2.43	2,018.75	473,921.74	470,139.33
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	125,000.00	A-	A2	03/24/15	03/27/15	125,480.00	2.07	455.38	125,137.04	123,520.38
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	300,000.00	A-	A2	02/02/15	02/05/15	302,097.00	2.00	1,092.92	300,579.90	296,448.90
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	180,000.00	A-	A2	02/28/17	03/03/17	179,812.80	2.24	308.00	179,909.72	177,984.00
TOYOTA MOTOR CORP NOTES DTD 03/12/2015 2.150% 03/12/2020	89236TCF0	125,000.00	AA-	Aa3	03/23/15	03/27/15	126,110.00	1.96	141.84	125,335.25	123,799.50
TOYOTA MOTOR CREDIT CORP DTD 04/17/2017 1.950% 04/17/2020	89236TDU6	200,000.00	AA-	Aa3	04/11/17	04/17/17	199,908.00	1.97	1,776.67	199,951.97	196,979.60
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	100,000.00	A	A2	05/24/17	06/05/17	99,942.00	1.82	580.00	99,967.19	98,401.50
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	125,000.00	A+	A1	11/06/17	11/13/17	124,988.75	2.05	982.29	124,991.99	122,055.00



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	250,000.00	AA	Aa2	10/11/17	10/20/17	249,637.50	1.95	1,398.61	249,742.44	244,678.75
BRANCH BANKING & TRUST (CALLABLE) NOTES DTD 10/26/2017 2.150% 02/01/2021	05531FAZ6	65,000.00	A-	A2	10/23/17	10/26/17	64,970.10	2.17	232.92	64,977.74	63,441.11
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	100,000.00	A	A2	02/21/18	02/26/18	99,889.00	2.94	128.89	99,910.94	99,304.00
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	150,000.00	A	A2	04/12/18	04/19/18	149,365.50	3.05	193.33	149,464.74	148,956.00
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	250,000.00	A+	A1	03/19/18	03/22/18	248,722.50	2.93	171.88	248,938.17	247,591.00
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	250,000.00	A	A1	05/16/16	05/19/16	255,745.00	2.00	2,881.94	252,996.29	245,470.25
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	75,000.00	A-	A3	11/01/17	11/03/17	75,582.00	2.39	885.94	75,433.67	73,796.03
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	BBB+	A3	05/05/16	05/10/16	125,800.00	2.36	1,388.89	125,425.26	122,132.00
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	BBB+	A3	11/01/17	11/03/17	125,405.00	2.40	1,388.89	125,302.18	122,132.00
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.625% 04/25/2021	38141GVU5	250,000.00	BBB+	A3	11/01/17	11/03/17	251,320.00	2.47	2,843.75	250,977.61	244,858.00
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	150,000.00	A-	A2	05/05/16	05/10/16	150,820.50	2.13	1,368.75	150,431.33	146,212.35
BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	125,000.00	A-	A2	05/10/16	05/16/16	124,917.50	2.06	1,003.65	124,955.89	121,089.63



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	100,000.00	A	A1	05/03/18	05/10/18	99,931.00	3.12	1,214.17	99,939.84	99,961.90
STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	70,000.00	A	A1	05/19/16	05/24/16	69,735.40	2.03	500.50	69,857.02	67,725.98
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	160,000.00	A	A2	05/17/18	05/22/18	159,995.20	3.25	1,863.33	159,995.68	160,019.84
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913Q2N8	250,000.00	A	A3	09/04/18	09/07/18	249,807.50	3.18	525.00	249,811.61	249,705.75
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	250,000.00	BBB+	Baa1	11/01/17	11/03/17	252,975.00	2.59	2,275.69	252,329.39	244,815.75
BANK OF AMERICA CORP NOTES DTD 05/17/2018 3.499% 05/17/2022	06051GHH5	175,000.00	A-	A3	05/14/18	05/17/18	175,000.00	3.50	2,279.21	175,000.00	174,903.93
US BANK NA CINCINNATI (CALLABLE) NOTE DTD 07/23/2012 2.950% 07/15/2022	91159JAA4	250,000.00	A-	A1	09/13/17	09/15/17	256,442.50	2.38	1,556.94	255,090.66	244,801.00
IBM CREDIT CORP NOTE DTD 09/08/2017 2.200% 09/08/2022	44932HAC7	250,000.00	A+	A1	09/11/17	09/13/17	249,342.50	2.26	351.39	249,475.29	239,209.50
JOHN DEERE CAPITAL CORP NOTE DTD 09/08/2017 2.150% 09/08/2022	24422ETV1	250,000.00	A	A2	09/13/17	09/15/17	248,232.50	2.30	343.40	248,587.22	238,526.75
APPLE INC CORP (CALLABLE) NOTES DTD 09/12/2017 2.100% 09/12/2022	037833DC1	250,000.00	AA+	Aa1	09/12/17	09/14/17	248,565.00	2.22	277.08	248,853.11	239,469.00
Security Type Sub-Total		5,900,000.00					5,966,835.25	2.39	36,868.19	5,922,324.37	5,808,240.58
Certificate of Deposit											
SVENSKA HANDELSBANKEN NY CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	500,000.00	A-1+	P-1	01/10/17	01/12/17	500,000.00	1.91	2,178.75	500,000.00	498,710.00
SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVNO	500,000.00	A-1	P-1	05/03/17	05/04/17	500,000.00	2.05	4,299.31	500,000.00	498,719.00



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	450,000.00	A-1	P-1	08/03/17	08/04/17	449,824.50	1.85	1,380.00	449,926.47	447,084.00
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	250,000.00	A-1	P-1	09/25/17	09/27/17	250,000.00	2.07	86.25	250,000.00	247,947.25
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	250,000.00	A	A1	02/07/18	02/08/18	250,000.00	2.67	4,320.21	250,000.00	249,888.75
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	400,000.00	AA-	Aa3	08/03/17	08/07/17	400,000.00	2.05	1,230.00	400,000.00	394,258.40
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	425,000.00	A+	Aa2	08/01/18	08/03/18	425,000.00	3.23	2,221.92	425,000.00	424,454.73
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	500,000.00	AA-	Aa2	11/16/17	11/17/17	500,000.00	2.30	4,350.83	500,000.00	490,159.50
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	425,000.00	AA-	Aa2	06/07/18	06/08/18	425,000.00	3.24	4,322.25	425,000.00	427,288.20
Security Type Sub-Total		3,700,000.00					3,699,824.50	2.36	24,389.52	3,699,926.47	3,678,509.83
Asset-Backed Security / Collateralized Mortgage Obligation											
HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	30,788.98	AAA	NR	02/16/16	02/25/16	30,784.61	1.23	13.56	30,787.81	30,693.19
TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	57,203.71	AAA	Aaa	02/23/16	03/02/16	57,200.47	1.25	31.78	57,202.71	56,984.52
HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	35,530.65	NR	Aaa	05/24/16	05/31/16	35,529.96	1.39	21.95	35,530.41	35,391.95
FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	37,060.31	AAA	NR	01/20/16	01/26/16	37,059.52	1.39	22.90	37,060.04	36,941.83
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	34,333.31	AAA	Aaa	05/24/16	05/31/16	34,329.98	1.44	21.97	34,331.93	34,213.31
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	29,789.00	AAA	Aaa	03/22/16	03/30/16	29,783.22	1.57	20.65	29,786.75	29,671.53



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security / Collateralized Mortgage Obligation											
FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	30,856.04	AAA	NR	04/19/16	04/26/16	30,853.12	1.33	18.24	30,855.22	30,701.86
NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	34,046.33	NR	Aaa	04/18/16	04/27/16	34,041.05	1.33	19.97	34,044.08	33,780.37
NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	45,794.18	NR	Aaa	08/02/16	08/10/16	45,789.80	1.18	24.02	45,792.18	45,373.27
CITIBANK ABS 2017-A2 A2 DTD 01/26/2017 1.740% 01/19/2021	17305EGA7	380,000.00	AAA	Aaa	01/19/17	01/26/17	379,927.23	1.75	1,359.13	380,000.00	379,163.96
TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	125,000.00	AAA	Aaa	03/07/17	03/15/17	124,985.29	1.74	96.11	124,990.93	124,115.29
HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	127,292.59	AAA	Aaa	09/14/16	09/21/16	127,275.45	1.30	72.98	127,283.82	126,098.46
ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	95,535.36	NR	Aaa	01/24/17	01/31/17	95,527.01	1.70	72.18	95,530.37	94,864.63
FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	330,000.00	NR	Aaa	01/18/17	01/25/17	329,998.78	1.67	244.93	329,999.35	327,026.34
ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	360,000.00	NR	Aaa	03/21/17	03/29/17	359,957.56	1.79	284.80	359,972.89	357,302.70
HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	AAA	NR	09/25/17	09/29/17	74,991.88	1.94	48.48	74,993.84	73,930.49
TAOT 2018-A A3 DTD 01/31/2018 2.350% 05/16/2022	89238BAD4	125,000.00	AAA	Aaa	01/23/18	01/31/18	124,998.56	2.35	130.56	124,998.84	123,603.96
ALLYA 2018-2 A3 DTD 04/30/2018 2.920% 11/15/2022	02004VAC7	185,000.00	NR	Aaa	04/24/18	04/30/18	184,966.40	2.93	240.09	184,969.25	184,577.39
CCCIT 2018-A1 A1 DTD 01/31/2018 2.490% 01/20/2023	17305EGK5	250,000.00	NR	Aaa	01/25/18	01/31/18	249,965.40	2.54	1,227.71	249,970.35	246,544.43
Security Type Sub-Total		2,388,230.46					2,387,965.29	1.87	3,972.01	2,388,100.77	2,370,979.48



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Managed Account Sub-Total		25,391,985.65					25,351,747.42	2.18	122,054.68	25,307,822.93	24,865,702.33
Money Market Mutual Fund											
CAMP Pool		1,769,431.80	AAAm	NR			1,769,431.80		0.00	1,769,431.80	1,769,431.80
Money Market Sub-Total		1,769,431.80					1,769,431.80		0.00	1,769,431.80	1,769,431.80
Securities Sub-Total		\$27,161,417.45					\$27,121,179.22	2.18%	\$122,054.68	\$27,077,254.73	\$26,635,134.13
Accrued Interest											\$122,054.68
Total Investments											\$26,757,188.81



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	150,000.00	MORGAN_S		96.17	144,257.85	(1,845.66)	(3,237.46)	2.58	2.58	2.88
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	225,000.00	HSBC		97.55	219,498.08	(13,948.21)	(10,582.44)	2.80	2.80	2.88
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	675,000.00	MORGAN_S		97.55	658,494.23	(21,726.47)	(20,011.15)	2.80	2.80	2.88
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,125,000.00	HSBC		97.55	1,097,490.38	(30,849.46)	(29,609.44)	2.80	2.80	2.88
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,150,000.00	MORGAN_S		97.55	1,121,879.05	(35,083.84)	(33,086.06)	2.80	2.80	2.88
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,275,000.00	MORGAN_S		97.55	1,243,822.43	(45,073.08)	(40,998.37)	2.80	2.80	2.88
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	550,000.00	MERRILL		95.18	523,509.80	(13,749.97)	(16,729.49)	2.97	2.97	2.89
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	500,000.00	CITIGRP		96.49	482,441.50	(11,210.84)	(12,260.10)	3.40	3.40	2.91
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	550,000.00	MERRILL		96.49	530,685.65	(1,740.13)	(3,422.04)	3.40	3.40	2.91
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	900,000.00	MERRILL		96.49	868,394.70	(22,253.74)	(23,935.63)	3.40	3.40	2.91
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	1,500,000.00	MERRILL		96.49	1,447,324.50	(8,378.63)	(11,009.85)	3.40	3.40	2.91
US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	550,000.00	BMO		95.25	523,853.55	(3,072.23)	(3,436.81)	3.71	3.71	2.93
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	975,000.00	MERRILL		96.75	943,350.53	(2,323.30)	(3,334.53)	4.00	4.00	2.94
Security Type Sub-Total		10,125,000.00				9,805,002.25	(211,255.56)	(211,653.37)	3.18	3.18	2.90

Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	550,000.00	HSBC		97.37	535,553.15	(13,126.85)	(13,576.86)	1.90	1.90	2.96



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	500,000.00	HSBC		98.36	491,812.50	(12,822.05)	(11,384.68)	2.03	2.03	2.93
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	150,000.00	CITIGRP		99.09	148,637.25	(1,032.75)	(1,080.60)	2.42	2.42	3.00
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	500,000.00	MORGAN_S		99.38	496,913.00	(1,917.00)	(1,985.98)	2.67	2.67	2.98
Security Type Sub-Total		1,700,000.00				1,672,915.90	(28,898.65)	(28,028.12)	2.21	2.21	2.96
Municipal Bond / Note											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	260,000.00	MORGANST		98.23	255,395.40	(5,166.20)	(4,770.24)	0.86	0.86	3.37
Security Type Sub-Total		260,000.00				255,395.40	(5,166.20)	(4,770.24)	0.86	0.86	3.37
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	5,638.73	GOLDMAN		99.63	5,617.99	(77.13)	(20.74)	0.30	0.22	2.98
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	42,339.77	MORGANST		99.62	42,178.71	(585.04)	(217.30)	0.33	0.78	1.99
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	155,776.69	JPM_CHAS		100.94	157,246.13	(1,629.11)	(1,289.42)	2.30	1.50	2.78
FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	130,000.00	CITIGRP		99.67	129,569.95	(1,537.08)	(1,400.11)	3.46	1.94	3.15
Security Type Sub-Total		333,755.19				334,612.78	(3,828.36)	(2,927.57)	2.47	1.56	2.83
Federal Agency Bond / Note											
FHLB GLOBAL NOTE DTD 07/14/2016 1.125% 07/14/2021	3130A8OS5	510,000.00	TD SEC U		95.35	486,309.48	(20,589.21)	(21,937.89)	2.71	2.71	2.87



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description				Next Call	Market	Market	Unreal G/L	Unreal G/L	Effective	Duration	YTM
Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Date	Price	Value	On Cost	Amort Cost	Duration	to Worst	at Mkt
Federal Agency Bond / Note											
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	115,000.00	TD SEC U		95.52	109,852.03	(4,754.56)	(4,918.14)	2.79	2.79	2.88
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	360,000.00	CITIGRP		95.52	343,884.60	(14,657.40)	(15,263.55)	2.79	2.79	2.88
Security Type Sub-Total		985,000.00				940,046.11	(40,001.17)	(42,119.58)	2.75	2.75	2.87
Corporate Note											
GENERAL ELECTRIC CAP CORP NOTES DTD 01/08/2010 5.500% 01/08/2020	36962G4J0	350,000.00	GOLDMAN		102.89	360,111.85	(44,603.65)	(4,921.64)	1.21	1.21	3.16
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	475,000.00	JPMCHASE	12/23/19	98.98	470,139.33	(1,440.67)	(3,782.41)	1.27	1.28	3.05
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	125,000.00	1ST TENN		98.82	123,520.38	(1,959.62)	(1,616.66)	1.30	1.30	3.06
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	300,000.00	JEFFERIE		98.82	296,448.90	(5,648.10)	(4,131.00)	1.30	1.30	3.06
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	180,000.00	MERRILL	02/01/20	98.88	177,984.00	(1,828.80)	(1,925.72)	1.38	1.39	3.01
TOYOTA MOTOR CORP NOTES DTD 03/12/2015 2.150% 03/12/2020	89236TCF0	125,000.00	HSBC		99.04	123,799.50	(2,310.50)	(1,535.75)	1.41	1.41	2.83
TOYOTA MOTOR CREDIT CORP DTD 04/17/2017 1.950% 04/17/2020	89236TDU6	200,000.00	MERRILL		98.49	196,979.60	(2,928.40)	(2,972.37)	1.50	1.50	2.96
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BO4	100,000.00	JPM_CHAS		98.40	98,401.50	(1,540.50)	(1,565.69)	1.63	1.63	2.78
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	125,000.00	CITIGRP		97.64	122,055.00	(2,933.75)	(2,936.99)	2.04	2.04	3.21
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	250,000.00	MORGAN_S		97.87	244,678.75	(4,958.75)	(5,063.69)	2.13	2.13	2.90
BRANCH BANKING & TRUST (CALLABLE) NOTES DTD 10/26/2017 2.150% 02/01/2021	05531FAZ6	65,000.00	MORGAN_S	01/01/21	97.60	63,441.11	(1,528.99)	(1,536.63)	2.25	2.25	3.22
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	100,000.00	RBC		99.30	99,304.00	(585.00)	(606.94)	2.35	2.35	3.20



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Corporate Note											
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	150,000.00	RBC		99.30	148,956.00	(409.50)	(508.74)	2.35	2.35	3.20
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	250,000.00	CITIGRP		99.04	247,591.00	(1,131.50)	(1,347.17)	2.37	2.37	3.16
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	250,000.00	KEYBAN	03/15/21	98.19	245,470.25	(10,274.75)	(7,526.04)	2.40	2.41	3.25
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	75,000.00	MERRILL		98.39	73,796.03	(1,785.97)	(1,637.64)	2.42	2.42	3.29
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	GOLDMAN		97.71	122,132.00	(3,668.00)	(3,293.26)	2.42	2.42	3.44
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	MORGAN_S		97.71	122,132.00	(3,273.00)	(3,170.18)	2.42	2.42	3.44
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.625% 04/25/2021	38141GVU5	250,000.00	MORGAN_S	03/25/21	97.94	244,858.00	(6,462.00)	(6,119.61)	2.42	2.43	3.47
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	150,000.00	GOLDMAN	04/04/21	97.47	146,212.35	(4,608.15)	(4,218.98)	2.46	2.47	3.27
BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	125,000.00	SCOTIA	04/09/21	96.87	121,089.63	(3,827.87)	(3,866.26)	2.49	2.49	3.31
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	100,000.00	MERRILL		99.96	99,961.90	30.90	22.06	2.47	2.47	3.11
STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	70,000.00	JEFFERIE		96.75	67,725.98	(2,009.42)	(2,131.04)	2.52	2.52	3.25
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	160,000.00	CSFB		100.01	160,019.84	24.64	24.16	2.48	2.48	3.24
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913O2N8	250,000.00	BARCLAYS		99.88	249,705.75	(101.75)	(105.86)	2.78	2.78	3.19
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	250,000.00	CITIGRP	11/08/21	97.93	244,815.75	(8,159.25)	(7,513.64)	2.97	2.99	3.59



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description				Next Call	Market	Market	Unreal G/L	Unreal G/L	Effective	Duration	YTM
Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Date	Price	Value	On Cost	Amort Cost	Duration	to Worst	at Mkt
Corporate Note											
BANK OF AMERICA CORP NOTES DTD 05/17/2018 3.499% 05/17/2022	06051GHH5	175,000.00	MERRILL		99.95	174,903.93	(96.07)	(96.07)	3.34	3.34	3.51
US BANK NA CINCINNATI (CALLABLE) NOTE DTD 07/23/2012 2.950% 07/15/2022	91159JAA4	250,000.00	US_BANCO	06/15/22	97.92	244,801.00	(11,641.50)	(10,289.66)	3.51	3.53	3.54
IBM CREDIT CORP NOTE DTD 09/08/2017 2.200% 09/08/2022	44932HAC7	250,000.00	US_BANCO		95.68	239,209.50	(10,133.00)	(10,265.79)	3.72	3.72	3.38
JOHN DEERE CAPITAL CORP NOTE DTD 09/08/2017 2.150% 09/08/2022	24422ETV1	250,000.00	MORGAN_S		95.41	238,526.75	(9,705.75)	(10,060.47)	3.73	3.73	3.40
APPLE INC CORP (CALLABLE) NOTES DTD 09/12/2017 2.100% 09/12/2022	037833DC1	250,000.00	INCAPITA	08/12/22	95.79	239,469.00	(9,096.00)	(9,384.11)	3.74	3.74	3.24
Security Type Sub-Total		5,900,000.00				5,808,240.58	(158,594.67)	(114,083.79)	2.33	2.33	3.22
Certificate of Deposit											
SVENSKA HANDELSBANKEN NY CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	500,000.00	MERRILL		99.74	498,710.00	(1,290.00)	(1,290.00)	0.28	0.28	2.72
SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVNO	500,000.00	JPM_CHAS		99.74	498,719.00	(1,281.00)	(1,281.00)	0.58	0.58	2.40
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	450,000.00	BARCLAYS		99.35	447,084.00	(2,740.50)	(2,842.47)	0.82	0.82	2.56
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	250,000.00	MITSU		99.18	247,947.25	(2,052.75)	(2,052.75)	0.97	0.97	2.87
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	250,000.00	CSFB		99.96	249,888.75	(111.25)	(111.25)	1.29	1.29	2.70
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	400,000.00	JPM_CHAS		98.56	394,258.40	(5,741.60)	(5,741.60)	1.82	1.82	2.75
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	425,000.00	BMO		99.87	424,454.73	(545.27)	(545.27)	1.78	1.78	3.28
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	500,000.00	MERRILL		98.03	490,159.50	(9,840.50)	(9,840.50)	2.04	2.04	3.27
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	425,000.00	RBC		100.54	427,288.20	2,288.20	2,288.20	2.53	2.53	3.03



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Security Type Sub-Total		3,700,000.00				3,678,509.83	(21,314.67)	(21,416.64)	1.34	1.34	2.84

Asset-Backed Security / Collateralized Mortgage Obligation

HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	30,788.98	JPMCHASE		99.69	30,693.19	(91.42)	(94.62)	0.26	0.74	1.64
TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	57,203.71	MERRILL		99.62	56,984.52	(215.95)	(218.19)	0.31	0.87	1.69
HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	35,530.65	MERRILL		99.61	35,391.95	(138.01)	(138.46)	0.34	0.94	1.81
FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	37,060.31	CSFB		99.68	36,941.83	(117.69)	(118.21)	0.28	1.25	1.65
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	34,333.31	JPMCHASE		99.65	34,213.31	(116.67)	(118.62)	0.31	1.58	1.66
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	29,789.00	MERRILL		99.61	29,671.53	(111.69)	(115.22)	0.39	1.49	1.82
FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	30,856.04	BARCLAYS		99.50	30,701.86	(151.26)	(153.36)	0.38	1.03	1.81
NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	34,046.33	SOC GEN		99.22	33,780.37	(260.68)	(263.71)	0.56	1.46	1.86
NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	45,794.18	WELLSFAR		99.08	45,373.27	(416.53)	(418.91)	0.59	1.52	1.79
CITIBANK ABS 2017-A2 A2 DTD 01/26/2017 1.740% 01/19/2021	17305EGA7	380,000.00	CITIGRP		99.78	379,163.96	(763.27)	(836.04)	0.31	1.26	1.91
TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	125,000.00	MERRILL		99.29	124,115.29	(870.00)	(875.64)	2.01	1.19	2.32
HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	127,292.59	JPMCHASE		99.06	126,098.46	(1,176.99)	(1,185.36)	0.66	2.01	1.76
ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	95,535.36	CITIGRP		99.30	94,864.63	(662.38)	(665.74)	0.67	2.36	2.00
FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	330,000.00	CITIGRP		99.10	327,026.34	(2,972.44)	(2,973.01)	0.80	1.86	2.16
ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	360,000.00	MERRILL		99.25	357,302.70	(2,654.86)	(2,670.19)	0.69	2.52	2.08
HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	JPM_CHAS		98.57	73,930.49	(1,061.39)	(1,063.35)	1.25	1.48	2.75



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Asset-Backed Security / Collateralized Mortgage Obligation											
TAOT 2018-A A3 DTD 01/31/2018 2.350% 05/16/2022	89238BAD4	125,000.00	MITSU		98.88	123,603.96	(1,394.60)	(1,394.88)	1.71	1.80	2.97
ALLYA 2018-2 A3 DTD 04/30/2018 2.920% 11/15/2022	02004VAC7	185,000.00	MERRILL		99.77	184,577.39	(389.01)	(391.86)	1.68	2.03	3.03
CCCIT 2018-A1 A1 DTD 01/31/2018 2.490% 01/20/2023	17305EGK5	250,000.00	CITIGRP		98.62	246,544.43	(3,420.97)	(3,425.92)	2.44	2.22	3.11
Security Type Sub-Total		2,388,230.46				2,370,979.48	(16,985.81)	(17,121.29)	1.00	1.80	2.26
Managed Account Sub-Total		25,391,985.65				24,865,702.33	(486,045.09)	(442,120.60)	2.38	2.45	2.91
Money Market Mutual Fund											
CAMP Pool		1,769,431.80			1.00	1,769,431.80	0.00	0.00	0.00	0.00	
Money Market Sub-Total		1,769,431.80				1,769,431.80	0.00	0.00	0.00	0.00	
Securities Sub-Total		\$27,161,417.45				\$26,635,134.13	(\$486,045.09)	(\$442,120.60)	2.38	2.45	2.91%
Accrued Interest						\$122,054.68					
Total Investments						\$26,757,188.81					



Managed Account Security Transactions & Interest

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
09/04/18	09/07/18	CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913Q2N8	250,000.00	(249,807.50)	0.00	(249,807.50)			
09/05/18	09/07/18	US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	550,000.00	(526,925.78)	(558.59)	(527,484.37)			
Transaction Type Sub-Total				800,000.00	(776,733.28)	(558.59)	(777,291.87)			
INTEREST										
09/01/18	09/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	8,181.21	0.00	12.94	12.94			
09/01/18	09/25/18	FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	130,000.00	0.00	334.75	334.75			
09/01/18	09/25/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	160,285.52	0.00	484.06	484.06			
09/01/18	09/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	49,207.14	0.00	67.50	67.50			
09/03/18	09/03/18	AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	180,000.00	0.00	1,980.00	1,980.00			
09/04/18	09/04/18	MONEY MARKET FUND	MONEY0002	0.00	0.00	178.08	178.08			
09/08/18	09/08/18	JOHN DEERE CAPITAL CORP NOTE DTD 09/08/2017 2.150% 09/08/2022	24422ETV1	250,000.00	0.00	2,687.50	2,687.50			
09/08/18	09/08/18	IBM CREDIT CORP NOTE DTD 09/08/2017 2.200% 09/08/2022	44932HAC7	250,000.00	0.00	2,750.00	2,750.00			
09/12/18	09/12/18	APPLE INC CORP (CALLABLE) NOTES DTD 09/12/2017 2.100% 09/12/2022	037833DC1	250,000.00	0.00	2,625.00	2,625.00			
09/12/18	09/12/18	TOYOTA MOTOR CORP NOTES DTD 03/12/2015 2.150% 03/12/2020	89236TCF0	125,000.00	0.00	1,343.75	1,343.75			
09/12/18	09/12/18	INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	550,000.00	0.00	4,295.50	4,295.50			
09/15/18	09/15/18	NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	100,000.00	0.00	1,603.06	1,603.06			



Managed Account Security Transactions & Interest

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
09/15/18	09/15/18	NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	150,000.00	0.00	2,404.58	2,404.58			
09/15/18	09/15/18	FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	43,231.05	0.00	50.08	50.08			
09/15/18	09/15/18	TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	125,000.00	0.00	180.21	180.21			
09/15/18	09/15/18	ALLYA 2018-2 A3 DTD 04/30/2018 2.920% 11/15/2022	02004VAC7	185,000.00	0.00	450.17	450.17			
09/15/18	09/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	39,303.02	0.00	47.16	47.16			
09/15/18	09/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	33,409.54	0.00	43.43	43.43			
09/15/18	09/15/18	NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	36,959.72	0.00	40.66	40.66			
09/15/18	09/15/18	HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	40,490.17	0.00	46.90	46.90			
09/15/18	09/15/18	TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	66,361.11	0.00	69.13	69.13			
09/15/18	09/15/18	ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	360,000.00	0.00	534.00	534.00			
09/15/18	09/15/18	ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	100,000.00	0.00	141.67	141.67			
09/15/18	09/15/18	FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	330,000.00	0.00	459.25	459.25			
09/15/18	09/15/18	FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	34,598.70	0.00	38.35	38.35			
09/15/18	09/15/18	HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	130,000.00	0.00	139.75	139.75			
09/15/18	09/15/18	NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	49,483.69	0.00	48.66	48.66			
09/15/18	09/15/18	TAOT 2018-A A3 DTD 01/31/2018 2.350% 05/16/2022	89238BAD4	125,000.00	0.00	244.79	244.79			
09/18/18	09/18/18	HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	0.00	111.88	111.88			



Managed Account Security Transactions & Interest

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	09/18/18	09/18/18	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	36,617.78	0.00	37.23	37.23			
	09/22/18	09/22/18	UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	250,000.00	0.00	3,437.50	3,437.50			
	09/25/18	09/25/18	MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	250,000.00	0.00	5,218.13	5,218.13			

Transaction Type Sub-Total **4,513,128.65** **0.00** **32,105.67** **32,105.67**

PAYDOWNS											
	09/01/18	09/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	6,867.37	6,867.37	0.00	6,867.37	(68.77)	0.00	
	09/01/18	09/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AQSW1	2,542.48	2,542.48	0.00	2,542.48	(25.43)	0.00	
	09/01/18	09/25/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	4,508.83	4,508.83	0.00	4,508.83	(89.69)	0.00	
	09/15/18	09/15/18	NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	2,913.39	2,913.39	0.00	2,913.39	0.45	0.00	
	09/15/18	09/15/18	ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	4,464.64	4,464.64	0.00	4,464.64	0.39	0.00	
	09/15/18	09/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	4,969.71	4,969.71	0.00	4,969.71	0.48	0.00	
	09/15/18	09/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	3,620.54	3,620.54	0.00	3,620.54	0.70	0.00	
	09/15/18	09/15/18	NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	3,689.51	3,689.51	0.00	3,689.51	0.35	0.00	
	09/15/18	09/15/18	HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	4,959.52	4,959.52	0.00	4,959.52	0.10	0.00	
	09/15/18	09/15/18	TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	9,157.40	9,157.40	0.00	9,157.40	0.52	0.00	
	09/15/18	09/15/18	FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	6,170.74	6,170.74	0.00	6,170.74	0.13	0.00	
	09/15/18	09/15/18	FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	3,742.66	3,742.66	0.00	3,742.66	0.35	0.00	



Managed Account Security Transactions & Interest

For the Month Ending **September 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
PAYDOWNS										
09/15/18	09/15/18	HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	2,707.41	2,707.41	0.00	2,707.41	0.36	0.00	
09/18/18	09/18/18	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	5,828.80	5,828.80	0.00	5,828.80	0.83	0.00	
Transaction Type Sub-Total				66,143.00	66,143.00	0.00	66,143.00	(179.23)	0.00	
SELL										
09/04/18	09/07/18	BURLINGTON NRTH CORP DTD 09/24/2009 4.700% 10/01/2019	12189TBC7	125,000.00	127,433.75	2,545.83	129,979.58	(10,553.75)	(1,815.86)	FIFO
09/04/18	09/07/18	US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	125,000.00	122,402.34	48.34	122,450.68	(7,290.04)	(5,483.39)	FIFO
09/05/18	09/07/18	INTER-AMERICAN DEVEL BK NOTE DTD 04/12/2017 1.625% 05/12/2020	4581X0CX4	300,000.00	294,519.00	1,557.29	296,076.29	(4,770.00)	(5,088.19)	FIFO
Transaction Type Sub-Total				550,000.00	544,355.09	4,151.46	548,506.55	(22,613.79)	(12,387.44)	
Managed Account Sub-Total					(166,235.19)	35,698.54	(130,536.65)	(22,793.02)	(12,387.44)	
Total Security Transactions					(166,235.19)	\$35,698.54	(130,536.65)	(\$22,793.02)	(\$12,387.44)	

MEMORANDUM

To: Board of Directors

From: Tom Bakaly, Chief Executive Officer

Date: October 17th, 2018

Subject: Staff Report of Activities

ADMINISTRATION

International Walk to School Day: On Wednesday, October 10, 2018 we had roughly 3,000 kids from the three beach cities walk to school. Staff put a lot of time and effort into this project and it was also attended by BCHD Board members, City leaders, school leaders and community members. Thank you to all of the BCHD staff and Youth Services in particular.

Tri-City Meeting – Living Streets Manual: On October 29, 2018 at the Redondo Library, we will be meeting with the three City Councils of the three beach cities to review the results of our joint effort to develop a Living Streets Manual. This project was funded by a grant through the Southern California Association of Governments, and the study session may also include a discussion of how to fund and implement joint projects identified through the application of the Living Streets Manual.

Lazy Acres: Lazy Acres opened this month in Hermosa and is our first major chain in the beach cities that is certified as a Blue Zones grocery store. This is a significant accomplishment. Congratulations to all of the staff and the Blue Zones Team for all of their hard work to make this a reality.

Presentation to Redondo General Plan Advisory Committee (GPAC): This month, staff was invited to make a presentation to the Redondo Beach GPAC as they prepare an update to the Redondo Beach General Plan. We provided thoughts and insights around how Redondo can consider and weave wellness and healthy concepts into the General Plan.

Healthy Living Campus: At the Board meeting, we will be providing a summary of community input that we have received on the project over the last year. We will use that input to inform 3-5 options for the community and Board to consider over the next few months. Our hope is to formally start the Environmental Impact Review (EIR) Process in January, 2019. On October 17, 2018, staff and Board members of the Property Committee visited Peninsula Health District in Northern California. Peninsula has a shared vision of creating a wellness center and is already constructing assisted living facilities on their property and is addressing many of the same questions that we are.

Honoring Beach Cities Community Members involved in the 2017 Las Vegas Shooting: Sandy Casey from Manhattan Beach Middle School (MBMS) and Rachael Parker from the Manhattan Beach Police Department (MBPD) lost their lives over a year ago during the Las Vegas Shooting. To honor Sandy's memory, MBMS has created an area of inclusionary benches with one of her favorite sayings, "Today is a good day for a good day." To honor Rachael's memory, MBPD is creating a Healing Garden with benches outside of the Police Department. Beach Cities Health District provided micro-enrichment grants for both of these memorials consistent with our policies.

LIFESPAN PROGRAMS

Youth Services

On Oct. 10, community stakeholders including elected officials, school and city leadership walked with more than 3,100 Beach Cities elementary students and their families for Walk to School Day. In addition, more than 50 BCHD staff and volunteers supported the event by walking with the students or greeting them as they arrived to school and passed out prizes to students. Thank you to the BCHD Board Members who walked with us and supported this fun and healthy event.

BCHD has been awarded a \$5,000 grant from the Los Angeles County Department of Mental Health (LACDMH) to educate and engage the community around a long-term preventive solution to the growing suicide epidemic. The grant will be used to counter risk factors that can lead to depression, despair and risk for suicide through a series of events with the "Cyber Cop," Clayton Cranford, a law enforcement professional and one of the nation's leading educators on social media. According to Common Sense Media, teenagers spend an average of nine hours per day on social media. Research published in the journal of Clinical Psychological Science showed increases in teen depression and suicide rates after 2010 are linked to increased time spent on new media. Both students and parents will receive training from the Cyber Cop, helping to build a fabric of resilience and belonging to counter the challenges of today's "digital interconnected" but often "personal unconnected" world. Earlier this year, BCHD received \$10,000 in community engagement grant funding from LACDMH to host the Student Stress & Substance Use Summit.

BCHD hosted the first series of Small-Group Parent Workshops this month. The workshops, co-facilitated by Marina Braff, LMFT and Margot Parker, focused on cyber safety, Instagram, Snapchat and YouTube. Attendees were able to learn more about the apps, parenting in the digital word as well as connect with other local parents with shared experiences. The Small-Group Parent Workshops support the Families Connected Speaker Series and are designed to educate and empower parents in order to decrease youth substance use and improve mental health.

The first LiveWell Kids nutrition and garden lessons for the 2018-19 school year were implemented in local elementary schools during the month of October. During their LiveWell Kids nutrition lessons, trained parent docents taught Redondo Beach elementary students about the importance of mindful eating.

On Sept. 28, all twelve RBUSD principals along with, Dr. Nicole Wesley, Executive Director of Student Services, joined the Youth Services department for the annual back-to-school principals' meeting. The Youth Services department staff shared successes from the 2017-18 school year, provided updates for the upcoming year and brainstormed with RBUSD principals about challenges they are facing and identified support needed for school families, staff and students.

On Oct. 3, Blue Zones Project and Youth Services supported Redondo Beach Unified School District's State of Education with volunteers and the presence of nine Blue Zones restaurants including Madero's, Sacks on the Beach and Lazy Acres, who provided complimentary meal samples. The theme of the presentation was school safety and taking proactive measures to keep students safe. During the presentation Dr. Nicole Wesley, Executive Director of Student Services, discussed role of Social-Emotional Wellness programs as one of the most effective ways to safeguard student mental health and highlighted the partnership with BCHD's Youth Services.

On Oct. 24, Kerianne Lawson presented a mental health first aid training to more than 25 school nurses and health aides from Hermosa Beach City School District, Manhattan Beach Unified School District and Redondo Beach Unified School District. Participants learned how to recognize if a student is struggling and ways to support student social-emotional health and shared challenges that they are facing at their school site and best practices on how to provide assistance to students.

With 28% of 11th graders in the Beach Cities reporting smoking electronic cigarettes or vaping in the past 30 days, vaping has quickly become a growing concern for parents and health professionals alike. Join us for a panel discussion facilitated by Dr. Nicole Wesley, Executive Director of Student Services for Redondo Beach Unified School District. Hear from a variety of panelists, including Mark Hernandez from the Los Angeles County Office of Education, Brian Hurley, MD, MBA, DFASAM from the Los Angeles Department of Mental Health, Dr. Moe Gelbart from the Thelma McMillen Alcohol and Drug Treatment Center at Torrance Memorial Medical Center, Claire Haddad, Redondo Union High School Senior and BCHD Youth Advisory Council member, and Todd Schenasi, who will offer personal testimonials. The event will be held on Thursday, Oct. 25, from 6:30 – 8 p.m. at the Redondo Union High School Auditorium, 1 Sea Hawk Way, Redondo Beach.

Blue Zones Project (BZP)

For the past year, Kate Daucsavage, Restaurant and Grocery Store Specialist, has been working with Lazy Acres Market to explore Blue Zones Grocery Store designation. For the past six years, Lazy Acres, whose parent company is Bristol Farms, had been talking with Hope Chapel about their property in Hermosa Beach at Artesia and Sepulveda Boulevards. This month, Lazy Acres opened their fifth store, the first in the South Bay. They are officially our first national chain Blue Zones Project designated grocery store joining our five other neighborhood grocery stores including GROW, Artesia Produce and Meat Market, Boccato's Groceries, The Green Store and Manhattan Market. This October 17th, 2018

designation is a major milestone for Blue Zones Project because for six years, the BZP team has met with every major grocery store in the Beach Cities to explore a partnership. One of the reasons for this successful partnership is the mission alignment between BCHD and Lazy Acres. They are committed to wholesome, natural products that promote health and wellness. Some of the grocery store pledge items include:

- Removing sugar sweetened beverages from a checkout lane cooler.
- Creating a Blue Zones Checkout lane.
- At least thirty-five percent of in-store bakery items use whole grains.
- Creating two Blue Zones parking spaces at the outer edge of their parking lot to promote more steps.
- Promoting Blue Zones foods throughout the store.
- And, partnering to offer grocery store tours and cooking demonstrations utilizing our BCHD Registered Dietician.

On November 13, Blue Zones Project will host our monthly Social Hour at Lazy Acres. It will be a way to introduce Lazy Acres to our Blue Zones partners, friends and family. This is the first time we will be doing a Social Hour at a grocery store. We will be offering food tastings, activities for families and we will be hosting a Blue Zones Cook-off with our esteemed Mayors and school district leadership. We invite the Board to join us in celebration of our latest Blue Zones partner who is continuing our efforts to make the healthy choice the easy choice here in the Beach Cities.

Community Services

Community Services is excited to have three new Geriatric Social Work Education Consortium interns. Charlotte Barnett is from UCLA and has had an interest in working with senior's since she was 14. She has always held a special place in her heart for the older adult population. Mary Bohorquez is from Azusa Pacific University and has had a passion for working with the older adult population since she was very young. She was raised by her grandparents and they are still great inspirations in her life. Jackie Rose Ascenzi is also from UCLA and her appreciation for seniors began her junior year in college where she took an elder law class and had to complete volunteer hours in a nursing home. Jackie quickly realized that this was the population she wanted to support and serve while at the nursing home. All three interns will be completing 20 hours a week of support to our care management clients.

We are pleased to welcome Sherry Lindemann to our Community Services team. She joined Beach Cities Health District as a part time Care Manager II on October 8th. Sherry graduated with a Master of Social Work from California State University Long Beach and her professional experience includes palliative care, dying and bereavement work, clinical management and caring for individuals with dementia and their families. She has also worked in assisted livings and skilled care environments. Sherry is from Medicine Hat, AB Canada but lived more years in Calgary, AB Canada. She loves being a five-minute drive from the beach and that she can walk beside the ocean everyday if she chooses. Sherry enjoys traveling, photography, making personalized cards, being in a book club and watching Netflix and Amazon. Her favorite well-being practice is yoga and her favorite fruits are pineapple and mango. She is looking forward to serving our care management clients and supporting the community.

Community Services will be offering our next series of nutrition workshops in all three cities in the senior centers. Registered dietician Dianne Staso will be facilitating all the workshops and looks forward to increasing awareness around healthy eating. The workshops will be focused on nutrition and immunity for older adults to boost their immune system during cold and flu season. The first class will provide education on the topic and the last two classes will be cooking demonstrations using vegetables and beans. We have had a great turn out at all past workshops and received positive feedback from participants. One participant shared that he bragged to his doctor that he has been taking classes by a registered dietician and that he felt confident again to start cooking for himself!

Covered California open enrollment will begin October 15th, 2018 and conclude on January 15th, 2019. Beach Cities residents have access to health coverage through Covered California which is the marketplace where individuals and families may get financial assistance to make health coverage more affordable. During this time, consumers can renew or change existing coverage or purchase new coverage. Covered California has announced improvements and upgrades to the consumer experience, including a simplified application and mobile-friendly website. The Community Services department has two full time staff members who are both certified enrollment counselors to assist with enrolling and benefits counseling.

RESOURCE / FITNESS SERVICES

Center for Health and Fitness (CHF)

CHF is rewarding all new members with a spin of the prize wheel to earn a gym bag, cooling towel or water bottle. We are also challenging all members to visit 12 or more times this month to win a CHF lanyard.



CHF is also hosting the Orthopedic and Physical Therapy teams from Torrance Memorial Medical Center on October 19 for a tour of CHF and a meet and greet with our top-notch personal training team. We will be partnering with these teams to implement a 6 week “pre-hab” program for all of their total joint replacement candidates beginning in January 2019. Last year alone, they performed a total of 930 hip and knee replacements, so we look forward to assisting with shorter hospital stays, faster recoveries and lowering the chances of reoccurring symptoms.

Finally, CHF is excited to be working closely with the Association of South Bay Surgeons for both general and bariatric referrals to CHF beginning this fall. CHF is preparing a co-branded brochure complete with physician referral form for the physicians to distribute to their patients.

This is an exciting time for CHF as we continue to grow our medical exercise programming and be a part of the integrated continuum of care in our community.

AdventurePlex (APlex)

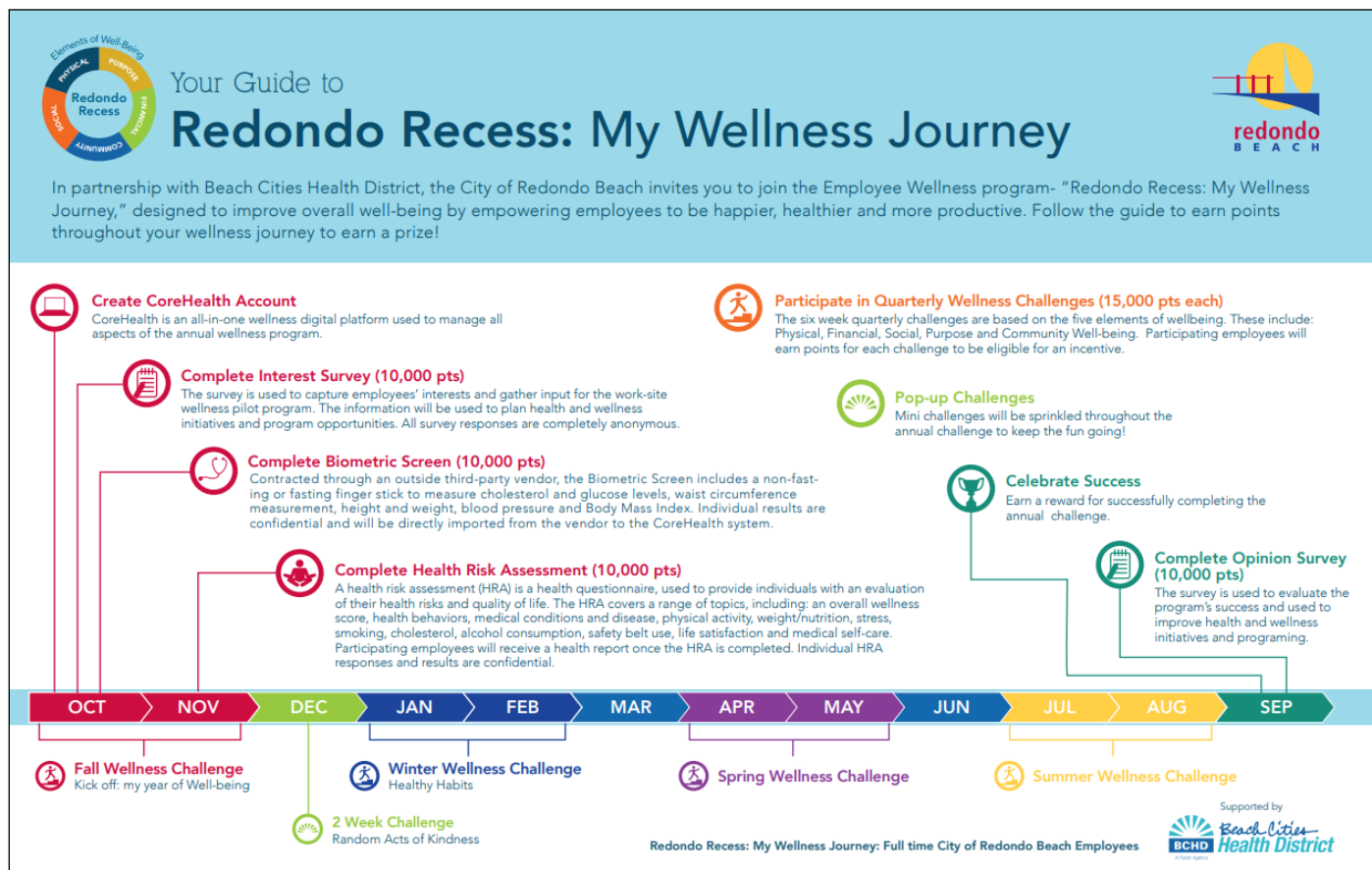
AdventurePlex will be hosting a fun Halloween party and photo booth at the end of the month. Admission will be free for all of those children who wear a costume. We are also hosting a day camp on October 31.

Toddler Town continues to thrive as a result of the new Flex Kids Club memberships. We launched this membership program in November 2017 and have sustained very high numbers over the first year. We currently have 437 members, who enjoy FREE monthly events and quarterly prizes.

We are also excited to announce that Aplex was recently highlighted on vacationidea.com as one of the most popular destinations to visit in Manhattan Beach!



BCHD Employee Wellness

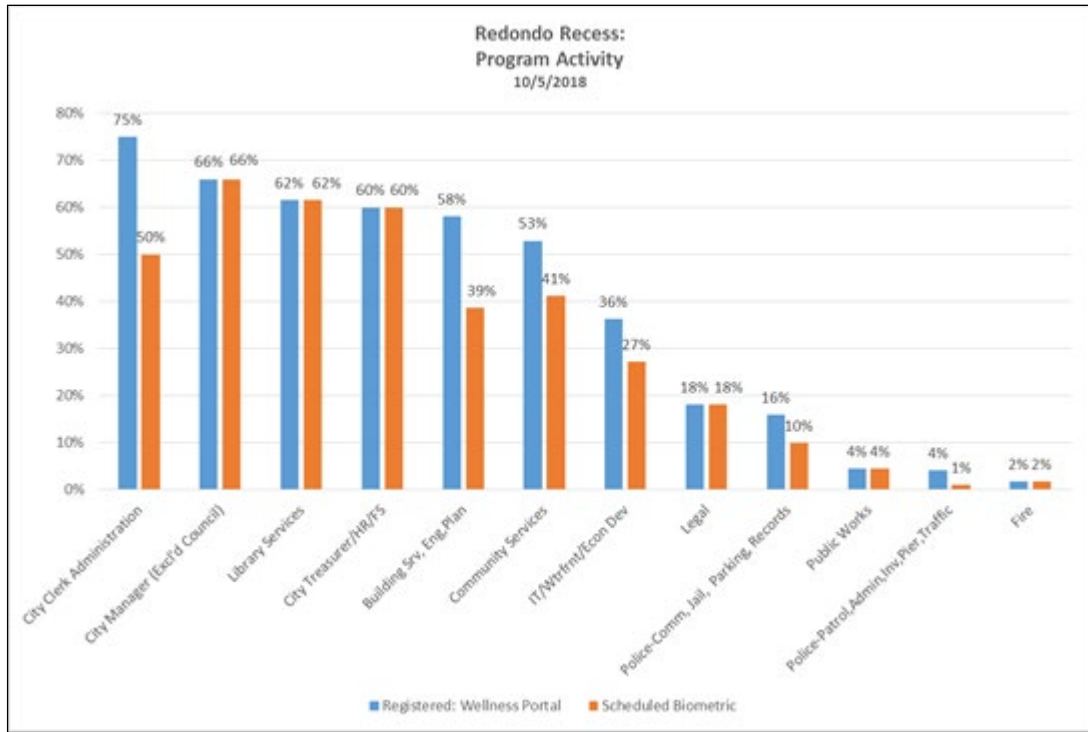


The District launched the City of Redondo Beach employee wellness pilot program on Monday, October 1st.

District support included:

- Facilitated two Employee Wellness Committee Meetings
- Presentation to Public Works Department
- Attended 6 morning briefings covering Fire Department
- Attended 3 briefings covering Police Department (by Monday, 10/8, I will have attended 6)
- Meeting with Community Services Representative
- Meeting with representative covering Building Services, Planning and General Engineering
- Meetings with Human Resources
- Site visit and walkthrough for collateral material placement
- 400 carabiners delivered to committee representatives with printed cards attached, containing directions for site access via QR scan code for ease of access
- Creation and delivery of program materials
- Customization of City of RB Wellness Portal

Program participation at the end of the first week was promising.



Medical Fitness Facility Certification (MFA)

The Center for Health and Fitness continues to partner with local healthcare institutions to build a network of physician referrals for fitness programming. On Tuesday, October 9th CHF management attended a meet and greet at Kaiser Permanente and met with Dr. Karen Oppenheimer, MD, Dr. Harini Reddy, MD and other members of Kaiser’s administration team to discuss programs and services offered at CHF. They expressed interest in referring members of their weight management program to CHF. CHF management will continue to follow-up on this opportunity.

HUMAN RESOURCES

BCHD placed #5 on the list of the top 100 Best Places to Work in Healthcare by Modern Healthcare. This is the 7th time we've made this list. Along with this achievement, we received special distinction as one of the Most Family Friendly workplaces (ranking #3 out of 5) and the Millennial Award (ranking #3 out of 5), a workplace that draws millennials with its culture, mission and technology.

For more information, visit: <http://www.modernhealthcare.com/community/best-places/2018/>.

BCHD received the American Psychological Association's Psychologically Healthy Workplace Honors distinction and is currently being considered for the APA's highest workplace award: the Psychologically Healthy Workplace Award. BCHD received this honor back in 2014 and we hope to be recognized again!

BCHD also placed #33 on the list of top 100 Best Places to Work in Los Angeles by the Los Angeles Business Journal. This is the fourth time BCHD made this list.

Each year, Human Resources offers an opportunity for employees to learn about upcoming changes to benefits. This year's Open Enrollment included training on first-aid practices until the ambulance arrives (with a presentation delivered by Manhattan Beach CERT) and presentation on the 457(b) deferred compensation plan offered by our ICMA-RC representatives.

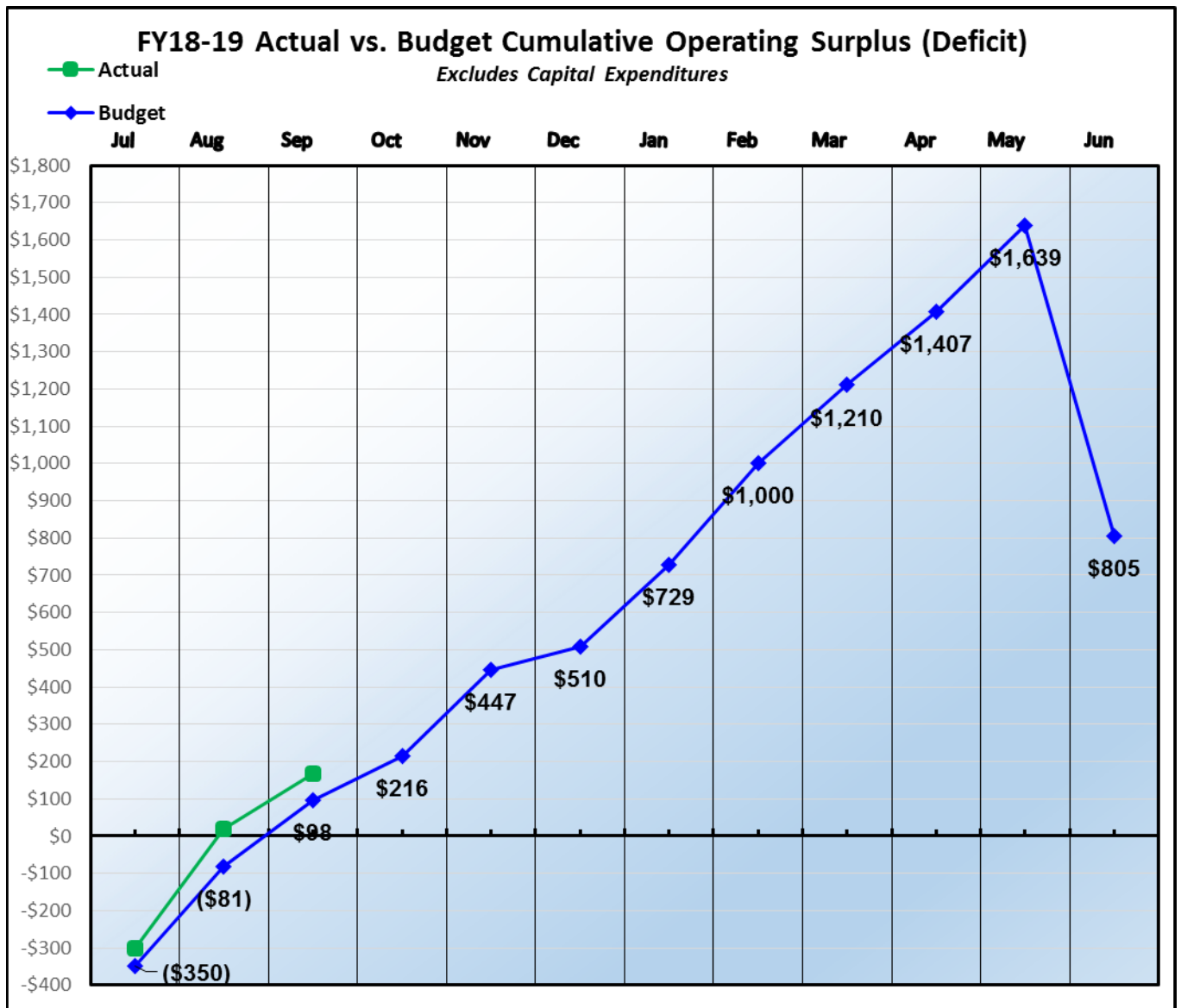
On October 18th at 10:18am, Administrative Services coordinated BCHD staff at all locations to participate in the national Great Shakeout Earthquake Drill. The purpose of this drill is to provide employees practice on how to be safer during an earthquake, run through evacuation procedures, and update emergency plans. Each department will debrief regarding the drill and provide feedback to the Safety Committee for any improvements or enhancements to current plans.



FINANCE

FY18-19 SEPTEMBER

Financial Reporting. As shown by the chart below, the BCHD fiscal year-to-date September 2018 actual (green line) operating results is a Net Income of \$166,000. The budgeted (blue line) Operating Income fiscal year-to-date September 2018 is <\$97,000>, resulting in a favorable variance to budget of \$69,000 before capital expenditure payments.



In the Month of September, the first quarter of the FY18-19 fiscal year, the District budgeted a \$179,000 Net Income, and incurred an actual Net Income of \$148,000, resulting in a <\$31,000> variance to the budget.

September net revenues were \$1,044,000, <\$93,000> variance to the budget mainly due to Realized and Unrealized Investment Portfolio <\$82,000> loss in interest revenues. Net expenses were \$895,000, \$62,000 favorable to the budget, mainly from savings in variable part-time labor at the Health & Fitness operations adjusting to lower revenues, and then savings in Community Outreach expenses due to timing of events.

Total Revenues. Actual district-wide fiscal year-to-date September 2018 revenues are \$3,432,000. Budgeted district-wide fiscal year-to-date September 2018 revenues are \$3,530,000, resulting in a revenue variance of <\$97,000>, <\$29,000> in Health & Fitness Operations and <\$68,000> in other revenues.

The notable revenue variances September fiscal-year-to-date compared to the budget are as follows:

- Total Fitness Operations actual year-to-date revenues are \$823,000 compared to budgeted revenues of \$852,000, variance of <\$29,000>.
 - Center for Health and Fitness (CHF) total actual revenues are \$362,000, <\$5,000> variance to budgeted revenues of \$367,000. September revenues were <\$4,000> lower than budget.
 - YTD Membership <\$2,000> and Personal Training <\$5,000>. Revenues have been affected by offering free classes provided to gather data for MFA. This trend will likely continue but will be offset some starting in January 2019 when a rate increase is scheduled and referrals from TMMC Orthopedic for joint replacement Pre-Hab starts.
 - Pilates sessions are making up some of the shortfall and is \$3,000 better than the budget.
 - Adventure Plex (APlex) revenues are \$461,000, <\$24,000> compared to the budgeted revenues of \$485,000. September revenues were <\$4,000> to the budget.
 - One-time visits, Events and Camp revenues combined were <\$41,000>, affected by Toddler Town increased membership replacing some of the one-time visit revenue and by the extra warm summer and thus families hosting their own parties in the park.
 - Toddler Town (TT) memberships year-to-date has a positive variance of \$18,000. In September, TT picked up \$3,000 compared to the budget. Flex Kid memberships continue to sell well.
 - The APlex team is working on ways to recover the shortfall and has already signed up City of MB and LAX Operations for a group events (plus \$12,000) and partnered with Lazy Acres for a Sponsorship (plus \$6,000), none of which were budgeted.
- Other Revenues combined actual year-to-date are \$2,608,000, compared to budgeted revenues of \$2,676,000, <\$68,000> variance to the budget.
 - Property Taxes are at budget,
 - Leases are \$6,000 better than budget because rent increases based on annual CPI (Consumer Price Index) for UCLA and Cancer Care were higher than budgeted, and,
 - Interest income is net <\$48,000> to the budget from the Notes Receivable

- interest, Investment and CAMP portfolios combined.
- Net Realized/Unrealized investment loss of <\$50,000>. For more detailed results, see the new section “Investment Results” added in August.
 - Joint Ventures are below budget by <\$31,000>; Sunrise had Property Insurance deductible payments not budgeted and drop in revenue due to occupancy shortage.

Total Expenses. District-wide fiscal year-to-date actual September 2018 operating expenditures are \$3,266,000. District-wide fiscal year-to-date September 2018 budgeted operating expenditures are \$3,432,000. Resulting in a favorable operating expense variance of \$167,000 reflected in each department as follows.

- **Life Span Services (Blue Zone, Youth Services and Community Services)** total September 2018 year-to-date operating expenses are \$631,000, compared to budgeted year-to-date operating expenses of \$725,000, favorable to budget by \$94,000.
 - Payroll is favorable by \$23,000 due to lower than budget Part-Time and Instructor wages,
 - Health Fund expenses are favorable by \$58,000 due to timing of expenses
 - The remaining expenses nets to a \$13,000 positive mainly due to timing of Community Outreach events.
- **Other Program Services (WorkWell, Volunteer, Health Promotions and IT Services)** total September 2018 year-to-date operating expenses are \$450,000, compared to budgeted year-to-date operating expenses of \$498,000, favorable to budget by \$47,000.
 - \$17,000 net savings in payroll expenses due to part-time and instructor hours not yet deployed.
 - \$30,000 net favorable variance in all other expenses, due to the timing of costs for like community events, lagged telephone costs, volunteer screening costs, etc.
- **Support Services (Executive, Finance, Administration and Human Resources)** total September 2018 year-to-date operating expenses are \$618,000, compared to budgeted year-to-date operating expenses of \$617,000, <\$1,000> variance.
 - <\$11,000> is due to actual higher General Liability Insurance premiums than budgeted, which is expected to be off-set by dividends received in October, and
 - \$9,000 is due to timing of expenses for like meetings, taxes and license payments and IT Software expenses.
- **Property Operations** total September 2018 year-to-date operating expenses are \$727,000, compared to budgeted year-to-date operating expenses of \$670,000, <\$57,000> variance.
 - Net utilities cost is <\$21,000>, Electricity is higher due to the warm July and August weather offset some by savings in Gas.
 - Property maintenance costs are <\$17,000> due to many unanticipated repairs like repair leaking water valves, mainline sewer, boiler, etc.
 - Engineering labor cost are <\$10,000> due to the extra hours incurred for the unanticipated repairs.

- Property Insurance premiums are <\$9,000> over budget. Earthquake premiums for Property insurance increased more than anticipated.

Health and Fitness Centers Operating Performance.

Combined year-to-date September 2018 Health and Fitness Operations has a <\$16,000> Net Loss compared to budgeted Net Loss of <\$70,000>, resulting in a favorable variance of \$55,000.

Combined year-to-date September 2018 revenues are \$824,000, compared to budgeted revenues of \$852,000, <\$29,000> variance.

- Center for Health and Fitness Revenues variance <\$5,000>
- Adventure Plex variance <\$24,000>

Combined year-to-date September 2018 expenses are \$839,000, compared to budgeted expenses of \$923,000, \$83,000 favorable variance.

- Health and Fitness Support Services, total expense \$68,000, positive \$3,000
- Center for Health and Fitness (CHF), total expense \$347,000, positive \$20,000
- Adventure Plex variance (APlex), total expense \$424,000, positive \$60,000

Center for Health and Fitness (CHF) has year-to-date Net Income of \$15,000 compared to budgeted Net Loss of <\$1,000> resulting in a positive variance to the budget of \$16,000.

The positive variance is mainly due to savings in variable payroll expenses from less Personal Training, Yoga, and Fee based sessions.

Adventure Plex (APlex) has year-to-date Net Income of \$37,000 compared to budgeted Net Income of \$1,000 resulting in a positive variance of \$36,000.

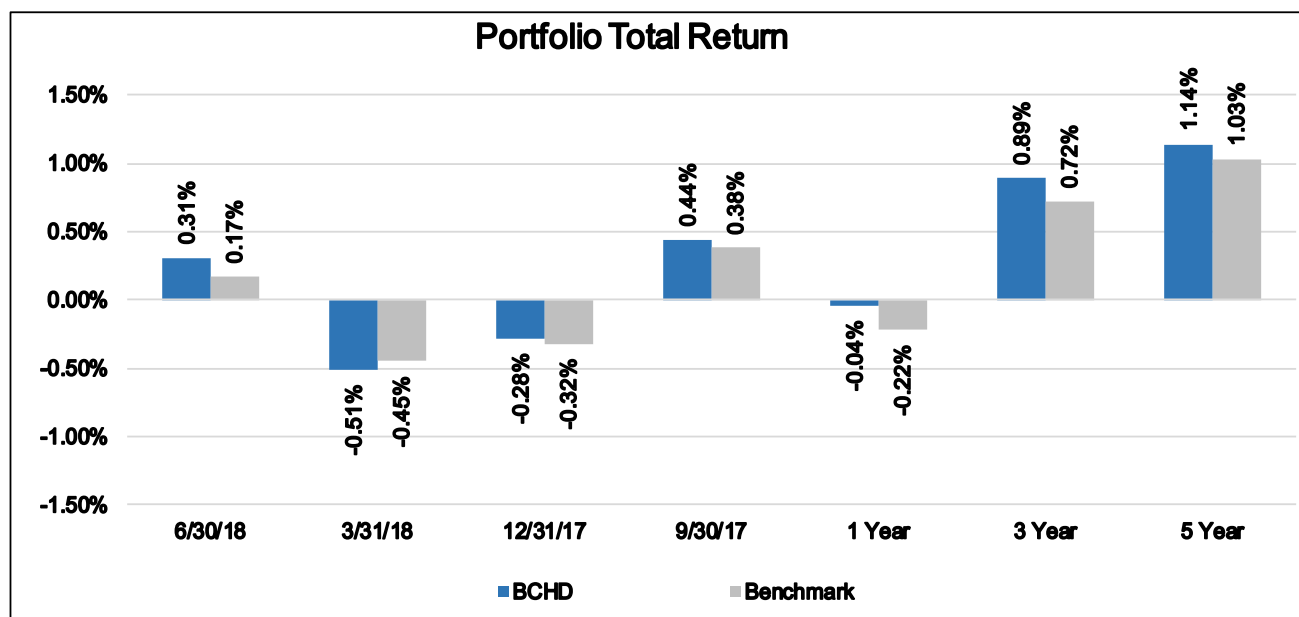
The positive variance is due mainly to savings in variable payroll and program cost. Variable payroll is down due to less than budgeted programs, events and camps also resulting in lower operating costs. Some of the cost savings are due to timing and will be used up later in the year.

Toddler Town is performing well with 450 memberships and has \$77,000 in Net income which is \$21,000 favorable to the budget making up for the slower than budgeted start in the programming, events and camps department.

Investment Performance – New schedule added in the August 2018 CEO Report

BCHD Investment Portfolio Performance

Fiscal Year	30-Jun-18	30-Sep-18
Portfolio - @ Cost	\$ 25,300,577	\$ 25,351,747
Cost to Market Valuation	(520,915)	(486,045)
Portfolio - @ Market	\$ 24,779,662	\$ 24,865,702
Union Bank Money Market	89,101	101,522
CAMP & LAIF	2,922,504	2,140,629
Total Value - @ Market	\$ 27,791,267	\$ 27,107,853
Interest Receipts	532,836	157,985
Unrealized Gain / Loss	(320,610)	34,997
Realized Gain / Loss	(191,990)	(84,960)
Net Portfolio Gain / <Loss>	\$ 20,236	\$ 108,022



Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.

BCHD Capital Expenditures – New schedule added in the August 2018 CEO Report

Current Year		Budget Approved	FY18-19 YTD Actual	Remaining
MIS Expenditures				
IT Workstations	IT	\$ 15,000	14,131	869
IT Server	IT	45,000	1,719	43,281
IT Contingency	IT	10,000	-	10,000
Budget by Objective Software	Finance	10,000	-	10,000
Great Plains Check Software & Printer	Finance	10,000	-	10,000
Great Plains Project Tracking Software	Finance	10,000	3,685	6,315
Liability Waiver Hardware and Software	APlex	5,000	-	5,000
		\$ 105,000	\$ 19,534	\$ 85,466
FF&E Expenditures				
Play Structure Upgrades	APLEX	5,000	-	5,000
Toddler Town Murals and Stair Rails	APLEX	9,340	4,670	4,670
		\$ 14,340	\$ 4,670	\$ 9,670
Building Expenditures				
Kid's Club Building Upgrades - MFA	CHF	6,000	-	6,000
Wood Flooring - Hallway and Offices	CHF	18,464	15,005	3,459
514 Center for Excellence - Program Demonstration	BCHD	200,000	-	200,000
Building Improvements	514 Prospect	129,000	12,648	116,352
Building Contingency	514 Prospect	100,000	-	100,000
		\$ 453,464	\$ 27,653	\$ 425,811
	Total CY	\$ 572,804	\$ 51,857	\$ 520,947
Prior Years Carry-Over				
Document & Project Management	Finance	6,000	-	6,000
CO - Care Mgt Software	Community Servc.	3,675	7,950	(4,275)
APlex - Outside Signage	APlex	7,000	-	7,000
CDRE 514 Projects	Property	734,000	191,590	542,410
BCHD / Del Amo Office Upgrade	Property	129,000	30,787	98,213
601 PCH/2114 Artesia Improvements	Property	500,000	4,647	495,353
		\$ 1,379,675	\$ 234,974	\$ 1,144,701
Healthy Living Campus				
Flagler Project	Property	452,819	30,866	421,953
Right of Way (ROW) Project	Property	300,981	30,866	270,115
Prospect Way Project	Property	277,072	30,866	246,205
HLC Other & 514 Building	Property	1,095,245	59,692	1,035,553
		\$ 2,126,116	\$ 152,290	\$ 1,973,826
	Total PY	\$ 3,505,791	\$ 387,264	\$ 3,118,527
	Grand Total	\$ 4,078,595	\$ 439,121	\$ 3,639,474

Contract Management

The contracts noted below are newly issued contracts in the reporting period or changed within the CEO authority and within the Board approved budgetary limits. Unless otherwise noted all contracts are issued for one year or less, and the annual (or total) contract amount is included if applicable.

General Contracts: In September, two new contracts were executed:

- Vetsource, Inc. – Flagler lot equipment storage month \$3,500 /
- Lazy Acres Market – Grocery Store Partnership Year 6,000 /

Healthy Living Campus (HLC) In September, three new contracts were executed:

- Acacia Financial Group – Financial Consulting Services \$50,000
- VMA Communications Inc. – Strategic Outreach Consulting \$90,000
- Withee Malcolm Architects, LLP – Architectural Design Services \$200,000

Healthy Living Campus Capital Expenditures

Healthy Living Campus	Jul 15 - Jun 19 Total Budget	Payments	Remaining Budget	Board Approved Commitments
Flagler Project	\$ 700,000	\$ 278,047	\$ 421,953	\$ 552,093
Right of Way (ROW) Project	525,000	254,885	270,115	539,093
Prospect Way Project	500,000	253,795	246,205	539,093
	<u>\$ 1,725,000</u>	<u>\$ 786,727</u>	<u>\$ 938,273</u>	<u>\$ 1,630,280</u>
HLC Other & 514 Building	2,025,000	989,447	1,035,553	265,550
Total	<u>\$ 3,750,000</u>	<u>\$ 1,776,174</u>	<u>\$ 1,973,826</u>	<u>\$ 1,895,830</u>

<u>Board Date</u>	<u>Contract Name</u>	<u>Amount</u>	<u>PAID</u>
11/18/15	Denn Engineers	\$ 12,000	\$ 9,000
02/24/16	Converse Consultants	21,780	19,780
02/24/16	MDS Research	27,000	16,500
03/23/16	Orbach, Huff, Suarez & Henderson, LLP	50,000	50,000
07/05/16	KFA Architecture	495,000	18,048
09/28/16	International Parking Design	18,500	18,500
02/22/17	VMA Communications	30,000	30,000
04/26/17	VMA Communications	120,000	120,813
04/26/17	Cummings Construction Mgt., Inc.	30,000	24,909
07/26/17	Withee Malcolm Architects, LLP	165,000	165,000
09/27/17	International Parking Design	13,000	-
09/27/17	Withee Malcolm Architects, LLP (EIR Work)	100,000	-
11/15/17	Acacia Financial Group, Inc.	25,000	25,000
11/15/17	Westmont Living	25,000	-
11/15/17	Kisco Senior Living	25,000	-
01/24/18	VMA Communications	60,000	60,000
03/28/18	Orbach, Huff, Suarez & Henderson, LLP	50,000	5,246
04/26/18	Cummings Construction Mgt., Inc.	23,000	-
09/26/18	Acacia Financial Group, Inc.	50,000	-
09/26/18	VMA Communications	90,000	-
09/26/18	Withee Malcolm Architects, LLP	200,000	1,545
	HCL Project	\$ 1,630,280	\$ 564,340
09/15/15	HCL Contingency	100,000	59,315
07/26/17	Nabih Youssef & Ass Structural Engineers	79,800	79,800
09/27/17	D7 Consulting	10,000	9,450
09/27/17	Withee Malcolm Architects, LLP	39,750	38,339
01/24/18	Nabih Youssef & Ass Structural Engineers	36,000	5,111
	HLC Other & 514 Building	\$ 265,550	\$ 192,015
		<u>\$ 1,895,830</u>	<u>\$ 756,355</u>

COMMUNICATIONS

Health promotions received two awards of excellence at the October 17 PRism Awards ceremony, which honors the best in strategic public relations and communications throughout Los Angeles.

The team earned:

- An award of excellence for its May 2018 LiveWell Magazine, the mental health issue.
- An award of excellence for its April 2018 Spirit of Wellness video on Rick Rasnick, a CHF member living with Alzheimer's.

Health promotions assisted Youth Services with Walk to School through promotional support, including flyer creation, social media and media outreach.

The following coverage was secured:

KABC-TV

<https://abc7.com/community-events/social-elementary-students-participate-in-international-walk-to-school-day/4457942/>

KNX Radio

<https://youtu.be/ZS-TuWWGmlk>

KCBS & KCAL

<https://www.youtube.com/watch?v=XYVTC3clXcw>

Daily Breeze & The Beach Reporter

<https://www.dailybreeze.com/2018/10/10/south-bay-students-hit-the-pavement-for-international-walk-to-school-day/>

With Dr. Kim's guidance and Community Services, Health Promotions helped provide the community with updated flu information. web page features tips to stop spreading the flu, public health resources and locations offering flu vaccinations. Information and tips were also included on social media, and in the Beach Cities Health District, Center for Health & Fitness, AdventurePlex, Volunteer and WorkWell newsletters.

The Center for Health & Fitness (CHF) celebrated National Active Aging Week September 24-28 by offering free classes, health assessments, food sampling and lectures. The Health Promotions team supported CHF with creating promotional collateral and promoting the event online, through newsletters, community calendars, flyers, social media and the printed events calendar.

CHF offered a free blood pressure screening (Oct. 1) and nutrition demonstration (Oct. 3) as part of the American Heart Association's Check.Change.Control hypertension management program. The Health Promotions team supported CHF with promotion of the events through newsletters, community calendars, flyers, social media and the printed events calendar. Check. Change. Control will continue in November.

Back in May, the Health Promotions team supported Blue Zones Project with hosting media from various international TV news crews, including from Switzerland and Chile.

Coverage from the visit recently posted:

Súper Humanos: Loma Linda y su alta tasa de longevidad: Chile

<https://www.youtube.com/watch?v=VSWwKEJk8-A&feature=youtu.be>

Temps: Switzerland

<https://pages.rts.ch/emissions/temps-present/9720020-comment-vivre-plus-de-cent-ans.html#9765351>

Beach Cities Health District engaged the community at several Health District and community events. Health Promotions supported the following events with logistical and promotional support:

Health District Events:

- Families Connected Parent Chat –Every Monday
- Families Connected Speaker Series: Parenting in the Digital World, presented by the Cyber Cop– Sept. 17
- Parent Connection Groups– Sept. 24
- Active Aging Week– Sept. 24-28
- Check, Change, Control– Oct. 1 and 3
- Small Group Parent Workshops
 - Instagram– Oct. 1 and 15
 - Snapchat– Oct. 2 and 16
 - YouTube– Oct. 4 and 18
- Mindfulness Drop-in – Oct. 3
- Blue Zones Project Social Hour – Oct. 9

Community Events:

- Redondo Beach King of the Harbor Skateboard Championships– Sept. 29
- Beach Cities Alzheimer’s Walk– Sept. 29
- Manhattan Beach 10K– Oct. 6
- Redondo Beach Safety Fair – Oct. 7

Additional Media Coverage for the Month Included:

- **The Beach Reporter**
 - Tobacco Policy
- **Patch**
 - Students Chosen for Beach Cities Health District's Youth Advisory Council
- **Easy Reader**
 - Tobacco Policy

CENTER FOR HEALTH AND FITNESS	Sept. 2017	Sept. 2018	YTD 2018-2019
Fee Paying Members	1,955	2,163	2,163
New Members - CHF	88	73	280
Total Member Visits	12,908	13,498	42,721

ADVENTUREPLEX	Sept. 2017	Sept. 2018	YTD 2018-2019
Toddler Town Members	-	437	437
New Toddler Town Members	-	37	235
Drop-in or Single Day Visits	951	544	2,094
Toddler Town Visits	1,727	1,358	5,252
Class Participants	42	41	50
Toddler Town Class Participants	70	-	239
Toddler Town Birthday Parties	6	6	18
Birthday Parties	17	11	31
Camp	69	158	4,089
Camp Extended Care	53	104	2,730

Category	Sep 2017	Sep 2018	YTD 18-19	\$ Value**
Volunteer Hours	2,711	2,089	8,692	\$252,850.28
# of Active Volunteers	397	403	574	

*** Cost of volunteer time (in California) = \$29.09 per hour*

COMMUNITY SERVICES	September 2017	September 2018	YTD 2017-18
Officer of the Day Requests for Information	102	127	407
Insurance Enrollments	8	15	22
Insurance Counseling Visits	0	10	5
Insurance Advocacy Clients	1	0	6
Health Authorizations	1	0	0
New Care Management Clients	16	18	45
YTD Unduplicated Care Management Clients	339	337	337
Care Management Visits With Clients	70	80	331
Support Line Contacts	23	13	41
YTD Unduplicated Support Group Participants	1	12	147
Volunteer Visits	179	126	415

BLUE ZONES PROJECT	September 2018	Cumulative
Pledge and Complete 1 Action	17	26,071
Number of Restaurants Designated	1	146

HEALTH PROMOTION

BEACH CITIES HEALTH DISTRICT	September 2017	September 2018	YTD 2017-18
Web Visits	5,043	4,835	16,710
Web Page Views	15,884	15,470	49,940
New Facebook Fans	28	7	61
New Twitter Followers	17	14	91

ADVENTUREPLEX	September 2017	September 2018	YTD 2017-18
Web Visits	9,359	5,298	17,678
Web Page Views	57,830	21,159	70,136
New Facebook Fans	22	3	60
New Twitter Followers	-	1	(24)

CENTER FOR HEALTH AND FITNESS	September 2017	September 2018	YTD 2017-18
Web Visits	29	1,914	5,718
Web Page Views	76	6,606	20,631
New Facebook Fans	1	(2)	(10)
New Twitter Followers	(1)	(3)	(47)

WORK REQUESTS	September 2017	September 2018	YTD 2017-18
	41	46	131

BOARD DIRECTORS MEETING

AGENDA ITEM: XII. ANNOUNCEMENTS AND REFERRALS TO STAFF

CEO PERFORMANCE EVALUATION

As per the board approved Annual Chief Executive Officer Performance Evaluation Procedure, I am appointing a Board Evaluator from the board for this year's process. I am appointing myself to serve. The Performance Evaluation for the Chief Executive Officer will be done at the November 28th, 2018 Board of Directors Meeting. Within one week, we will distribute the evaluation package and the necessary return times for the board. All questions are to be directed to the board evaluator per our policy.