



Live Well. Health Matters.

January 16th, 2018

TO: Beach Cities Health District Board of Directors
FROM: Dr. Noel Chun, President
SUBJECT: Call to Meeting

A regular meeting of the Board of Directors is scheduled as follows:

DATE: January 23rd, 2019
TIME: 6:30 P.M.
PLACE: Beach Cities Health District
Beach Cities Room, Lower Level
514 N. Prospect Avenue
Redondo Beach, CA 90277

**THE NEXT SPECIAL MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR
WEDNESDAY, FEBRUARY 27TH, 2019 AT 6:30PM
IN THE BEACH CITIES ROOM AT THE BEACH CITIES HEALTH DISTRICT**



Live Well. Health Matters.

**BOARD OF DIRECTORS
REGULAR MEETING**

**JANUARY 23RD, 2019
6:30 P.M.**

**Beach Cities Room
Beach Cities Health District
514 North Prospect Avenue
Redondo Beach, CA 90277**

- | | | |
|-------|--|-----------------|
| I. | CALL TO ORDER - SALUTE TO THE FLAG | DR. NOEL CHUN |
| II. | PUBLIC DISCUSSION | |
| | <ul style="list-style-type: none">• During the “Public Discussion,” any member of the public may address the Board for up to three minutes on any item within the jurisdiction of the District that is not on the agenda.• Members of the public may also address the Board for up to three minutes on any agenda item at the time such items are considered by the Board, provided a maximum of fifteen minutes per meeting will be allowed for each member of the public. | |
| III. | SWEARING OF BOARD MEMBERS | VANESSA POSTER |
| | <ol style="list-style-type: none">1. MICHELLE BHOLAT, M.D.2. NOEL CHUN, M.D.3. VISH CHATTERJI | |
| IV. | ELECTION OF OFFICERS FOR THE BOARD OF DIRECTORS
PRESIDENT, PRESIDENT PRO-TEM, SECRETARY-TREASURER | DR. NOEL CHUN |
| V. | CEO REPORT: | |
| | A. CHIEF EXECUTIVE OFFICER | TOM BAKALY |
| VI. | PROGRAM AND STAFF REPORTS: | |
| | A. BEACH CITIES PARTNERSHIP FOR YOUTH UPDATE | KERIANNE LAWSON |
| | B. LEGAL COUNSEL | BOB LUNDY |
| VII. | ACTIVITY BREAK/MINDFULNESS | ALI STEWARD |
| VIII. | COMMITTEE REPORTS | |
| | A. COMMUNITY HEALTH COMMITTEE | VISH CHATTERJI |
| | B. FINANCE COMMITTEE/TREASURER’S REPORT | JANE DIEHL |

C. POLICY COMMITTEE

VISH CHATTERJI

D. PROPERTIES COMMITTEE

DR. NOEL CHUN

1. DISCUSSION AND POTENTIAL ACTION ITEM:
APPROVAL TO AWARD CONTRACT TO ED ALMANZA & ASSOCIATES FOR EIR OVERSIGHT CONSULTING SERVICES ON THE HEALTHY LIVING CAMPUS, 514 N PROSPECT AVE, REDONDO BEACH IN THE AMOUNT OF \$115,000
2. DISCUSSION AND POTENTIAL ACTION ITEM:
APPROVAL TO AWARD CONTRACT TO MANHATTAN REALTY INC FOR REAL PROPERTY CONSULTING & APPRAISAL SERVICES IN THE AMOUNT OF \$25,000 FOR THE HEALTHY LIVING CAMPUS, 514 N. PROSPECT AVE, REDONDO BEACH
3. DISCUSSION AND POTENTIAL ACTION ITEM:
APPROVAL TO REALLOCATE FUNDS WITHIN THE \$500,000 OF FY2018-19 FUNDS BUDGETED FOR IMPROVEMENTS AT SOUTH BAY FAMILY HEALTHCARE CENTER (2114 ARTESIA BLVD, REDONDO BEACH) AND LEAP AND BOUND (601 S. PACIFIC COAST HIGHWAY, REDONDO BEACH)

E. AD HOC MIND HEALTH COMMITTEE

DR. NOEL CHUN

F. STRATEGIC PLANNING COMMITTEE

JANE DIEHL

VIII. CONSENT ITEMS:

DR. NOEL CHUN

1. DISCUSSION AND POTENTIAL ACTION ITEM:
APPROVAL OF MINUTES OF THE NOVEMBER 28TH, 2018 REGULAR MEETING
2. DISCUSSION AND POTENTIAL ACTION ITEM:
APPROVE CHECKS NO. 71877 THROUGH NO. 72060 TOTALING \$491,748.26 FOR ACCOUNTS PAYABLE FOR THE MONTH OF NOVEMBER 2018
3. DISCUSSION AND POTENTIAL ACTION ITEM:
APPROVE CHECKS NO. 72061 THROUGH NO. 72220 TOTALING \$420,096.15 FOR ACCOUNTS PAYABLE FOR THE MONTH OF DECEMBER 2018

IX. OLD BUSINESS

X. NEW BUSINESS

1. DISCUSSION AND POTENTIAL ACTION ITEM:
APPROVE RESOLUTION NUMBER 548: RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEACH CITIES HEALTH DISTRICT SUPPORTING APPLICATION AND AGREEING TO MATCHING FUNDS FOR MEASURE M SOUTH BAY MULTI-YEAR SUB-REGIONAL PROGRAM FUNDS

DR. NOEL CHUN

- XI. BOARD MEMBER REPORTS
- XII. ANNOUNCEMENTS/QUESTIONS AND REFERRALS TO STAFF
- XIII. ADJOURNMENT IN THE MEMORY OF FRAN TRUSCOTT

RECONVENE - PROSPECT ONE CORPORATION

- I. CALL TO ORDER
- II. PUBLIC DISCUSSION
- III. ELECTION OF OFFICERS
- IV. STAFF REPORT
 - A. CHIEF FINANCIAL OFFICER MONICA SUUA
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact Charlie Velasquez at (310) 374-3426 ext 213.

Any materials required by law to be made available to the public prior to a meeting of the Board of Directors can be inspected at the following address during normal business hours: 1200 Del Amo Street, Redondo Beach, California 90277.

**THE NEXT REGULAR MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR
WEDNESDAY, FEBRUARY 27TH, 2018 AT 6:30PM IN THE BEACH CITIES ROOM
AT THE BEACH CITIES HEALTH DISTRICT.**

MEMORANDUM

To: Board of Directors

From: Tom Bakaly, Chief Executive Officer

Date: January 16th, 2018

Subject: Staff Report of Activities

ADMINISTRATION

Youth Coalition Kick-Off: On Thursday, January 10th we had a great event in Manhattan Beach where we convened our Youth Coalition. This was a follow up to our Youth Summit that was held in The Spring of 2018. We are pleased with the momentum we are getting around youth issues. We will be presenting a video about Youth issues at your meeting on January 23, 2019. We are exploring grant opportunities for youth and will be providing more information about that in February.

Healthy Living Campus: We have a study session planned for January 23rd that is dedicated to the Healthy Living Campus. We have been spending a lot of effort incorporating the public input we have heard over the last year into a Master Plan concept and options for you and the community to consider for the Healthy Living Campus. We look forward to receiving your input. We also will have some contracts on the Board agenda to assist with moving the project forward and to address community input.

Healthy Mind Initiative: We had an Adhoc Committee this week and are continuing to work with Loma Linda University on the approval of study protocol (Institutional Review Board – IRB). We hope to officially begin the study in February.

LIFESPAN PROGRAMS

Youth Services

More than 100 stakeholders attended the Beach Cities Partnership for Youth Coalition kickoff meeting on Jan. 10 to formalize efforts to improve student mental health and well-being, while reducing substance use and bullying. Attendees represented 12 sectors including students, parents, community health providers and school and city leadership. Pledges were collected and ideas were prioritized for action in 2019 and beyond. A follow-up report will be issued, and 12 representatives will be formally invited to form the Coalition's steering committee. Goals of the Coalition include: mobilizing the community around the topics of student stress and substance use prevention; establishing the infrastructure to leverage county, state and federal funding opportunities to address these issues; creating shared accountability across the various stakeholder groups through a

specific and measurable action plan; and exploring public policies to support these efforts. The Coalition will meet semiannually, with the next meeting scheduled for Aug. 15, 2019.

On Jan. 16 youth athletes, parents, coaches and health professionals participated in breakout sessions, led by industry experts, focusing on topics including concussion safety, sleep and healthy fueling for athletes. Immediately following the Symposium, the Families Connected Speaker Series featured Dr. Mike Gervais, high-performance psychologist and co-founder of Compete to Create, Adam Krikorian, Olympic gold medal-winning coach of the U.S. Women's National Water Polo Team and Valorie Kondos Field, Pac-12 coach of the Century for UCLA Gymnastics, who discussed how to teach children to be resilient in both small setbacks and larger failures in order to grow their grit. The Healthy Athlete Symposium and this month's Families Connected Speaker Series were presented through a partnership with Children's Hospital LA – which recently opened a branch in Torrance – Positive Coaching Alliance, South Bay Families Connected, Redondo Beach Unified School District, Hermosa Beach City School District and Manhattan Beach Unified School District.

Blue Zones Project (BZP)

In January, we are excited to report that the Hermosa Beach City Council adopted a Tobacco Retailers License (TRL) aimed at curbing youth access to tobacco products in the retail environment. TRLs have been proven effective not only in lowering the sale rate of tobacco products to minors, but also lower rates of cigarette and e-cigarettes use among youth. In addition to establishing an enforcement mechanism and penalties for retailers who sell tobacco products to youth, the ordinance includes provisions that ban the sale of flavored products, including mint and menthol; regulations on the proximity of tobacco retailers to youth-populated areas, such as parks and schools; and regulations on minimum pack sizes for little cigars. BCHD staff worked closely with community partners subject matter experts from LA County Tobacco Control Prevention Program to support the City's efforts.

This latest success builds upon work that started in 2013 with the Blue Zones Project Community Policy Pledge that required cities adopt at least one tobacco control ordinance or policy in order to become a designated city. What started with smoke-free beaches and parks expanded to cities exploring more robust policies that included Tobacco Retail Licenses, comprehensive city-wide smoke-free ordinances and smoke-free policies in multi-unit housing. To date, the City of Manhattan Beach has the most comprehensive suite of policies that include all three of the aforementioned. With the adoption of a TRL in Hermosa Beach, they now have all but the multi-unit housing policy and the City of Redondo Beach is exploring its options with a staff report that was presented to Council in September of 2018.

Community Services

Beach Cities Health District had a helpful and cheerful partnership for the holidays with Home Instead Senior Care to provide gifts to our clients during the holiday season. Home Instead Senior Care works with community organizations to identify seniors who might not otherwise receive gifts during the holidays and participate in Santa to a Senior. The Center for Health and Fitness served as a collection point and our generous members donated an amazing number of gifts. Over 20 clients received helpful and exciting gifts

such as bathrobes, grocery gift certificates and even a television! Gifts were delivered by friendly staff from Home Instead and volunteers.

In December Community Services served over 220 community members. Staff assisted 112 individuals through the officer of the day line with information and referral and supported other community members with benefits enrollments. Our care managers and social work interns had over 70 visits with care management clients and our volunteers had close to 300 visits. We also provided a Caregiver Support Group and our Powerful Tools for Caregivers workshop in Manhattan Beach.

On January 4th, 2019 the Hermosa Valley Girl Scout Troop attended the Redondo Beach Homeless Community meeting to deliver hygiene kits for those individuals experiencing homelessness in the South Bay. The troop packed over 100 kits which included soaps, shampoos and conditioners. The Director of Community Services presented a thank you certificate with the Redondo Beach Police Department and PATH to the troop. The Redondo Beach Police Department certified facility dog Meredith also made an appearance and the troop thoroughly enjoyed playing with her and watching her perform her tricks.

RESOURCE / FITNESS SERVICES

Center for Health and Fitness (CHF)

Congratulations to our very own CHF Silver Sneaker Instructor Cheryl Mansfield for being recognized as the Silver Instructor of the quarter for Fall 2018. We are so proud of Cheryl and how she works to keep our Silver members motivated and having fun exercising and socializing with others. Cheryl is a shining example of what we stand for here at CHF and we look forward to growing our Silver programming!

CHF held its annual Open House on January 5, 2019. Guests experienced 10 Steps for a Healthy Heart lecture, Free Chair Massage, Intro to Mat Pilates, Group Equipment Orientation, Dance Fitness and Intro to Yoga Basics.



AdventurePlex (APlex)

Toddler Town has proved to be a very popular program since it opened three years ago. To date, the program has generated 56,049 drop-in visits not counting members; 343 toddler birthday parties; 486 current Flex Kids Club members. Key community partnerships include Fresh Brothers, Lazy Acres and UCLA Health.

We look forward to many more wonderful years and to expanding our experiences in Toddler Town!



AdventurePlex implemented a software solution “SmartWaiver” that will enhance operational automation and efficiencies. Key benefits include: 1) enhanced customer experience, 2) improved internal control for capture and storage of Liability waivers, 3) ability to integrate with BCHD’s email marketing software, 4) expanded customer database, and 5) improved staff efficiencies.

Three Kiosks will be placed in the AdventurePlex front desk lobby. These kiosks will allow customers to fill out the waiver when they arrive to the facility. There will also be two desktop kiosk stations that can be deployed during busy times and taken to offsite events.

Many thanks to Paul Belknap, Business Operations and Data Analyst who researched, vetted, and project managed installation and staff training.

AdventurePlex will host its annual Open House January 12, 2019. Guests will experience free admission plus the following class demonstrations:

9 a.m.	Peewee Picasso	0 – 5 yrs.
9:15 a.m.	Rhythm Works Inter. Dance	All ages.
10 a.m.	South Bay Music Together	0 – 5 yrs.
10 a.m.	Sports Fundamental Soccer	3 – 5 yrs.
10:45 a.m.	SuperTots Multi-Sport	18 mo. – 2.5 yrs.
11:30 a.m.	Super Soccer Stars	1 – 2 yrs.
11:30 a.m.	Sports Fundamental Basketball	3 – 5 yrs.
12:15 p.m.	Super Soccer Stars	3 – 5 yrs.
12:15 p.m.	SuperTots Multi-Sport	2.5 – 3 yrs.
12:15 p.m.	Dave Miller Basketball Class	5 – 7 yrs.
1 p.m.	Dave Miller Basketball Class	8 – 10 yrs.

BCHD Employee Wellness

The WorkWell Committee will launch the BCHD Winter Challenge, “Prep into the New Year!” focusing on emergency preparedness on January 28th-March 8th. The challenge includes activities aimed to help staff prepare for emergencies at home and at work, such as completing an emergency communication plan, building an emergency kit, and a CPR/First Aid refresher Lunch & Learn.

BCHD will be launching the “Healthy Habits” Winter Challenge beginning January 28th – February 22nd for the City of Redondo Beach employees.

Winter Challenge
Redondo Recess: My Wellness Journey

Healthy Habits
January 28 - February 22
Earn points daily toward a prize for participating in these wellness activities!

Elements of Wellbeing: Physical, Mental, Emotional, Social, Environmental, Redondo Recess, Wellness

<p>Mindfulness Monday Earn 50 points for attending a guided meditation or practicing it on your own.</p>	<p>Tuesday Tasting Earn 50 points for attending healthy tasting demos with a dietitian or trying the recipes on your own.</p>	<p>Walking Wednesdays Earn 50 points for participating in the walking group or taking a walking break.</p>	<p>Try it Thursday Earn 50 points for attending the onsite Stretch Yoga class or attending a fitness class on your own.</p>	<p>Freestyle Friday Earn 50 points for practicing mindfulness, trying a healthy snack, taking a walk, or completing a fitness activity.</p>
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Medical Fitness Facility Certification (MFA)



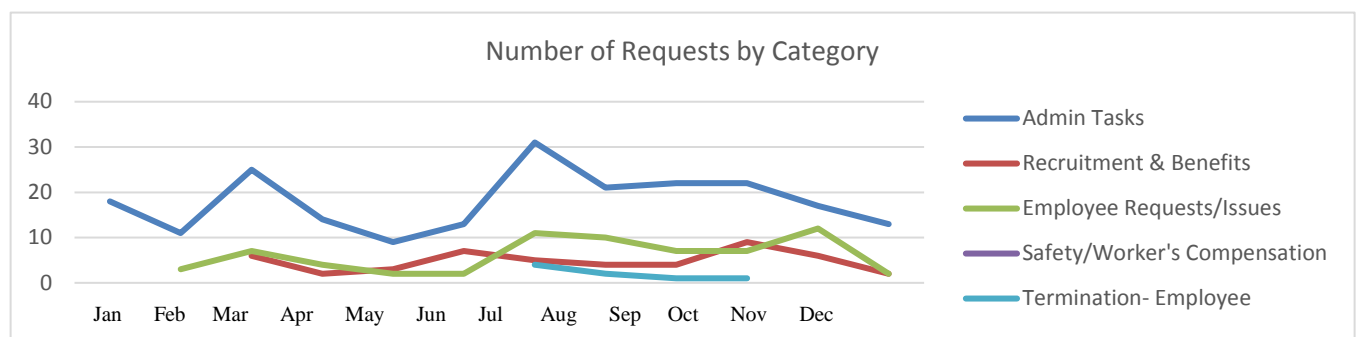
CHF staff are preparing for the formal Medical Fitness Association certification site visit scheduled for January 31st and February 1st. A formal agenda has been prepared for the two-day certification review.

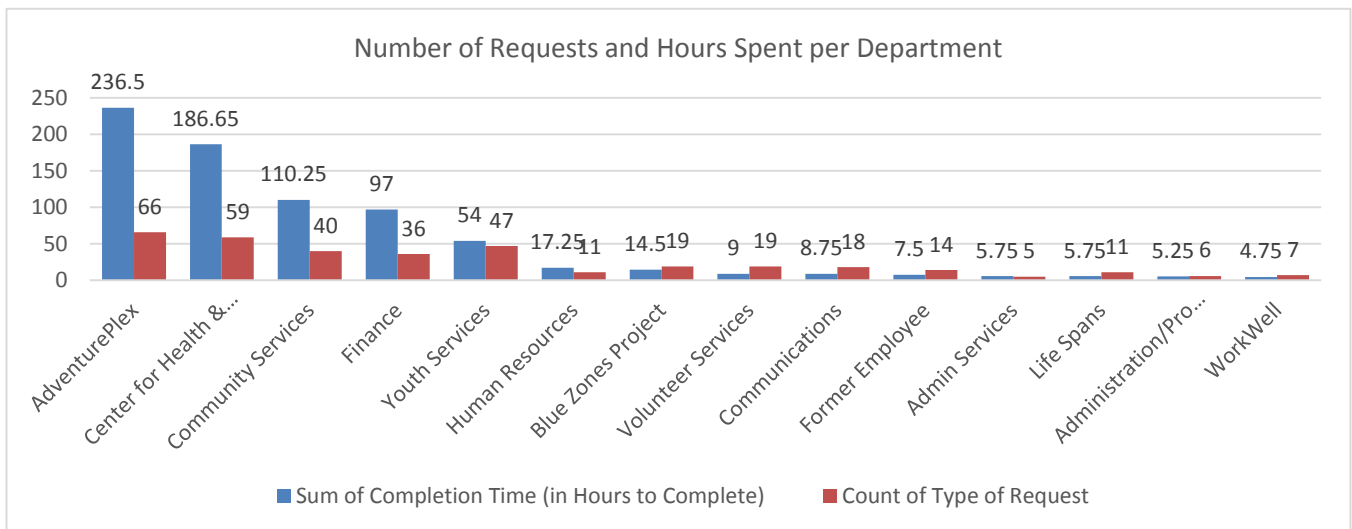
The Medical Advisory Committee (MAC) is scheduled to meet January 21, 2019. Staff will present the Prehab Clinical Fitness Program along with other items required for MFA compliance.

HUMAN RESOURCES

The Human Resources help desk is a system used to capture incoming requests where HR assistance is requested (e.g., recruitment, benefits, employee relations, safety). This provides an opportunity to resolve requests in an efficient manner and provide insight into the kind of requests coming in, frequency of requests and the time taken to resolve them.

In 2019, a total of 349 HR help tickets were submitted in 2018. A snapshot of the requests is provided below:





Since 1998, friendly volunteers have delivered holiday gift bags filled with practical and fun gifts to 250 beach cities seniors, many of whom are homebound or live in isolation. Volunteer Services and Community Services is proud to provide the following successes for 2019:

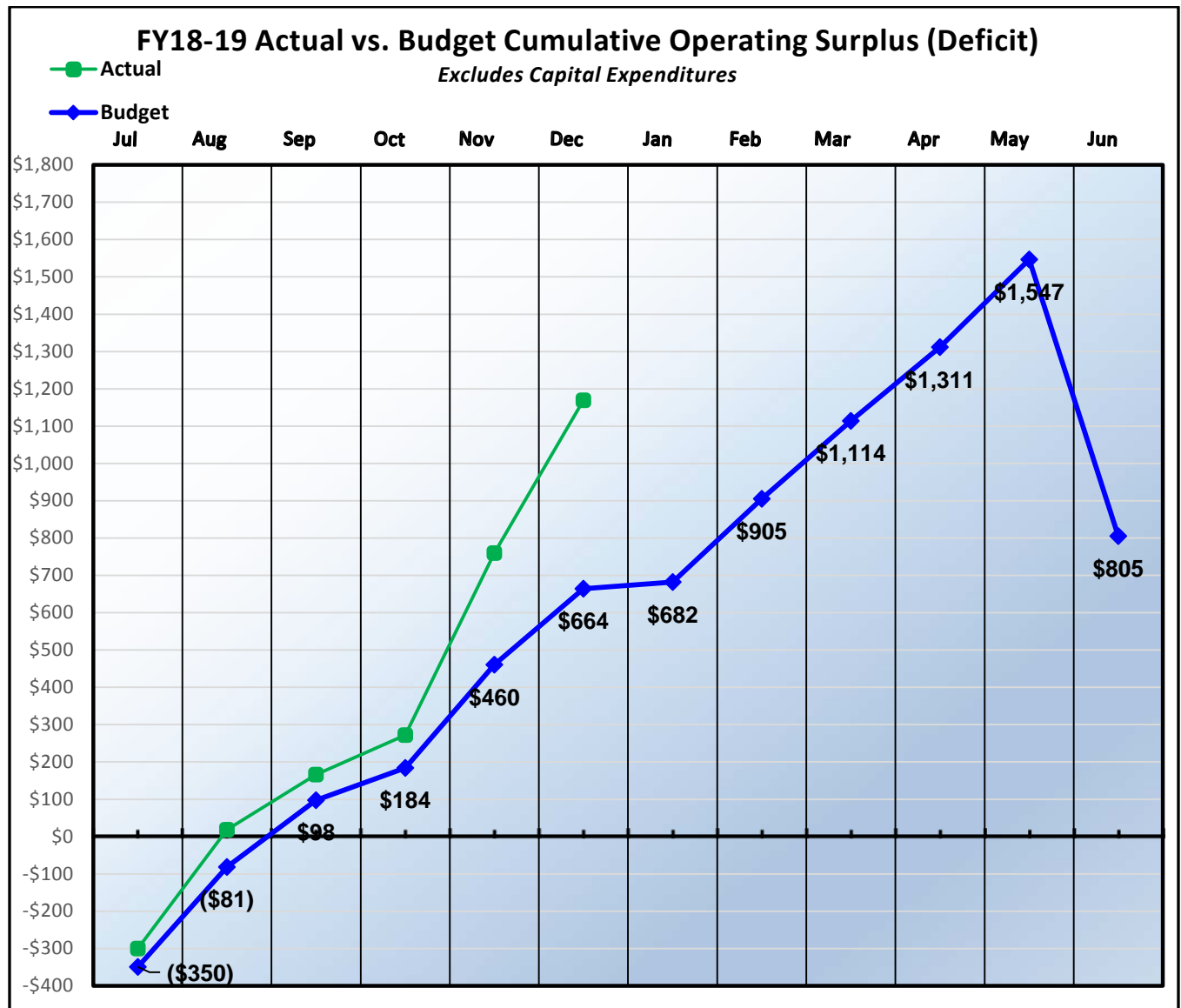
- AdventurePlex Campers and students from Journey of Faith decorated hand-made gift tags for all the bags
- 20 Girl Scouts from three Hermosa Beach troops assembled all the gift bags (pictured right)
- 315 community members delivered bags, including 31 families and 19 community groups (Manhattan Beach Fire Department pictured right)
- 150 donors contributed \$6,902.85, including:
 - 17 organizations and 17 individuals/families donated more than \$100.00 each
 - More than 80 members at CHF and AdventurePlex donated \$910.00
- Community partners provided these in-kind donations:
 - Lazy Acres donated reusable bags
 - MinuteMan Press donated custom calendars
 - Stash Tea donated boxes of tea
 - Silverado Senior Living donated stamps
- \$2,800 of grocery gift cards were purchased and provided to our lower-income seniors
- 290 Likes, 12 shares and total reach of 7,670 for Holiday Gift Bag-related content occurred on social media



FINANCE

FY18-19 DECEMBER

Financial Reporting. As shown by the chart below, the BCHD fiscal year-to-date December 2018 actual (green line) operating results is a Net Income of \$1,169,000. The budgeted (blue line) Operating Income fiscal year-to-date December 2018 is \$664,000. Resulting in a favorable variance to budget year-to-date of \$505,000 before capital expenditure payments.



In the Month of December, the District budgeted Net Income of \$204,000, and incurred an actual Net Income of \$410,000, resulting in a \$206,000 positive variance to the budget.

December net revenues were \$1,340,000, positive \$171,000 variance to the budget mainly due to improved Unrealized Gains in the Investment Portfolio of \$184,000 making up for the unfavorable revenue variances from the Partnership Income and Health and

Fitness Operations. Net expenses were \$930,000, favorable to the budget by \$35,000, with savings in payroll, and Health Fund expenses due to timing of payments.

Total Revenues. Actual district-wide fiscal year-to-date December 2018 revenues are \$7,296,000. Budgeted district-wide fiscal year-to-date December 2018 revenues are \$7,035,000, resulting in a revenue variance of positive \$261,000, <\$88,000> in Health & Fitness Operations and positive \$349,000 in Other Revenues.

The notable revenue variances December fiscal-year-to-date compared to the budget are as follows:

- Total Health and Fitness Operations actual year-to-date revenues are \$1,418,000 compared to budgeted revenues of \$1,506,000, variance of <\$88,000>. Actual revenues compared to prior year revenues are better by \$18,000.
 - Center for Health and Fitness (CHF) total actual revenues are \$714,000, <\$22,000> variance to budgeted revenues of \$736,000 and positive \$23,000 variance to prior year actual revenues of \$690,000.
 - CHF Membership Revenues are <\$7,000> below budget mainly due to members switching from Basic to eligible Silver Memberships. With the anticipated new members through the MFA (Medical Fitness Accreditation) Certification, CHF membership base is expected to gain as well. Total Membership revenue is \$11,000 ahead of prior year.
 - YTD Small Group and Personal Training <\$14,000>. Revenues have been affected adversely by higher demand for lower priced packages than budgeted and by offering free classes provided to gather data for MFA certification. This trend will likely continue but will be offset some starting in January 2019 when a rate increase is scheduled and referrals from TMMC Orthopedic for joint replacement Pre-Hab starts. The Personal Training Department is \$10,000 ahead of prior year.
 - Combined Pilates and Yoga are down <\$2,000>. While Pilates sessions are \$4,000 better than the budget, Yoga and Fee based classes combined are behind budget by \$6,000. To combat the Yoga shortfall, Management is offering a Groupon deal, and started an Unlimited Silver membership that includes Pilates and Yoga classes.
 - Adventure Plex (APlex) revenues are \$704,000, <\$67,000> compared to the budgeted revenues of \$771,000 and <\$6,000> variance to prior year actual revenues of \$710,000.
 - One-time visits, Events and Camp revenues combined are <\$88,000>, affected by Toddler Town increased membership replacing some of the one-time visit revenue and by decrease in events, and campers, which some can be contributed to increase in rate with not offering a sibling discount.
 - Toddler Town (TT) membership year-to-date has a positive variance of \$21,000.
 - The APlex team signed up City of MB and LAX Operations for a group events (plus \$12,000) and partnered with Lazy Acres for a Sponsorship (plus \$6,000), none of which were budgeted.

- Camps and Toddler Town are ahead of prior year by \$3,000 and \$41,000, respectively, while One-time visits, events and programs are <\$50,000> combined, netting to APlex being <\$6,000> below prior year revenues.
- Other Revenues combined actual year-to-date are \$5,877,000, compared to budgeted revenues of \$5,528,000, positive \$349,000 variance to the budget.
 - \$1,880,000 – Property Taxes are at budget,
 - \$2,479,000 – Leases are \$256,000 better than budget due to:
 - Rental income from Flagler lot of \$14,000,
 - UCLA and Cancer Care rent increases based on annual CPI (Consumer Price Index) for were higher than budgeted by \$10,000, and
 - Building Operating Expenses collected from FY16-17 of total \$232,000.
 - \$682,000 – Interest income is \$149,000 better than budget from:
 - Portfolio Investments, LAIF, and CAMP interest are net variance of <\$3,000>.
 - Net Realized/Unrealized investment gain positive \$152,000 variance included in Interest Income. For detailed results, see section “BCHD Investment Portfolio Performance” below.
 - \$790,000 – Joint Ventures are below budget by <\$95,000>;
 - Sunrise is <\$80,000> reporting five months through November 2018, due to resident shortage in Reminiscence Care and Community activities, like extended care services, and labor overages, and worker’s comp costs.
 - Surgery Center is <15,000> reporting four months.
 - \$47,000 – Other Revenues are better than budget by \$40,000; \$35,000 received in an old tenant case settlement for the Physician Spine Institute, plus donation for Holiday Gift bags exceeded budget by \$1,500, and CA Mental Health Services Grant \$3,500.

Total Expenses. District-wide fiscal year-to-date actual December 2018 operating expenditures are \$6,126,000. District-wide fiscal year-to-date December 2018 budgeted operating expenditures are \$6,371,000. Resulting in a favorable operating expense variance of \$245,000 reflected in each department as follows.

- **Life Span Services (Blue Zone, Youth/School Services and Community Services)** total December 2018 year-to-date operating expenses are \$1,353,000, compared to budgeted year-to-date operating expenses of \$1,473,000, favorable to budget by \$120,000.
 - Payroll is favorable by net \$11,000 due to employee leave and lower than budget Part-Time and Instructor wages,
 - Health Fund expenses are favorable by \$82,000 due to timing of expenses
 - The remaining expenses nets to a \$27,000 positive variance mainly due to timing of Program expenses and Community Outreach events.
- **Other Program Services (WorkWell, Volunteer, Health Promotions and IT Services)** total December 2018 year-to-date operating expenses are \$880,000, compared to budgeted year-to-date operating expenses of \$959,000, favorable to

budget by \$79,000.

- \$33,000 net savings in payroll expenses due to part-time and instructor hours not yet deployed.
 - \$46,000 net favorable variance in all other expenses, due to the timing of costs for printing, promotional items for community events, lagged telephone costs, volunteer screening costs, etc.
- **Support Services (Executive, Finance, Administration and Human Resources)** total December 2018 year-to-date operating expenses are \$1,091,000, compared to budgeted year-to-date operating expenses of \$1,105,000, favorable to budget by \$14,000.
 - <\$12,000> is due to actual higher General Liability Insurance premiums than budgeted, which was off-set some in October by dividends received and is expected to be completely off-set later in the year by the 2nd dividend installment from Beta Healthcare Group.
 - \$12,000 favorable variance in Payroll due to employee leave,
 - <\$12,000> is due to much more staff and board participation in meetings, like ACHD, Redondo Beach Round Tables, etc.
 - \$26,000 is net positive variance in all other expenses mainly due to timing of expenses.
- **Property Operations** total December 2018 year-to-date operating expenses are \$1,280,000, compared to budgeted year-to-date operating expenses of \$1,202,000, <\$78,000> variance.
 - Net utilities cost is <\$23,000>, Electricity is higher due to the warm July, August and September weather offset some by savings in Gas.
 - Engineering labor cost are <\$15,000> due to the extra hours incurred for the unanticipated repairs.
 - Property Insurance premiums are <\$9,000> over budget. Earthquake premiums for Property insurance increased more than anticipated.
 - Net Property maintenance costs are <\$31,000> due to many unanticipated repairs like leaking water valves, mainline sewer blockage, broken boiler, etc.

Health and Fitness Centers Operating Performance.

Combined year-to-date December 2018 Health and Fitness Operations have a <\$105,000> Net Loss compared to budgeted Net Loss of <\$125,000>, resulting in a favorable variance of \$21,000.

Combined year-to-date December 2018 revenues are \$1,418,000, compared to budgeted revenues of \$1,506,000, <\$88,000> variance.

- Center for Health and Fitness Revenues variance <\$22,000>
- Adventure Plex variance <\$67,000>

Combined year-to-date December 2018 expenses are \$1,522,000, compared to budgeted expenses of \$1,632,000, \$110,000 favorable variance.

- Health and Fitness Support Services, total expense \$147,000, <\$4,000>

- o Center for Health and Fitness (CHF), total expense \$684,000, positive \$30,000
- o Adventure Plex variance (APlex), total expense \$692,000, positive \$84,000

Center for Health and Fitness (CHF) has year-to-date Net Income of \$30,000 compared to budgeted Net Income of \$22,000 resulting in a positive variance to the budget of \$8,000. FY18-19 Net Income is <10,000> variance to FY17-18 due to certain Janitorial expenses recorded prior year in BCHD property department.

The positive variance to the budget is mainly due to savings in variable payroll expenses from less Personal Training, Yoga, and Fee based sessions.

Adventure Plex (APlex) has year-to-date Net Income of \$12,000 compared to budgeted Net Loss of <\$5,000> resulting in a positive variance of \$17,000. FY18-19 Net Income is \$19,000 better than FY17-18 Net Income mainly due to Toddler Town success.

The positive variance to the budget is due mainly to savings in variable payroll and program cost. Variable payroll, including Outside (Independent Contractor) Services, is down due to less than budgeted programs, events and camps also resulting in lower operating costs. Some of the cost savings are due to timing and will be used up later in the year.

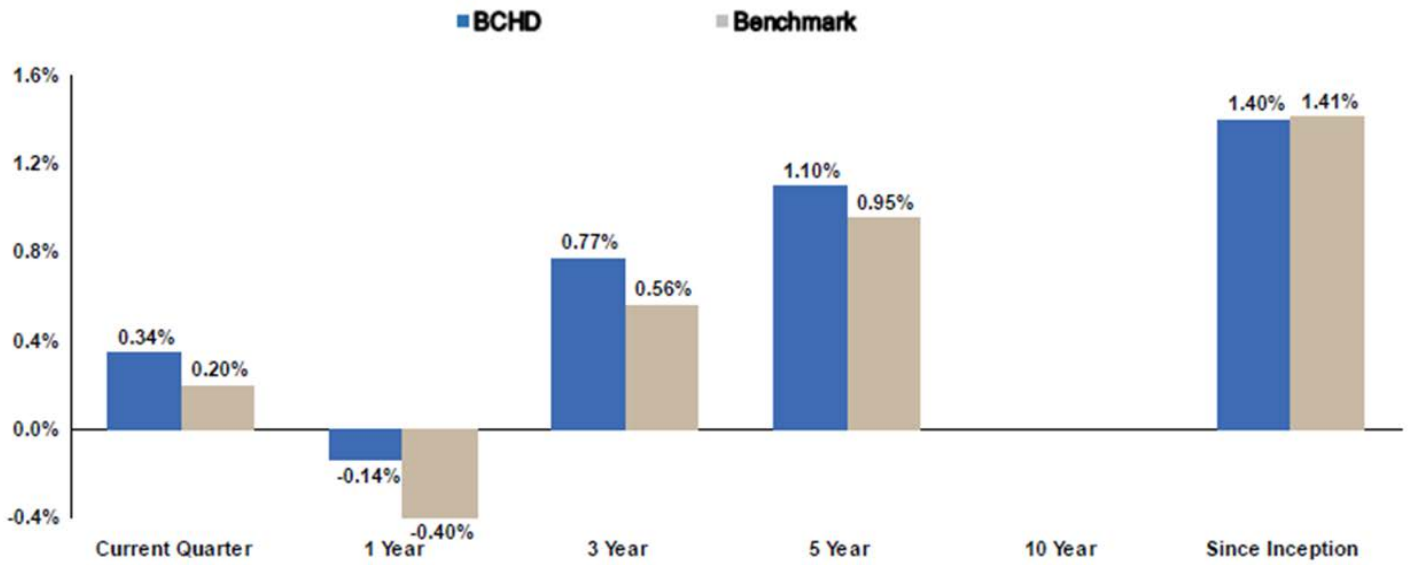
Toddler Town is performing well and has \$143,000 in Net income which is \$24,000 favorable to the budget and \$45,000 better than prior year making up some off the shortfall in the budgeted programming, events and camps department.

BCHD Investment Portfolio Performance		
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Fiscal Year - Actual	30-Jun-18	31-Dec-18
Portfolio - @ Cost	\$ 25,300,577	\$ 25,287,497
Cost to Market Valuation	(520,915)	(281,263)
Portfolio - @ Market	24,779,662	25,006,233
Union Bank Money Market	89,101	278,626
Managed Portfolio - @ Market	\$ 24,868,763	\$ 25,284,860
CAMP & LAIF *	2,922,504	1,350,764
Total Value - @ Market	\$ 27,791,267	\$ 26,635,624
Interest Receipts	532,836	284,050
Unrealized Gain / Loss	(320,610)	239,668
Realized Gain / Loss	(191,990)	(88,036)
Net Portfolio Gain / <Loss>	\$ 20,236	\$ 435,682

**) Since July 1, 2018, \$1.6 million have been transferred to US bank in the normal course of business to cover ongoing District expenditures.*

Portfolio Total Return Q3 2018



BCHD Capital Expenditures Investments

December 31, 2018

Current Year			Budget Final	FY18-19 YTD Actual	Remaining	Status
MIS Expenditures						
IT Workstations	IT		15,000	14,131	869	Completed
IT Server	IT		45,000	4,606	40,394	Ongoing
IT Contingency	IT		10,000	-	10,000	Available
Budget by Objective Software	Finance		10,000	-	10,000	On Hold
Great Plains Check Software & Printer	Finance		10,000	-	10,000	4th Quarter
Great Plains Project Tracking Software	Finance		10,000	3,685	6,315	4th Quarter
Liability Waiver Hardware and Software	APlex		5,000	5,019	(19)	95% Complete
			\$ 105,000	\$ 27,440	\$ 77,560	
FF&E Expenditures						
Play Structure Upgrades	APLEX		5,000	-	5,000	Ongoing
Toddler Town Murals and Stair Rails	APLEX		9,340	8,090	1,250	Ongoing
			\$ 14,340	\$ 8,090	\$ 6,250	
Building Expenditures						
Kid's Club Building Upgrades - MFA	CHF		6,000	-	6,000	On Hold
Wood Flooring - Hallway and Offices	CHF		18,464	15,005	3,459	95% Complete
514 Center for Excellence - Program Dem	BCHD		200,000	-	200,000	Review
Building Improvements	514 Prospect		129,000	111,714	17,287	Ongoing
Building Contingency	514 Prospect		100,000	117,388	(17,388)	Ongoing
			\$ 453,464	\$ 244,106	\$ 209,358	
		Total CY	\$ 572,804	\$ 279,637	\$ 293,167	
Prior Years Carry-Over						
Contract Management Software	Finance		6,000	-	6,000	On Hold
CO - Care Mgt Software	Community Serv		3,675	2,550	1,125	Completed
APlex - Outside Signage	APlex		7,000	4,528	2,472	Ongoing
CDRE 514 Projects	Property		764,000	51,279	712,721	Ongoing
BCHD Offices HVAC & Camera Upgrades	Property		129,000	130,728	(1,728)	Completed
601 PCH/2114 Artesia Improvements	Property		500,000	6,020	493,980	Review
			\$ 1,409,675	\$ 195,105	\$ 1,214,570	
Healthy Living Campus						
Flagler Project	Property		452,819	102,501	350,318	Ongoing
Right of Way (ROW) Project	Property		300,981	84,741	216,240	Ongoing
Prospect Way Project	Property		277,072	93,621	183,451	Ongoing
HLC Other & 514 Building	Property		1,095,245	113,471	981,774	Ongoing
			\$ 2,126,116	\$ 394,333	\$ 1,731,782	
		Total PY	\$ 3,535,791	\$ 589,438	\$ 2,946,353	
		Grand Total	\$ 4,108,595	\$ 869,075	\$ 3,239,520	

Contract Management

The contracts noted below are newly issued contracts in the reporting period or changed within the CEO authority and within the Board approved budgetary limits. Unless otherwise noted all contracts are issued for one year or less, and the annual (or total) contract amount is included if applicable.

General Contracts: In December, there were no General BCHD contract executed.

Healthy Living Campus (HLC) In December, there were two contracts executed:

- Ed Almanza & Associates – HLC City Coordination Consulting Services \$23,000
- Fehr & Peers – HLC Transportation Review services \$9,900

Healthy Living Campus Capital Expenditures

Healthy Living Campus	Jul 15 - Jun 19 Total Budget	Payments	Remaining Budget	Board Approved Contracts
Flagler Project	\$ 700,000	\$ 349,682	\$ 350,318	\$ 552,093
Right of Way (ROW) Project	525,000	308,760	216,240	539,093
Prospect Way Project	500,000	316,549	183,451	539,093
	\$ 1,725,000	\$ 974,992	\$ 750,008	\$ 1,630,280
HLC Other & 514 Building	2,025,000	1,043,226	981,774	265,550
Total	\$ 3,750,000	\$ 2,018,218	\$ 1,731,782	\$ 1,895,830

<u>Board Date</u>	<u>Contract Name</u>	<u>Amount</u>	<u>PAID</u>
11/18/15	Denn Engineers	\$ 12,000	\$ 9,000
02/24/16	Converse Consultants	21,780	19,780
02/24/16	MDS Research	27,000	16,500
03/23/16	Orbach, Huff, Suarez & Henderson, LLP	50,000	50,000
07/05/16	KFA Architecture	495,000	18,048
09/28/16	International Parking Design	18,500	18,500
02/22/17	VMA Communications	30,000	30,000
04/26/17	VMA Communications	120,000	120,813
04/26/17	Cummings Construction Mgt., Inc.	30,000	24,909
07/26/17	Withee Malcolm Architects, LLP	165,000	160,494
09/27/17	International Parking Design	13,000	-
09/27/17	Withee Malcolm Architects, LLP (EIR Work)	100,000	-
11/15/17	Acacia Financial Group, Inc.	25,000	25,000
11/15/17	Westmont Living	25,000	-
11/15/17	Kisco Senior Living	25,000	-
01/24/18	VMA Communications	60,000	60,000
03/28/18	Orbach, Huff, Suarez & Henderson, LLP	50,000	5,246
04/26/18	Cummings Construction Mgt., Inc.	23,000	2,188
09/26/18	Acacia Financial Group, Inc.	50,000	-
09/26/18	VMA Communications	90,000	30,000
09/26/18	Withee Malcolm Architects, LLP	200,000	122,599
	HCL Project	\$ 1,630,280	\$ 713,076
09/15/15	HCL Contingency	100,000	59,315
07/26/17	Nabih Youssef & Ass Structural Engineers	79,800	79,800
09/27/17	D7 Consulting	10,000	9,450
09/27/17	Withee Malcolm Architects, LLP	39,750	38,339
01/24/18	Nabih Youssef & Ass Structural Engineers	36,000	5,111
	HLC Other & 514 Building	\$ 265,550	\$ 192,015
		\$ 1,895,830	\$ 905,091

COMMUNICATIONS

The Health Promotions team supported Youth Services with planning, promotion and event support for the Jan. 10 Beach Cities Partnership for Youth Coalition Kickoff. Support included event logistics (presentation, run of show and facilitator guide), email communications, video production and collateral creation (pledge packet and community action plan).

Health Promotions additionally assisted Youth Services with promotion of its ongoing Parent Chat through collateral creation, social media, printed BCHD events calendar, a dedicated postcard and bchd.org.

The Health Promotions team convened the Community Working Group (CWG) on January 14 to review the Master Plan for the Healthy Living Campus. During the meeting, CWG members reviewed conceptual plans, provided feedback and answered polling questions to gauge their level of approval for the campus master plan. The Health Promotions team developed the presentation, created visual materials and crafted survey questions for the meeting. A comprehensive report of the meeting is being developed and will be distributed to the board for review.

Additionally, Health Promotions organized and helped execute one-on-one Healthy Living Campus update presentations to key community stakeholders, including neighboring residents and elected officials. The meetings consisted of briefings on public input results, projected timelines and overall logistics related to the upcoming rollout of the master plan.

The Health Promotions team assisted Community Services with promotion of a new session of Powerful Tools for Caregivers that kicked on Jan. 9. The workshop aims to provide self-care strategies for caregivers. Promotion included flyer creation, website updates, the BCHD printed events calendar, social media and email newsletters.

The Health Promotions team assisted CHF with promotional support for its Jan. 5 Open House, including sending out a direct mailer to the local neighborhood, a series of new years ads in the Beach Reporter and Easy Reader, social media posts, email newsletters, flyers and information posted to bchd.org and beachcitiesgym.org.

The Health Promotions team assisted AdventurePlex with promotional support for its Jan. 12 Open House, including sending out a direct mailer, social media posts, email newsletters, posters and information posted to bchd.org and adventureplex.org.

The Health Promotions team assisted Blue Zones Project with promotion and event support for the Jan. 7 Blue Zones Project Cooking Show at Lazy Acres Market through social media and collateral design (recipes and health benefits).

The Health Promotions team also assisted with promotion for Social Hour at Maderos Cocina Mexicana through social media, email marketing and newsletters.

The Health Promotions team wrapped promotion of the Holiday Gift Bag Program and created social media posts and thank you ads to all participating organizations in the Easy Reader.

Events:

Beach Cities Health District engaged the community at several Health District events. Health Promotions supported the following events with logistical and promotional support:

Health District Events:

- Families Connected Parent Chat –Every Monday
- CHF Open House- Jan. 5
- Lazy Acres Cooking Show- Jan. 7
- Beach Cities Partnership for Youth Coalition Kickoff- Jan. 10
- AdventurePlex Open House- Jan. 12

Media Coverage for the Month Included:

- ***The Beach Reporter***
 - Smoking laws in Hermosa Beach (2)
- ***Easy Reader***
 - 2018 Year in Review: Healthy Living Campus

CENTER FOR HEALTH AND FITNESS	Dec. 2017	Dec. 2018	YTD FY 2018-2019
Fee Paying Members	1,914	2,109	2,109
New Members - CHF	55	58	472
Total Member Visits	12,047	12,242	82,552

ADVENTUREPLEX	Dec. 2017	Dec. 2018	YTD FY 2018-2019
Toddler Town Members	285	486	486
New Toddler Town Members	67	61	433
Drop-in or Single Day Visits	871	689	3,943
Toddler Town Visits	1,357	1,578	9,742
Class Participants	4	18	76
Toddler Town Class Participants	-	-	-
Toddler Town Birthday Parties	12	6	38
Birthday Parties	30	20	87
Camp	649	200	5,617
Camp Extended Care	309	101	3,061

Category	Dec 2017	Dec 2018	YTD 18-19	\$ Value**
Volunteer Hours	2,028	1,984	16,212	\$471,607.08
# of Active Volunteers	632	620	902	

**** Cost of volunteer time (in California) = \$29.09 per hour**

COMMUNITY SERVICES	December 2017	December 2018	YTD 2017-18
Officer of the Day Requests for Information	78	112	949
Insurance Enrollments	45	14	94
Insurance Counseling Visits	3	2	11
Insurance Advocacy Clients	5	8	26
Health Authorizations	0	0	0
New Care Management Clients	17	6	71
YTD Unduplicated Care Management Clients	367	371	433
Care Management Visits With Clients	76	71	651
Support Line Contacts	21	10	80
YTD Unduplicated Support Group Participants	42	13	187
Volunteer Visits	197	297	1001

BLUE ZONES PROJECT	December 2018	Cumulative
Pledge and Complete 1 Action	10	26,093
Number of Restaurants Designated	1	147

HEALTH PROMOTION

BEACH CITIES HEALTH DISTRICT	December 2017	December 2018	YTD 2017-18
Web Visits	3,045	3,586	33,849
Web Page Views	9,030	9,505	97,148
New Facebook Fans	8	4	76
New Twitter Followers	-	2	92

ADVENTUREPLEX	December 2017	December 2018	YTD 2017-18
Web Visits	9,261	5,902	33,572
Web Page Views	25,663	20,361	129,296
New Facebook Fans	49	7	85
New Twitter Followers	(6)	-	(29)

CENTER FOR HEALTH AND FITNESS	December 2017	December 2018	YTD 2017-18
Web Visits	2,105	1,586	10,321
Web Page Views	4,993	5,794	39,004
New Facebook Fans	22	(1)	(11)
New Twitter Followers	(2)	(6)	(65)

WORK REQUESTS	December 2017	December 2018	YTD 2017-18
	26	21	231



Memorandum

To: Board of Directors

From: Leslie Dickey, Executive Director of Real Estate

Date: JANUARY 16, 2018

Subject: **APPROVAL TO AWARD CONTRACT TO ED ALMANZA & ASSOCIATES FOR EIR OVERSIGHT CONSULTING SERVICES ON THE HEALTHY LIVING CAMPUS IN THE AMOUNT OF \$115,000 (AGENDA ITEM: VI.A)**

Staff recommend that an EIR Oversight Consultant be retained to provide direction and assistance to BCHD to help manage the Environment Impact Report (EIR) that will be prepared in the coming months for the Healthy Living Campus.

ED Almanza & Associates have experience in the South Bay and presently serve as consultant to the City of Hermosa Beach on EIR matters. Staff recommend awarding a contract to Ed Almanza & Associates in the amount of \$115,000 for specialized services to BCHD to help oversee the upcoming EIR process for the Healthy Living Campus.

The contract total of \$115,000 includes an allowance of \$3,000 for additional services or reimbursable expenses that are anticipated but are not yet defined. The allowance, if used, will be charged at billing rates or used for reimbursable expenses as established in the contract. Any unused amount of the contract or allowance will not be billed for.

This Board item requests approval for staff to draft and issue a Contract to Ed Almanza & Associates of Laguna Beach, CA in the amount of \$115,000 for EIR Oversight Consulting services in conjunction with the Healthy Living Campus EIR.

RECOMMENDATION

Approve a Contract award to Ed Almanza & Associates in the amount of \$115,000.

ED ALMANZA

Environmental Planner

Ed Almanza is an environmental consultant, specializing in the preparation of CEQA documents. Mr. Almanza has over 37 years of experience preparing CEQA documents for private and public sector clients. He has developed an expertise in preparing legally defensible documents. His practice emphasizes the problem-solving role of the CEQA process. In this capacity, Mr. Almanza directly participates in resolving environmental issues in collaboration with the project planning team.

Mr. Almanza's project experience encompasses a broad range of scales and types of projects, including CEQA and NEPA documents for infrastructure projects, regional parks, community specific plans, mixed use projects, and commercial-industrial developments. From June 2012 to July 2014 he served the **City of Hermosa Beach** as project manager and environmental coordinator to address a highly controversial proposed oil and gas development project in the city. He has since provided the City of Hermosa Beach with continued CEQA services on multiple projects and is developing updated CEQA Implementation Guidelines for the City. Mr. Almanza has prepared many CEQA documents for the cities of San Clemente and San Juan Capistrano, including the EIR for the **Playa del Norte** (LAB) commercial development at North Beach in the City of San Clemente. Also for San Clemente, working closely with the City's Engineering Division, he prepared both CEQA and NEPA documents for State and Federal assistance grants to expand the City's recycled water system. Mr. Almanza prepared major EIRs to address Specific Plan developments of each of the inland ranch areas in San Clemente, **Talega, Marblehead, Forester** and **Rancho San Clemente**. Among other large projects, he prepared the EIR for the **County of Monterey General Plan Update** in 2004.

He recently assisted the **City of San Juan Capistrano** with CEQA review of a recycled water pipeline and for development of **Reata Park**, a new community park. Previous work includes a programmatic EIR for the **San Juan Capistrano Open Space Master Plan** as well as EIRs for hotel, residential and commercial developments in the city. He also prepared CEQA documentation for infrastructure improvements at the J. B Latham Wastewater Treatment Plant for **SOCWA** (South Orange County Wastewater Authority) in Dana Point.

In addition to preparing CEQA and NEPA documents, Ed Almanza & Associates also offers expertise in research to address environmental planning issues. Working for clients such as The Nature Conservancy, Southern California Edison and the Zoological Society of San Diego, Mr. Almanza has led multi-disciplinary teams to bring science to bear on policy formation related to natural resource restoration and conservation.

EDUCATION

M.A., Geography, University of California, Santa Barbara, 1980

B.A., Geography, University of California, Santa Barbara, 1976



Memorandum

To: Board of Directors

From: Leslie Dickey, Executive Director of Real Estate

Date: JANUARY 23, 2019

Subject: **APPROVAL TO AWARD CONTRACT TO MANHATTAN REALTY, INC. FOR REAL PROPERTY CONSULTING & APPRAISAL SERVICES IN THE AMOUNT OF \$25,000 FOR THE HEALTHY LIVING CAMPUS PROJECTS.
(AGENDA ITEM: VI.B)**

BCHD recently issued a Request for Qualifications (RFQ) for Real Property Consulting & Appraisal services.

A Selection Committee reviewed the Qualifications submitted and recommends that a Contract be awarded to Manhattan Realty, Inc. in the amount of \$25,000. This amount is an allowance for services that will be performed on a time spent basis using approved hourly rates and expenses.

This Board item requests approval for staff to draft and issue a Contract with Manhattan Realty, Inc. consultants of Torrance, CA in the amount of \$25,000 for Real Property Consulting & Appraisal services in conjunction with the Healthy Living Campus projects.

RECOMMENDATION

Approve a Contract award to Manhattan Realty, Inc. in the amount of \$25,000.

REQUEST FOR QUALIFICATIONS
FOR PROPERTY APPRAISAL AND
CONSULTING SERVICES
HEALTHY LIVING CAMPUS IN REDONDO BEACH, CALIFORNIA

PREPARED FOR:

LESLIE DICKEY
EXECUTIVE DIRECTOR OF REAL ESTATE
BEACH CITIES HEALTH DISTRICT
Leslie.Dickey@BCHD.Org
310.374.3426 Ext. 274

DATED:

DECEMBER 14, 2018

PREPARED BY:

TODD D. BASMAJIAN, MAI
MANHATTAN REALTY, INC.
3771 WEST 242ND STREET, SUITE 205
TORRANCE, CALIFORNIA 90505

MANHATTAN REALTY, INC.

REAL ESTATE APPRAISAL & CONSULTATION

3771 West 242nd Street, Suite 205

Torrance, California 90505

Telephone (310) 224-7900

Facsimile (310) 224-7901

December 14, 2018

Leslie Dickey

Executive Director of Real Estate

Beach Cities Health District

514 North Prospect Avenue, First Floor

Redondo Beach, California 90277

Regarding: Proposed Health Living Campus Development
Beach Cities Health District Prospect Avenue Campus

Dear Mr. Dickey:

It is my pleasure to submit my firm's statement of qualifications for consideration as a real property consultant and appraiser for real estate services in regard to the above-captioned healthcare project. Our firm information is as follows:

Todd D. Basmajian, MAI

Principal

Manhattan Realty, Inc.

3771 West 242nd Street, Suite 205

Torrance, California 90505-6566

Phone (310) 224-7900 ext. 101

FAX (310) 224-7901

Todd@manhattanrealtyinc.com

Federal Tax ID No. 27-3812360

OREA # AG005639

My partner in Manhattan Realty, Inc. is Joseph G. Lucas, MAI. Attached hereto is a copy of my qualifications. In summary, my firm, for just about 30 years, has provided a wide variety of real estate valuation and consulting services. We consider ourselves generalists in that we cover many different locations and most property types. We do, however, provide an extraordinary amount of real estate work on behalf of hospitals and medical groups. This work includes but is not limited to standard fair market valuations - in many cases these assignments are prepared in accordance to the Stark Law (42 U.S.C. §1395NN) and in compliance with the Anti-Kickback Statute (42 U.S.C. §1320a-7b), economic modeling, pricing (for syndication) and financial feasibility studies for medical projects (proposed and existing facilities), property acquisition and

disposition services, structuring ground leases, site selection for multi-purpose healthcare facilities, space rent studies for hospital facilities, conventional clinic space and specialized healthcare space (i.e. imaging centers, radiation oncology, and ambulatory surgery centers, and the valuation of assisted living and skilled nursing projects. Several of my hospital/medical group clients are listed as references on the attached qualifications. I am happy to provide more references upon request. For work involving healthcare-related projects I have from time to time utilized the services of two subcontractors who have worked with our firm for about 20 years. These two individuals are Stephen Craft and David MacDonald, each of whom is a licensed general appraiser in the State of California. When necessary, and where there is no conflict of interest, I will also at times utilize the expertise of developers, real estate agents and property managers, all of whom participate in the healthcare market.

We have not had any major contract terminated for any reason within the last five (5) years, and we have no pending legal claims or legal claims settled in the past five (5) years.

As I mentioned to you during our telephone conversation, the firm does not carry comprehensive public or general liability insurance. Should our firm be selected to provide real estate consulting and appraisal services for the Beach Cities Health District, we will procure the required insurance policy.

Our fees are based on standard hourly rates. These rates vary depending upon the individuals assigned and functions performed. Standard rates range from \$150 to \$350 per hour. If so requested, we will provide a not-to-exceed fee for specific assignments involving services provided to the Beach Cities Health District.

I certify that all representations and certifications contained in this response are complete and accurate as required. Please feel free to contact me with any questions or comments.

Respectfully submitted,

MANHATTAN REALTY, INC.

A handwritten signature in black ink that reads "Todd D. Basmajian". The signature is written in a cursive style with a large, stylized initial "T".

Todd D. Basmajian, MAI

PROPOSER'S QUALIFICATIONS

**Professional Qualifications of
Todd D. Basmajian, MAI**

EXPERIENCE:

Manhattan Realty, Inc., Manhattan Beach, California (1994-2003; 2005-present). **Principal.** Provides valuation and advisory services, financial analysis, feasibility studies, property tax services, site selection and economic development planning, real estate strategies for business expansions, sale and lease negotiation services, estate planning services, title and partial interest analysis, local and national market research, and litigation support, including arbitration and dispute resolution, on a wide variety of real property.

Buss-Shelger Associates, Los Angeles, California (1984-1989, 2004). **Vice President.** Provided consulting, investment and valuation services on all types of vacant and improved properties.

Basmajian and Associates, Manhattan Beach, California (1990-1994). **Principal.** Provided appraisal, consulting and legal assistance on a wide variety of real property.

Security Pacific National Bank, Los Angeles, California (1983-1984).

**PROFESSIONAL
AFFILIATIONS:**

Member of the Appraisal Institute. Successfully completed all requirements for the MAI designation. Appraisal Institute membership since 1992; number 9751.

Certified as a General Real Estate Appraiser, State of California. Office of Real Estate Appraisers. Certification No. AG005639.

EDUCATION:

University of Southern California, Los Angeles, California

Bachelor of Science, Business Administration, Fall 1983.
Emphasis in Real Estate Finance.

Appraisal Institute, Southern California Chapter
Successfully completed and passed the following courses and examinations administered by the Appraisal Institute:

- Real Estate Appraisal Principles
- Basic Valuation Procedures
- Standards of Professional Practice
- Capitalization Theory & Techniques – Parts A & B
- Report Writing and Valuation Analysis
- Advanced Applications
- Demonstration Appraisal Report
- Comprehensive Examination

PROFESSIONAL QUALIFICATIONS - JOSEPH G. LUCAS, MAI

Education

University of Southern California, Los Angeles, California

Bachelor of Science, Business Administration, Spring 1988.

Emphasis in Real Estate Finance. Course work included:

Introduction to Urban Real Estate

Real Estate Finance and Investments

Real Estate Law

Real Estate Valuation

Appraisal Institute, Southern California Chapter

Successfully completed and passed the following courses and examinations administered by the Appraisal Institute:

Real Estate Appraisal Principles

Basic Valuation Procedures

Standards of Professional Practice

Capitalization Theory and Techniques-Part A

Capitalization Theory and Techniques-Part B

Report Writing and Valuation Analysis

Advanced Applications

Demonstration Appraisal Report

Comprehensive Examination

Experience

Manhattan Realty Advisors, Torrance, California

(1994 to 2004; 2005 to Present)

Principal, providing appraisal, consultation and legal assistance on a wide variety of real estate.

Buss-Shelger Associates, Los Angeles, California

(1988 to 1994; 2004 to 2005)

Vice President, provided consulting, investment, legal and valuation services on all types of vacant and improved properties, specializing in office, retail, industrial and multiple family residential real property

Professional Associations

Member of the Appraisal Institute, successfully completed all requirements for the MAI designation. Appraisal Institute membership number 10994.

Certified as a General Real Estate Appraiser, State of California. Office of Real Estate Appraisers certification number AG005599.

Licensed Real Estate Broker, State of California. Department of Real Estate identification number 01064757.

PARTIAL CLIENT LIST – MANHATTAN REALTY, INC.

Commercial Mortgage Companies

Churchill Mortgage Corporation
The Wallace Moir Company
The Barry Slatt Company
George Elkins Mortgage Banking Company
Miller & Schroeder Investments
Newmark Realty Capital
Bellwether Enterprise

GMAC Commercial Mortgage
L.J. Melody & Company
Dwyer-Curlett, Inc.
Johnson Capital Group, Inc.
Sunrise Mortgage & Investment Co.
Pacific Southwest Realty Services
Pathfinder Mortgage Corporation

Life Insurance Companies

Allstate Insurance Company
State Farm Insurance Company
Thrivent Financial for Lutherans
Farm Bureau Life Insurance Company
Omaha Woodman Life Insurance Company
Indianapolis Life Insurance Company
Guardian Life Insurance Company
Modern Woodman Life Insurance Society
American Mutual Life Insurance Company
Southern Farm Bureau Life Insurance Company
Berkshire Insurance Company of America

General American Life
Metropolitan Life Capital
Standard Insurance Company (StanCorp)
Conning Asset Management
American General Life
ING Investments
ReliaStar Life Insurance
New York Life Inv. Mgt. LLC
Minnesota Life Insurance
Manufacturers Life Insurance Company
SunAmerica Life Insurance Company

Real Estate Brokerage & Management Firms

CB Commercial
The Seeley Company
Voit Commercial Brokerage
J.W. Lewis & Company
Marcus & Millichap
Grubb & Ellis
Lambert, Smith, Hampton
Sperry Van Ness
Los Angeles Real Estate Management, Inc.

Commerce Commercial Real Estate
Healthwest Realty Advisors
Charles Dunn Commercial Brokerage
Mabry Management
Pacific Properties Group
Matlow-Kennedy Commercial
Trammell Crow Company
Cypress Retail Group

Law Firms

Cohen, Primiani & Foster
Gibson, Dunn & Crutcher
Lewis, D'Amato, Brisbois & Bisgaard
Quinn, Kully and Morrow
H. Raymond Savoian, Esquire
Pinto, Gromet, Dubia & Worcester
Michael J. Shilub, Esquire
Walsworth, Franklin, Bevins & McCall

Halme & Clark
Robert Dahl, Esquire
Gary Brown, Esquire
Carico Johnson Toomey LLP
Craig A. McDonald, Esquire
Leonard Steiner, Esquire
Ferruzzo & Ferruzzo
Prindle, Decker & Amaro LLP

Gifford & Dearing
Liner Yankelevitz Sunshine & Regenstreif LLP
Maynard Klein, Esquire
Astor & Phillips
Procopio, Cory, Hargreaves & Savitch LLP
Hahn & Hahn
Clark & Trevithick, a Professional Law Corporation
Chuck & Tsoong, LLP
Law Offices of Sandra J. Chan
Law Offices of Steven F. Carvel
Greenberg Glusker Fields Claman & Machtinger LLP
Loeb & Loeb, LLP
Ramsbacher Prokey Leonard LLP
Seyfarth Shaw LLP
Driscoll & Feder, LLP
Venable LLP

O'Melveny & Myers
Craig Lynch, Esquire
Ropers Majeski Kohn & Bentley PC
Ajalat, Polley, Ayoob & Matarese
Peter A. Gelles, Esquire
Richard D. Teitel, Esquire
Ferguson Case Orr Paterson LLP
Allen & Kimbell, LLP
Cox, Castle & Nicholson LLP
Berkowitz Cohen & Rennett
DLA Piper LLP
Ablon, Lewis, Bass & Gale, LLP
McDermott Will & Emery LLP
Neufeld Marks
Polsinelli LLP
Ervin Cohen & Jessup LLP

Financial Institutions

Sanwa Bank of California
Bank of America
Home Savings of America
Manufacturers Bank
ORIX U.S.A.
Imperial Bank
Hawthorne Savings
Wells Fargo Bank
California Federal Bank
Mellon 1st Business Bank
Foothill Independent Bank
First Continental Bank

Hanmi Bank
Colonial Bank
DeutscheBanc
Morgan Stanley
Cathay Bank
United Pacific Bank
California Republic Bank
Bank of the West
Wrightwood Capital
American Business Bank
First Enterprise Bank

Healthcare Organizations

Cigna Healthplans
Delta Dental
SCAN Healthplans
Tenet Healthcare Corporation
Downey Community Hospital
St. Jude Medical Centers
Hoag Hospital
St. Joseph Medical Center
Scripps Medical Center
Presbyterian Intercommunity Hospital
San Antonio Regional Hospital
Riverside Medical Group
Citrus Valley Health Partners
Dignity Health

Grifols
Kindred Healthcare
Universal Health Systems
Good Samaritan Hospital

Property Owners

Douglas Emmett Realty Advisors
Dolphin Partners
Majestic Realty
EJM Development Company
Pacific Sales
Akira Industries
PWS, Inc.
Western Consolidated
Shell/Equilan
California Fashion Industries
Meridian Capital
Black Equities
Gateway Property Management
Shell Chemical Company (Shell Oil)
Staub Metals Corporation
Lockheed Martin Corporation
Comstock, Crosser & Company
SHACO, Inc.
Caruso Affiliated Holdings
Watson Land Company
Sanyo North America Corporation
Island's Restaurants
Oltmans Construction Company
The Bradmore Group
Dedeaux Properties
HUB Construction Supplies
E.C. Nichols LLC
Carmelite Sisters
Baron Equities

Interactive Media Group
Cal-Rio LLC
Retirement Housing Foundation
DART Warehouse
Western Waste
Myers Companies
World Oil Corporation
PTI Technologies
Sandberg Furniture
Iron Mountain
Pacific Bay Properties
Don Wilson Builders
DAV Corporation
J.P. Morgan Fleming Asset Mgmt.
Investment Building Group (IBG)
Panattoni Development
Enterprise Car Rentals
Automobile Club of Southern California
ITT Educational Services, Inc.
Balzer Family Trust
WEB Service Company
Reynolds Metals Corporation
Swinerton Builders
McGrath Development, Inc.
99 Cents Only Stores
R & L Properties
Cushman Family
Borstein Enterprises
Sierra Pacific Engineering and Products

Pension Fund Advisors

L&B Realty Advisors, Inc.
TDA Investment Group
San Pasqual Fiduciary Trust Company
American Realty Advisors

PARTIAL LIST OF REFERENCES

John W. Prokey, Esq. *
Ramsbacher Prokey Leonard LLP
Attorneys at Law
125 S. Market St., Suite 1250
San Jose, California 95113
(408) 293-3616
jwp@rpplawfirm.com

Frederic Esrailian, Esq. ***
Assistant General Counsel
Grifols Shared Services NA, Inc.
2410 Lillyvale Avenue
Los Angeles, CA 90032
(323) 227-7425
frederic.esrailian@grifols.com

Portland Watson **
Chief Financial Officer
The Bradmore Group
Santa Monica, California
(310) 393-9688
Portlandw@Bradmore.com

Harris F. Koenig ***
President and Chief Executive Officer
San Antonio Regional Hospital
999 San Bernardino Road
Upland, California 91786
(909) 920-4803
HKoenig@sarh.org

Lanette B. Faulkner ***
Director, Facilities Services Group
St. Joseph Health System
Orange County, California
(949) 364-7713
Lanette.Faulkner@stjoe.org

Gregg R. Kirkpatrick **
Kirkpatrick Companies
444 W. Ocean Boulevard #1616
Long Beach CA 90802
(562) 436-7227
gregg@kirkpatrickcos.com

Christine Miller **
V. P. Finance
Baron Equities
(310) 683-0477
christine@baroneq.com

Ed W. Whittemore
Executive Vice President
Los Angeles Real Estate Management, Inc.
160 East Selandia Lane,
Carson, California 90746
(310) 436-6482
ewhittemore@lareminc.com

Robert F. DeMeter, Esq.
Clark & Trevithick
800 Wilshire Boulevard, 12th Floor
Los Angeles, California
(213) 629-5700
RDeMeter@ClarkTrev.com

Richard T. Bontempi
Senior Vice President
California United Bank
25350 Magic Mountain Pkwy, Suite 100
Valencia, California 91355
(661) 902-5745
rbontempi@cunb.com

Gary Nichols **
Member
E.C. Nichols LLC
(805) 657-1747
indexven@pacbell.net

Craig Borstein **
Borstein Enterprises
11766 Wilshire Blvd., Suite 820
Los Angeles, CA 90025
(310) 582-1991 x209

Jeffrey Berkowitz, Esq. *
Berkowitz Cohen & Rennett
9401 Wilshire Boulevard, Suite 1122
Beverly Hills, California 90212
(424) 777-4790
jberkowitz@bcrlegal.com

Dave Klinger ***
Senior Vice President-Real Estate/Facilities
PIH Health
Whittier, California
(562) 698-0811 x12412
Dave.Klinger@pihhealth.org

Andy Pharies, Esq. *
Partner
DLA Piper
4365 Executive Drive, Suite 1100
San Diego, California 92121-2133
(858) 667-1427
andrew.pharies@dlapiper.com

Kevin Leonard ***
President
HealthWest Realty Advisors
Newport Beach, California
(949) 794-9544
kleonard@hwra.org

Darrell R. Levonian
Executive Managing Officer
Charles Dunn Company, Inc.
1925 Century Park East, Suite 2350
Los Angeles, California 90067
(310) 312-1800
dlevonian@charlesdunn.com

Madeleine Mamaux
Desmond, Marcello & Amster
(310) 216-1400 x 5884
(424) 207-5884 direct line
mmamaux@dmavalue.com

* Family office counseling

** Closely-held, family-owned real estate holding companies

*** Healthcare references



Live Well. Health Matters.

Memorandum

To: Board of Directors

From: Leslie Dickey, Executive Director of Real Estate

Date: January 17th, 2019

Subject: Approval to reallocate funds within the \$500,000 of FY 2018-19 funds budgeted for improvements at South Bay Family Healthcare Center (Artesia Property) and Leap and Bound (PCH property).
(Agenda Item: VII.D.3)

Background:

The current budget includes \$500,000 in funds set aside for building improvements to the Artesia and PCH properties. The funds were set aside with the intent of providing loans to the two tenants for improvements at both buildings. The loans were to be paid back to BCHD in the form of higher lease payments over an extended lease term.

The tenant at the PCH property has not expressed interest in moving forward with improvements at this time; however South Bay Family Healthcare is interested in making interior improvements that will allow them to add two treatment rooms and a pharmacy. However, South Bay Family Healthcare has requested that concurrent with the interior improvements BCHD improve the exterior of the Artesia building at BCHD's expense as the property owner. The improvements to the exterior will benefit BCHD through increased property valuation and higher leasing revenues.

Therefore, staff recommend that \$180,000 of the budgeted \$500,000 be allocated for exterior improvements at the Artesia building; and that the remaining \$320,000 of budgeted funds be loaned to South Bay Family Healthcare for interior improvements, with the loan to be repaid over a new lease term. The loan is contingent on developing an agreement on the specific improvements and an extended lease term.

Recommendation

Approval to reallocate funds within the \$500,000 of FY 2018-19 funds budgeted for improvements at South Bay Family Healthcare Center (Artesia Property) and Leap and Bound (PCH property).

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
November 28th, 2018**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:35 p.m.

Members Present: Jane Diehl
Vanessa Poster
Dr. Michelle Bholat
Dr. Noel Chun
Vish Chatterji

Members Not Present:

Legal Counsel Present: Robert Lundy, Hooper, Lundy & Bookman
Staff Present: Tom Bakaly, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
I. Call to Order-Salute to the Flag	Dr. Chun opened the meeting and asked Mr. Chatterji to lead the flag salute.	
II. Public Discussion	Dr. Chun asked if any member of the public would like to address the Board on any issue not on the agenda.	
III. Beach Cities Health District Staff Recognition Five Year Anniversaries: Ali Steward, Youth Services	<p>Ms. Kerianne Lawson highlighted the following:</p> <ul style="list-style-type: none"> • Came to BCD with Public Health Background and joined Blue Zones and Communications team • Last 2 years has ran the Youth Services as its Director <p>Ms. Ali Steward highlighted the following:</p> <ul style="list-style-type: none"> • Ran into colleagues and telling tem working at BCD is like working at Disneyland • We walk the walk • Thank Board for the opportunity for the last 5 years 	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>Tiana Rideout, Blue Zones Project</p>	<p>Ms. Lauren Nakano highlighted the following:</p> <ul style="list-style-type: none"> • Joined Blue ones about 5 years ago • She has this serenity about her • Asked team to pick words that describe her and they chose “Compassionate,” “Patient,” and “self- actualized” <p>Ms. Rideout highlighted the following:</p> <ul style="list-style-type: none"> • Last 5 years has gone by so fast • Love most about BCHD is how well rounded we are • Proud to work here 	
<p>IV. CEO Report</p> <p>A. Chief Executive Officer</p>	<p>Dr. Chun Invited Mr. Tom Bakaly, Chief Executive Officer, to address the Board of Directors</p> <p>Mr. Bakaly referred the Board to the written report.</p> <p>Mr. Bakaly highlighted the following:</p> <ul style="list-style-type: none"> • We are happy to report that we have completed our community health survey and are in the process of compiling the results. We will be discussing the results, our proposed health priorities and the community health snapshot report at the Strategic Planning Session on December 7th • Our Student Mental Health Provider Task Force was instrumental in convening 500 eighth graders at Manhattan Beach Middle School for two days of substance use prevention events • Our Youth Advisory Council recently implemented Mental Health Awareness Weeks on high school campuses in the Beach Cities to help destigmatize mental health among their peers. • More than 200 people attended our November Social Hour event at Lazy Acres Market. The event was highlighted by a healthy cooking competition between the three cities ... Manhattan Beach came out on top. 	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<ul style="list-style-type: none"> • We held our fifth Healthy Minds Initiative workshop last night at the Redondo Beach library. Drs. Dean and Ayesha Sherzai spoke to 60 older adults about the relationship between healthy lifestyle behaviors and the prevalence of dementia • Nearly 250 older adults have already volunteered for the study. Our community services team will begin screening them in January. • Sixty members and counting are enrolled in CHF's Cardiac Rehab program thanks to our successful partnership with Little Company of Mary • Our communications team was honored by the Public Relations Society of America at its annual LA awards show. The LiveWell Magazine and tribute video highlighting CHF member Rick Rasnick's battle with dementia received Awards of Excellence • We're in the process of using community feedback to revise site plan options for the campus, which we plan to bring to you, along with financials for each option, in early 2019 for consideration. The team also created fact sheets and a social media video to help communicate our vision, public input and the next steps for the project. 	
<p>V. Program and Staff Reports</p> <p>A. Human Resources Update</p>	<p>Mr. Tom Bakaly invited Ms. Megan Vixie, Director of Human Resources, up to the podium</p> <p>Ms. Vixie highlighted the following:</p> <ul style="list-style-type: none"> • Introduced three service areas and its teams, Human Resources, Volunteer services and Administrative Services • We serve 177 employees, over 1,000 volunteers and 27 interns • BCHD has received some work culture awards • Successes include Training & Development which include crucial 	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>conversations and getting things done training</p> <ul style="list-style-type: none"> • We did another round of Mentor Programs over months • Volunteer services also has high engagements numbers, for example our 3rd annual BCHD Volunteer Day • Serving older adults with Holiday Gift Bag Program, now in its 20th year • In February 2018 we launched an onboarding Program Task Force for new hires to acclimate new employees to the work culture • Introduced the task force to speak a bit on the Onboarding Program <ul style="list-style-type: none"> ○ Before the first day, the hiring manager will be sure work station is set up, name badge and business cards are ordered ○ A welcome coffee will be set for the first day for new employee to meet new employees and take them out to lunch on their first day ○ Department head will assign a Culture buddy to new employee to assist in acclimating ○ During first month culture buddy will meet with new employee and be sure CHF is set up and goals will be set up ○ Evaluations will be given to gather real time data to make sure feedback is given to make modifications to Onboarding <p>Mr. Chatterji stated how well done this Onboarding Program was done. First week of a new employee is very important for morale.</p> <p>Ms. Poster added how some of these items could be taken and implemented to Board Onboarding for future Board Members</p>	
B. Legal Council	<p>Mr. Lundy reported the firm is putting out a national health law and symposium on February 2019 and focusing on cutting edge issues with respect to health Policy and Law. An invite will be sent out to BCHD.</p>	
VI. Activity Break/Mindfulness	<p>Ms. Ali Steward, Director of Youth Services led the group in a mindfulness activity break.</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>Policy. Policy Number: 6110 Investment Policy</p>	<p>Bill 1770 that was passed requiring issuer of "Asset-backed Securities (ASB) be rated "A" or its equivalent or better for the issuer's debts as provided by an NRSRO (Nationally Recognized Statistical Rating Organization).</p> <p>Ms. Diehl asked for a motion to approve BCHD Investment Policy. Policy Number: 6110 Investment Policy</p>	<p>It was Moved and Seconded (Poster/Diehl) to approve BCHD Investment Policy. Policy Number: 6110 Investment Policy Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried</p>
<p>2. <u>Discussion and Potential Action Item:</u> Review and recommend approval of BCHD FY2017-18 Audit</p>	<p>Ms. Diehl asked Ms. Monica Suua, Chief Finance Officer up to the podium.</p> <p>Ms. Suua highlighted the following:</p> <ul style="list-style-type: none"> • Davis Farr, LLP is our District Auditor and there were no audit findings to report, no correcting transactions nor internal control deficiencies • In August we provided preliminary financial statements • In FY17-18 total District revenues were \$13,857,000 up by \$799,000 or 6% compared to FY16-17 with which the District was able to fund most of the expenditures. <p>Ms. Diehl asked for a motion to approve BCHD FY2017-18 Audit</p>	<p>It was Moved and Seconded (Diehl/Chatterji) to approve BCHD FY2017-18 Audit. Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried</p>
<p>3. Discussion and potential action item:</p>	<p>Ms. Diehl asked Ms. Monica Suua, Chief Finance Officer up to the podium.</p> <p>Ms. Suua highlighted the following:</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>Review and recommend approval of BCHD 115 Trust Investment Strategy</p>	<ul style="list-style-type: none"> • Asking for approval for BCHD to deposit \$3 million over three months into the BCHD 115 Trust. \$2.5 million in the pension portfolio and \$0.5 million in the OPEB portfolio • Also to adopt an “Active” management of the 115 Trust funds, allocating the assets per a “moderate” investment strategy for the pension portfolio and a “balanced” investment strategy for the OPEB portfolio • The recommended investment strategy was reviewed and recommended for the Board to approve by the Finance Committee at the November 5th meeting. <p>Ms. Diehl asked for a motion to approve BCHD 115 Trust Investment Strategy</p>	<p>It was Moved and Seconded (Diehl/Bholat) to approve BCHD 115 Trust Investment Strategy. Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried</p>
<p>C. Policy Committee</p>	<p>The Policy Committee met on Tuesday, November 13th, 2018 at 1200 Del Amo St. The following items were on the agenda:</p> <ul style="list-style-type: none"> • Policies: Series 3000 Human Resources <ul style="list-style-type: none"> A. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3040 for: Conditions of Employment B. Action Item: Recommend Approval to the Board of Directors of New Policy Number 3100 for: Telecommuting C. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3230 for: Benefits D. Action Item: 	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>Recommend Approval to the Board of Directors of New Policy Number 3300 for: Disaster Service Worker</p> <p>E. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3410 for: Leave of Absence: Medical</p> <p>F. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3420 for: Leave of Absence: Non-Medical</p> <p>G. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3825 for: Alcohol and Drug Abuse</p> <p>H. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3830 for: Anti-Harassment</p> <p>I. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3835 for: Employee Conduct and Working Environment</p> <p>J. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3840 for: Workplace Safety and Security</p> <p>K. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3845 for: Inspection of Personnel Files</p> <p>L. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3850 for: Employment References and Letters of Recommendation</p> <p>M. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3910 for: Severance</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>N. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 3920 for: Separation from Employment</p> <p>O. Action Item: Recommend Approval to the Board of Directors of New Policy Number 2230 for: Health Benefits for District Board Members</p> <p>P. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 4100 for: Travel and Reimbursement</p> <p>Q. Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 6200 for: Fraud</p> <ul style="list-style-type: none"> • Action Item: Recommend Approval to the Board of Directors of Revised Policy Number 6160 for: Purchasing • Discussion Item: Policy Number 2160 for: Board Advocacy Procedure for Board of Directors Advocacy Procedure for Board of Directors Advocacy—Worksheet <p>The committee recommended all action items for board approval with the following exceptions:</p> <ul style="list-style-type: none"> • Policy Number 6160: Purchasing - pending Legal Review, will be brought back to the Board at a later date • Policy Number 3040: Conditions of Employment - had no recommendation • Policy 3300: Disaster Service Worker - recommended for approval with subject to language changes <p>Mr. Chatterji stated that we reviewed the policies and came to an agreement on those listed on the agenda for board approval.</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>Ms. Poster stated that Policy Number 3040 had no recommendation based on people privacy and doing things not necessary based on expensive screening and references and does not think it's necessary regarding recreational drugs. Ms. Poster stated that staff recommended but policy committee was divided.</p> <p>Mr. Bakaly stated that based on snapshot data as it related to substance use that we should lead by example. We should have a more encompassing drug policy for hiring which is why staff recommended.</p> <p>Dr. Chun concurred with Ms. Poster and believes it's an invasion of privacy. Ms. Vixie stated that per what Tom said that was the discussion. If something came back positive it would be a discussion that would happen internally and not shared with anyone as we will hold confidential. Documents are kept separate.</p> <p>Ms. Diehl stated that in a fairness perspective, screening all would be more across the board. Dr. Bholat stated that she is supported of this policy. One thing to be cautious is to take a look at what is being screened out.</p> <p>Mr. Chatterji motioned for approval on Revised Policy Number 3040: Conditions of Employment as written by staff</p> <p>Ms. Vixie highlighted the following regarding the remainder of the policies:</p> <p>Policy 3100: Telecommuting – this policy would allow an arrangement for telecommuting with there being parameters. Not a benefit for all employees, but what benefits district and employee</p>	<p>After review, it was Moved and Seconded (Chatterji/Diehl) to approve Revised Policy Number 3040: Conditions of Employment. Mr. Chatterji, Dr. Bholat and Ms. Diehl voted yes. Ms. Poster and Dr. Chun voted No. Motioned Carried</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>Policy 3230: Benefits – added details to what we have and making it more robust</p> <p>Policy 3300: Disaster Service Worker – did not have policy before. As a public agency we could be called upon to be a disaster service worker in a disaster and we wanted a policy around this</p> <p>Policy 3410 Leave of absence Medical – added few more details and attorney looked at to make sure we are in compliance with laws</p> <p>Policy 3420 Leave of absence Non-Medical – added few more details and language</p> <p>Policy 3825: Alcohol and Drug Use – revised and is in line with other policies</p> <p>Policy 3830: Anti-Harassment – made language changes</p> <p>Policy 3835: Employee Conduct and Working Environment – made language changes</p> <p>Policy 3840: Workplace Safety and Security – minor language changes</p> <p>Policy 3845: Inspection of Personnel Files – added language in regards to former employees</p> <p>Policy 3850: Employee references and letters of recommendation – Scope and responsibilities were added</p> <p>Policy 3910: Severance – formatting changes</p> <p>Policy 3920: Separation from employment - added clause on “death”</p> <p>Policy 2230: Health Benefits for District Board Members - new policy so Board Members know their health benefits</p> <p>Policy 4100: Travel and Reimbursement - changing title to expense reimbursement</p> <p>Policy 6200: Fraud- formatting and language changes</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>Ms. Poster asked for approval of all Policies as recommended by staff.</p>	<p>After review, it was Moved and Seconded (Poster/Diehl) to approve New Policy Number 3100 for: Telecommuting, Revised Policy Number 3230 for: Benefits New Policy Number 3300 for: Disaster Service Worker, Revised Policy Number 3410 for: Leave of Absence: Medical, Revised Policy Number 3420 for: Leave of Absence: Non-Medical, Revised Policy Number 3825 for: Alcohol and Drug Abuse, Revised Policy Number 3830 for: Anti-Harassment, Revised Policy Number 3835 for: Employee Conduct and Working Environment, Revised Policy Number 3840 for: Workplace Safety and Security, Revised Policy Number 3845 for: Inspection of Personnel Files, Revised Policy Number 3850 for: Employment References and Letters of Recommendation, Revised Policy Number 3910 for: Severance, Revised Policy Number 3920 for: Separation from Employment, New Policy Number 2230 for: Health Benefits for District Board Members, Revised Policy Number 4100 for: Travel and Reimbursement, Revised Policy Number 6200 for: Fraud</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
		Dr. Bholat, Dr. Chun, Ms. Diehl, and Ms. Poster and Mr. Chatterji voted yes. Motion Carried
D. Properties Committee	The Properties Committee has not met. The committee meets on an as needed basis	
E. Ad-Hoc Mind Health Committee	Dr. Chun reported that The Ad-Hoc Mind Health Committee has not met. The committee meets on an as needed basis	
F. Strategic Planning Committee	Ms. Diehl reported that The Strategic Planning Committee has not met. The chairs will be polled next quarter for another meeting. Strategic Development Half-day will be on December 7 th , 2018 at the MA Center in Redondo Beach.	
VIII. Consent Items 1. Discussion and potential action item: Approval of minutes of the October 24th, 2018 Regular Meeting 2. Discussion and potential action item: Approve checks No. 71714 through 71876 totaling \$364,488.97 for accounts payable for the month of October 2018	The Board reviewed the Consent items. Dr. Chun asked for a motion to approve the minutes of the October 24 th , 2018 Regular Meeting and checks No. 71714 through 71876 totaling \$364,488.97 for accounts payable for the month of October 2018	It was Moved and Seconded (Poster/Diehl) to approve the minutes of the October 24 th , 2018 Regular Meeting and checks No. 71714 through 71876 totaling \$364,488.97 for accounts payable for the month of October 2018 Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried
IX. Old Business	There was no old business.	
X. New Business 1. Discussion and potential action item: Approval to award contract to Prosum for	Dr. Chun asked Ms. Cristan Higa, Director of Communications up to the podium. Ms. Higa highlighted the following	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>IT managed services from November 20, 2018 through October 21, 2021 in the amount of \$554,465</p>	<ul style="list-style-type: none"> • We outsource IT services. Went out for bid for selection process every 3 years • Prosum is on site 2 days a week for 8 hours • Have an IT manager that meets with Communications on a weekly basis • They are available 24/7 <p>Dr. Chun asked for a motion to approve award contract to Prosum for IT managed services from November 20, 2018 through October 21, 2021 in the amount of \$554,465</p>	<p>It was Moved and Seconded (Poster/Bholat) to approve award contract to Prosum for IT managed services from November 20, 2018 through October 21, 2021 in the amount of \$554,465 Ms. Diehl, Ms. Poster, Dr. Chun, Mr. Chatterji and Dr. Bholat voted yes. Motion Carried</p>
<p>XI. Board Member Reports</p>	<p>Mr. Chatterji reported that he attended:</p> <ul style="list-style-type: none"> • Meeting with Tom • Policy • Tri cities Meeting <p>Ms. Poster reported that she attended:</p> <ul style="list-style-type: none"> • Round Table • Monthly with Tom • Leadership Redondo Beach • Tri cities Meeting <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> • Nothing to report <p>Ms. Diehl reported that she attended:</p> <ul style="list-style-type: none"> • Round Table • Tri-cities meeting <p>Dr. Chun reported that he attended:</p> <ul style="list-style-type: none"> • Tri cities meeting • Finance • Meeting with Tom 	
<p>XII. Announcements/ Questions and Referrals to Staff</p>	<p>There were no announcements/questions and referrals to staff</p> <p>Ms. Poster asked if we can have dementia meeting focused on MPH and in LRB spoke to</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>the Harbor and they seemed to think the Bike path is not as safe as spoke about in the Tri Cities. Want to get Information on safety with numbers regarding the bike path</p>	
<p>XIII. Closed Session</p> <p>Government Code, Section 54957 Personnel Matters Public Employee Performance Evaluation Title: Chief Executive Officer</p>	<p>At 8:13pm, the meeting went into Closed Session.</p> <p>Government Code, Section 54957 Personnel Matters Public Employee Performance Evaluation Title: Chief Executive Officer</p> <p>Mr. Lundy added that the closed session is for performance evaluation and to remember it's purely for the evaluation and cannot speak on compensation during the closed session.</p> <p>He continued that during the open session, conversations on compensation can occur.</p>	
<p>XIV Open Session</p> <p>Approve Compensation and Benefits for Chief Executive Officer</p>	<p>Open Session resumed at 9:56 pm</p> <p>The Board of Directors discussed the compensation for the Chief Executive Officer in accordance with the criteria set forth in the Beach Cities Health District's Policy 2190, Annual Performance of the Chief Executive Officer. The Board of Directors' evaluation of the Chief Executive Officer included a written evaluation from each member of the Board of Directors.</p> <p>A discussion on compensation occurred.</p> <p>Based on the Board of Directors' evaluation of Mr. Bakaly's professional performance and management skills, Mr. Bakaly achieved a score of 4.6 out of 5.0. Mr. Bakaly's performance qualified him to receive a 4.0% merit increase in his base salary that is in line with the annual merit budget approved by the Board of Directors.</p> <p>Ms. Poster motioned to amend the original contract and extend it to the end October 31st, 2022 maintaining the 2 year extension</p>	<p>It was Moved and Seconded (Poster/Diehl) to approve to amend the</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>After review and discussion, Ms. Poster made a motion to approve a merit increase of 4.0% in the base salary of the Chief Executive Officer.</p>	<p>original contract and extending contract to end on October 31st, 2022 maintaining the 2 year. Ms. Poster, Dr. Bholat, Dr. Chun and Ms. Diehl voted yes. Mr. Chatterji voted No. Motioned Carried</p> <p>After review, it was Moved and Seconded (Poster/Diehl) to approve a merit increase of 4.0% in the base salary of the Chief Executive Officer. Dr. Bholat, Dr. Chun, Ms. Diehl, Ms. Poster and Mr. Chatterji voted yes. Motion Carried</p>
XIII. Adjournment	Dr. Chun adjourned the meeting.	There being no further business, Dr. Chun Moved to adjourn the meeting. Meeting adjourned at 10:18 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, January 23rd, 2019 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health District, located at 514 N. Prospect Avenue, Redondo Beach, California

Date: December 17, 2018
To: Board of Directors
From: Monica Suua, CFO
Subject: TREASURER'S REPORT, November 2018 Activity
(FOR AGENDA ITEM VIII.1.)

Please find attached the November fiscal year-to-date 2018-19 actual-to-budget Revenue and Expenditures financial variance reports, check register and PFM investment portfolio report.

Cash Disbursements

November disbursements were **\$491,748.26 check # 71877 thru 72060**. There was one check greater than \$50,000 that required three (3) signatures.

- Diversified Thermal Services – 1200 Del Amo HVAC Project \$110,379.00

For further detail of checks paid in November 2018, see check register starting on page 17.

Investment Activities

Safety - To protect principle is the foremost objective of the District: For an overview of each of the District's bonds, notes and securities with associated market prices and Moody's and S&P ratings see the PFM Reports, "Managed Account Detail of Securities Held," (pages 6-13).

Liquidity – Availability of sufficient funds to pay for the District's current expenditures. The PFM Report page 1 "Consolidated Summary Statement", section "Portfolio Summary" shows the State Pool (LAIF) investment of \$374,391.34 followed by a page from the CA Asset Management (CAMP) statement showing a balance of \$974,333.90, a combined total of \$1,348,725.24.

Management transferred \$300,000 in November from the CAMP account to US Bank to cover required operating expenditures.

The LAIF investment and the CAMP portfolio together, results in short term investment funds of 5.1% of the total combined investments at Market Value of \$26,283,911.23. LAIF State Pool and CAMP (Money Market Mutual Funds) investments have maturity dates of 6 months or less and are sufficient to meet current operational and capital liquidity needs.

Yield. The average BCHD portfolio yield to maturity at cost for the month of November was 2.22% shown on page 3 in the PFM report. The yield increased by 2 basis point from the October 2.20%. In November, the difference between yield to maturity at cost and market is 76 basis points, resulting in yield to maturity at market at 2.98%.

TREASURER'S REPORT
PAGE 2

Purchases, Sales, Maturities and Calls. During the month of November one (1) note was purchased as follows:

Purchases			
Date	Security Description	Par Value	Principal Cost
11/02/2018	US Treasury Notes	\$525,000.00	\$507,096.68
	TOTAL	\$525,000.00	\$507,096.68

One (1) note was sold as follows:

Sales			
Date	Security Description	Par Value	Principal Proceeds
11/07/2018	US Treasury Notes	\$25,000.00	\$24,014.65
	TOTAL	\$25,000.00	\$24,014.65

The BCHD portfolio activity is shown in the PFM Report "Managed Account Security Transactions & Interest" on pages 21-24.

The current holdings are shown in the PFM Report "Managed Account Issuer Summary" pages 4-5 and "Managed Account Detail of Securities Held" pages 6-13.

LAIF (Local Agency Investment Fund). The average yield for LAIF for the month of November 2018 was 2.21% paid quarterly. Up from October's yield that was 2.14%. The average monthly yield reached 1% in July 2017 for the first time since July 2009. In 2017, the average yield continued to increase slowly from 0.75% in January to 1.24% in December.

CAMP (California Asset Management Program). The November monthly yield in CAMP was 2.36% paid monthly. Up from October yield of 2.27%.

Beach Cities Child Development Center Note Receivable

The BCCDC note receivable balance at November 2018 was \$120,173 earning 7.00% interest.

Ducot Note Receivable

The Ducot note receivable balance at November 2018 was \$5,571,024 earning 7.94% interest.

This report accurately reflects all Beach Cities Health District pooled investments, which conform to all State laws and the investment policy statement approved by the Board of Directors. A copy of the policy is available on-line at <http://www.bchd.org/certified-investment-policy> and at the main offices of the District.



Monica Suua, CPA, Chief Financial Officer

December 18, 2018

Date

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SUMMARY

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Classes & Group	6,829	7,286	(457)	43,936	45,632	(1,696)	96.%
CHF Membership	68,017	70,940	(2,923)	347,528	351,487	(3,958)	99.%
One-time Visits & Consults	69,343	86,233	(16,890)	360,677	414,927	(54,251)	87.%
Toddler Town Revenues	35,178	34,529	648	179,147	160,649	18,498	112.%
Camp Revenue	26,427	26,713	(286)	268,181	289,373	(21,191)	93.%
Food & Beverage	3,339	3,320	19	10,754	9,127	1,627	118.%
Retail	972	1,024	(52)	6,624	7,221	(597)	92.%
Childcare	753	643	110	4,478	3,715	763	121.%
Balances Due on Account	(1,184)	(1,250)	66	(7,358)	(6,250)	(1,108)	118.%
Other Revenues	0	203	(203)	0	1,590	(1,590)	0.%
Facility Rental	6,510	1,390	5,120	8,720	7,615	1,105	115.%
Total User - Fees	216,182	231,030	(14,848)	1,222,687	1,285,086	(62,399)	95.%
Property Tax	313,385	313,385	0	1,566,925	1,566,925	0	100.%
Lease	612,195	370,928	241,267	2,106,906	1,852,011	254,895	114.%
Interest	111,793	82,115	29,678	420,640	451,497	(30,857)	93.%
Limited Partnership	163,650	208,140	(44,490)	627,987	705,060	(77,073)	89.%
Donations	3,998	4,500	(502)	5,320	5,000	320	106.%
Other Revenue	0	0	0	5,027	0	5,027	0.%
Total Government	1,205,020	979,068	225,952	4,732,804	4,580,493	152,312	103.%
TOTAL REVENUES	1,421,202	1,210,098	211,104	5,955,491	5,865,579	89,912	102.%
Payroll							
Salaries - Reg FT	303,363	303,313	(50)	1,499,307	1,528,812	29,505	98.%
Salaries - Reg PT	72,831	83,997	11,166	402,252	469,435	67,183	86.%
Salaries - Instructor (non-benefit)	23,265	24,809	1,544	116,163	124,045	7,881	94.%
Cafeteria Plan Contribution	44,226	41,336	(2,890)	216,857	206,680	(10,176)	105.%
Payroll Taxes	24,967	29,764	4,797	137,015	149,966	12,951	91.%
LTD Insurance	1,013	989	(24)	5,043	4,944	(100)	102.%
Pension Plan Contribution	34,443	35,229	786	240,503	261,675	21,172	92.%
Unemployment Insurance	372	372	0	372	3,622	3,250	10.%
Employee Incentive Bonus	197	0	(197)	1,234	0	(1,234)	0.%
Employee Instant award exp	574	648	74	3,693	1,296	(2,397)	285.%
Total Payroll Expenses	505,250	520,456	15,206	2,622,440	2,750,474	128,034	95.%
Program Costs							
COGS - Cost of Goods Sold - non-food	838	1,223	385	4,491	6,117	1,625	73.%
Cafe Supplies - cost of good sold - food	1,712	558	(1,154)	5,542	9,384	3,843	59.%
Consumables (food used as supplies)	89	629	540	3,876	6,550	2,674	59.%
Client Transportation	0	0	0	11,883	12,750	867	93.%
Office Supplies	2,359	2,031	(328)	12,536	10,207	(2,328)	123.%
Gym/Locker Room Supplies	5,801	3,303	(2,498)	24,226	16,513	(7,713)	147.%
Program Supplies	7,757	5,499	(2,257)	22,957	35,147	12,189	65.%
Janitorial Supplies	3,472	3,063	(408)	13,900	15,317	1,417	91.%
Other Supplies	120	320	200	235	1,850	1,615	13.%
Total Program Costs	22,146	16,626	(5,519)	99,646	113,835	14,189	88.%
Human Resources							
Employee Retention & Recognition	0	742	742	1,355	4,650	3,296	29.%
Employee Wellness	1,491	2,819	1,328	9,276	14,595	5,318	64.%
ADP Payroll Processing Fees	4,177	3,878	(299)	13,817	19,390	5,573	71.%
Education & Training Seminars	1,641	2,193	552	14,109	16,259	2,150	87.%
Insurance - Worker's Comp	3,408	4,211	803	18,214	22,233	4,019	82.%
Recruitment	1,007	1,496	489	5,508	11,701	6,193	47.%
Tuition Reimbursement	406	333	(73)	4,631	5,915	1,284	78.%
Uniforms	175	701	526	3,825	7,869	4,044	49.%

SUMMARY

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Employee Travel/Parking	1,881	2,868	987	9,722	14,040	4,318	69.%
CSI Over/Short Deposit	(17)	0	17	92	0	(92)	0.%
Total Human Resources Expenses	14,168	19,241	5,073	80,548	116,651	36,103	69.%
Information Systems							
IT/ Hardware/Electronics	517	0	(517)	517	0	(517)	0.%
IT Workstations	0	142	142	0	708	708	0.%
Phone Equipment	0	750	750	2,411	3,750	1,339	64.%
IT Repair & Maint Parts	0	145	145	89	725	636	12.%
IT Website / Internet Equipment	10	0	(10)	323	0	(323)	0.%
IT Network Expense	0	183	183	(725)	917	1,642	(79.%)
IT Software Expense	7,074	11,827	4,753	86,762	80,437	(6,326)	108.%
Total Information Systems Expenses	7,601	13,047	5,446	89,378	86,537	(2,841)	103.%
Community Relations							
Advertising	13,238	9,782	(3,457)	48,960	48,918	(42)	100.%
Community Education Materials	0	167	167	728	835	107	87.%
Community Outreach	1,256	2,929	1,673	12,297	11,489	(808)	107.%
Internet / Intranet / Website	0	0	0	3,900	5,000	1,100	78.%
Dues & Memberships	526	286	(240)	19,620	19,816	196	99.%
Educational Materials	0	103	103	0	516	516	0.%
Mailing Services	1,776	890	(886)	3,375	4,450	1,075	76.%
Management of Volunteers	867	415	(452)	2,906	7,840	4,934	37.%
Meetings	1,738	2,445	707	25,245	15,655	(9,590)	161.%
Postage	116	465	349	25,180	29,827	4,647	84.%
Printing	19,398	19,799	401	73,591	83,841	10,250	88.%
Promotional Items/Materials	1,005	1,000	(5)	6,625	21,950	15,325	30.%
Subscriptions	0	12	12	842	60	(783)	1410.%
Business Promotion Allocation	0	417	417	0	2,083	2,083	0.%
Total Community Relations	39,920	38,709	(1,210)	223,270	252,281	29,011	89.%
Facilities							
Building Maintenance & Repair	12,998	11,946	(1,052)	93,275	73,442	(19,833)	127.%
Equipment/Furniture < \$5,000	1,585	5,005	3,420	18,323	25,825	7,502	71.%
Equipment/Lease	11,697	11,697	0	62,471	60,163	(2,308)	104.%
Equipment/General Maintenance & Repair	19,846	7,979	(11,866)	72,621	66,438	(6,184)	109.%
Landscape Maintenance	6,618	6,502	(116)	31,914	34,500	2,586	93.%
Electricity	25,425	24,147	(1,278)	207,609	183,433	(24,176)	113.%
Gas	6,111	10,546	4,435	41,904	52,728	10,823	79.%
Water	6,279	6,700	421	42,643	40,000	(2,643)	107.%
Waste Removal	1,215	1,249	34	6,019	6,247	228	96.%
Plant Service	314	593	278	1,614	2,963	1,349	54.%
Telephone	2,462	2,500	38	22,103	23,700	1,597	93.%
Janitorial Services	22,015	19,340	(2,675)	104,342	96,700	(7,642)	108.%
Total Facilities Expenses	116,564	108,202	(8,361)	704,838	666,138	(38,700)	106.%
Professional Services							
Accounting Services	3,066	3,066	0	20,800	19,566	(1,234)	106.%
Banking Services	6,987	7,545	558	35,174	32,980	(2,194)	107.%
Election Services	0	0	0	294	0	(294)	0.%
Laundry Services	7,363	7,668	305	37,152	38,341	1,189	97.%
Legal Services	3,133	2,000	(1,133)	26,701	24,500	(2,201)	109.%
Outside Services	44,911	45,000	89	226,540	242,580	16,040	93.%
Outside Service-Research	0	0	0	2,546	0	(2,546)	0.%
Outside Services - H&F	11,307	7,107	(4,200)	62,255	70,518	8,263	88.%
Outside Services - Property	7,000	7,000	0	35,000	35,000	0	100.%

SUMMARY

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
 For the Period Ending November 30, 2018

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Engineering/Maintenance Services	30,720	24,523	(6,196)	139,960	121,062	(18,898)	116.%
Service Contracts	4,250	6,565	2,315	37,680	42,535	4,855	89.%
Taxes & Licensing	1,013	472	(541)	8,672	4,592	(4,081)	189.%
Total Professional Services Expenses	119,749	110,947	(8,802)	632,774	631,673	(1,101)	100.%
Other Expenses							
Prospect South Bay	5,540	6,000	460	33,952	30,000	(3,952)	113.%
Debt Service - Principal Pmt.	36,829	36,829	0	181,742	181,742	0	100.%
Interest Expense	23,171	23,171	0	118,258	118,258	0	100.%
Insurance - General	3,517	0	(3,517)	232,250	215,121	(17,129)	108.%
Total Other Expenses	69,058	66,000	(3,057)	566,202	545,121	(21,080)	104.%
Grants & Health Fund							
Grants	6,112	6,112	0	80,695	81,995	1,300	98.%
Health Fund - Youth	0	0	0	0	1,350	1,350	0.%
Health Fund - Adults	0	0	0	(535)	1,551	2,086	(34.%)
Health Fund - Seniors	29,397	30,833	1,436	93,175	154,165	60,990	60.%
Holiday Assistance	3,637	3,500	(137)	3,637	3,500	(137)	104.%
Total Funds & Grants Expenses	39,147	40,445	1,298	176,972	242,561	65,589	73.%
TOTAL EXPENSES	933,601	933,675	73	5,196,068	5,405,271	209,203	96.%
Income (Loss) Before Cap Ex	487,601	276,424	211,177	759,423	460,308	299,115	165.%
MIS	4,960	0	(4,960)	41,249	114,675	73,426	36.%
FF&E	0	0	0	39,154	14,340	(24,814)	273.%
Building	136,886	0	(136,886)	718,617	3,979,580	3,260,963	18.%
Total Capital Expenditures	141,846	0	(141,846)	799,020	4,108,595	3,309,575	19.%
Net Income (Loss)	345,755	276,424	69,331	(39,597)	(3,648,287)	3,608,690	1.%
Net Income (Loss)	345,755	276,424	69,331	(39,597)	(3,648,287)	3,608,690	1.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Life Spans

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Classes & Group	100	0	100	650	0	650	0.0%
Total User - Fees	100	0	100	650	0	650	0.0%
Other Revenue	0	0	0	3,750	0	3,750	0.0%
Total Government	0	0	0	3,750	0	3,750	0.0%
TOTAL REVENUES	100	0	100	4,400	0	4,400	0.0%
Payroll							
Salaries - Reg FT	106,815	109,084	2,269	537,349	545,417	8,068	99.0%
Salaries - Reg PT	9,878	11,353	1,475	41,074	56,762	15,688	72.0%
Salaries - Instructor (non-benefit)	1,966	2,860	894	9,805	14,300	4,495	69.0%
Cafeteria Plan Contribution	17,039	16,240	(799)	85,214	81,202	(4,012)	105.0%
Payroll Taxes	8,257	8,588	331	41,124	42,938	1,814	96.0%
LTD Insurance	370	368	(1)	1,849	1,841	(7)	100.0%
Pension Plan Contribution	7,608	7,838	230	80,213	86,664	6,452	93.0%
Employee Incentive Bonus	(0)	0	0	49	0	(49)	0.0%
Total Payroll Expenses	151,933	156,332	4,399	796,676	829,125	32,449	96.0%
Program Costs							
Consumables (food used as supplies)	69	25	(44)	2,557	2,529	(28)	101.0%
Office Supplies	278	412	134	2,372	2,114	(258)	112.0%
Program Supplies	964	584	(380)	4,818	9,640	4,822	50.0%
Total Program Costs	1,311	1,021	(290)	9,747	14,283	4,536	68.0%
Human Resources							
Employee Retention & Recognition	0	67	67	213	585	372	36.0%
Education & Training Seminars	402	712	310	1,902	2,686	784	71.0%
Insurance - Worker's Comp	365	450	85	1,825	3,428	1,603	53.0%
Recruitment	18	16	(2)	126	580	454	22.0%
Tuition Reimbursement	406	333	(73)	4,631	5,915	1,284	78.0%
Uniforms	0	0	0	2,206	1,300	(906)	170.0%
Employee Travel/Parking	1,385	547	(838)	3,362	3,235	(127)	104.0%
Total Human Resources Expenses	2,576	2,125	(451)	14,266	17,729	3,464	80.0%
Information Systems							
IT Workstations	0	142	142	0	708	708	0.0%
IT Software Expense	1,534	0	(1,534)	19,219	14,000	(5,219)	137.0%
Total Information Systems Expenses	1,534	142	(1,392)	19,219	14,708	(4,511)	131.0%
Community Relations							
Community Education Materials	0	167	167	728	835	107	87.0%
Community Outreach	1,256	1,104	(152)	2,025	2,264	239	89.0%
Dues & Memberships	0	19	19	0	95	95	0.0%
Educational Materials	0	83	83	0	415	415	0.0%
Management of Volunteers	382	0	(382)	1,117	0	(1,117)	0.0%
Meetings	398	1,168	770	3,379	6,092	2,713	55.0%
Postage	168	123	(45)	773	715	(58)	108.0%
Printing	0	2,501	2,501	7,547	12,505	4,958	60.0%
Promotional Items/Materials	700	0	(700)	799	2,350	1,551	34.0%
Total Community Relations	2,904	5,165	2,261	16,367	25,271	8,903	65.0%
Facilities							
Equipment/Furniture < \$5,000	0	42	42	448	710	262	63.0%
Plant Service	50	50	1	248	250	3	99.0%
Total Facilities Expenses	50	92	43	695	960	265	72.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Life Spans

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Professional Services							
Outside Services	7,868	11,770	3,903	100,936	108,330	7,394	93.0%
Outside Service-Research	0	0	0	2,546	0	(2,546)	0.0%
Service Contracts	0	84	84	0	420	420	0.0%
Total Professional Services Expenses	7,868	11,854	3,987	103,482	108,750	5,268	95.0%
Other Expenses							
Grants & Health Fund							
Grants	6,112	6,112	0	70,745	70,745	0	100.0%
Health Fund - Youth	0	0	0	0	1,350	1,350	0.0%
Health Fund - Adults	0	0	0	(535)	1,551	2,086	(34.0%)
Health Fund - Seniors	29,397	30,833	1,436	93,175	154,165	60,990	60.0%
Total Funds & Grants Expenses	35,509	36,945	1,436	163,385	227,811	64,426	72.0%
TOTAL EXPENSES	203,685	213,676	9,991	1,123,836	1,238,637	114,800	91.0%
Income (Loss) Before Cap Ex	(203,585)	(213,676)	10,091	(1,119,436)	(1,238,637)	119,200	90.0%
MIS	0	0	0	2,550	3,675	1,125	69.0%
Total Capital Expenditures	0	0	0	2,550	3,675	1,125	69.0%
Net Income (Loss)	(203,585)	(213,676)	10,091	(1,121,986)	(1,242,312)	120,325	90.0%
Net Income (Loss)	(203,585)	(213,676)	10,091	(1,121,986)	(1,242,312)	120,325	90.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Health & Fitness

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Classes & Group	6,729	7,286	(557)	43,286	45,632	(2,346)	95.%
CHF Membership	68,017	70,940	(2,923)	347,528	351,487	(3,958)	99.%
One-time Visits & Consults	69,343	86,233	(16,890)	360,677	414,927	(54,251)	87.%
Toddler Town Revenues	35,178	34,529	648	179,147	160,649	18,498	112.%
Camp Revenue	26,427	26,713	(286)	268,181	289,373	(21,191)	93.%
Food & Beverage	3,339	3,320	19	10,754	9,127	1,627	118.%
Retail	972	1,024	(52)	6,624	7,221	(597)	92.%
Childcare	753	643	110	4,478	3,715	763	121.%
Balances Due on Account	(1,184)	(1,250)	66	(7,358)	(6,250)	(1,108)	118.%
Facility Rental	6,510	1,390	5,120	8,720	7,615	1,105	115.%
Total User - Fees	216,082	230,827	(14,745)	1,222,037	1,283,496	(61,459)	95.%
TOTAL REVENUES							
	216,082	230,827	(14,745)	1,222,037	1,283,496	(61,459)	95.%
Payroll							
Salaries - Reg FT	51,243	51,601	357	256,184	273,609	17,424	94.%
Salaries - Reg PT	59,114	65,689	6,576	344,930	377,898	32,968	91.%
Salaries - Instructor (non-benefit)	21,299	21,543	244	105,500	107,714	2,214	98.%
Cafeteria Plan Contribution	9,534	9,585	52	47,108	47,926	818	98.%
Payroll Taxes	8,706	10,256	1,550	52,593	55,849	3,257	94.%
LTD Insurance	212	218	6	1,070	1,091	21	98.%
Pension Plan Contribution	6,673	5,518	(1,154)	48,791	51,885	3,095	94.%
Employee Incentive Bonus	66	0	(66)	1,053	0	(1,053)	0.%
Total Payroll Expenses	156,846	164,411	7,565	857,228	915,972	58,744	94.%
Program Costs							
COGS - Cost of Goods Sold - non-food	838	1,223	385	4,491	6,117	1,625	73.%
Cafe Supplies - cost of good sold - food	1,712	558	(1,154)	5,542	9,384	3,843	59.%
Consumables (food used as supplies)	0	21	21	776	104	(672)	745.%
Client Transportation	0	0	0	11,883	12,750	867	93.%
Office Supplies	847	694	(154)	4,318	3,468	(850)	125.%
Gym/Locker Room Supplies	5,801	3,303	(2,498)	24,226	16,513	(7,713)	147.%
Program Supplies	3,557	2,642	(915)	13,823	17,692	3,869	78.%
Janitorial Supplies	2,622	1,863	(759)	10,165	9,317	(849)	109.%
Total Program Costs	15,377	10,304	(5,073)	75,223	75,344	121	100.%
Human Resources							
Employee Retention & Recognition	0	195	195	175	1,265	1,090	14.%
Education & Training Seminars	1,010	1,072	62	6,334	5,361	(974)	118.%
Insurance - Worker's Comp	2,764	3,417	653	13,820	17,085	3,265	81.%
Recruitment	286	279	(7)	983	2,522	1,539	39.%
Uniforms	175	701	526	726	4,569	3,843	16.%
Employee Travel/Parking	0	108	108	0	542	542	0.%
CSI Over/Short Deposit	(17)	0	17	92	0	(92)	0.%
Total Human Resources Expenses	4,218	5,773	1,555	22,130	31,344	9,214	71.%
Information Systems							
IT/ Hardware/Electronics	517	0	(517)	517	0	(517)	0.%
IT Software Expense	5,077	5,327	250	25,385	26,637	1,252	95.%
Total Information Systems Expenses	5,594	5,327	(267)	25,902	26,637	734	97.%
Community Relations							
Dues & Memberships	0	71	71	850	2,992	2,142	28.%
Educational Materials	0	20	20	0	101	101	0.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Health & Fitness

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Meetings	0	0	0	158	0	(158)	0.0%
Postage	97	97	0	535	487	(48)	110.0%
Printing	0	848	848	4,595	4,242	(353)	108.0%
Subscriptions	0	12	12	0	60	60	0.0%
Business Promotion Allocation	0	417	417	0	2,083	2,083	0.0%
Total Community Relations	97	1,465	1,368	6,138	9,965	3,827	62.0%
Facilities							
Building Maintenance & Repair	286	1,929	1,642	6,670	11,440	4,770	58.0%
Equipment/Furniture < \$5,000	381	2,955	2,574	7,855	14,773	6,918	53.0%
Equipment/Lease	4,326	4,326	0	21,628	21,628	0	100.0%
Equipment/General Maintenance & Repair	1,956	1,312	(644)	8,454	6,560	(1,893)	129.0%
Landscape Maintenance	822	697	(125)	3,562	3,486	(75)	102.0%
Electricity	3,069	4,167	1,098	25,597	20,833	(4,764)	123.0%
Gas	0	46	46	274	228	(46)	120.0%
Waste Removal	237	242	5	1,128	1,210	82	93.0%
Plant Service	138	138	0	688	688	0	100.0%
Janitorial Services	9,975	10,000	25	51,112	50,000	(1,112)	102.0%
Total Facilities Expenses	21,189	25,810	4,621	126,967	130,847	3,879	97.0%
Professional Services							
Banking Services	5,813	6,345	532	28,105	25,380	(2,725)	111.0%
Laundry Services	7,363	7,668	305	37,152	38,341	1,189	97.0%
Outside Services	12,052	2,532	(9,520)	13,352	8,800	(4,552)	152.0%
Outside Services - H&F	11,307	7,107	(4,200)	62,095	70,518	8,423	88.0%
Service Contracts	3,853	4,349	496	27,669	27,802	133	100.0%
Taxes & Licensing	602	81	(521)	644	403	(241)	160.0%
Total Professional Services Expenses	40,990	28,081	(12,908)	169,017	171,243	2,227	99.0%
Other Expenses							
Insurance - General	0	0	0	35,931	39,263	3,332	92.0%
Total Other Expenses	0	0	0	35,931	39,263	3,332	92.0%
Grants & Health Fund							
TOTAL EXPENSES	244,311	241,171	(3,140)	1,318,536	1,400,614	82,078	94.0%
Income (Loss) Before Cap Ex	(28,230)	(10,344)	(17,885)	(96,500)	(117,119)	20,619	82.0%
MIS	3,385	0	(3,385)	3,385	5,000	1,615	68.0%
FF&E	0	0	0	15,496	14,340	(1,156)	108.0%
Building	4,528	0	(4,528)	19,533	31,464	11,931	62.0%
Total Capital Expenditures	7,913	0	(7,913)	38,413	50,804	12,391	76.0%
Net Income (Loss)	(36,143)	(10,344)	(25,799)	(134,913)	(167,923)	33,009	80.0%
Net Income (Loss)	(36,143)	(10,344)	(25,799)	(134,913)	(167,923)	33,009	80.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Oth Programs & Services

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Other Revenues	0	203	(203)	0	1,590	(1,590)	0.0%
Total User - Fees	0	203	(203)	0	1,590	(1,590)	0.0%
Donations	3,998	4,500	(502)	5,320	5,000	320	106.0%
Total Government	3,998	4,500	(502)	5,320	5,000	320	106.0%
TOTAL REVENUES	3,998	4,703	(705)	5,320	6,590	(1,270)	81.0%
Payroll							
Salaries - Reg FT	54,042	52,178	(1,864)	266,992	260,892	(6,100)	102.0%
Salaries - Reg PT	386	5,943	5,557	4,807	29,715	24,908	16.0%
Salaries - Instructor (non-benefit)	0	406	406	858	2,030	1,172	42.0%
Cafeteria Plan Contribution	6,270	6,413	143	31,311	32,065	754	98.0%
Payroll Taxes	3,635	4,250	616	19,512	21,251	1,739	92.0%
LTD Insurance	173	173	(0)	835	863	29	97.0%
Pension Plan Contribution	3,655	3,678	23	41,041	43,970	2,929	93.0%
Employee Incentive Bonus	88	0	(88)	88	0	(88)	0.0%
Total Payroll Expenses	68,247	73,041	4,794	365,444	390,787	25,342	94.0%
Program Costs							
Consumables (food used as supplies)	0	83	83	48	1,417	1,369	3.0%
Office Supplies	503	59	(444)	1,160	296	(864)	392.0%
Program Supplies	3,235	2,273	(962)	4,317	7,815	3,498	55.0%
Total Program Costs	3,738	2,415	(1,323)	5,525	9,527	4,002	58.0%
Human Resources							
Employee Retention & Recognition	0	25	25	92	625	533	15.0%
Employee Wellness	1,444	1,919	475	7,925	9,595	1,670	83.0%
Education & Training Seminars	0	143	143	1,300	2,537	1,237	51.0%
Insurance - Worker's Comp	136	168	32	680	840	160	81.0%
Recruitment	667	1,116	449	3,775	7,995	4,220	47.0%
Uniforms	0	0	0	893	2,000	1,107	45.0%
Employee Travel/Parking	143	97	(47)	1,151	683	(468)	168.0%
Total Human Resources Expenses	2,390	3,467	1,078	15,817	24,275	8,458	65.0%
Information Systems							
Phone Equipment	0	750	750	2,411	3,750	1,339	64.0%
IT Repair & Maint Parts	0	125	125	82	625	543	13.0%
IT Website / Internet Equipment	10	0	(10)	323	0	(323)	0.0%
IT Network Expense	0	183	183	(725)	917	1,642	(79.0%)
IT Software Expense	463	0	(463)	31,573	29,300	(2,273)	108.0%
Total Information Systems Expenses	473	1,058	585	33,664	34,592	927	97.0%
Community Relations							
Advertising	13,238	9,782	(3,457)	48,960	48,918	(42)	100.0%
Community Outreach	0	1,375	1,375	9,617	6,375	(3,242)	151.0%
Internet / Intranet / Website	0	0	0	3,900	5,000	1,100	78.0%
Dues & Memberships	0	83	83	702	567	(136)	124.0%
Mailing Services	1,776	890	(886)	3,375	4,450	1,075	76.0%
Management of Volunteers	485	415	(70)	1,789	7,840	6,051	23.0%
Meetings	0	0	0	1,053	0	(1,053)	0.0%
Postage	18	20	2	23,703	27,500	3,798	86.0%
Printing	19,398	16,279	(3,118)	58,923	65,945	7,021	89.0%
Promotional Items/Materials	305	1,000	695	5,826	19,600	13,774	30.0%
Subscriptions	0	0	0	842	0	(842)	0.0%
Total Community Relations	35,219	29,844	(5,375)	158,691	186,194	27,504	85.0%
Facilities							

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Oth Programs & Services

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Equipment/Furniture < \$5,000	0	0	0	1,093	0	(1,093)	0.0%
Telephone	2,384	2,500	116	21,787	23,700	1,913	92.0%
Total Facilities Expenses	2,384	2,500	116	22,880	23,700	820	97.0%
Professional Services							
Legal Services	0	0	0	329	500	171	66.0%
Outside Services	15,941	23,387	7,445	96,703	100,582	3,879	96.0%
Service Contracts	260	2,000	1,740	8,241	10,000	1,759	82.0%
Total Professional Services Expenses	16,201	25,387	9,185	105,273	111,082	5,809	95.0%
Other Expenses							
Insurance - General	0	0	0	1,288	1,400	112	92.0%
Total Other Expenses	0	0	0	1,288	1,400	112	92.0%
Grants & Health Fund							
Holiday Assistance	3,637	3,500	(137)	3,637	3,500	(137)	104.0%
Total Funds & Grants Expenses	3,637	3,500	(137)	3,637	3,500	(137)	104.0%
TOTAL EXPENSES	132,290	141,213	8,923	712,220	785,056	72,836	91.0%
Income (Loss) Before Cap Ex	(128,292)	(136,510)	8,218	(706,900)	(778,466)	71,566	91.0%
MIS	1,575	0	(1,575)	31,629	70,000	38,371	45.0%
Total Capital Expenditures	1,575	0	(1,575)	31,629	70,000	38,371	45.0%
Net Income (Loss)	(129,867)	(136,510)	6,643	(738,529)	(848,466)	109,937	87.0%
Net Income (Loss)	(129,867)	(136,510)	6,643	(738,529)	(848,466)	109,937	87.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Support Services

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Property Tax	313,385	313,385	0	1,566,925	1,566,925	0	100.0%
Interest	111,793	82,115	29,678	420,640	451,497	(30,857)	93.0%
Limited Partnership	163,650	208,140	(44,490)	627,987	705,060	(77,073)	89.0%
Other Revenue	0	0	0	1,277	0	1,277	0.0%
Total Government	588,827	603,640	(14,813)	2,616,829	2,723,482	(106,653)	96.0%
TOTAL REVENUES	588,827	603,640	(14,813)	2,616,829	2,723,482	(106,653)	96.0%
Payroll							
Salaries - Reg FT	84,542	83,681	(861)	405,176	415,046	9,870	98.0%
Salaries - Reg PT	3,453	1,012	(2,441)	11,442	5,060	(6,382)	226.0%
Cafeteria Plan Contribution	10,789	8,603	(2,186)	50,246	43,015	(7,231)	117.0%
Payroll Taxes	4,127	6,235	2,108	22,304	27,777	5,473	80.0%
LTD Insurance	244	217	(28)	1,221	1,083	(138)	113.0%
Pension Plan Contribution	16,376	17,766	1,390	67,685	74,783	7,098	91.0%
Unemployment Insurance	372	372	0	372	3,622	3,250	10.0%
Employee Incentive Bonus	44	0	(44)	44	0	(44)	0.0%
Employee Instant award exp	574	648	74	3,693	1,296	(2,397)	285.0%
Total Payroll Expenses	120,520	118,534	(1,987)	562,183	571,682	9,500	98.0%
Program Costs							
Consumables (food used as supplies)	20	500	480	496	2,500	2,004	20.0%
Office Supplies	730	866	136	4,502	4,330	(172)	104.0%
Janitorial Supplies	501	200	(301)	1,391	1,000	(391)	139.0%
Other Supplies	16	320	304	131	1,850	1,719	7.0%
Total Program Costs	1,268	1,886	618	6,519	9,680	3,161	67.0%
Human Resources							
Employee Retention & Recognition	0	455	455	874	2,175	1,301	40.0%
Employee Wellness	47	900	853	1,351	5,000	3,649	27.0%
ADP Payroll Processing Fees	4,177	3,878	(299)	13,817	19,390	5,573	71.0%
Education & Training Seminars	229	265	36	4,573	5,675	1,102	81.0%
Insurance - Worker's Comp	128	158	30	1,814	790	(1,024)	230.0%
Recruitment	36	86	50	624	603	(20)	103.0%
Employee Travel/Parking	353	2,116	1,763	5,208	9,580	4,372	54.0%
Total Human Resources Expenses	4,969	7,858	2,888	28,261	43,213	14,953	65.0%
Information Systems							
IT Repair & Maint Parts	0	20	20	7	100	93	7.0%
IT Software Expense	0	6,500	6,500	10,585	10,500	(85)	101.0%
Total Information Systems Expenses	0	6,520	6,520	10,592	10,600	8	100.0%
Community Relations							
Community Outreach	0	450	450	655	2,850	2,195	23.0%
Dues & Memberships	526	113	(414)	18,068	16,163	(1,905)	112.0%
Meetings	1,340	1,277	(63)	20,655	9,563	(11,091)	216.0%
Postage	(167)	225	392	169	1,125	956	15.0%
Printing	0	170	170	2,526	1,150	(1,376)	220.0%
Total Community Relations	1,698	2,234	536	42,074	30,851	(11,223)	136.0%
Facilities							
Equipment/Furniture < \$5,000	0	258	258	0	1,592	1,592	0.0%
Equipment/Lease	0	0	0	3,988	1,680	(2,308)	237.0%
Equipment/General Maintenance & Repair	0	0	0	0	3,400	3,400	0.0%
Plant Service	127	135	8	679	675	(4)	101.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Support Services

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Total Facilities Expenses	127	393	266	4,667	7,347	2,680	64.%
Professional Services							
Accounting Services	3,066	3,066	0	20,800	19,566	(1,234)	106.%
Banking Services	1,149	1,200	51	6,944	7,600	656	91.%
Election Services	0	0	0	294	0	(294)	0.%
Legal Services	3,133	2,000	(1,133)	26,372	24,000	(2,372)	110.%
Outside Services	7,050	5,912	(1,138)	13,189	22,868	9,679	58.%
Outside Services - H&F	0	0	0	160	0	(160)	0.%
Taxes & Licensing	411	392	(19)	5,393	1,958	(3,435)	275.%
Total Professional Services Expenses	14,809	12,569	(2,239)	73,152	75,993	2,841	96.%
Other Expenses							
Interest Expense	23,171	23,171	0	118,258	118,258	0	100.%
Insurance - General	3,517	0	(3,517)	75,692	63,981	(11,711)	118.%
Total Other Expenses	26,688	23,171	(3,517)	193,950	182,239	(11,711)	106.%
Grants & Health Fund							
Grants	0	0	0	9,950	11,250	1,300	88.%
Total Funds & Grants Expenses	0	0	0	9,950	11,250	1,300	88.%
TOTAL EXPENSES	170,079	173,165	3,086	931,346	942,855	11,508	99.%
Income (Loss) Before Cap Ex	418,748	430,475	(11,727)	1,685,482	1,780,627	(95,145)	95.%
MIS	0	0	0	3,685	36,000	32,315	10.%
Total Capital Expenditures	0	0	0	3,685	36,000	32,315	10.%
Net Income (Loss)	418,748	430,475	(11,727)	1,681,797	1,744,627	(62,830)	96.%
Net Income (Loss)	418,748	430,475	(11,727)	1,681,797	1,744,627	(62,830)	96.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Property Operations

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Lease	612,195	370,928	241,267	2,106,906	1,852,011	254,895	114.%
Total Government	612,195	370,928	241,267	2,106,906	1,852,011	254,895	114.%
TOTAL REVENUES	612,195	370,928	241,267	2,106,906	1,852,011	254,895	114.%
Payroll							
Salaries - Reg FT	6,721	6,769	48	33,605	33,848	243	99.%
Cafeteria Plan Contribution	595	495	(101)	2,977	2,473	(505)	120.%
Payroll Taxes	242	435	193	1,483	2,151	668	69.%
LTD Insurance	14	13	(1)	70	65	(5)	107.%
Pension Plan Contribution	131	428	297	2,774	4,372	1,599	63.%
Total Payroll Expenses	7,703	8,139	436	40,910	42,909	1,999	95.%
Program Costs							
Office Supplies	0	0	0	184	0	(184)	0.%
Janitorial Supplies	348	1,000	652	2,344	5,000	2,656	47.%
Other Supplies	103	0	(103)	103	0	(103)	0.%
Total Program Costs	452	1,000	548	2,632	5,000	2,368	53.%
Human Resources							
Insurance - Worker's Comp	15	18	3	75	90	15	83.%
Total Human Resources Expenses	15	18	3	75	90	15	83.%
Information Systems							
Community Relations							
Facilities							
Building Maintenance & Repair	12,711	10,017	(2,694)	86,605	62,002	(24,603)	140.%
Equipment/Furniture < \$5,000	1,204	1,750	546	8,927	8,750	(177)	102.%
Equipment/Lease	7,371	7,371	0	36,855	36,855	0	100.%
Equipment/General Maintenance & Repair	17,890	6,667	(11,223)	64,168	56,477	(7,690)	114.%
Landscape Maintenance	5,796	5,804	8	28,353	31,014	2,661	91.%
Electricity	22,356	19,980	(2,376)	182,012	162,600	(19,412)	112.%
Gas	6,111	10,500	4,389	41,630	52,500	10,870	79.%
Water	6,279	6,700	421	42,643	40,000	(2,643)	107.%
Waste Removal	978	1,007	29	4,891	5,037	147	97.%
Plant Service	0	270	270	0	1,350	1,350	0.%
Telephone	78	0	(78)	316	0	(316)	0.%
Janitorial Services	12,040	9,340	(2,700)	53,230	46,700	(6,530)	114.%
Total Facilities Expenses	92,815	79,407	(13,408)	549,629	503,285	(46,343)	109.%
Professional Services							
Banking Services	25	0	(25)	125	0	(125)	0.%
Outside Services	2,000	1,400	(600)	2,360	2,000	(360)	118.%
Outside Services - Property Engineering/Maintenance Services	7,000	7,000	0	35,000	35,000	0	100.%
Services	30,720	24,523	(6,196)	139,960	121,062	(18,898)	116.%
Service Contracts	137	133	(5)	1,770	4,313	2,543	41.%
Taxes & Licensing	0	0	0	2,635	2,230	(405)	118.%
Total Professional Services Expenses	39,882	33,056	(6,826)	181,851	164,605	(17,245)	110.%
Other Expenses							
Prospect South Bay	5,540	6,000	460	33,952	30,000	(3,952)	113.%
Debt Service - Principal Pmt.	36,829	36,829	0	181,742	181,742	0	100.%
Insurance - General	0	0	0	119,339	110,477	(8,862)	108.%
Total Other Expenses	42,370	42,829	460	335,033	322,219	(12,813)	104.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending November 30, 2018

Total Property Operations

	November			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Grants & Health Fund							
TOTAL EXPENSES	183,236	164,450	(18,787)	1,110,129	1,038,109	(72,020)	107.%
Income (Loss) Before Cap Ex	428,959	206,479	222,480	996,777	813,902	182,875	122.%
FF&E	0	0	0	23,659	0	(23,659)	0.%
Building	132,358	0	(132,358)	699,084	3,948,116	3,249,032	18.%
Total Capital Expenditures	132,358	0	(132,358)	722,743	3,948,116	3,225,373	18.%
Net Income (Loss)	296,601	206,479	90,122	274,034	(3,134,214)	3,408,248	(9.%)
Net Income (Loss)	296,601	206,479	90,122	274,034	(3,134,214)	3,408,248	(9.%)

Ranges: From: To: From: To:
 Check Number First Last Check Date 11/1/2018 11/30/2018
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
71877	ABL001	ABLE ENGINEERING SERVICES	11/1/2018	GENERAL	PMCHK00001447	\$2,380.94
71878	AME001	AMERICAN CHEMICAL & SANITARY S	11/1/2018	GENERAL	PMCHK00001447	\$830.81
71879	AND008	ANDERSEN COMMERCIAL PLUMBING,	11/1/2018	GENERAL	PMCHK00001447	\$321.00
71880	BRO001	BROWN'S GREEN THUMB, INC.	11/1/2018	GENERAL	PMCHK00001447	\$314.05
71881	BRO008	JORDAN BROSKY	11/1/2018	GENERAL	PMCHK00001447	\$232.50
71882	CAL001	CALIFORNIA MARKING DEVICE	11/1/2018	GENERAL	PMCHK00001447	\$77.27
71883	CIN001	CINTAS CORPORATION LOC 426	11/1/2018	GENERAL	PMCHK00001447	\$1,652.94
71884	DIV002	DIVERSIFIED THERMAL SERVICES,	11/1/2018	GENERAL	PMCHK00001447	\$110,379.00
71885	DUM001	THE DUMBELL MAN FITNESS EQUIPM	11/1/2018	GENERAL	PMCHK00001447	\$825.87
71886	EAG003	EAGLE PROTECTION OF CALIFORNIA	11/1/2018	GENERAL	PMCHK00001447	\$135.00
71887	EAS001	EASY READER, INC	11/1/2018	GENERAL	PMCHK00001447	\$1,200.00
71888	FAR005	DAVISFARR LLP	11/1/2018	GENERAL	PMCHK00001447	\$2,500.00
71889	FRA007	KATHERINE ALLEN	11/1/2018	GENERAL	PMCHK00001447	\$526.11
71890	FRE005	FRESH BROTHERS	11/1/2018	GENERAL	PMCHK00001447	\$4,761.93
71891	FUN001	FUN EXPRESS	11/1/2018	GENERAL	PMCHK00001447	\$96.91
71892	GAR001	GARDENA WELDING SUPPLY CO.	11/1/2018	GENERAL	PMCHK00001447	\$205.86
71893	HAR013	BRIAN HARPER	11/1/2018	GENERAL	PMCHK00001447	\$345.00
71894	HOM001	HOME INSTEAD SENIOR CARE	11/1/2018	GENERAL	PMCHK00001447	\$5,730.50
71895	MIN004	MINUTEMAN PRESS REDONDO BEACH	11/1/2018	GENERAL	PMCHK00001447	\$836.38
71896	MRM001	M & R MAINTENANCE	11/1/2018	GENERAL	PMCHK00001447	\$16,525.00
71897	MUS002	MUSICK,PEELER & GARRETT LLP	11/1/2018	GENERAL	PMCHK00001447	\$666.20
71898	POL004	WENDY SUE-ROSEN	11/1/2018	GENERAL	PMCHK00001447	\$1,500.00
71899	PRI001	PRINCIPAL LIFE GROUP GRAND ISL	11/1/2018	GENERAL	PMCHK00001447	\$3,959.20
71900	PRO009	PROSUM TECHNOLOGY SERVICES	11/1/2018	GENERAL	PMCHK00001447	\$487.50
71901	PUB001	CA PUBLIC EMPLOYEES RETIREMENT	11/1/2018	GENERAL	PMCHK00001447	\$43,715.34
71902	QUI005	THE QUINTANA CRUZ COMPANY, LLC	11/1/2018	GENERAL	PMCHK00001447	\$7,987.92
71903	RED006	Redondo Beach Unified School D	11/1/2018	GENERAL	PMCHK00001447	\$953.38
71904	RIV003	RIVIERA BEVERAGES LLC	11/1/2018	GENERAL	PMCHK00001447	\$773.04
71905	RNJ002	RNJ PRINTING, LLC	11/1/2018	GENERAL	PMCHK00001447	\$65.70
71906	SAC002	SACKS ON THE BEACH	11/1/2018	GENERAL	PMCHK00001447	\$361.89
71907	SAH001	JOSEPH SAHILI	11/1/2018	GENERAL	PMCHK00001447	\$500.00
71908	STA011	DIANNE STASO, MS, RD	11/1/2018	GENERAL	PMCHK00001447	\$105.00
71909	TWE001	24 HR HOME CARE	11/1/2018	GENERAL	PMCHK00001447	\$3,978.25
71910	USF001	US FOODS, INC	11/1/2018	GENERAL	PMCHK00001447	\$1,418.35
71911	VIS001	VISION SERVICE PLAN	11/1/2018	GENERAL	PMCHK00001447	\$614.24
71912	ACC006	ACCOMTEMP	11/7/2018	GENERAL	PMCHK00001448	\$275.00
71913	AMA001	GECRB/AMAZON	11/7/2018	GENERAL	PMCHK00001448	\$1,954.52
71914	AME001	AMERICAN CHEMICAL & SANITARY S	11/7/2018	GENERAL	PMCHK00001448	\$336.80
71915	AMJ001	AMJ PLUMBING SPECIALISTS	11/7/2018	GENERAL	PMCHK00001448	\$267.50
71916	AND008	ANDERSEN COMMERCIAL PLUMBING,	11/7/2018	GENERAL	PMCHK00001448	\$827.75
71917	BEN007	BENNETT LANDSCAPE	11/7/2018	GENERAL	PMCHK00001448	\$825.00
71918	BOH002	MARY PAOLA BOHORQUEZ LARA	11/7/2018	GENERAL	PMCHK00001448	\$35.43
71919	BRO008	JORDAN BROSKY	11/7/2018	GENERAL	PMCHK00001448	\$262.50
71920	CAL022	CALIFORNIA SPECIAL DISTRICTS A	11/7/2018	GENERAL	PMCHK00001448	\$7,252.00
71921	CHA005	MELANIE CHAPMAN	11/7/2018	GENERAL	PMCHK00001448	\$1,110.00
71922	CIN001	CINTAS CORPORATION LOC 426	11/7/2018	GENERAL	PMCHK00001448	\$2,188.11
71923	COR012	COREMOM LLC	11/7/2018	GENERAL	PMCHK00001448	\$185.50
71924	CUS001	CUSTOM VIDEO PRODUCTIONS	11/7/2018	GENERAL	PMCHK00001448	\$438.66
71925	DIV002	DIVERSIFIED THERMAL SERVICES,	11/7/2018	GENERAL	PMCHK00001448	\$2,102.67
71926	DUM001	THE DUMBELL MAN FITNESS EQUIPM	11/7/2018	GENERAL	PMCHK00001448	\$657.00
71927	E&H001	E & H TROPHY ENGRAVING	11/7/2018	GENERAL	PMCHK00001448	\$229.90
71928	EAS005	EASTER SEALS REDONDO SNR PROGR	11/7/2018	GENERAL	PMCHK00001448	\$1,510.75
71929	ELE001	ELECTRIC CONSTRUCTION COMPANY	11/7/2018	GENERAL	PMCHK00001448	\$698.00
71930	FUN001	FUN EXPRESS	11/7/2018	GENERAL	PMCHK00001448	\$972.17
71931	GAR001	GARDENA WELDING SUPPLY CO.	11/7/2018	GENERAL	PMCHK00001448	\$205.86
71932	HAR013	BRIAN HARPER	11/7/2018	GENERAL	PMCHK00001448	\$420.00
71933	HOM005	123 HOME CARE SERVICES LOS ANG	11/7/2018	GENERAL	PMCHK00001448	\$1,301.00
71934	MCI001	MCI MEGA PREFERRED	11/7/2018	GENERAL	PMCHK00001448	\$82.28

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
71935	MED013	MEDIWASTE DISPOSAL, LLC	11/7/2018	GENERAL	PMCHK00001448	\$70.00
71936	MIN004	MINUTEMAN PRESS REDONDO BEACH	11/7/2018	GENERAL	PMCHK00001448	\$243.09
71937	ODW001	ODWALLA, INC.	11/7/2018	GENERAL	PMCHK00001448	\$25.20
71938	PAO002	PAOLUCCI SALLING & MARTIN	11/7/2018	GENERAL	PMCHK00001448	\$350.00
71939	PIT001	PURCHASE POWER	11/7/2018	GENERAL	PMCHK00001448	\$1,005.00
71940	PIT002	PITNEY BOWES GLOBAL FINANCE SE	11/7/2018	GENERAL	PMCHK00001448	\$23.10
71941	PRO0013	PROVIDENCE HEALTH & SERVICES	11/7/2018	GENERAL	PMCHK00001448	\$532.00
71942	RED006	Redondo Beach Unified School D	11/7/2018	GENERAL	PMCHK00001448	\$1,250.00
71943	RNJ002	RNJ PRINTING, LLC	11/7/2018	GENERAL	PMCHK00001448	\$98.55
71944	SAH001	JOSEPH SAHILI	11/7/2018	GENERAL	PMCHK00001448	\$481.25
71945	SAN010	SANTIAGO AULET & VANESA ANDRAD	11/7/2018	GENERAL	PMCHK00001448	\$1,680.00
71946	SCH005	SCHOOL NEWS	11/7/2018	GENERAL	PMCHK00001448	\$1,586.00
71947	SMO002	KEVIN A. SMOLA AND ASSOC.	11/7/2018	GENERAL	PMCHK00001448	\$49.76
71948	SPA001	SPARKLETTS	11/7/2018	GENERAL	PMCHK00001448	\$83.06
71949	STA003	STAPLES BUSINESS ADVANTAGE	11/7/2018	GENERAL	PMCHK00001448	\$867.98
71950	TOR003	TORRANCE BAKERY	11/7/2018	GENERAL	PMCHK00001448	\$1,170.75
71951	USF001	US FOODS, INC	11/7/2018	GENERAL	PMCHK00001448	\$1,185.25
71952	VER005	VERIZON WIRELESS	11/7/2018	GENERAL	PMCHK00001448	\$1,003.55
71953	VET001	NATIONWIDE	11/7/2018	GENERAL	PMCHK00001448	\$125.68
71954	VMA002	VMA COMMUNICATIONS, INC	11/7/2018	GENERAL	PMCHK00001448	\$70.00
71955	002010	PATRICIA CORTEZ	11/12/2018	GENERAL	PMCHK00001449	\$8,743.98
71956	ADM001	ADMINISTRATIVE SERVICES CO-OP	11/15/2018	GENERAL	PMCHK00001450	\$138.72
71957	ASC002	JACQUELINE ASCENZI	11/15/2018	GENERAL	PMCHK00001450	\$26.60
71958	BET002	BETA HEALTHCARE GROUP	11/15/2018	GENERAL	PMCHK00001450	\$4,190.00
71959	BRA007	MARINA BRAFF	11/15/2018	GENERAL	PMCHK00001450	\$1,875.00
71960	BRO008	JORDAN BROSKY	11/15/2018	GENERAL	PMCHK00001450	\$270.00
71961	CAN001	CANON SOLUTIONS AMERICA, INC	11/15/2018	GENERAL	PMCHK00001450	\$7,576.53
71962	CAN003	CANCER SUPPORT COMMUNITY	11/15/2018	GENERAL	PMCHK00001450	\$10,310.00
71963	CIN001	CINTAS CORPORATION LOC 426	11/15/2018	GENERAL	PMCHK00001450	\$3,038.90
71964	CIT004	REFUSE DEPARTMENT	11/15/2018	GENERAL	PMCHK00001450	\$237.05
71965	CSI001	CSI SOFTWARE	11/15/2018	GENERAL	PMCHK00001450	\$4,827.00
71966	DAI001	DAILY BREEZE/BEACH REPORTER	11/15/2018	GENERAL	PMCHK00001450	\$1,729.00
71967	FRE005	FRESH BROTHERS	11/15/2018	GENERAL	PMCHK00001450	\$1,252.30
71968	FUN001	FUN EXPRESS	11/15/2018	GENERAL	PMCHK00001450	\$518.59
71969	GAR001	GARDENA WELDING SUPPLY CO.	11/15/2018	GENERAL	PMCHK00001450	\$22.50
71970	GAS001	THE GAS COMPANY	11/15/2018	GENERAL	PMCHK00001450	\$63.20
71971	HAR013	BRIAN HARPER	11/15/2018	GENERAL	PMCHK00001450	\$375.00
71972	HEA014	HEALTH FAIRS DIRECT	11/15/2018	GENERAL	PMCHK00001450	\$5,262.50
71973	HER019	HERMOSA BEACH CHAMBER GUIDE	11/15/2018	GENERAL	PMCHK00001450	\$1,995.00
71974	HOM004	HOMEWATCH CARE GIVERS	11/15/2018	GENERAL	PMCHK00001450	\$1,146.00
71975	HOM005	123 HOME CARE SERVICES LOS ANG	11/15/2018	GENERAL	PMCHK00001450	\$556.00
71976	HOO001	HOOPER, LUNDY, & BOOKMAN, INC	11/15/2018	GENERAL	PMCHK00001450	\$8,191.00
71977	KIM004	WILLIAM E. KIM, MD	11/15/2018	GENERAL	PMCHK00001450	\$3,500.00
71978	LIN006	LINCOLN NATIONAL LIFE INSURANC	11/15/2018	GENERAL	PMCHK00001450	\$1,424.37
71979	MIN004	MINUTEMAN PRESS REDONDO BEACH	11/15/2018	GENERAL	PMCHK00001450	\$3,660.43
71980	PAO002	PAOLUCCI SALLING & MARTIN	11/15/2018	GENERAL	PMCHK00001450	\$1,400.00
71981	PRO009	PROSUM TECHNOLOGY SERVICES	11/15/2018	GENERAL	PMCHK00001450	\$13,260.00
71982	RED003	REDONDO UNION HIGH SCHOOL	11/15/2018	GENERAL	PMCHK00001450	\$1,500.00
71983	RED004	REDONDO BEACH FIRE DEPT	11/15/2018	GENERAL	PMCHK00001450	\$21,490.99
71984	RED006	Redondo Beach Unified School D	11/15/2018	GENERAL	PMCHK00001450	\$164.55
71985	RNJ002	RNJ PRINTING, LLC	11/15/2018	GENERAL	PMCHK00001450	\$181.88
71986	RTZ001	RTZ ASSOCIATES	11/15/2018	GENERAL	PMCHK00001450	\$1,233.83
71987	SAC002	SACKS ON THE BEACH	11/15/2018	GENERAL	PMCHK00001450	\$218.50
71988	SAH001	JOSEPH SAHILI	11/15/2018	GENERAL	PMCHK00001450	\$587.50
71989	SOU008	SOUTHERN CALIF EDISON	11/15/2018	GENERAL	PMCHK00001450	\$3,387.32
71990	STA003	STAPLES BUSINESS ADVANTAGE	11/15/2018	GENERAL	PMCHK00001450	\$581.72
71991	STA011	DIANNE STASO, MS, RD	11/15/2018	GENERAL	PMCHK00001450	\$640.35
71992	TEL001	TPX Communications	11/15/2018	GENERAL	PMCHK00001450	\$2,397.86
71993	TWE001	24 HR HOME CARE	11/15/2018	GENERAL	PMCHK00001450	\$4,176.25
71994	VER007	VERIFIED VOLUNTEERS	11/15/2018	GENERAL	PMCHK00001450	\$598.20
71995	VMA002	VMA COMMUNICATIONS, INC	11/15/2018	GENERAL	PMCHK00001450	\$10,000.00
71996	BAK004	THOMAS BAKALY	11/21/2018	GENERAL	PMCHK00001451	\$286.02
71997	BEN007	BENNETT LANDSCAPE	11/21/2018	GENERAL	PMCHK00001451	\$376.80
71998	BET002	BETA HEALTHCARE GROUP	11/21/2018	GENERAL	PMCHK00001451	\$3,419.00
71999	BRO008	JORDAN BROSKY	11/21/2018	GENERAL	PMCHK00001451	\$285.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
72000	CAL001	CALIFORNIA MARKING DEVICE	11/21/2018	GENERAL	PMCHK00001451	\$26.09
72001	CAM005	CAM Services	11/21/2018	GENERAL	PMCHK00001451	\$150.00
72002	CIN001	CINTAS CORPORATION LOC 426	11/21/2018	GENERAL	PMCHK00001451	\$2,383.63
72003	CLE002	CLEAR CHANNEL OUTDOOR	11/21/2018	GENERAL	PMCHK00001451	\$2,350.00
72004	DES002	DESERT ROSE PHOTOGRAPHY	11/21/2018	GENERAL	PMCHK00001451	\$200.00
72005	DIV002	DIVERSIFIED THERMAL SERVICES,	11/21/2018	GENERAL	PMCHK00001451	\$815.10
72006	DUM001	THE DUMBELL MAN FITNESS EQUIPM	11/21/2018	GENERAL	PMCHK00001451	\$657.00
72007	EMP001	EMPLOYMENT DEVELOPMENT DEPT	11/21/2018	GENERAL	PMCHK00001451	\$371.57
72008	GAR001	GARDENA WELDING SUPPLY CO.	11/21/2018	GENERAL	PMCHK00001451	\$205.86
72009	HAR013	BRIAN HARPER	11/21/2018	GENERAL	PMCHK00001451	\$420.00
72010	HOM004	HOMEWATCH CARE GIVERS	11/21/2018	GENERAL	PMCHK00001451	\$283.50
72011	HOM005	123 HOME CARE SERVICES LOS ANG	11/21/2018	GENERAL	PMCHK00001451	\$618.00
72012	LIF004	AUNTIE ROXIE'S LIFE OF THE PAR	11/21/2018	GENERAL	PMCHK00001451	\$310.00
72013	MAN002	MANHATTAN BEACH COORD. COUNCIL	11/21/2018	GENERAL	PMCHK00001451	\$1,064.00
72014	MED007	MEDICAL FITNESS ASSOCIATION	11/21/2018	GENERAL	PMCHK00001451	\$7,500.00
72015	MIN004	MINUTEMAN PRESS REDONDO BEACH	11/21/2018	GENERAL	PMCHK00001451	\$131.40
72016	ODW001	ODWALLA, INC.	11/21/2018	GENERAL	PMCHK00001451	\$83.05
72017	PFM001	PFM ASSET MANAGEMENT LLC	11/21/2018	GENERAL	PMCHK00001451	\$1,940.12
72018	POL004	WENDY SUE-ROSEN	11/21/2018	GENERAL	PMCHK00001451	\$1,500.00
72019	PRO0013	PROVIDENCE HEALTH & SERVICES	11/21/2018	GENERAL	PMCHK00001451	\$742.00
72020	RAM002	RAMCO PEST CONTROL	11/21/2018	GENERAL	PMCHK00001451	\$115.00
72021	RED006	Redondo Beach Unified School D	11/21/2018	GENERAL	PMCHK00001451	\$7,371.00
72022	SAH001	JOSEPH SAHILI	11/21/2018	GENERAL	PMCHK00001451	\$518.75
72023	SOU006	SOUTH BAY HOME HEALTH CARE	11/21/2018	GENERAL	PMCHK00001451	\$67.82
72024	SOU040	SOUFL NUTRITION	11/21/2018	GENERAL	PMCHK00001451	\$175.00
72025	STA003	STAPLES BUSINESS ADVANTAGE	11/21/2018	GENERAL	PMCHK00001451	\$307.63
72026	STA011	DIANNE STASO, MS, RD	11/21/2018	GENERAL	PMCHK00001451	\$180.00
72027	TWE001	24 HR HOME CARE	11/21/2018	GENERAL	PMCHK00001451	\$530.00
72028	WAL011	THE WAKER COMPANY	11/21/2018	GENERAL	PMCHK00001451	\$4,750.00
72029	WIT002	WITHEE MALCOLM ARCHITECTS, LLP	11/21/2018	GENERAL	PMCHK00001451	\$25,559.05
72030	002010	PATRICIA CORTEZ	11/27/2018	GENERAL	PMCHK00001452	\$840.42
72031	ABL001	ABLE ENGINEERING SERVICES	11/29/2018	GENERAL	PMCHK00001453	\$384.30
72032	ALW002	ALWAYS BEST CARE - SOUTH BAY	11/29/2018	GENERAL	PMCHK00001453	\$805.00
72033	ASC002	JACQUELINE ASCENZI	11/29/2018	GENERAL	PMCHK00001453	\$500.00
72034	BAR013	CHARLOTTE BARNETT	11/29/2018	GENERAL	PMCHK00001453	\$500.00
72035	BOH002	MARY PAOLA BOHORQUEZ LARA	11/29/2018	GENERAL	PMCHK00001453	\$500.00
72036	BRO008	JORDAN BROSKY	11/29/2018	GENERAL	PMCHK00001453	\$165.00
72037	CIN001	CINTAS CORPORATION LOC 426	11/29/2018	GENERAL	PMCHK00001453	\$2,456.80
72038	COO004	TRISTAN COOPERSMITH	11/29/2018	GENERAL	PMCHK00001453	\$400.00
72039	COR010	COREHEALTH TECHNOLOGIES, INC	11/29/2018	GENERAL	PMCHK00001453	\$2,500.00
72040	DEP001	DEPARTMENT OF JUSTICE	11/29/2018	GENERAL	PMCHK00001453	\$160.00
72041	EAS005	EASTER SEALS REDONDO SNR PROGR	11/29/2018	GENERAL	PMCHK00001453	\$856.00
72042	FUN001	FUN EXPRESS	11/29/2018	GENERAL	PMCHK00001453	\$247.19
72043	HAR013	BRIAN HARPER	11/29/2018	GENERAL	PMCHK00001453	\$435.00
72044	HOM001	HOME INSTEAD SENIOR CARE	11/29/2018	GENERAL	PMCHK00001453	\$7,101.25
72045	HOM004	HOMEWATCH CARE GIVERS	11/29/2018	GENERAL	PMCHK00001453	\$533.63
72046	HOM005	123 HOME CARE SERVICES LOS ANG	11/29/2018	GENERAL	PMCHK00001453	\$1,150.00
72047	LAZ002	LAZY ACRES	11/29/2018	GENERAL	PMCHK00001453	\$700.00
72048	MAN006	MANHATTAN STITCHING CO	11/29/2018	GENERAL	PMCHK00001453	\$1,423.50
72049	MIN004	MINUTEMAN PRESS REDONDO BEACH	11/29/2018	GENERAL	PMCHK00001453	\$482.90
72050	MOT002	MOTION PICTURE LICENSING CORP	11/29/2018	GENERAL	PMCHK00001453	\$601.80
72051	PRI001	PRINCIPAL LIFE GROUP GRAND ISL	11/29/2018	GENERAL	PMCHK00001453	\$3,827.38
72052	RNJ002	RNJ PRINTING, LLC	11/29/2018	GENERAL	PMCHK00001453	\$65.70
72053	SIG006	SIGNATURE RESEARCH, INC	11/29/2018	GENERAL	PMCHK00001453	\$1,429.83
72054	SOU006	SOUTH BAY HOME HEALTH CARE	11/29/2018	GENERAL	PMCHK00001453	\$2,163.80
72055	SOU040	SOUFL NUTRITION	11/29/2018	GENERAL	PMCHK00001453	\$150.00
72056	SPA001	SPARKLETTS	11/29/2018	GENERAL	PMCHK00001453	\$74.89
72057	TEL001	TPX Communications	11/29/2018	GENERAL	PMCHK00001453	\$1,296.37
72058	TRA013	TRANSWESTERN COMMERCIAL SERVIC	11/29/2018	GENERAL	PMCHK00001453	\$2,453.88
72059	TWE001	24 HR HOME CARE	11/29/2018	GENERAL	PMCHK00001453	\$3,976.75
72060	USF001	US FOODS, INC	11/29/2018	GENERAL	PMCHK00001453	\$2,124.16

Total Checks: 184

Total Amount of Checks: \$491,748.26



Consolidated Summary Statement

BEACH CITIES HEALTH DISTRICT

Portfolio Summary

Portfolio Holdings	Cash Dividends and Income	Closing Market Value
PFM Managed Account	25,786.71	25,909,519.89
State Pool	0.00	374,391.34
Total	\$25,786.71	\$26,283,911.23

Investment Allocation

Investment Type	Closing Market Value	Percent
Asset-Backed Security / Collateralized Mortgage C	2,229,198.59	8.48
Certificate of Deposit	3,428,023.83	13.04
Corporate Note	5,783,827.54	22.01
Federal Agency Collateralized Mortgage Obligatio	292,941.61	1.11
Federal Agency Bond / Note	943,710.66	3.59
Money Market Mutual Fund	974,333.90	3.71
Municipal Bond / Note	256,677.20	0.98
Supra-National Agency Bond / Note	1,676,136.25	6.38
U.S. Treasury Bond / Note	10,324,670.31	39.28
State Pool	374,391.34	1.42

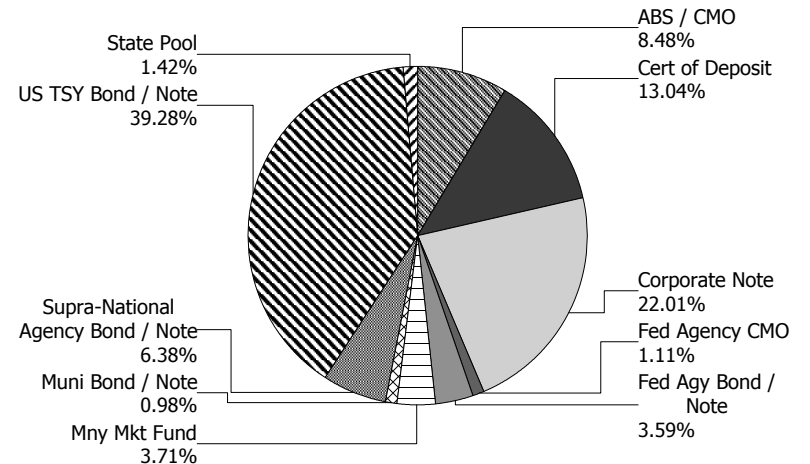
Total **\$26,283,911.23** **100.00%**

Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	1,348,725.24	5.14
31 to 60 days	504,383.82	1.92
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	968,144.85	3.68
1 to 2 years	4,981,426.18	18.95
2 to 3 years	11,096,729.00	42.22
3 to 4 years	5,680,054.65	21.61
4 to 5 years	1,704,447.49	6.48
Over 5 years	0.00	0.00
Total	\$26,283,911.23	100.00%

Weighted Average Days to Maturity 894

Sector Allocation





Account Statement

For the Month Ending **November 30, 2018**

Beach Cities Health District - Beach Cities Health District - 4008-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					1,272,160.20
11/16/18	11/16/18	Redemption - ACH Redemption	1.00	(300,000.00)	972,160.20
11/30/18	12/03/18	Accrual Income Div Reinvestment - Distributions	1.00	2,173.70	974,333.90
Closing Balance					974,333.90

	Month of November	Fiscal YTD January-November
Opening Balance	1,272,160.20	0.00
Purchases	2,173.70	1,774,333.90
Redemptions (Excl. Checks)	(300,000.00)	(800,000.00)
Check Disbursements	0.00	0.00
Closing Balance	974,333.90	974,333.90
Cash Dividends and Income	2,173.70	24,333.90

Closing Balance	974,333.90
Average Monthly Balance	1,122,232.66
Monthly Distribution Yield	2.36%



Managed Account Summary Statement

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Summary - Managed Account

Opening Market Value	\$25,781,592.86
Maturities/Calls	(105,114.34)
Principal Dispositions	(324,014.65)
Principal Acquisitions	509,270.38
Unsettled Trades	0.00
Change in Current Value	47,785.64
Closing Market Value	\$25,909,519.89

Cash Transactions Summary - Managed Account

Maturities/Calls	0.00
Sale Proceeds	324,164.92
Coupon/Interest/Dividend Income	30,104.78
Principal Payments	105,114.34
Security Purchases	(513,181.13)
Net Cash Contribution	(300,000.00)
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	30,255.05
Less Purchased Interest Related to Interest/Coupons	(3,910.75)
Plus Net Realized Gains/Losses	(557.59)
Total Cash Basis Earnings	\$25,786.71

Cash Balance

Closing Cash Balance **\$132,910.67**

Earnings Reconciliation (Accrual Basis)

	Total
Ending Amortized Value of Securities	26,332,733.14
Ending Accrued Interest	130,566.87
Plus Proceeds from Sales	324,164.92
Plus Proceeds of Maturities/Calls/Principal Payments	105,114.34
Plus Coupons/Dividends Received	27,931.08
Less Cost of New Purchases	(513,181.13)
Less Beginning Amortized Value of Securities	(26,252,093.94)
Less Beginning Accrued Interest	(108,968.70)
Dividends	2,173.70
Total Accrual Basis Earnings	\$48,440.28



Portfolio Summary and Statistics

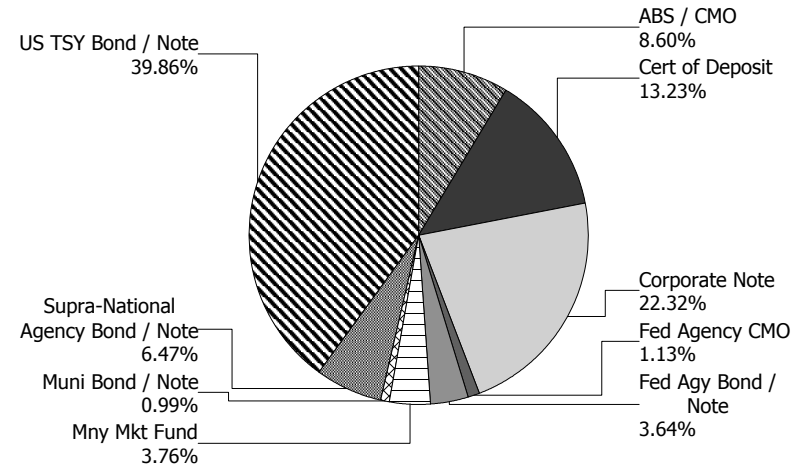
For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Account Summary

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	10,625,000.00	10,324,670.31	39.86
Supra-National Agency Bond / Note	1,700,000.00	1,676,136.25	6.47
Municipal Bond / Note	260,000.00	256,677.20	0.99
Federal Agency Collateralized Mortgage Obligation	293,141.87	292,941.61	1.13
Federal Agency Bond / Note	985,000.00	943,710.66	3.64
Corporate Note	5,900,000.00	5,783,827.54	22.32
Certificate of Deposit	3,450,000.00	3,428,023.83	13.23
Asset-Backed Security / Collateralized Mortgage Obligation	2,245,378.64	2,229,198.59	8.60
Managed Account Sub-Total	25,458,520.51	24,935,185.99	96.24%
Accrued Interest		130,566.87	
Total Portfolio	25,458,520.51	25,065,752.86	
CAMP Pool	974,333.90	974,333.90	3.76
Total Investments	26,432,854.41	26,040,086.76	100.00%

Sector Allocation



Unsettled Trades **0.00** **0.00**

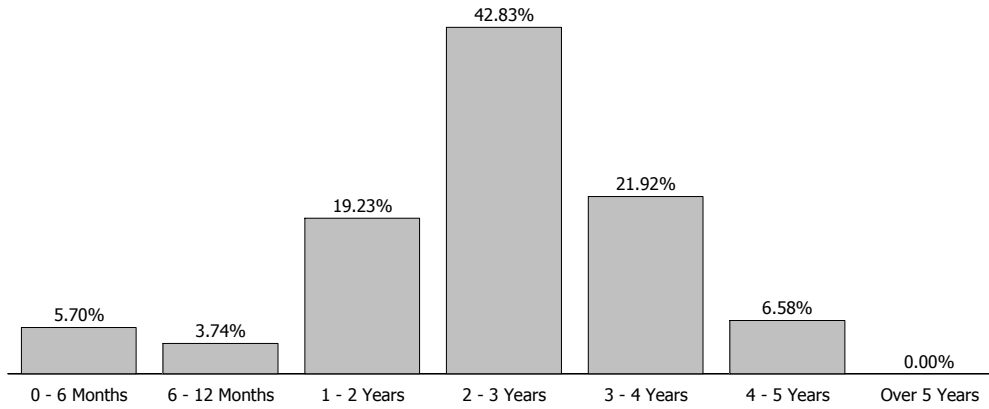


Portfolio Summary and Statistics

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Maturity Distribution



Characteristics

Yield to Maturity at Cost	2.22%
Yield to Maturity at Market	2.98%
Duration to Worst	2.37
Weighted Average Days to Maturity	942



Managed Account Issuer Summary

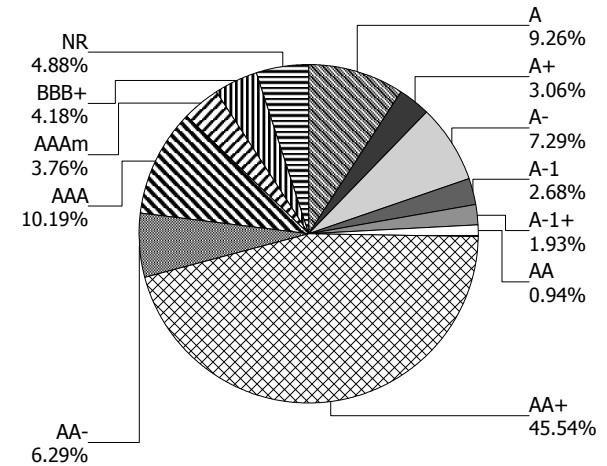
For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Issuer Summary

Issuer	Market Value of Holdings	Percent
ALLY AUTO RECEIVABLES TRUST	627,330.43	2.42
AMERICAN EXPRESS CO	322,894.71	1.25
APPLE INC	238,373.50	0.92
BANK OF AMERICA CO	247,505.78	0.96
BANK OF MONTREAL	423,339.95	1.63
BB&T CORPORATION	184,167.44	0.71
CAMP Pool	974,333.90	3.76
CATERPILLAR INC	248,767.75	0.96
CHARLES SCHWAB	159,808.48	0.62
CITIGROUP INC	869,182.53	3.35
CREDIT SUISSE GROUP	249,366.00	0.96
DEERE & COMPANY	238,797.75	0.92
FANNIE MAE	619,012.21	2.39
FEDERAL HOME LOAN BANKS	488,357.13	1.88
FORD CREDIT AUTO OWNER TRUST	372,205.22	1.44
FREDDIE MAC	129,282.93	0.50
GENERAL ELECTRIC CO	352,717.40	1.36
GOLDMAN SACHS GROUP INC	243,161.00	0.94
HERSHEY COMPANY	99,895.30	0.39
HOME DEPOT INC	98,047.50	0.38
HONDA AUTO RECEIVABLES	120,147.51	0.46
HYUNDAI AUTO RECEIVABLES	131,499.42	0.51
IBM CORP	236,182.75	0.91
INTER-AMERICAN DEVELOPMENT BANK	641,557.80	2.48
INTL BANK OF RECONSTRUCTION AND DEV	1,034,578.45	3.99
JP MORGAN CHASE & CO	469,272.93	1.81
MITSUBISHI UFJ FINANCIAL GROUP INC	248,099.25	0.96
MORGAN STANLEY	243,098.00	0.94
NATIONAL RURAL UTILITIES CO FINANCE CORP	247,339.75	0.95
NISSAN AUTO RECEIVABLES	67,220.15	0.26
PACCAR FINANCIAL CORP	122,144.63	0.47
ROYAL BANK OF CANADA	425,512.13	1.64

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Issuer	Market Value of Holdings	Percent
SKANDINAVISKA ENSKILDA BANKEN AB	447,359.40	1.73
STATE OF CONNECTICUT	256,677.20	0.99
STATE STREET CORPORATION	67,578.42	0.26
SUMITOMO MITSUI FINANCIAL GROUP INC	251,451.50	0.97
SVENSKA HANDELSBANKEN AB	499,728.00	1.93
SWEDBANK AB	489,364.00	1.89
THE BANK OF NEW YORK MELLON CORPORATION	245,185.50	0.95
TOYOTA MOTOR CORP	605,309.33	2.34
UNILEVER PLC	247,225.50	0.95
UNITED STATES TREASURY	10,324,670.31	39.85
US BANCORP	244,334.50	0.94
WAL-MART STORES INC	244,254.00	0.94
WELLS FARGO & COMPANY	419,378.95	1.62
WESTPAC BANKING CORP	393,803.60	1.52
Total	\$25,909,519.89	100.00%



Managed Account Detail of Securities Held

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	125,000.00	AA+	Aaa	03/15/17	03/17/17	121,752.92	2.02	4.72	123,039.71	120,639.63
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	225,000.00	AA+	Aaa	10/03/16	10/05/16	233,446.29	1.21	1,143.65	229,791.30	220,078.13
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	675,000.00	AA+	Aaa	04/03/17	04/05/17	680,220.70	1.82	3,430.94	678,307.38	660,234.38
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,125,000.00	AA+	Aaa	12/01/16	12/05/16	1,128,339.84	1.93	5,718.23	1,126,981.40	1,100,390.63
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,150,000.00	AA+	Aaa	07/06/17	07/11/17	1,156,962.89	1.85	5,845.30	1,154,684.78	1,124,843.75
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,275,000.00	AA+	Aaa	06/27/17	06/29/17	1,288,895.51	1.73	6,480.66	1,284,265.45	1,247,109.38
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	550,000.00	AA+	Aaa	10/05/17	10/10/17	537,259.77	1.85	588.74	540,754.80	525,787.35
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	500,000.00	AA+	Aaa	01/03/18	01/04/18	493,652.34	2.18	802.83	494,939.88	484,277.50
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	550,000.00	AA+	Aaa	05/03/18	05/07/18	532,425.78	2.73	883.11	534,816.10	532,705.25
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	900,000.00	AA+	Aaa	12/04/17	12/06/17	890,648.44	2.12	1,445.10	892,675.59	871,699.50
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	1,500,000.00	AA+	Aaa	07/03/18	07/06/18	1,455,703.13	2.69	2,408.49	1,460,199.35	1,452,832.50
US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	550,000.00	AA+	Aaa	09/05/18	09/07/18	526,925.78	2.76	2,622.96	528,216.98	526,259.80
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	525,000.00	AA+	Aaa	11/02/18	11/06/18	507,096.68	3.00	4,668.65	507,376.47	510,234.38
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	975,000.00	AA+	Aaa	08/01/18	08/03/18	945,673.83	2.86	8,670.35	947,730.58	947,578.13



Managed Account Detail of Securities Held

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		10,625,000.00					10,499,003.90	2.23	44,713.73	10,503,779.77	10,324,670.31
Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	550,000.00	AAA	Aaa	09/12/17	09/19/17	548,680.00	1.64	1,884.04	549,203.54	536,870.95
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	500,000.00	AAA	Aaa	10/02/17	10/10/17	504,634.55	1.81	649.31	502,948.67	492,561.00
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	150,000.00	AAA	Aaa	04/12/18	04/19/18	149,670.00	2.70	459.38	149,735.75	148,996.80
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	500,000.00	AAA	Aaa	07/18/18	07/25/18	498,830.00	2.83	4,812.50	498,961.68	497,707.50
Security Type Sub-Total		1,700,000.00					1,701,814.55	2.14	7,805.23	1,700,849.64	1,676,136.25
Municipal Bond / Note											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	260,000.00	A	A1	08/03/16	08/17/16	260,561.60	1.23	995.22	260,134.10	256,677.20
Security Type Sub-Total		260,000.00					260,561.60	1.23	995.22	260,134.10	256,677.20
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	4,669.05	AA+	Aaa	11/06/15	11/30/15	4,715.74	1.20	7.39	4,669.05	4,655.82
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	16,122.45	AA+	Aaa	10/07/15	10/30/15	16,283.90	1.08	22.11	16,136.48	16,009.00
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	142,350.37	AA+	Aaa	04/11/18	04/30/18	145,181.85	2.27	422.31	144,720.21	142,993.86
FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	130,000.00	AA+	Aaa	04/04/18	04/09/18	131,107.03	2.61	334.75	130,919.87	129,282.93



Managed Account Detail of Securities Held

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		293,141.87					297,288.52	2.34	786.56	296,445.61	292,941.61
Federal Agency Bond / Note											
FHLB GLOBAL NOTE DTD 07/14/2016 1.125% 07/14/2021	3130A8QS5	510,000.00	AA+	Aaa	07/14/16	07/15/16	506,898.69	1.25	2,183.44	508,350.47	488,357.13
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	115,000.00	AA+	Aaa	08/17/16	08/19/16	114,606.59	1.32	415.28	114,783.26	110,243.49
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	360,000.00	AA+	Aaa	08/17/16	08/19/16	358,542.00	1.33	1,300.00	359,196.63	345,110.04
Security Type Sub-Total		985,000.00					980,047.28	1.29	3,898.72	982,330.36	943,710.66
Corporate Note											
GENERAL ELECTRIC CAP CORP NOTES DTD 01/08/2010 5.500% 01/08/2020	36962G4J0	350,000.00	BBB+	Baa1	03/20/15	03/25/15	404,715.50	2.05	7,646.53	363,083.46	352,717.40
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	475,000.00	A-	A2	10/01/15	10/06/15	471,580.00	2.43	3,800.00	474,056.92	469,272.93
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	125,000.00	A-	A2	03/24/15	03/27/15	125,480.00	2.07	903.30	125,120.07	123,346.75
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	300,000.00	A-	A2	02/02/15	02/05/15	302,097.00	2.00	2,167.92	300,508.08	296,032.20
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	180,000.00	A-	A2	02/28/17	03/03/17	179,812.80	2.24	968.00	179,920.18	177,437.16
TOYOTA MOTOR CORP NOTES DTD 03/12/2015 2.150% 03/12/2020	89236TCF0	125,000.00	AA-	Aa3	03/23/15	03/27/15	126,110.00	1.96	589.76	125,297.04	123,505.25
TOYOTA MOTOR CREDIT CORP DTD 04/17/2017 1.950% 04/17/2020	89236TDU6	200,000.00	AA-	Aa3	04/11/17	04/17/17	199,908.00	1.97	476.67	199,957.09	197,134.00
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	100,000.00	A	A2	05/24/17	06/05/17	99,942.00	1.82	880.00	99,970.39	98,047.50
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	125,000.00	A+	A1	11/06/17	11/13/17	124,988.75	2.05	128.13	124,992.61	122,144.63



Managed Account Detail of Securities Held

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	250,000.00	AA	Aa2	10/11/17	10/20/17	249,637.50	1.95	2,190.28	249,761.48	244,254.00
BRANCH BANKING & TRUST (CALLABLE) NOTES DTD 10/26/2017 2.150% 02/01/2021	05531FAZ6	65,000.00	A-	A2	10/23/17	10/26/17	64,970.10	2.17	465.83	64,979.30	63,233.69
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	100,000.00	A	A2	02/21/18	02/26/18	99,889.00	2.94	612.22	99,915.13	98,935.90
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	150,000.00	A	A2	04/12/18	04/19/18	149,365.50	3.05	918.33	149,497.74	148,403.85
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	250,000.00	A+	A1	03/19/18	03/22/18	248,722.50	2.93	1,317.71	249,007.59	247,225.50
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	250,000.00	A	A1	05/16/16	05/19/16	255,745.00	2.00	798.61	252,797.29	245,185.50
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	75,000.00	A-	A3	11/01/17	11/03/17	75,582.00	2.39	229.69	75,406.07	73,433.10
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	BBB+	A3	05/05/16	05/10/16	125,800.00	2.36	347.22	125,398.26	121,549.00
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	BBB+	A3	11/01/17	11/03/17	125,405.00	2.40	347.22	125,283.00	121,549.00
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.625% 04/25/2021	38141GVU5	250,000.00	BBB+	A3	11/01/17	11/03/17	251,320.00	2.47	656.25	250,913.97	243,161.00
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	150,000.00	A-	A2	05/05/16	05/10/16	150,820.50	2.13	243.75	150,403.47	145,457.55
BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	125,000.00	A-	A2	05/10/16	05/16/16	124,917.50	2.06	149.48	124,958.63	120,933.75



Managed Account Detail of Securities Held

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	100,000.00	A	A1	05/03/18	05/10/18	99,931.00	3.12	137.78	99,943.59	99,895.30
STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	70,000.00	A	A1	05/19/16	05/24/16	69,735.40	2.03	45.50	69,865.83	67,578.42
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	160,000.00	A	A2	05/17/18	05/22/18	159,995.20	3.25	144.44	159,995.91	159,808.48
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913Q2N8	250,000.00	A	A3	09/04/18	09/07/18	249,807.50	3.18	1,837.50	249,821.89	248,767.75
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	250,000.00	BBB+	Baa1	11/01/17	11/03/17	252,975.00	2.59	3,484.03	252,209.52	243,056.75
BANK OF AMERICA CORP NOTES DTD 05/17/2018 3.499% 05/17/2022	06051GHH5	175,000.00	A-	A3	05/14/18	05/17/18	175,000.00	3.50	238.13	175,000.00	174,072.68
US BANK NA CINCINNATI (CALLABLE) NOTE DTD 07/23/2012 2.950% 07/15/2022	91159JAA4	250,000.00	A-	A1	09/13/17	09/15/17	256,442.50	2.38	2,786.11	254,871.45	244,334.50
IBM CREDIT CORP NOTE DTD 09/08/2017 2.200% 09/08/2022	44932HAC7	250,000.00	A	A1	09/11/17	09/13/17	249,342.50	2.26	1,268.06	249,496.63	236,182.75
JOHN DEERE CAPITAL CORP NOTE DTD 09/08/2017 2.150% 09/08/2022	24422ETV1	250,000.00	A	A2	09/13/17	09/15/17	248,232.50	2.30	1,239.24	248,644.64	238,797.75
APPLE INC CORP (CALLABLE) NOTES DTD 09/12/2017 2.100% 09/12/2022	037833DC1	250,000.00	AA+	Aa1	09/12/17	09/14/17	248,565.00	2.22	1,152.08	248,899.66	238,373.50
Security Type Sub-Total		5,900,000.00					5,966,835.25	2.39	38,169.77	5,919,976.89	5,783,827.54
Certificate of Deposit											
SVENSKA HANDELSBANKEN NY CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	500,000.00	A-1+	P-1	01/10/17	01/12/17	500,000.00	1.91	3,780.00	500,000.00	499,728.00
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	450,000.00	A-1	P-1	08/03/17	08/04/17	449,824.50	1.85	2,783.00	449,941.18	447,359.40



Managed Account Detail of Securities Held

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	250,000.00	A-1	P-1	09/25/17	09/27/17	250,000.00	2.07	963.13	250,000.00	248,099.25
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	250,000.00	A	A1	02/07/18	02/08/18	250,000.00	2.67	5,432.71	250,000.00	249,366.00
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	400,000.00	AA-	Aa3	08/03/17	08/07/17	400,000.00	2.05	2,596.67	400,000.00	393,803.60
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	425,000.00	A+	Aa2	08/01/18	08/03/18	425,000.00	3.23	4,519.17	425,000.00	423,339.95
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020	86565BPC9	250,000.00	A	A1	10/16/18	10/18/18	249,660.00	3.46	1,012.29	249,679.77	251,451.50
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	500,000.00	AA-	Aa2	11/16/17	11/17/17	500,000.00	2.30	472.92	500,000.00	489,364.00
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	425,000.00	AA-	Aa2	06/07/18	06/08/18	425,000.00	3.24	6,617.25	425,000.00	425,512.13

Security Type Sub-Total		3,450,000.00					3,449,484.50	2.48	28,177.14	3,449,620.95	3,428,023.83
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Asset-Backed Security / Collateralized Mortgage Obligation											
HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	19,808.98	AAA	NR	02/16/16	02/25/16	19,806.17	1.23	8.73	19,808.34	19,755.06
TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	40,805.75	AAA	Aaa	02/23/16	03/02/16	40,803.44	1.25	22.67	40,805.12	40,659.56
HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	26,600.48	NR	Aaa	05/24/16	05/31/16	26,599.97	1.39	16.43	26,600.32	26,486.01
FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	25,934.75	AAA	NR	01/20/16	01/26/16	25,934.19	1.39	16.02	25,934.58	25,854.27
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	25,597.66	AAA	Aaa	05/24/16	05/31/16	25,595.18	1.44	16.38	25,596.74	25,498.87
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	22,922.33	AAA	Aaa	03/22/16	03/30/16	22,917.88	1.57	15.89	22,920.77	22,831.17



Managed Account Detail of Securities Held

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security / Collateralized Mortgage Obligation												
FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020		34532EAD7	24,066.25	AAA	NR	04/19/16	04/26/16	24,063.97	1.33	14.23	24,065.66	23,946.42
NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021		65478VAD9	28,750.92	NR	Aaa	04/18/16	04/27/16	28,746.46	1.33	16.87	28,749.18	28,525.57
NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021		65478WAD7	39,081.54	NR	Aaa	08/02/16	08/10/16	39,077.80	1.18	20.50	39,079.98	38,694.58
CITIBANK ABS 2017-A2 A2 DTD 01/26/2017 1.740% 01/19/2021		17305EGA7	380,000.00	AAA	Aaa	01/19/17	01/26/17	379,927.23	1.75	2,461.13	380,000.00	379,490.80
TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021		89238MAD0	121,304.05	AAA	Aaa	03/07/17	03/15/17	121,289.77	1.74	93.27	121,295.84	120,429.24
HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021		44891EAC3	109,778.35	AAA	Aaa	09/14/16	09/21/16	109,763.57	1.30	62.94	109,771.37	108,668.25
ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021		02007PAC7	82,819.76	NR	Aaa	01/24/17	01/31/17	82,812.52	1.70	62.57	82,815.72	82,190.26
FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021		34531EAD8	325,370.21	NR	Aaa	01/18/17	01/25/17	325,369.01	1.67	241.50	325,369.62	322,404.53
ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021		02007HAC5	337,537.61	NR	Aaa	03/21/17	03/29/17	337,497.82	1.79	267.03	337,513.80	335,043.34
HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021		43814PAC4	75,000.00	AAA	NR	09/25/17	09/29/17	74,991.88	1.94	48.48	74,994.18	73,906.44
TAOT 2018-A A3 DTD 01/31/2018 2.350% 05/16/2022		89238BAD4	125,000.00	AAA	Aaa	01/23/18	01/31/18	124,998.56	2.35	130.56	124,998.89	123,581.28
ALLYA 2018-2 A3 DTD 04/30/2018 2.920% 11/15/2022		02004VAC7	185,000.00	NR	Aaa	04/24/18	04/30/18	184,966.40	2.93	240.09	184,970.45	184,597.96
CCFIT 2018-A1 A1 DTD 01/31/2018 2.490% 01/20/2023		17305EGK5	250,000.00	NR	Aaa	01/25/18	01/31/18	249,965.40	2.54	2,265.21	249,971.36	246,634.98
Security Type Sub-Total			2,245,378.64					2,245,127.22	1.90	6,020.50	2,245,261.92	2,229,198.59



Managed Account Detail of Securities Held

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Managed Account Sub-Total		25,458,520.51					25,400,162.82	2.22	130,566.87	25,358,399.24	24,935,185.99
Money Market Mutual Fund											
CAMP Pool		974,333.90	AAAm	NR			974,333.90		0.00	974,333.90	974,333.90
Money Market Sub-Total		974,333.90					974,333.90		0.00	974,333.90	974,333.90
Securities Sub-Total		\$26,432,854.41					\$26,374,496.72	2.22%	\$130,566.87	\$26,332,733.14	\$25,909,519.89
Accrued Interest											\$130,566.87
Total Investments											\$26,040,086.76



Managed Account Fair Market Value & Analytics

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
U.S. Treasury Bond / Note												
US TREASURY NOTES	DTD 05/31/2016 1.375% 05/31/2021	912828R77	125,000.00	MORGAN_S		96.51	120,639.63	(1,113.29)	(2,400.08)	2.43	2.43	2.83
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	225,000.00	HSBC		97.81	220,078.13	(13,368.16)	(9,713.17)	2.64	2.64	2.83
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	675,000.00	MORGAN_S		97.81	660,234.38	(19,986.32)	(18,073.00)	2.64	2.64	2.83
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,125,000.00	HSBC		97.81	1,100,390.63	(27,949.21)	(26,590.77)	2.64	2.64	2.83
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,150,000.00	MORGAN_S		97.81	1,124,843.75	(32,119.14)	(29,841.03)	2.64	2.64	2.83
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,275,000.00	MORGAN_S		97.81	1,247,109.38	(41,786.13)	(37,156.07)	2.64	2.64	2.83
US TREASURY NOTES	DTD 10/31/2016 1.250% 10/31/2021	912828T67	550,000.00	MERRILL		95.60	525,787.35	(11,472.42)	(14,967.45)	2.83	2.83	2.83
US TREASURY NOTES	DTD 05/01/2017 1.875% 04/30/2022	912828X47	500,000.00	CITIGRP		96.86	484,277.50	(9,374.84)	(10,662.38)	3.27	3.27	2.85
US TREASURY NOTES	DTD 05/01/2017 1.875% 04/30/2022	912828X47	550,000.00	MERRILL		96.86	532,705.25	279.47	(2,110.85)	3.27	3.27	2.85
US TREASURY NOTES	DTD 05/01/2017 1.875% 04/30/2022	912828X47	900,000.00	MERRILL		96.86	871,699.50	(18,948.94)	(20,976.09)	3.27	3.27	2.85
US TREASURY NOTES	DTD 05/01/2017 1.875% 04/30/2022	912828X47	1,500,000.00	MERRILL		96.86	1,452,832.50	(2,870.63)	(7,366.85)	3.27	3.27	2.85
US TREASURY NOTES	DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	550,000.00	BMO		95.68	526,259.80	(665.98)	(1,957.18)	3.54	3.54	2.86
US TREASURY NOTES	DTD 12/31/2015 2.125% 12/31/2022	912828N30	525,000.00	MERRILL		97.19	510,234.38	3,137.70	2,857.91	3.84	3.84	2.86
US TREASURY NOTES	DTD 12/31/2015 2.125% 12/31/2022	912828N30	975,000.00	MERRILL		97.19	947,578.13	1,904.30	(152.45)	3.84	3.84	2.86

Security Type Sub-Total **10,625,000.00** **10,324,670.31** **(174,333.59)** **(179,109.46)** **3.07** **3.07** **2.84**

Supra-National Agency Bond / Note



Managed Account Fair Market Value & Analytics

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	550,000.00	HSBC		97.61	536,870.95	(11,809.05)	(12,332.59)	1.73	1.73	2.94
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	500,000.00	HSBC		98.51	492,561.00	(12,073.55)	(10,387.67)	1.88	1.88	2.92
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	150,000.00	CITIGRP		99.33	148,996.80	(673.20)	(738.95)	2.29	2.29	2.92
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	500,000.00	MORGAN_S		99.54	497,707.50	(1,122.50)	(1,254.18)	2.51	2.51	2.93
Security Type Sub-Total		1,700,000.00				1,676,136.25	(25,678.30)	(24,713.39)	2.06	2.06	2.93
Municipal Bond / Note											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	260,000.00	MORGANST		98.72	256,677.20	(3,884.40)	(3,456.90)	0.69	0.69	3.14
Security Type Sub-Total		260,000.00				256,677.20	(3,884.40)	(3,456.90)	0.69	0.69	3.14
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	4,669.05	GOLDMAN		99.72	4,655.82	(59.92)	(13.23)	0.16	0.12	3.24
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	16,122.45	MORGANST		99.30	16,009.00	(274.90)	(127.48)	0.49	0.63	2.60
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	142,350.37	JPM_CHAS		100.45	142,993.86	(2,187.99)	(1,726.35)	2.16	1.42	3.08
FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	130,000.00	CITIGRP		99.45	129,282.93	(1,824.10)	(1,636.94)	3.31	1.86	3.28
Security Type Sub-Total		293,141.87				292,941.61	(4,346.91)	(3,504.00)	2.54	1.55	3.14
Federal Agency Bond / Note											



Managed Account Fair Market Value & Analytics

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description				Next Call	Market	Market	Unreal G/L	Unreal G/L	Effective	Duration	YTM
Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Date	Price	Value	On Cost	Amort Cost	Duration	to Worst at Mkt	
Federal Agency Bond / Note											
FHLB GLOBAL NOTE DTD 07/14/2016 1.125% 07/14/2021	3130A8OS5	510,000.00	TD SEC U		95.76	488,357.13	(18,541.56)	(19,993.34)	2.54	2.54	2.81
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	115,000.00	TD SEC U		95.86	110,243.49	(4,363.10)	(4,539.77)	2.63	2.63	2.84
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	360,000.00	CITIGRP		95.86	345,110.04	(13,431.96)	(14,086.59)	2.63	2.63	2.84
Security Type Sub-Total		985,000.00				943,710.66	(36,336.62)	(38,619.70)	2.58	2.58	2.83
Corporate Note											
GENERAL ELECTRIC CAP CORP NOTES DTD 01/08/2010 5.500% 01/08/2020	36962G4J0	350,000.00	GOLDMAN		100.78	352,717.40	(51,998.10)	(10,366.06)	1.04	1.04	4.77
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	475,000.00	JPMCHASE	12/23/19	98.79	469,272.93	(2,307.07)	(4,783.99)	1.10	1.11	3.33
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	125,000.00	1ST TENN		98.68	123,346.75	(2,133.25)	(1,773.32)	1.13	1.13	3.31
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	300,000.00	JEFFERIE		98.68	296,032.20	(6,064.80)	(4,475.88)	1.13	1.13	3.31
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	180,000.00	MERRILL	02/01/20	98.58	177,437.16	(2,375.64)	(2,483.02)	1.21	1.22	3.36
TOYOTA MOTOR CORP NOTES DTD 03/12/2015 2.150% 03/12/2020	89236TCF0	125,000.00	HSBC		98.80	123,505.25	(2,604.75)	(1,791.79)	1.25	1.25	3.11
TOYOTA MOTOR CREDIT CORP DTD 04/17/2017 1.950% 04/17/2020	89236TDU6	200,000.00	MERRILL		98.57	197,134.00	(2,774.00)	(2,823.09)	1.35	1.35	3.02
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	100,000.00	JPM_CHAS		98.05	98,047.50	(1,894.50)	(1,922.89)	1.46	1.46	3.13
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	125,000.00	CITIGRP		97.72	122,144.63	(2,844.12)	(2,847.98)	1.89	1.89	3.27
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	250,000.00	MORGAN_S		97.70	244,254.00	(5,383.50)	(5,507.48)	1.96	1.96	3.07
BRANCH BANKING & TRUST (CALLABLE) NOTES DTD 10/26/2017 2.150% 02/01/2021	05531FAZ6	65,000.00	MORGAN_S	01/01/21	97.28	63,233.69	(1,736.41)	(1,745.61)	2.07	2.08	3.46



Managed Account Fair Market Value & Analytics

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Corporate Note											
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	100,000.00	RBC		98.94	98,935.90	(953.10)	(979.23)	2.18	2.18	3.39
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	150,000.00	RBC		98.94	148,403.85	(961.65)	(1,093.89)	2.18	2.18	3.39
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	250,000.00	CITIGRP		98.89	247,225.50	(1,497.00)	(1,782.09)	2.21	2.21	3.25
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	250,000.00	KEYBAN	03/15/21	98.07	245,185.50	(10,559.50)	(7,611.79)	2.26	2.28	3.35
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	75,000.00	MERRILL		97.91	73,433.10	(2,148.90)	(1,972.97)	2.28	2.28	3.54
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	GOLDMAN		97.24	121,549.00	(4,251.00)	(3,849.26)	2.29	2.29	3.72
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	MORGAN_S		97.24	121,549.00	(3,856.00)	(3,734.00)	2.29	2.29	3.72
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.625% 04/25/2021	38141GVU5	250,000.00	MORGAN_S	03/25/21	97.26	243,161.00	(8,159.00)	(7,752.97)	2.28	2.29	3.83
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	150,000.00	GOLDMAN	04/04/21	96.97	145,457.55	(5,362.95)	(4,945.92)	2.32	2.33	3.56
BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	125,000.00	SCOTIA	04/09/21	96.75	120,933.75	(3,983.75)	(4,024.88)	2.34	2.35	3.45
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	100,000.00	MERRILL		99.90	99,895.30	(35.70)	(48.29)	2.35	2.35	3.14
STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	70,000.00	JEFFERIE		96.54	67,578.42	(2,156.98)	(2,287.41)	2.38	2.38	3.42
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	160,000.00	CSFB		99.88	159,808.48	(186.72)	(187.43)	2.36	2.36	3.30
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913O2N8	250,000.00	BARCLAYS		99.51	248,767.75	(1,039.75)	(1,054.14)	2.61	2.61	3.34



Managed Account Fair Market Value & Analytics

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Corporate Note												
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021		172967LC3	250,000.00	CITIGRP	11/08/21	97.22	243,056.75	(9,918.25)	(9,152.77)	2.80	2.82	3.88
BANK OF AMERICA CORP NOTES DTD 05/17/2018 3.499% 05/17/2022		06051GHH5	175,000.00	MERRILL		99.47	174,072.68	(927.32)	(927.32)	3.23	3.23	3.66
US BANK NA CINCINNATI (CALLABLE) NOTE DTD 07/23/2012 2.950% 07/15/2022		91159JAA4	250,000.00	US_BANCO	06/15/22	97.73	244,334.50	(12,108.00)	(10,536.95)	3.34	3.36	3.62
IBM CREDIT CORP NOTE DTD 09/08/2017 2.200% 09/08/2022		44932HAC7	250,000.00	US_BANCO		94.47	236,182.75	(13,159.75)	(13,313.88)	3.55	3.55	3.79
JOHN DEERE CAPITAL CORP NOTE DTD 09/08/2017 2.150% 09/08/2022		24422ETV1	250,000.00	MORGAN_S		95.52	238,797.75	(9,434.75)	(9,846.89)	3.56	3.56	3.43
APPLE INC CORP (CALLABLE) NOTES DTD 09/12/2017 2.100% 09/12/2022		037833DC1	250,000.00	INCAPITA	08/12/22	95.35	238,373.50	(10,191.50)	(10,526.16)	3.56	3.58	3.42

Security Type Sub-Total			5,900,000.00				5,783,827.54	(183,007.71)	(136,149.35)	2.17	2.17	3.50
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Certificate of Deposit												
SVENSKA HANDELSBANKEN NY CD DTD 01/12/2017 1.890% 01/10/2019		86958JHB8	500,000.00	MERRILL		99.95	499,728.00	(272.00)	(272.00)	0.11	0.11	2.17
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019		83050FXT3	450,000.00	BARCLAYS		99.41	447,359.40	(2,465.10)	(2,581.78)	0.65	0.65	2.65
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019		06539RGM3	250,000.00	MITSU		99.24	248,099.25	(1,900.75)	(1,900.75)	0.81	0.81	2.95
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020		22549LFR1	250,000.00	CSFB		99.75	249,366.00	(634.00)	(634.00)	1.13	1.13	2.89
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020		96121T4A3	400,000.00	JPM_CHAS		98.45	393,803.60	(6,196.40)	(6,196.40)	1.65	1.65	2.89
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020		06370REU9	425,000.00	BMO		99.61	423,339.95	(1,660.05)	(1,660.05)	1.61	1.61	3.44
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020		86565BPC9	250,000.00	GOLDMAN		100.58	251,451.50	1,791.50	1,771.73	1.80	1.80	3.07
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020		87019U6D6	500,000.00	MERRILL		97.87	489,364.00	(10,636.00)	(10,636.00)	1.90	1.90	3.43



Managed Account Fair Market Value & Analytics

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Certificate of Deposit												
ROYAL BANK OF CANADA NY CD		78012UEE1	425,000.00	RBC		100.12	425,512.13	512.13	512.13	2.37	2.37	3.19
DTD 06/08/2018 3.240% 06/07/2021												
Security Type Sub-Total			3,450,000.00				3,428,023.83	(21,460.67)	(21,597.12)	1.33	1.33	2.95
Asset-Backed Security / Collateralized Mortgage Obligation												
HONDA ABS 2016-1 A3		43814NAC9	19,808.98	JPMCHASE		99.73	19,755.06	(51.11)	(53.28)	0.18	0.63	1.65
DTD 02/25/2016 1.220% 12/18/2019												
TOYOTA ABS 2016-A A3		89237KAD5	40,805.75	MERRILL		99.64	40,659.56	(143.88)	(145.56)	0.22	0.76	1.72
DTD 03/02/2016 1.250% 03/15/2020												
HONDA ABS 2016-2 A3		43814QAC2	26,600.48	MERRILL		99.57	26,486.01	(113.96)	(114.31)	0.28	0.83	1.91
DTD 05/31/2016 1.390% 04/15/2020												
FORD ABS 2016-A A3		34531PAD3	25,934.75	CSFB		99.69	25,854.27	(79.92)	(80.31)	0.20	1.12	1.67
DTD 01/26/2016 1.390% 07/15/2020												
ALLY ABS 2016-3 A3		02007LAC6	25,597.66	JPMCHASE		99.61	25,498.87	(96.31)	(97.87)	0.24	1.42	1.71
DTD 05/31/2016 1.440% 08/15/2020												
HYUNDAI ABS 2016-A A3		44930UAD8	22,922.33	MERRILL		99.60	22,831.17	(86.71)	(89.60)	0.31	1.34	1.86
DTD 03/30/2016 1.560% 09/15/2020												
FORD ABS 2016-B A3		34532EAD7	24,066.25	BARCLAYS		99.50	23,946.42	(117.55)	(119.24)	0.31	0.95	1.85
DTD 04/26/2016 1.330% 10/15/2020												
NISSAN ABS 2016-B A3		65478VAD9	28,750.92	SOC GEN		99.22	28,525.57	(220.89)	(223.61)	0.46	1.34	1.91
DTD 04/27/2016 1.320% 01/15/2021												
NISSAN ABS 2016-C A3		65478WAD7	39,081.54	WELLSFAR		99.01	38,694.58	(383.22)	(385.40)	0.51	1.39	1.90
DTD 08/10/2016 1.180% 01/15/2021												
CITIBANK ABS 2017-A2 A2		17305EGA7	380,000.00	CITIGRP		99.87	379,490.80	(436.43)	(509.20)	0.14	1.10	1.86
DTD 01/26/2017 1.740% 01/19/2021												
TOYOTA ABS 2017-A A3		89238MAD0	121,304.05	MERRILL		99.28	120,429.24	(860.53)	(866.60)	2.01	1.11	2.38
DTD 03/15/2017 1.730% 02/15/2021												
HYUNDAI ABS 2016-B A3		44891EAC3	109,778.35	JPMCHASE		98.99	108,668.25	(1,095.32)	(1,103.12)	0.58	1.86	1.84
DTD 09/21/2016 1.290% 04/15/2021												
ALLY ABS 2017-1 A3		02007PAC7	82,819.76	CITIGRP		99.24	82,190.26	(622.26)	(625.46)	0.57	2.20	2.05
DTD 01/31/2017 1.700% 06/15/2021												
FORD ABS 2017-A A3		34531EAD8	325,370.21	CITIGRP		99.09	322,404.53	(2,964.48)	(2,965.09)	0.61	1.72	2.20
DTD 01/25/2017 1.670% 06/15/2021												



Managed Account Fair Market Value & Analytics

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Asset-Backed Security / Collateralized Mortgage Obligation											
ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	337,537.61	MERRILL		99.26	335,043.34	(2,454.48)	(2,470.46)	0.60	2.36	2.09
HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	JPM_CHAS		98.54	73,906.44	(1,085.44)	(1,087.74)	1.16	1.40	2.83
TAOT 2018-A A3 DTD 01/31/2018 2.350% 05/16/2022	89238BAD4	125,000.00	MITSU		98.87	123,581.28	(1,417.28)	(1,417.61)	1.58	1.72	3.01
ALLYA 2018-2 A3 DTD 04/30/2018 2.920% 11/15/2022	02004VAC7	185,000.00	MERRILL		99.78	184,597.96	(368.44)	(372.49)	1.43	1.95	3.03
CCCIT 2018-A1 A1 DTD 01/31/2018 2.490% 01/20/2023	17305EGK5	250,000.00	CITIGRP		98.65	246,634.98	(3,330.42)	(3,336.38)	2.44	2.05	3.14
Security Type Sub-Total		2,245,378.64				2,229,198.59	(15,928.63)	(16,063.33)	0.91	1.68	2.31
Managed Account Sub-Total		25,458,520.51				24,935,185.99	(464,976.83)	(423,213.25)	2.31	2.37	2.98
Money Market Mutual Fund											
CAMP Pool		974,333.90			1.00	974,333.90	0.00	0.00	0.00	0.00	
Money Market Sub-Total		974,333.90				974,333.90	0.00	0.00	0.00	0.00	
Securities Sub-Total		\$26,432,854.41				\$25,909,519.89	(\$464,976.83)	(\$423,213.25)	2.31	2.37	2.98%
Accrued Interest						\$130,566.87					
Total Investments						\$26,040,086.76					



Managed Account Security Transactions & Interest

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
11/02/18	11/06/18	US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	525,000.00	(507,096.68)	(3,910.75)	(511,007.43)			
Transaction Type Sub-Total				525,000.00	(507,096.68)	(3,910.75)	(511,007.43)			
INTEREST										
11/01/18	11/01/18	MONEY MARKET FUND	MONEY0002	0.00	0.00	386.76	386.76			
11/01/18	11/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	5,630.52	0.00	8.91	8.91			
11/01/18	11/25/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	148,680.67	0.00	457.83	457.83			
11/01/18	11/25/18	FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	130,000.00	0.00	334.75	334.75			
11/01/18	11/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	25,578.40	0.00	35.09	35.09			
11/05/18	11/05/18	AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	150,000.00	0.00	1,687.50	1,687.50			
11/09/18	11/09/18	INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	500,000.00	0.00	5,312.50	5,312.50			
11/10/18	11/10/18	BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	125,000.00	0.00	1,281.25	1,281.25			
11/13/18	11/13/18	PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	125,000.00	0.00	1,281.25	1,281.25			
11/15/18	11/15/18	FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	330,000.00	0.00	459.25	459.25			
11/15/18	11/15/18	NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	31,585.73	0.00	34.74	34.74			
11/15/18	11/15/18	ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	89,432.50	0.00	126.70	126.70			
11/15/18	11/15/18	FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	31,723.85	0.00	36.75	36.75			



Managed Account Security Transactions & Interest

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
11/15/18	11/15/18	NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	42,650.55	0.00	41.94	41.94			
11/15/18	11/15/18	TAOT 2018-A A3 DTD 01/31/2018 2.350% 05/16/2022	89238BAD4	125,000.00	0.00	244.79	244.79			
11/15/18	11/15/18	FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	27,642.36	0.00	30.64	30.64			
11/15/18	11/15/18	TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	49,230.78	0.00	51.28	51.28			
11/15/18	11/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	30,192.08	0.00	36.23	36.23			
11/15/18	11/15/18	HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	118,577.13	0.00	127.47	127.47			
11/15/18	11/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	26,364.16	0.00	34.27	34.27			
11/15/18	11/15/18	ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	360,000.00	0.00	534.00	534.00			
11/15/18	11/15/18	HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	100,000.00	0.00	1,593.06	1,593.06			
11/15/18	11/15/18	HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	31,042.91	0.00	35.96	35.96			
11/15/18	11/15/18	ALLYA 2018-2 A3 DTD 04/30/2018 2.920% 11/15/2022	02004VAC7	185,000.00	0.00	450.17	450.17			
11/15/18	11/15/18	TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	125,000.00	0.00	180.21	180.21			
11/16/18	11/16/18	SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	500,000.00	0.00	5,801.11	5,801.11			
11/17/18	11/17/18	BANK OF AMERICA CORP NOTES DTD 05/17/2018 3.499% 05/17/2022	06051GHH5	175,000.00	0.00	3,061.63	3,061.63			
11/18/18	11/18/18	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	25,303.21	0.00	25.72	25.72			
11/18/18	11/18/18	HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	0.00	111.88	111.88			
11/19/18	11/19/18	STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	70,000.00	0.00	682.50	682.50			



Managed Account Security Transactions & Interest

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	11/21/18	11/21/18	CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	160,000.00	0.00	2,585.56	2,585.56			
	11/30/18	11/30/18	US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	125,000.00	0.00	859.38	859.38			
Transaction Type Sub-Total					4,043,634.85	0.00	27,931.08	27,931.08			
PAYDOWNS											
	11/01/18	11/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	9,455.95	9,455.95	0.00	9,455.95	(94.69)	0.00	
	11/01/18	11/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	961.47	961.47	0.00	961.47	(9.62)	0.00	
	11/01/18	11/25/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	6,330.30	6,330.30	0.00	6,330.30	(125.92)	0.00	
	11/15/18	11/15/18	TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	8,425.03	8,425.03	0.00	8,425.03	0.48	0.00	
	11/15/18	11/15/18	NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	2,834.81	2,834.81	0.00	2,834.81	0.44	0.00	
	11/15/18	11/15/18	FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	3,576.11	3,576.11	0.00	3,576.11	0.34	0.00	
	11/15/18	11/15/18	NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	3,569.01	3,569.01	0.00	3,569.01	0.34	0.00	
	11/15/18	11/15/18	HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814QAC2	4,442.43	4,442.43	0.00	4,442.43	0.09	0.00	
	11/15/18	11/15/18	ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	22,462.39	22,462.39	0.00	22,462.39	2.65	0.00	
	11/15/18	11/15/18	ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	6,612.74	6,612.74	0.00	6,612.74	0.58	0.00	
	11/15/18	11/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	4,594.42	4,594.42	0.00	4,594.42	0.45	0.00	
	11/15/18	11/15/18	TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	3,695.95	3,695.95	0.00	3,695.95	0.43	0.00	
	11/15/18	11/15/18	HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	8,798.78	8,798.78	0.00	8,798.78	1.19	0.00	



Managed Account Security Transactions & Interest

For the Month Ending **November 30, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
PAYDOWNS										
11/15/18	11/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	3,441.83	3,441.83	0.00	3,441.83	0.67	0.00	
11/15/18	11/15/18	FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	5,789.10	5,789.10	0.00	5,789.10	0.12	0.00	
11/15/18	11/15/18	FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	4,629.79	4,629.79	0.00	4,629.79	0.02	0.00	
11/18/18	11/18/18	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	5,494.23	5,494.23	0.00	5,494.23	0.78	0.00	
Transaction Type Sub-Total				105,114.34	105,114.34	0.00	105,114.34	(221.65)	0.00	
SELL										
11/07/18	11/07/18	US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	25,000.00	24,014.65	150.27	24,164.92	(335.94)	(583.30)	FIFO
Transaction Type Sub-Total				25,000.00	24,014.65	150.27	24,164.92	(335.94)	(583.30)	
Managed Account Sub-Total					(377,967.69)	24,170.60	(353,797.09)	(557.59)	(583.30)	
Total Security Transactions					(377,967.69)	\$24,170.60	(353,797.09)	(557.59)	(583.30)	

Date: January 16, 2019
To: Board of Directors
From: Monica Suua, CFO
Subject: TREASURER'S REPORT, December 2018 Activity
(FOR AGENDA ITEM VIII.3.)

Please find attached the December fiscal year-to-date 2018-19 actual-to-budget Revenue and Expenditures financial variance reports, check register and PFM investment portfolio report.

Cash Disbursements

December disbursements were **\$420,096.15 check # 72061 thru 72220**. There was one check greater than \$50,000 that required three (3) signatures.

- Check #72157 Withee Malcolm Architects, LLP – HLC Architects \$64,349.45

For further detail of checks paid in December 2018, see check register starting on page 17.

Investment Activities

Safety - To protect principle is the foremost objective of the District: For an overview of each of the District's bonds, notes and securities with associated market prices and Moody's and S&P ratings see the PFM Reports, "Managed Account Detail of Securities Held," (pages 6-13).

Liquidity – Availability of sufficient funds to pay for the District's current expenditures. The PFM Report page 1 "Consolidated Summary Statement", section "Portfolio Summary" shows the State Pool (LAIF) investment of \$374,391.34 followed by a page from the CA Asset Management (CAMP) statement showing a balance of \$976,372.71, a combined total of \$1,350,764.05.

The LAIF investment and the CAMP portfolio together, results in short term investment funds of 5.1% of the total combined investments at Market Value of \$26,356,997.28. LAIF State Pool and CAMP (Money Market Mutual Funds) investments have maturity dates of 6 months or less and are sufficient to meet current operational and capital liquidity needs.

Yield. The average BCHD portfolio yield to maturity at cost for the month of December was 2.22% shown on page 3 in the PFM report. The yield stayed flat with the November 2.22%. In December, the difference between yield to maturity at cost and market is 50 basis points which decreased by 26 basis points, resulting in yield to maturity at market at 2.72%.

Purchases, Sales, Maturities and Calls. During the month of December there were no purchases or sales.

TREASURER'S REPORT
PAGE 2

The BCHD portfolio activity is shown in the PFM Report "Managed Account Security Transactions & Interest" on pages 21-23.

The current holdings are shown in the PFM Report "Managed Account Issuer Summary" pages 4-5 and "Managed Account Detail of Securities Held" pages 6-13.

LAIF (Local Agency Investment Fund). The average yield for LAIF for the month of December 2018 was 2.29% paid quarterly. Up from November's yield that was 2.20%. The average monthly yield reached 1% in July 2017 for the first time since July 2009. In 2018, the average yield continued to increase from 1.35% in January to 2.29% in December.

CAMP (California Asset Management Program). The December monthly yield in CAMP was 2.46% paid monthly. Up from November yield of 2.36%. In 2018, the monthly average yield increased from 1.43% in January to 2.46% in December.

Beach Cities Child Development Center Note Receivable

The BCCDC note receivable balance at December 2018 was \$115,694 earning 7.00% interest.

Ducot Note Receivable

The Ducot note receivable balance at December 2018 was \$5,511,414 earning 7.94% interest.

This report accurately reflects all Beach Cities Health District pooled investments, which conform to all State laws and the investment policy statement approved by the Board of Directors. A copy of the policy is available on-line at <http://www.bchd.org/certified-investment-policy> and at the main offices of the District.



Monica Suua, CPA, Chief Financial Officer

January 16, 2019

Date

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Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Summary

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Classes & Group	9,925	7,284	2,641	53,861	52,916	945	102.%
CHF Membership	66,499	70,241	(3,742)	414,027	421,728	(7,701)	98.%
One-time Visits & Consults	66,370	81,997	(15,627)	427,047	496,924	(69,877)	86.%
Toddler Town Revenues	35,980	33,328	2,652	215,127	193,977	21,150	111.%
Camp Revenue	12,118	23,771	(11,653)	280,300	313,144	(32,844)	90.%
Food & Beverage	2,208	3,438	(1,231)	12,962	12,565	396	103.%
Retail	408	817	(409)	7,032	8,038	(1,006)	87.%
Childcare	803	793	10	5,280	4,508	772	117.%
Balances Due on Account	(2,718)	(1,250)	(1,468)	(10,076)	(7,500)	(2,576)	134.%
Facility Rental	3,855	2,620	1,235	12,575	10,235	2,340	123.%
Total User - Fees	195,447	223,039	(27,592)	1,418,134	1,506,535	(88,401)	94.%
Property Tax	313,385	313,385	0	1,880,310	1,880,310	0	100.%
Lease	371,951	371,172	779	2,478,857	2,223,183	255,674	112.%
Interest	261,206	81,698	179,508	681,846	533,195	148,651	128.%
Limited Partnership	161,940	180,140	(18,200)	789,927	885,200	(95,273)	89.%
Donations	1,196	0	1,196	6,516	5,000	1,516	130.%
Other Revenue	35,000	0	35,000	40,027	1,590	38,437	2517.%
Total Government	1,144,678	946,395	198,284	5,877,483	5,528,478	349,005	106.%
TOTAL REVENUES	1,340,126	1,169,434	170,691	7,295,616	7,035,013	260,604	104.%
Payroll							
Salaries - Reg FT	295,786	279,169	(16,617)	1,795,093	1,807,981	12,888	99.%
Salaries - Reg PT	60,131	81,550	21,419	462,384	550,985	88,601	84.%
Salaries - Instructor (non-benefit)	20,813	24,679	3,866	136,976	148,724	11,747	92.%
Cafeteria Plan Contribution	42,448	41,336	(1,113)	259,305	248,016	(11,289)	105.%
Payroll Taxes	25,978	27,752	1,774	162,993	177,718	14,725	92.%
LTD Insurance	1,013	989	(24)	6,056	5,932	(124)	102.%
Pension Plan Contribution	31,448	34,430	2,982	271,952	296,105	24,154	92.%
Unemployment Insurance	0	0	0	372	3,622	3,250	10.%
Employee Incentive Bonus	0	0	0	1,234	0	(1,234)	0.%
Employee Instant award exp	1,118	0	(1,118)	4,811	1,296	(3,515)	371.%
Total Payroll Expenses	478,736	489,904	11,169	3,101,176	3,240,379	139,203	96.%
Program Costs							
COGS - Cost of Goods Sold - non-food	638	1,223	586	5,129	7,340	2,211	70.%
Cafe Supplies - cost of good sold - food	1,498	558	(940)	7,039	9,942	2,903	71.%
Consumables (food used as supplies)	121	629	508	3,998	7,179	3,181	56.%
Client Transportation	0	0	0	11,883	12,750	867	93.%
Office Supplies	1,213	2,081	868	13,749	12,288	(1,461)	112.%
Gym/Locker Room Supplies	4,264	3,303	(962)	28,490	19,816	(8,674)	144.%
Program Supplies	5,320	11,814	6,494	28,277	46,961	18,684	60.%
Janitorial Supplies	4,225	3,063	(1,162)	18,125	18,380	255	99.%
Other Supplies	255	320	65	490	2,170	1,680	23.%
Total Program Costs	17,534	22,991	5,457	117,180	136,826	19,646	86.%
Human Resources							
Employee Retention & Recognition	1,886	392	(1,494)	3,241	5,042	1,801	64.%
Employee Wellness	2,904	2,819	(85)	12,180	17,414	5,234	70.%
ADP Payroll Processing Fees	2,154	3,878	1,724	15,971	23,268	7,297	69.%
Education & Training Seminars	(75)	2,437	2,511	14,034	18,695	4,661	75.%
Insurance - Worker's Comp	3,408	4,211	803	21,622	26,444	4,822	82.%
Recruitment	1,472	1,042	(430)	6,979	12,742	5,763	55.%
Tuition Reimbursement	6,456	6,730	274	11,087	12,645	1,558	88.%
Uniforms	0	701	701	3,825	8,570	4,745	45.%
Employee Travel/Parking	706	2,568	1,862	10,428	16,608	6,180	63.%
CSI Over/Short Deposit	11	0	(11)	103	0	(103)	0.%
Total Human Resources Expenses	18,923	24,777	5,855	99,471	141,428	41,957	70.%
Information Systems							

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Summary

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
IT/ Hardware/Electronics	2,762	0	(2,762)	3,279	0	(3,279)	0.0%
IT Workstations	0	142	142	0	850	850	0.0%
Phone Equipment	0	750	750	2,411	4,500	2,089	54.0%
IT Repair & Maint Parts	0	145	145	89	870	781	10.0%
IT Website / Internet Equipment	2	0	(2)	325	0	(325)	0.0%
IT Network Expense	0	183	183	(725)	1,100	1,825	(66.0%)
IT Software Expense	19,225	21,997	2,772	105,987	102,433	(3,554)	103.0%
Total Information Systems Expenses	21,989	23,217	1,228	111,367	109,753	(1,614)	101.0%
Community Relations							
Advertising	8,726	9,782	1,056	57,686	58,700	1,014	98.0%
Community Education Materials	0	167	167	728	1,002	274	73.0%
Community Outreach	290	2,365	2,075	12,587	13,854	1,267	91.0%
Internet / Intranet / Website	800	0	(800)	4,700	5,000	300	94.0%
Dues & Memberships	325	601	276	19,945	20,417	472	98.0%
Educational Materials	306	303	(3)	306	820	513	37.0%
Mailing Services	0	890	890	3,375	5,340	1,965	63.0%
Management of Volunteers	2,140	2,540	400	5,046	10,380	5,334	49.0%
Meetings	3,408	925	(2,483)	28,653	16,580	(12,073)	173.0%
Postage	19,025	16,215	(2,810)	44,205	46,042	1,837	96.0%
Printing	7,702	9,439	1,737	81,294	93,280	11,986	87.0%
Promotional Items/Materials	0	625	625	6,625	22,575	15,950	29.0%
Subscriptions	0	12	12	842	72	(771)	1175.0%
Business Promotion Allocation	0	417	417	0	2,500	2,500	0.0%
Total Community Relations	42,722	44,280	1,558	265,992	296,561	30,569	90.0%
Facilities							
Building Maintenance & Repair	4,359	10,696	6,337	97,634	84,138	(13,496)	116.0%
Equipment/Furniture < \$5,000	2,212	5,005	2,793	20,535	30,830	10,295	67.0%
Equipment/Lease	8,267	7,371	(896)	70,738	67,534	(3,205)	105.0%
Equipment/General Maintenance & Repair	9,841	8,559	(1,281)	82,462	74,997	(7,465)	110.0%
Landscape Maintenance	6,104	6,502	397	38,019	41,002	2,983	93.0%
Electricity	34,937	25,647	(9,290)	242,546	209,080	(33,466)	116.0%
Gas	9,542	10,546	1,003	51,446	63,273	11,827	81.0%
Water	9,436	7,200	(2,236)	52,079	47,200	(4,879)	110.0%
Waste Removal	1,215	1,249	34	7,234	7,497	263	96.0%
Plant Service	314	593	278	1,928	3,555	1,627	54.0%
Telephone	7,574	6,400	(1,174)	29,677	30,100	423	99.0%
Janitorial Services	22,205	19,340	(2,865)	126,547	116,040	(10,507)	109.0%
Total Facilities Expenses	116,007	109,107	(6,901)	820,846	775,245	(45,600)	106.0%
Professional Services							
Accounting Services	1,440	2,673	1,233	22,240	22,239	(1)	100.0%
Banking Services	8,421	7,545	(876)	43,595	40,525	(3,070)	108.0%
Election Services	0	0	0	294	0	(294)	0.0%
Laundry Services	7,364	7,668	304	44,516	46,009	1,493	97.0%
Legal Services	16,418	12,000	(4,418)	43,118	36,500	(6,618)	118.0%
Outside Services	45,356	42,354	(3,002)	271,897	284,934	13,038	95.0%
Outside Service-Research	0	0	0	2,546	0	(2,546)	0.0%
Outside Services - H&F	7,104	7,107	3	69,359	77,625	8,266	89.0%
Outside Services - Property	7,000	7,000	0	42,000	42,000	0	100.0%
Engineering/Maintenance Services	20,387	24,005	3,618	160,347	145,067	(15,280)	111.0%
Service Contracts	4,670	6,565	1,896	42,349	49,100	6,751	86.0%
Taxes & Licensing	1,925	814	(1,111)	10,597	5,406	(5,191)	196.0%
Total Professional Services Expenses	120,084	117,732	(2,352)	752,858	749,405	(3,453)	100.0%
Other Expenses							
Prospect South Bay	2,904	6,000	3,096	36,856	36,000	(856)	102.0%
Debt Service - Principal Pmt.	37,073	37,073	0	218,816	218,816	0	100.0%
Interest Expense	22,927	22,927	0	141,184	141,185	1	100.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Summary

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Insurance - General	0	0	0	232,250	215,121	(17,129)	108.%
Total Other Expenses	62,904	66,000	3,096	629,106	611,122	(17,984)	103.%
Grants & Health Fund							
Grants	35,303	34,003	(1,300)	115,998	115,998	0	100.%
Health Fund - Youth	0	0	0	0	1,350	1,350	0.%
Health Fund - Adults	0	0	0	(535)	1,551	2,086	(34.%)
Health Fund - Seniors	13,314	30,833	17,519	106,489	184,998	78,509	58.%
Holiday Assistance	2,683	3,000	317	6,320	6,500	180	97.%
Total Funds & Grants Expenses	51,300	67,836	16,536	228,272	310,397	82,125	74.%
TOTAL EXPENSES	930,199	965,845	35,646	6,126,267	6,371,116	244,849	96.%
Income (Loss) Before Cap Ex	409,927	203,590	206,337	1,169,350	663,897	505,452	176.%
MIS	(9,469)	0	9,469	31,780	114,675	82,895	28.%
FF&E	0	0	0	39,154	14,340	(24,814)	273.%
Building	79,523	0	(79,523)	798,140	3,979,580	3,181,440	20.%
Total Capital Expenditures	70,055	0	(70,055)	869,075	4,108,595	3,239,520	21.%
Net Income (Loss)	339,872	203,590	136,283	300,275	(3,444,698)	3,744,973	(9.%)
Net Income (Loss)	339,872	203,590	136,283	300,275	(3,444,698)	3,744,973	(9.%)

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Life Spans

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Classes & Group	0	0	0	650	0	650	0.0%
Total User - Fees	0	0	0	650	0	650	0.0%
Other Revenue	0	0	0	3,750	0	3,750	0.0%
Total Government	0	0	0	3,750	0	3,750	0.0%
TOTAL REVENUES	0	0	0	4,400	0	4,400	0.0%
Payroll							
Salaries - Reg FT	123,933	104,130	(19,803)	661,282	649,547	(11,735)	102.0%
Salaries - Reg PT	8,433	10,836	2,403	49,507	67,598	18,091	73.0%
Salaries - Instructor (non-benefit)	1,905	2,730	825	11,710	17,030	5,320	69.0%
Cafeteria Plan Contribution	19,352	16,240	(3,112)	104,566	97,442	(7,124)	107.0%
Payroll Taxes	9,963	8,198	(1,765)	51,086	51,136	50	100.0%
LTD Insurance	370	368	(1)	2,218	2,210	(9)	100.0%
Pension Plan Contribution	11,397	11,675	278	91,609	98,339	6,729	93.0%
Employee Incentive Bonus	0	0	0	49	0	(49)	0.0%
Total Payroll Expenses	175,352	154,177	(21,176)	972,028	983,301	11,273	99.0%
Program Costs							
Consumables (food used as supplies)	31	25	(6)	2,588	2,554	(34)	101.0%
Office Supplies	416	462	46	2,789	2,576	(213)	108.0%
Program Supplies	72	4,884	4,812	4,890	14,524	9,634	34.0%
Total Program Costs	519	5,371	4,852	10,266	19,654	9,388	52.0%
Human Resources							
Employee Retention & Recognition	0	67	67	213	652	439	33.0%
Education & Training Seminars	0	306	306	1,902	2,992	1,090	64.0%
Insurance - Worker's Comp	365	450	85	2,190	3,878	1,688	56.0%
Recruitment	170	16	(154)	296	596	300	50.0%
Tuition Reimbursement	0	333	333	4,631	6,248	1,617	74.0%
Uniforms	0	0	0	2,206	1,300	(906)	170.0%
Employee Travel/Parking	484	1,047	563	3,846	4,282	436	90.0%
Total Human Resources Expenses	1,019	2,219	1,200	15,285	19,948	4,664	77.0%
Information Systems							
IT Workstations	0	142	142	0	850	850	0.0%
IT Software Expense	0	3,000	3,000	19,219	17,000	(2,219)	113.0%
Total Information Systems Expenses	0	3,142	3,142	19,219	17,850	(1,369)	108.0%
Community Relations							
Community Education Materials	0	167	167	728	1,002	274	73.0%
Community Outreach	0	1,040	1,040	2,025	3,304	1,279	61.0%
Dues & Memberships	0	19	19	0	114	114	0.0%
Educational Materials	0	83	83	0	498	498	0.0%
Management of Volunteers	189	0	(189)	1,306	0	(1,306)	0.0%
Meetings	180	333	153	3,559	6,425	2,866	55.0%
Postage	68	123	55	841	838	(3)	100.0%
Printing	0	141	141	7,547	12,646	5,099	60.0%
Promotional Items/Materials	0	625	625	799	2,975	2,176	27.0%
Total Community Relations	438	2,531	2,094	16,805	27,802	10,997	60.0%
Facilities							
Equipment/Furniture < \$5,000	0	42	42	448	752	304	60.0%
Plant Service	50	50	1	297	300	3	99.0%
Total Facilities Expenses	50	92	43	745	1,052	307	71.0%
Professional Services							
Outside Services	14,635	11,570	(3,065)	115,571	119,900	4,329	96.0%
Outside Service-Research	0	0	0	2,546	0	(2,546)	0.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Life Spans

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Service Contracts	0	84	84	0	504	504	0.0%
Total Professional Services Expenses	14,635	11,654	(2,981)	118,117	120,404	2,287	98.0%
Other Expenses							
Grants & Health Fund							
Grants	24,053	24,053	0	94,798	94,798	0	100.0%
Health Fund - Youth	0	0	0	0	1,350	1,350	0.0%
Health Fund - Adults	0	0	0	(535)	1,551	2,086	(34.0%)
Health Fund - Seniors	13,314	30,833	17,519	106,489	184,998	78,509	58.0%
Total Funds & Grants Expenses	37,367	54,886	17,519	200,752	282,697	81,945	71.0%
TOTAL EXPENSES	229,381	234,072	4,691	1,353,217	1,472,709	119,492	92.0%
Income (Loss) Before Cap Ex	(229,381)	(234,072)	4,691	(1,348,817)	(1,472,709)	123,892	92.0%
MIS	0	0	0	2,550	3,675	1,125	69.0%
Total Capital Expenditures	0	0	0	2,550	3,675	1,125	69.0%
Net Income (Loss)	(229,381)	(234,072)	4,691	(1,351,367)	(1,476,384)	125,017	92.0%
Net Income (Loss)	(229,381)	(234,072)	4,691	(1,351,367)	(1,476,384)	125,017	92.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Health & Fitness

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Classes & Group	9,925	7,284	2,641	53,211	52,916	295	101.0%
CHF Membership	66,499	70,241	(3,742)	414,027	421,728	(7,701)	98.0%
One-time Visits & Consults	66,370	81,997	(15,627)	427,047	496,924	(69,877)	86.0%
Toddler Town Revenues	35,980	33,328	2,652	215,127	193,977	21,150	111.0%
Camp Revenue	12,118	23,771	(11,653)	280,300	313,144	(32,844)	90.0%
Food & Beverage	2,208	3,438	(1,231)	12,962	12,565	396	103.0%
Retail	408	817	(409)	7,032	8,038	(1,006)	87.0%
Childcare	803	793	10	5,280	4,508	772	117.0%
Balances Due on Account	(2,718)	(1,250)	(1,468)	(10,076)	(7,500)	(2,576)	134.0%
Facility Rental	3,855	2,620	1,235	12,575	10,235	2,340	123.0%
Total User - Fees	195,447	223,039	(27,592)	1,417,484	1,506,535	(89,051)	94.0%
TOTAL REVENUES							
	195,447	223,039	(27,592)	1,417,484	1,506,535	(89,051)	94.0%
Payroll							
Salaries - Reg FT	46,627	47,038	412	302,811	320,647	17,836	94.0%
Salaries - Reg PT	48,730	64,074	15,344	393,660	441,972	48,312	89.0%
Salaries - Instructor (non-benefit)	18,908	21,543	2,635	124,408	129,257	4,849	96.0%
Cafeteria Plan Contribution	8,681	9,585	904	55,788	57,511	1,723	97.0%
Payroll Taxes	8,041	9,939	1,898	60,633	65,788	5,155	92.0%
LTD Insurance	212	218	6	1,282	1,309	27	98.0%
Pension Plan Contribution	7,964	8,278	314	56,755	60,163	3,408	94.0%
Employee Incentive Bonus	0	0	0	1,053	0	(1,053)	0.0%
Total Payroll Expenses	139,162	160,675	21,513	996,389	1,076,647	80,257	93.0%
Program Costs							
COGS - Cost of Goods Sold - non-food	638	1,223	586	5,129	7,340	2,211	70.0%
Cafe Supplies - cost of good sold - food	1,498	558	(940)	7,039	9,942	2,903	71.0%
Consumables (food used as supplies)	0	21	21	776	125	(651)	621.0%
Client Transportation	0	0	0	11,883	12,750	867	93.0%
Office Supplies	419	694	274	4,737	4,161	(576)	114.0%
Gym/Locker Room Supplies	4,264	3,303	(962)	28,490	19,816	(8,674)	144.0%
Program Supplies	4,387	2,642	(1,745)	18,210	20,334	2,124	90.0%
Janitorial Supplies	1,486	1,863	377	11,652	11,180	(472)	104.0%
Total Program Costs	12,693	10,304	(2,389)	87,916	85,648	(2,267)	103.0%
Human Resources							
Employee Retention & Recognition	1,087	195	(892)	1,261	1,460	199	86.0%
Education & Training Seminars	(67)	1,072	1,139	6,268	6,433	165	97.0%
Insurance - Worker's Comp	2,764	3,417	653	16,584	20,502	3,918	81.0%
Recruitment	405	279	(126)	1,388	2,801	1,413	50.0%
Uniforms	0	701	701	726	5,270	4,544	14.0%
Employee Travel/Parking	0	108	108	0	650	650	0.0%
CSI Over/Short Deposit	11	0	(11)	103	0	(103)	0.0%
Total Human Resources Expenses	4,201	5,773	1,572	26,331	37,116	10,786	71.0%
Information Systems							
IT/ Hardware/Electronics	0	0	0	517	0	(517)	0.0%
IT Software Expense	5,411	5,327	(84)	30,796	31,964	1,168	96.0%
Total Information Systems Expenses	5,411	5,327	(84)	31,313	31,964	651	98.0%
Community Relations							
Dues & Memberships	0	71	71	850	3,063	2,213	28.0%
Educational Materials	0	20	20	0	122	122	0.0%
Meetings	0	0	0	158	0	(158)	0.0%
Postage	97	97	0	632	584	(48)	108.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Health & Fitness

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Printing	0	848	848	4,595	5,090	495	90.0%
Subscriptions	0	12	12	0	72	72	0.0%
Business Promotion Allocation	0	417	417	0	2,500	2,500	0.0%
Total Community Relations	97	1,465	1,368	6,235	11,430	5,195	55.0%
Facilities							
Building Maintenance & Repair	311	1,929	1,618	6,981	13,369	6,388	52.0%
Equipment/Furniture < \$5,000	843	2,955	2,111	8,698	17,728	9,030	49.0%
Equipment/Lease	0	0	0	21,628	21,628	0	100.0%
Equipment/General Maintenance & Repair	1,872	1,312	(560)	10,326	7,872	(2,453)	131.0%
Landscape Maintenance	685	697	12	4,247	4,184	(63)	102.0%
Electricity	2,451	4,167	1,715	28,048	25,000	(3,048)	112.0%
Gas	82	46	(37)	356	273	(83)	130.0%
Waste Removal	237	242	5	1,365	1,452	87	94.0%
Plant Service	138	138	0	825	825	0	100.0%
Janitorial Services	10,165	10,000	(165)	61,277	60,000	(1,277)	102.0%
Total Facilities Expenses	16,784	21,484	4,700	143,752	152,331	8,579	94.0%
Professional Services							
Banking Services	7,308	6,345	(963)	35,413	31,725	(3,688)	112.0%
Laundry Services	7,364	7,668	304	44,516	46,009	1,493	97.0%
Outside Services	0	602	602	13,352	9,402	(3,950)	142.0%
Outside Services - H&F	7,104	7,107	3	69,199	77,625	8,426	89.0%
Service Contracts	3,493	4,349	856	31,162	32,150	988	97.0%
Taxes & Licensing	25	81	56	669	484	(185)	138.0%
Total Professional Services Expenses	25,294	26,151	857	194,311	197,395	3,083	98.0%
Other Expenses							
Insurance - General	0	0	0	35,931	39,263	3,332	92.0%
Total Other Expenses	0	0	0	35,931	39,263	3,332	92.0%
Grants & Health Fund							
TOTAL EXPENSES	203,642	231,180	27,538	1,522,178	1,631,794	109,616	93.0%
Income (Loss) Before Cap Ex	(8,195)	(8,140)	(54)	(104,694)	(125,259)	20,564	84.0%
MIS	1,633	0	(1,633)	5,019	5,000	(19)	100.0%
FF&E	0	0	0	15,496	14,340	(1,156)	108.0%
Building	3,420	0	(3,420)	22,953	31,464	8,511	73.0%
Total Capital Expenditures	5,053	0	(5,053)	43,467	50,804	7,337	86.0%
Net Income (Loss)	(13,248)	(8,140)	(5,108)	(148,161)	(176,063)	27,902	84.0%
Net Income (Loss)	(13,248)	(8,140)	(5,108)	(148,161)	(176,063)	27,902	84.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Oth. Programs & Services

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Donations	1,196	0	1,196	6,516	5,000	1,516	130.0%
Other Revenue	0	0	0	0	1,590	(1,590)	0.0%
Total Government	1,196	0	1,196	6,516	6,590	(74)	99.0%
TOTAL REVENUES	1,196	0	1,196	6,516	6,590	(74)	99.0%
Payroll							
Salaries - Reg FT	49,019	49,807	788	316,012	310,699	(5,313)	102.0%
Salaries - Reg PT	454	5,674	5,220	5,262	35,389	30,128	15.0%
Salaries - Instructor (non-benefit)	0	406	406	858	2,436	1,578	35.0%
Cafeteria Plan Contribution	5,699	6,413	714	37,010	38,478	1,468	96.0%
Payroll Taxes	3,512	4,059	547	23,024	25,310	2,286	91.0%
LTD Insurance	173	173	(0)	1,008	1,036	28	97.0%
Pension Plan Contribution	5,437	5,517	81	46,478	49,487	3,009	94.0%
Employee Incentive Bonus	0	0	0	88	0	(88)	0.0%
Total Payroll Expenses	64,294	72,049	7,755	429,739	462,836	33,097	93.0%
Program Costs							
Consumables (food used as supplies)	0	83	83	48	1,500	1,452	3.0%
Office Supplies	4	59	55	1,164	355	(809)	328.0%
Program Supplies	860	4,288	3,428	5,177	12,103	6,925	43.0%
Other Supplies	50	0	(50)	50	0	(50)	0.0%
Total Program Costs	914	4,430	3,517	6,439	13,958	7,519	46.0%
Human Resources							
Employee Retention & Recognition	0	25	25	92	650	558	14.0%
Employee Wellness	1,692	1,919	227	9,617	11,514	1,897	84.0%
Education & Training Seminars	0	143	143	1,300	2,680	1,380	49.0%
Insurance - Worker's Comp	136	168	32	816	1,008	192	81.0%
Recruitment	315	486	171	4,090	8,481	4,391	48.0%
Tuition Reimbursement	2,671	2,612	(59)	2,671	2,612	(59)	102.0%
Uniforms	0	0	0	893	2,000	1,107	45.0%
Employee Travel/Parking	36	297	261	1,187	980	(207)	121.0%
Total Human Resources Expenses	4,849	5,650	801	20,666	29,925	9,259	69.0%
Information Systems							
IT/ Hardware/Electronics	2,762	0	(2,762)	2,762	0	(2,762)	0.0%
Phone Equipment	0	750	750	2,411	4,500	2,089	54.0%
IT Repair & Maint Parts	0	125	125	82	750	668	11.0%
IT Website / Internet Equipment	2	0	(2)	325	0	(325)	0.0%
IT Network Expense	0	183	183	(725)	1,100	1,825	(66.0%)
IT Software Expense	13,814	13,669	(145)	45,387	42,969	(2,418)	106.0%
Total Information Systems Expenses	16,578	14,728	(1,850)	50,243	49,319	(923)	102.0%
Community Relations							
Advertising	8,726	9,782	1,056	57,686	58,700	1,014	98.0%
Community Outreach	0	875	875	9,617	7,250	(2,367)	133.0%
Internet / Intranet / Website	800	0	(800)	4,700	5,000	300	94.0%
Dues & Memberships	(152)	83	236	550	650	100	85.0%
Mailing Services	0	890	890	3,375	5,340	1,965	63.0%
Management of Volunteers Meetings	1,951	2,540	589	3,740	10,380	6,640	36.0%
Meetings	1,437	0	(1,437)	2,490	0	(2,490)	0.0%
Postage	18,022	15,770	(2,252)	41,724	43,270	1,546	96.0%
Printing	7,702	8,279	577	66,625	74,224	7,599	90.0%
Promotional Items/Materials	0	0	0	5,826	19,600	13,774	30.0%
Subscriptions	0	0	0	842	0	(842)	0.0%
Total Community Relations	38,485	38,219	(266)	197,176	224,414	27,237	88.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Oth. Programs & Services

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Facilities							
Equipment/Furniture < \$5,000	448	0	(448)	1,541	0	(1,541)	0.0%
Telephone	7,415	6,400	(1,015)	29,202	30,100	898	97.0%
Total Facilities Expenses	7,863	6,400	(1,463)	30,743	30,100	(643)	102.0%
Professional Services							
Legal Services	2,158	0	(2,158)	2,487	500	(1,987)	497.0%
Outside Services	28,841	27,631	(1,210)	125,543	128,212	2,669	98.0%
Service Contracts	839	2,000	1,161	9,080	12,000	2,920	76.0%
Total Professional Services Expenses	31,837	29,631	(2,207)	137,110	140,712	3,602	97.0%
Other Expenses							
Insurance - General	0	0	0	1,288	1,400	112	92.0%
Total Other Expenses	0	0	0	1,288	1,400	112	92.0%
Grants & Health Fund							
Holiday Assistance	2,683	3,000	317	6,320	6,500	180	97.0%
Total Funds & Grants Expenses	2,683	3,000	317	6,320	6,500	180	97.0%
TOTAL EXPENSES	167,504	174,107	6,603	879,724	959,163	79,440	92.0%
Income (Loss) Before Cap Ex	(166,307)	(174,107)	7,799	(873,208)	(952,573)	79,366	92.0%
MIS	(11,102)	0	11,102	20,527	70,000	49,473	29.0%
Total Capital Expenditures	(11,102)	0	11,102	20,527	70,000	49,473	29.0%
Net Income (Loss)	(155,205)	(174,107)	18,902	(893,734)	(1,022,573)	128,839	87.0%
Net Income (Loss)	(155,205)	(174,107)	18,902	(893,734)	(1,022,573)	128,839	87.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Support Services

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Property Tax	313,385	313,385	0	1,880,310	1,880,310	0	100.0%
Interest	261,206	81,698	179,508	681,846	533,195	148,651	128.0%
Limited Partnership	161,940	180,140	(18,200)	789,927	885,200	(95,273)	89.0%
Other Revenue	35,000	0	35,000	36,277	0	36,277	0.0%
Total Government	771,531	575,223	196,308	3,388,360	3,298,705	89,655	103.0%
TOTAL REVENUES	771,531	575,223	196,308	3,388,360	3,298,705	89,655	103.0%
Payroll							
Salaries - Reg FT	70,097	71,732	1,635	475,273	486,778	11,505	98.0%
Salaries - Reg PT	2,513	966	(1,547)	13,955	6,026	(7,929)	232.0%
Cafeteria Plan Contribution	8,156	8,603	447	58,402	51,618	(6,784)	113.0%
Payroll Taxes	4,100	5,141	1,041	26,403	32,918	6,515	80.0%
LTD Insurance	244	217	(28)	1,465	1,300	(165)	113.0%
Pension Plan Contribution	6,454	8,319	1,865	74,140	83,102	8,963	89.0%
Unemployment Insurance	0	0	0	372	3,622	3,250	10.0%
Employee Incentive Bonus	0	0	0	44	0	(44)	0.0%
Employee Instant award exp	1,118	0	(1,118)	4,811	1,296	(3,515)	371.0%
Total Payroll Expenses	92,683	94,978	2,295	654,865	666,660	11,795	98.0%
Program Costs							
Consumables (food used as supplies)	91	500	409	586	3,000	2,414	20.0%
Office Supplies	374	866	492	4,875	5,196	321	94.0%
Janitorial Supplies	0	200	200	1,391	1,200	(191)	116.0%
Other Supplies	205	320	115	336	2,170	1,834	16.0%
Total Program Costs	669	1,886	1,217	7,189	11,566	4,377	62.0%
Human Resources							
Employee Retention & Recognition	800	105	(695)	1,674	2,280	606	73.0%
Employee Wellness	1,212	900	(312)	2,563	5,900	3,337	43.0%
ADP Payroll Processing Fees	2,154	3,878	1,724	15,971	23,268	7,297	69.0%
Education & Training Seminars	(8)	915	923	4,565	6,590	2,025	69.0%
Insurance - Worker's Comp	128	158	30	1,942	948	(994)	205.0%
Recruitment	582	261	(321)	1,206	864	(342)	140.0%
Tuition Reimbursement	3,785	3,785	0	3,785	3,785	0	100.0%
Employee Travel/Parking	186	1,116	930	5,394	10,696	5,302	50.0%
Total Human Resources Expenses	8,839	11,118	2,278	37,100	54,331	17,231	68.0%
Information Systems							
IT Repair & Maint Parts	0	20	20	7	120	113	6.0%
IT Software Expense	0	0	0	10,585	10,500	(85)	101.0%
Total Information Systems Expenses	0	20	20	10,592	10,620	28	100.0%
Community Relations							
Community Outreach	290	450	160	946	3,300	2,354	29.0%
Dues & Memberships	477	428	(50)	18,545	16,590	(1,955)	112.0%
Educational Materials	306	200	(106)	306	200	(106)	153.0%
Meetings	1,791	592	(1,199)	22,445	10,155	(12,290)	221.0%
Postage	838	225	(613)	1,007	1,350	343	75.0%
Printing	0	170	170	2,526	1,320	(1,206)	191.0%
Total Community Relations	3,702	2,064	(1,638)	45,775	32,915	(12,860)	139.0%
Facilities							
Equipment/Furniture < \$5,000	0	258	258	0	1,850	1,850	0.0%
Equipment/Lease	896	0	(896)	4,885	1,680	(3,205)	291.0%
Equipment/General Maintenance & Repair	0	0	0	0	3,400	3,400	0.0%
Plant Service	127	135	8	806	810	4	99.0%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Support Services

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Total Facilities Expenses	1,023	393	(630)	5,690	7,740	2,050	74.%
Professional Services							
Accounting Services	1,440	2,673	1,233	22,240	22,239	(1)	100.%
Banking Services	1,087	1,200	113	8,031	8,800	769	91.%
Election Services	0	0	0	294	0	(294)	0.%
Legal Services	14,260	12,000	(2,260)	40,632	36,000	(4,632)	113.%
Outside Services	1,881	2,552	671	15,070	25,420	10,350	59.%
Outside Services - H&F	0	0	0	160	0	(160)	0.%
Taxes & Licensing	0	502	502	5,393	2,460	(2,933)	219.%
Total Professional Services Expenses	18,668	18,926	259	91,820	94,919	3,099	97.%
Other Expenses							
Interest Expense	22,927	22,927	0	141,184	141,185	1	100.%
Insurance - General	0	0	0	75,692	63,981	(11,711)	118.%
Total Other Expenses	22,927	22,927	0	216,877	205,166	(11,711)	106.%
Grants & Health Fund							
Grants	11,250	9,950	(1,300)	21,200	21,200	0	100.%
Total Funds & Grants Expenses	11,250	9,950	(1,300)	21,200	21,200	0	100.%
TOTAL EXPENSES	159,761	162,262	2,501	1,091,107	1,105,117	14,009	99.%
Income (Loss) Before Cap Ex	611,770	412,961	198,809	2,297,252	2,193,588	103,664	105.%
MIS	0	0	0	3,685	36,000	32,315	10.%
Total Capital Expenditures	0	0	0	3,685	36,000	32,315	10.%
Net Income (Loss)	611,770	412,961	198,809	2,293,567	2,157,588	135,979	106.%
Net Income (Loss)	611,770	412,961	198,809	2,293,567	2,157,588	135,979	106.%

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Property Ops

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
REVENUE							
Lease	371,951	371,172	779	2,478,857	2,223,183	255,674	112.%
Total Government	371,951	371,172	779	2,478,857	2,223,183	255,674	112.%
TOTAL REVENUES	371,951	371,172	779	2,478,857	2,223,183	255,674	112.%
Payroll							
Salaries - Reg FT	6,110	6,462	352	39,715	40,310	595	99.%
Cafeteria Plan Contribution	562	495	(67)	3,539	2,967	(572)	119.%
Payroll Taxes	363	415	52	1,846	2,566	720	72.%
LTD Insurance	14	13	(1)	84	78	(6)	107.%
Pension Plan Contribution	196	642	445	2,970	5,014	2,044	59.%
Total Payroll Expenses	7,245	8,026	781	48,154	50,935	2,781	95.%
Program Costs							
Office Supplies	0	0	0	184	0	(184)	0.%
Janitorial Supplies	2,739	1,000	(1,739)	5,083	6,000	917	85.%
Other Supplies	0	0	0	103	0	(103)	0.%
Total Program Costs	2,739	1,000	(1,739)	5,371	6,000	629	90.%
Human Resources							
Insurance - Worker's Comp	15	18	3	90	108	18	83.%
Total Human Resources Expenses	15	18	3	90	108	18	83.%
Information Systems							
Community Relations							
Facilities							
Building Maintenance & Repair	4,048	8,767	4,719	90,653	70,769	(19,884)	128.%
Equipment/Furniture < \$5,000	921	1,750	829	9,848	10,500	652	94.%
Equipment/Lease	7,371	7,371	0	44,226	44,226	0	100.%
Equipment/General Maintenance & Repair	7,969	7,247	(721)	72,136	63,725	(8,412)	113.%
Landscape Maintenance	5,419	5,804	385	33,772	36,818	3,046	92.%
Electricity	32,486	21,480	(11,006)	214,498	184,080	(30,418)	117.%
Gas	9,460	10,500	1,040	51,090	63,000	11,910	81.%
Water	9,436	7,200	(2,236)	52,079	47,200	(4,879)	110.%
Waste Removal	978	1,007	29	5,869	6,045	176	97.%
Plant Service	0	270	270	0	1,620	1,620	0.%
Telephone	159	0	(159)	474	0	(474)	0.%
Janitorial Services	12,040	9,340	(2,700)	65,270	56,040	(9,230)	116.%
Total Facilities Expenses	90,287	80,737	(9,550)	639,916	584,022	(55,893)	110.%
Professional Services							
Banking Services	25	0	(25)	150	0	(150)	0.%
Outside Services	0	0	0	2,360	2,000	(360)	118.%
Outside Services - Property Engineering/Maintenance Services	7,000	7,000	0	42,000	42,000	0	100.%
Services	20,387	24,005	3,618	160,347	145,067	(15,280)	111.%
Service Contracts	337	133	(205)	2,108	4,446	2,338	47.%
Taxes & Licensing	1,900	232	(1,668)	4,535	2,462	(2,073)	184.%
Total Professional Services Expenses	29,649	31,370	1,721	211,500	195,975	(15,525)	108.%
Other Expenses							
Prospect South Bay	2,904	6,000	3,096	36,856	36,000	(856)	102.%
Debt Service - Principal Pmt.	37,073	37,073	0	218,816	218,816	0	100.%
Insurance - General	0	0	0	119,339	110,477	(8,862)	108.%
Total Other Expenses	39,977	43,073	3,096	375,010	365,293	(9,717)	103.%
Grants & Health Fund							

Beach Cities Health District
ACTUAL TO BUDGET VARIANCE STATEMENT
For the Period Ending December 31, 2018

Total Property Ops

	December			YTD			%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
TOTAL EXPENSES	169,912	164,224	(5,688)	1,280,041	1,202,333	(77,707)	106.%
Income (Loss) Before Cap Ex	202,039	206,948	(4,908)	1,198,817	1,020,850	177,967	117.%
FF&E	0	0	0	23,659	0	(23,659)	0.%
Building	76,103	0	(76,103)	775,188	3,948,116	3,172,928	20.%
Total Capital Expenditures	76,103	0	(76,103)	798,846	3,948,116	3,149,269	20.%
Net Income (Loss)	125,936	206,948	(81,012)	399,970	(2,927,266)	3,327,236	(14.%)
Net Income (Loss)	125,936	206,948	(81,012)	399,970	(2,927,266)	3,327,236	(14.%)

Ranges: From: To: From: To:
 Check Number First Last Check Date 12/1/2018 12/31/2018
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
72061	ABL001	ABLE ENGINEERING SERVICES	12/6/2018	GENERAL	PMCHK00001454	\$136.76
72062	ART004	ART TO GROW ON CHILDREN'S ART	12/6/2018	GENERAL	PMCHK00001454	\$225.00
72063	ASC002	JACQUELINE ASCENZI	12/6/2018	GENERAL	PMCHK00001454	\$25.40
72064	BAR011	BARTEL ASSOCIATES, LLC	12/6/2018	GENERAL	PMCHK00001454	\$466.00
72065	BEN007	BENNETT LANDSCAPE	12/6/2018	GENERAL	PMCHK00001454	\$276.88
72066	BRO001	BROWN'S GREEN THUMB, INC.	12/6/2018	GENERAL	PMCHK00001454	\$314.05
72067	BRO008	JORDAN BROSKY	12/6/2018	GENERAL	PMCHK00001454	\$300.00
72068	CAM002	CAMBRIAN HOMECARE	12/6/2018	GENERAL	PMCHK00001454	\$165.20
72069	CHA005	MELANIE CHAPMAN	12/6/2018	GENERAL	PMCHK00001454	\$930.00
72070	CIN001	CINTAS CORPORATION LOC 426	12/6/2018	GENERAL	PMCHK00001454	\$2,169.06
72071	CUS001	CUSTOM VIDEO PRODUCTIONS	12/6/2018	GENERAL	PMCHK00001454	\$295.55
72072	DES002	DESERT ROSE PHOTOGRAPHY	12/6/2018	GENERAL	PMCHK00001454	\$200.00
72073	DUM001	THE DUMBELL MAN FITNESS EQUIPM	12/6/2018	GENERAL	PMCHK00001454	\$657.00
72074	EAS001	EASY READER, INC	12/6/2018	GENERAL	PMCHK00001454	\$1,400.00
72075	EAS005	EASTER SEALS REDONDO SNR PROGR	12/6/2018	GENERAL	PMCHK00001454	\$1,011.93
72076	ELE001	ELECTRIC CONSTRUCTION COMPANY	12/6/2018	GENERAL	PMCHK00001454	\$536.00
72077	FIR007	FIRST UNITED METHODIST CHURCH	12/6/2018	GENERAL	PMCHK00001454	\$150.00
72078	HAR013	BRIAN HARPER	12/6/2018	GENERAL	PMCHK00001454	\$420.00
72079	HOM005	123 HOME CARE SERVICES LOS ANG	12/6/2018	GENERAL	PMCHK00001454	\$631.00
72080	LIN006	LINCOLN NATIONAL LIFE INSURANC	12/6/2018	GENERAL	PMCHK00001454	\$1,424.37
72081	LIN008	LINCO PICTURE FRAMING, INC.	12/6/2018	GENERAL	PMCHK00001454	\$65.70
72082	MAN006	MANHATTAN STITCHING CO	12/6/2018	GENERAL	PMCHK00001454	\$175.20
72083	MER003	MERITAGE HEALTHCARE STRATEGIES	12/6/2018	GENERAL	PMCHK00001454	\$4,403.07
72084	MIN004	MINUTEMAN PRESS REDONDO BEACH	12/6/2018	GENERAL	PMCHK00001454	\$361.35
72085	MRM001	M & R MAINTENANCE	12/6/2018	GENERAL	PMCHK00001454	\$16,525.00
72086	ODW001	ODWALLA, INC.	12/6/2018	GENERAL	PMCHK00001454	\$29.01
72087	ORB001	ORBIT SATELLITE SERVICE	12/6/2018	GENERAL	PMCHK00001454	\$467.91
72088	ORB002	ORBACH HUFF SUAREZ & HENDERSON	12/6/2018	GENERAL	PMCHK00001454	\$2,665.00
72089	PAO002	PAOLUCCI SALLING & MARTIN	12/6/2018	GENERAL	PMCHK00001454	\$400.00
72090	PAR012	MARGOT PARKER	12/6/2018	GENERAL	PMCHK00001454	\$2,377.50
72091	PHI003	LIFELINE SYSTEMS COMPANY	12/6/2018	GENERAL	PMCHK00001454	\$1,651.00
72092	PUB001	CA PUBLIC EMPLOYEES RETIREMENT	12/6/2018	GENERAL	PMCHK00001454	\$43,795.93
72093	QUI005	THE QUINTANA CRUZ COMPANY, LLC	12/6/2018	GENERAL	PMCHK00001454	\$7,000.00
72094	RNJ002	RNJ PRINTING, LLC	12/6/2018	GENERAL	PMCHK00001454	\$254.16
72095	SAH001	JOSEPH SAHILI	12/6/2018	GENERAL	PMCHK00001454	\$1,000.00
72096	SAN010	SANTIAGO AULET & VANESA ANDRAD	12/6/2018	GENERAL	PMCHK00001454	\$120.00
72097	SCH005	SCHOOL NEWS	12/6/2018	GENERAL	PMCHK00001454	\$1,044.00
72098	SIG005	SIGNVERTISE	12/6/2018	GENERAL	PMCHK00001454	\$4,527.99
72099	TWE001	24 HR HOME CARE	12/6/2018	GENERAL	PMCHK00001454	\$515.00
72100	VET001	NATIONWIDE	12/6/2018	GENERAL	PMCHK00001454	\$125.68
72101	VIS001	VISION SERVICE PLAN	12/6/2018	GENERAL	PMCHK00001454	\$586.16
72102	WIT002	WITHEE MALCOLM ARCHITECTS, LLP	12/6/2018	GENERAL	PMCHK00001455	\$25,559.05
72103	001912	Carrie Anne Blevins	12/6/2018	GENERAL	PMCHK00001455	\$17,276.09
72104	ADM001	ADMINISTRATIVE SERVICES CO-OP	12/12/2018	GENERAL	PMCHK00001456	\$372.63
72105	AMA001	GEGRB/AMAZON	12/12/2018	GENERAL	PMCHK00001456	\$2,478.80
72106	AME001	AMERICAN CHEMICAL & SANITARY S	12/12/2018	GENERAL	PMCHK00001456	\$1,372.82
72107	AQT001	AQTS, INC	12/12/2018	GENERAL	PMCHK00001456	\$2,000.00
72108	AXX002	AXXA SYSTEM, LLC.	12/12/2018	GENERAL	PMCHK00001456	\$300.00
72109	BEN007	BENNETT LANDSCAPE	12/12/2018	GENERAL	PMCHK00001456	\$685.00
72110	CAN003	CANCER SUPPORT COMMUNITY	12/12/2018	GENERAL	PMCHK00001456	\$5,100.00
72111	CHA007	CHARLES DUNN REAL ESTATE SVCS,	12/12/2018	GENERAL	PMCHK00001456	\$400.00
72112	CIN001	CINTAS CORPORATION LOC 426	12/12/2018	GENERAL	PMCHK00001456	\$2,372.06
72113	CIT003	CITY OF HERMOSA BEACH	12/12/2018	GENERAL	PMCHK00001456	\$192.50
72114	CIT004	REFUSE DEPARTMENT	12/12/2018	GENERAL	PMCHK00001456	\$237.05
72115	CIT009	CITY OF REDONDO BEACH	12/12/2018	GENERAL	PMCHK00001456	\$411.00
* 72116	COO004	TRISTAN COOPERSMITH	12/12/2018	GENERAL	PMCHK00001456	\$1,150.00
72117	COR012	COREMOM LLC	12/12/2018	GENERAL	PMCHK00001456	\$371.00
72118	COS001	COSCO FIRE PROTECTION, INC.	12/12/2018	GENERAL	PMCHK00001456	\$90.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
72119	CSI001	CSI SOFTWARE	12/12/2018	GENERAL	PMCHK00001456	\$4,827.00
72120	DAI001	DAILY BREEZE/BEACH REPORTER	12/12/2018	GENERAL	PMCHK00001456	\$3,220.00
72121	DUM001	THE DUMBELL MAN FITNESS EQUIPM	12/12/2018	GENERAL	PMCHK00001456	\$468.80
72122	EAS001	EASY READER, INC	12/12/2018	GENERAL	PMCHK00001456	\$99.76
72123	FAR005	DAVISFARR LLP	12/12/2018	GENERAL	PMCHK00001456	\$2,600.00
72124	HAP003	HAPPY KID YOGA	12/12/2018	GENERAL	PMCHK00001456	\$170.00
72125	HAR013	BRIAN HARPER	12/12/2018	GENERAL	PMCHK00001456	\$600.00
72126	HOG001	NICHOLAS E. HOGAN	12/12/2018	GENERAL	PMCHK00001456	\$60.00
72127	HOM004	HOMEWATCH CARE GIVERS	12/12/2018	GENERAL	PMCHK00001456	\$618.00
72128	HOM005	123 HOME CARE SERVICES LOS ANG	12/12/2018	GENERAL	PMCHK00001456	\$1,253.00
72129	INT009	INTELESYSONE	12/12/2018	GENERAL	PMCHK00001456	\$517.21
72130	JAC006	JACK NADEL INTERNATIONAL	12/12/2018	GENERAL	PMCHK00001456	\$1,664.71
72131	LAG001	LAGUNA DISPLAYS INC.	12/12/2018	GENERAL	PMCHK00001456	\$1,971.00
72132	MCI001	MCI MEGA PREFERRED	12/12/2018	GENERAL	PMCHK00001456	\$82.28
72133	MED013	MEDIWASTE DISPOSAL, LLC	12/12/2018	GENERAL	PMCHK00001456	\$70.00
72134	MIN004	MINUTEMAN PRESS REDONDO BEACH	12/12/2018	GENERAL	PMCHK00001456	\$426.69
72135	PAO002	PAOLUCCI SALLING & MARTIN	12/12/2018	GENERAL	PMCHK00001456	\$6,000.00
72136	PAR012	MARGOT PARKER	12/12/2018	GENERAL	PMCHK00001456	\$930.00
72137	PEN003	PENINSULA PEOPLE, INC.	12/12/2018	GENERAL	PMCHK00001456	\$1,400.00
72138	PHI005	RICK PHILLIPS	12/12/2018	GENERAL	PMCHK00001456	\$3,517.42
72139	POS003	POSH PROMOTIONAL MARKETING	12/12/2018	GENERAL	PMCHK00001456	\$653.58
72140	PRO009	PROSUM TECHNOLOGY SERVICES	12/12/2018	GENERAL	PMCHK00001456	\$14,575.00
72141	RED011	REDONDO BEACH ROUND TABLE	12/12/2018	GENERAL	PMCHK00001456	\$330.00
72142	RNJ002	RNJ PRINTING, LLC	12/12/2018	GENERAL	PMCHK00001456	\$200.39
72143	SMA001	SMART & FINAL FOOD SERVICE	12/12/2018	GENERAL	PMCHK00001456	\$35.38
72144	SOU006	SOUTH BAY HOME HEALTH CARE	12/12/2018	GENERAL	PMCHK00001456	\$2,203.81
72145	SOU008	SOUTHERN CALIF EDISON	12/12/2018	GENERAL	PMCHK00001456	\$3,068.97
72146	SOU030	SOUTH BAY MUSIC TOGETHER	12/12/2018	GENERAL	PMCHK00001456	\$3,496.00
72147	SOU040	SOUFL NUTRITION	12/12/2018	GENERAL	PMCHK00001456	\$163.46
72148	SPI001	SPIERER, WOODWARD,CORBALIS,GOL	12/12/2018	GENERAL	PMCHK00001456	\$467.50
72149	STA003	STAPLES BUSINESS ADVANTAGE	12/12/2018	GENERAL	PMCHK00001456	\$1,458.28
72150	STA011	DIANNE STASO, MS, RD	12/12/2018	GENERAL	PMCHK00001456	\$105.00
72151	TOR003	TORRANCE BAKERY	12/12/2018	GENERAL	PMCHK00001456	\$1,437.00
72152	TWE001	24 HR HOME CARE	12/12/2018	GENERAL	PMCHK00001456	\$3,902.00
72153	USF001	US FOODS, INC	12/12/2018	GENERAL	PMCHK00001456	\$1,282.31
72154	VER005	VERIZON WIRELESS	12/12/2018	GENERAL	PMCHK00001456	\$1,004.94
72155	VMA002	VMA COMMUNICATIONS, INC	12/12/2018	GENERAL	PMCHK00001456	\$10,340.00
72156	WES008	Westamerica Communications	12/12/2018	GENERAL	PMCHK00001456	\$17,402.78
72157	WIT002	WITHEE MALCOLM ARCHITECTS, LLP	12/12/2018	GENERAL	PMCHK00001456	\$64,349.45
72158	001846	Monica Victorino	12/19/2018	GENERAL	PMCHK00001457	\$54.81
72159	002099	CHERISH ATKINS	12/19/2018	GENERAL	PMCHK00001457	\$10.70
72160	ALT001	ALTA VISTA ELEMENTARY SCHOOL P	12/19/2018	GENERAL	PMCHK00001457	\$500.00
72161	AND008	ANDERSEN COMMERCIAL PLUMBING,	12/19/2018	GENERAL	PMCHK00001457	\$1,872.00
72162	ASC002	JACQUELINE ASCENZI	12/19/2018	GENERAL	PMCHK00001457	\$500.00
72163	BAR013	CHARLOTTE BARNETT	12/19/2018	GENERAL	PMCHK00001457	\$500.00
72164	BET002	BETA HEALTHCARE GROUP	12/19/2018	GENERAL	PMCHK00001457	\$3,419.00
72165	BHO001	MICHELLE ANNE BHOLAT	12/19/2018	GENERAL	PMCHK00001457	\$200.00
72166	BLE002	CARRIE ANNE BLEVINS	12/19/2018	GENERAL	PMCHK00001457	\$203.29
72167	BOH002	MARY PAOLA BOHORQUEZ LARA	12/19/2018	GENERAL	PMCHK00001457	\$500.00
72168	BRO008	JORDAN BROSKY	12/19/2018	GENERAL	PMCHK00001457	\$180.00
72169	CAL025	CALPACS	12/19/2018	GENERAL	PMCHK00001457	\$275.00
72170	CHA015	VISHWAJEET CHATTERJI	12/19/2018	GENERAL	PMCHK00001457	\$300.00
72171	CHU002	DR. NOEL L. CHUN	12/19/2018	GENERAL	PMCHK00001457	\$300.00
72172	CIN001	CINTAS CORPORATION LOC 426	12/19/2018	GENERAL	PMCHK00001457	\$2,456.80
72173	CIT005	CITY OF MANHATTAN BEACH	12/19/2018	GENERAL	PMCHK00001457	\$25.00
72174	CLE002	CLEAR CHANNEL OUTDOOR	12/19/2018	GENERAL	PMCHK00001457	\$3,084.92
72175	COR010	COREHEALTH TECHNOLOGIES, INC	12/19/2018	GENERAL	PMCHK00001457	\$115.50
72176	DEP001	DEPARTMENT OF JUSTICE	12/19/2018	GENERAL	PMCHK00001457	\$320.00
72177	DES002	DESERT ROSE PHOTOGRAPHY	12/19/2018	GENERAL	PMCHK00001457	\$200.00
72178	DIA004	DIAMOND ICE EQUIPMENT	12/19/2018	GENERAL	PMCHK00001457	\$290.00
72179	DIE001	JANE ANN DIEHL	12/19/2018	GENERAL	PMCHK00001457	\$300.00
72180	DUM001	THE DUMBELL MAN FITNESS EQUIPM	12/19/2018	GENERAL	PMCHK00001457	\$657.00
72181	ELE001	ELECTRIC CONSTRUCTION COMPANY	12/19/2018	GENERAL	PMCHK00001457	\$536.00
72182	FUN001	FUN EXPRESS	12/19/2018	GENERAL	PMCHK00001457	\$1,582.74
72183	GAR001	GARDENA WELDING SUPPLY CO.	12/19/2018	GENERAL	PMCHK00001457	\$434.22

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
72184	GAS001	THE GAS COMPANY	12/19/2018	GENERAL	PMCHK00001457	\$82.36
72185	GRA009	GRAND VIEW ELEMENTARY SCHOOL P	12/19/2018	GENERAL	PMCHK00001457	\$1,000.00
72186	HAR013	BRIAN HARPER	12/19/2018	GENERAL	PMCHK00001457	\$457.50
72187	HAR03	Lee Hecht Harrison, LLC	12/19/2018	GENERAL	PMCHK00001457	\$1,500.00
72188	HOM005	123 HOME CARE SERVICES LOS ANG	12/19/2018	GENERAL	PMCHK00001457	\$630.00
72189	LIF004	AUNTIE ROXIE'S LIFE OF THE PAR	12/19/2018	GENERAL	PMCHK00001457	\$902.50
72190	MIN004	MINUTEMAN PRESS REDONDO BEACH	12/19/2018	GENERAL	PMCHK00001457	\$1,432.99
72191	MUS002	MUSICK,PEELER & GARRETT LLP	12/19/2018	GENERAL	PMCHK00001457	\$2,157.50
72192	ODW001	ODWALLA, INC.	12/19/2018	GENERAL	PMCHK00001457	\$44.00
72193	ORB002	ORBACH HUFF SUAREZ & HENDERSON	12/19/2018	GENERAL	PMCHK00001457	\$3,902.50
72194	PAC004	PACIFIC ELEMENTARY PTA	12/19/2018	GENERAL	PMCHK00001457	\$2,500.00
72195	PAO002	PAOLUCCI SALLING & MARTIN	12/19/2018	GENERAL	PMCHK00001457	\$400.00
72196	PFM001	PFM ASSET MANAGEMENT LLC	12/19/2018	GENERAL	PMCHK00001457	\$1,880.52
72197	PHI003	LIFELINE SYSTEMS COMPANY	12/19/2018	GENERAL	PMCHK00001457	\$1,661.00
72198	PIT002	PITNEY BOWES GLOBAL FINANCE SE	12/19/2018	GENERAL	PMCHK00001457	\$66.53
72199	POS001	VANESSA POSTER	12/19/2018	GENERAL	PMCHK00001457	\$300.00
72200	PRO009	PROSUM TECHNOLOGY SERVICES	12/19/2018	GENERAL	PMCHK00001457	\$13,000.00
72201	RAM002	RAMCO PEST CONTROL	12/19/2018	GENERAL	PMCHK00001457	\$115.00
72202	RED006	Redondo Beach Unified School D	12/19/2018	GENERAL	PMCHK00001457	\$7,371.00
72203	RNJ002	RNJ PRINTING, LLC	12/19/2018	GENERAL	PMCHK00001457	\$32.85
72204	ROD002	JESSICA RODRIGUEZ	12/19/2018	GENERAL	PMCHK00001457	\$36.30
72205	SAH001	JOSEPH SAHLI	12/19/2018	GENERAL	PMCHK00001457	\$968.75
72206	SOU006	SOUTH BAY HOME HEALTH CARE	12/19/2018	GENERAL	PMCHK00001457	\$43.73
72207	SOU040	SOUFL NUTRITION	12/19/2018	GENERAL	PMCHK00001457	\$104.23
72208	SOU041	SOUTH BAY FAMILIES CONNECTED	12/19/2018	GENERAL	PMCHK00001457	\$20,000.00
72209	SPI001	SPIERER, WOODWARD,CORBALIS,GOL	12/19/2018	GENERAL	PMCHK00001457	\$357.50
72210	STA003	STAPLES BUSINESS ADVANTAGE	12/19/2018	GENERAL	PMCHK00001457	\$610.96
72211	STA011	DIANNE STASO, MS, RD	12/19/2018	GENERAL	PMCHK00001457	\$195.00
72212	SUJ002	SUJAN CREATIVE	12/19/2018	GENERAL	PMCHK00001457	\$3,230.00
72213	THR001	3V SIGNS & GRAPHICS	12/19/2018	GENERAL	PMCHK00001457	\$2,759.40
72214	USF001	US FOODS, INC	12/19/2018	GENERAL	PMCHK00001457	\$1,961.15
72215	VER007	VERIFIED VOLUNTEERS	12/19/2018	GENERAL	PMCHK00001457	\$176.50
* 72216	RED006	Redondo Beach Unified School D	12/19/2018	GENERAL	PMCHK00001458	\$795.00
72217	RED006	Redondo Beach Unified School D	12/19/2018	GENERAL	PMCHK00001459	\$795.00
72218	FRE005	FRESH BROTHERS	12/20/2018	GENERAL	PMCHK00001460	\$4,377.17
72219	PRO009	PROSUM TECHNOLOGY SERVICES	12/20/2018	GENERAL	PMCHK00001460	\$1,213.65
72220	USP001	US POSTMASTER	12/20/2018	GENERAL	PMCHK00001460	\$9,000.00

Total Checks: 160

Total Amount of Checks: \$420,096.15

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Consolidated Summary Statement

BEACH CITIES HEALTH DISTRICT

Portfolio Summary

Portfolio Holdings	Cash Dividends and Income	Closing Market Value
PFM Managed Account	35,088.42	25,982,605.94
State Pool	0.00	374,391.34
Total	\$35,088.42	\$26,356,997.28

Investment Allocation

Investment Type	Closing Market Value	Percent
Asset-Backed Security / Collateralized Mortgage C	2,126,654.37	8.07
Certificate of Deposit	3,431,604.73	13.02
Corporate Note	5,817,721.60	22.07
Federal Agency Collateralized Mortgage Obligatio	288,535.81	1.09
Federal Agency Bond / Note	952,518.24	3.61
Money Market Mutual Fund	976,372.71	3.70
Municipal Bond / Note	257,181.60	0.98
Supra-National Agency Bond / Note	1,687,437.30	6.40
U.S. Treasury Bond / Note	10,444,579.58	39.64
State Pool	374,391.34	1.42

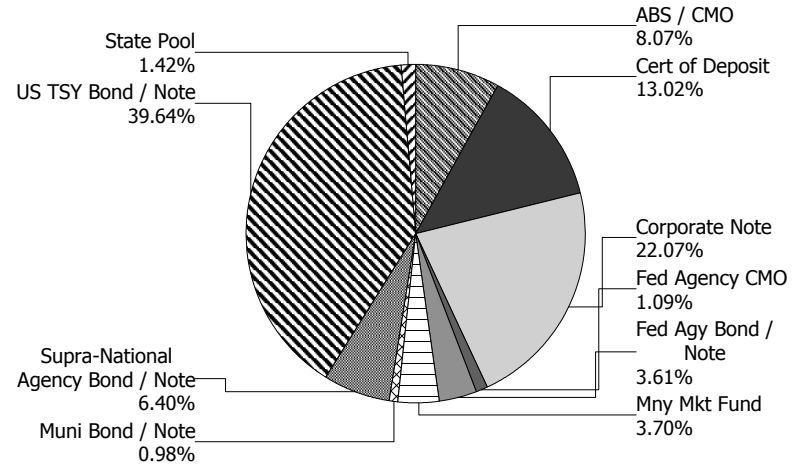
Total **\$26,356,997.28** **100.00%**

Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	1,853,060.70	7.03
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	982,233.88	3.73
1 to 2 years	5,195,872.99	19.71
2 to 3 years	11,101,324.99	42.12
3 to 4 years	5,497,673.69	20.86
4 to 5 years	1,726,831.03	6.55
Over 5 years	0.00	0.00
Total	\$26,356,997.28	100.00%

Weighted Average Days to Maturity 867

Sector Allocation





Account Statement

For the Month Ending **December 31, 2018**

Beach Cities Health District - Beach Cities Health District - 4008-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					974,333.90
12/31/18	01/02/19	Accrual Income Div Reinvestment - Distributions	1.00	2,038.81	976,372.71
Closing Balance					976,372.71

	Month of December	Fiscal YTD January-December
Opening Balance	974,333.90	0.00
Purchases	2,038.81	1,776,372.71
Redemptions (Excl. Checks)	0.00	(800,000.00)
Check Disbursements	0.00	0.00
Closing Balance	976,372.71	976,372.71
Cash Dividends and Income	2,038.81	26,372.71

Closing Balance	976,372.71
Average Monthly Balance	974,399.67
Monthly Distribution Yield	2.46%



Managed Account Summary Statement

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Transaction Summary - Managed Account

Opening Market Value	\$25,909,519.89
Maturities/Calls	(112,577.69)
Principal Dispositions	0.00
Principal Acquisitions	2,038.81
Unsettled Trades	0.00
Change in Current Value	183,624.93
Closing Market Value	\$25,982,605.94

Cash Transactions Summary - Managed Account

Maturities/Calls	0.00
Sale Proceeds	0.00
Coupon/Interest/Dividend Income	35,176.79
Principal Payments	112,577.69
Security Purchases	(2,038.81)
Net Cash Contribution	0.00
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	35,176.79
Less Purchased Interest Related to Interest/Coupons	0.00
Plus Net Realized Gains/Losses	(88.37)
Total Cash Basis Earnings	\$35,088.42

Cash Balance

Closing Cash Balance **\$278,626.34**

Earnings Reconciliation (Accrual Basis)

	Total
Ending Amortized Value of Securities	26,223,486.06
Ending Accrued Interest	143,710.97
Plus Proceeds from Sales	0.00
Plus Proceeds of Maturities/Calls/Principal Payments	112,577.69
Plus Coupons/Dividends Received	33,137.98
Less Cost of New Purchases	(2,038.81)
Less Beginning Amortized Value of Securities	(26,332,733.14)
Less Beginning Accrued Interest	(130,566.87)
Dividends	2,038.81
Total Accrual Basis Earnings	\$49,612.69



Portfolio Summary and Statistics

For the Month Ending **December 31, 2018**

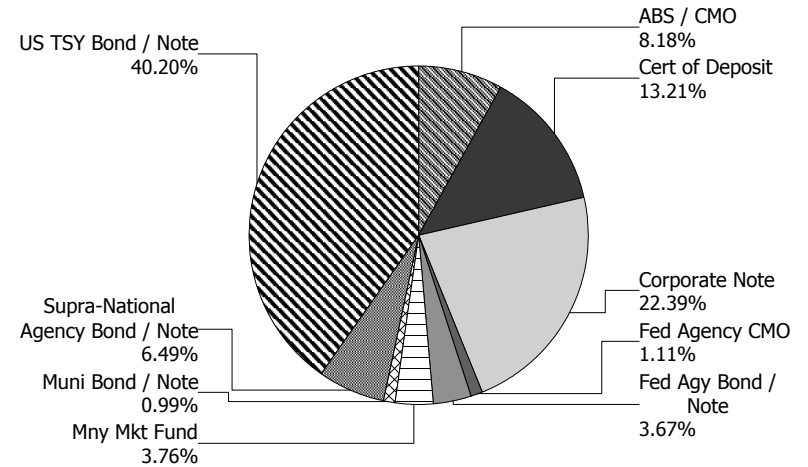
BCHD GENERAL FUND - 08501000

Account Summary

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	10,625,000.00	10,444,579.58	40.20
Supra-National Agency Bond / Note	1,700,000.00	1,687,437.30	6.49
Municipal Bond / Note	260,000.00	257,181.60	0.99
Federal Agency Collateralized Mortgage Obligation	286,428.78	288,535.81	1.11
Federal Agency Bond / Note	985,000.00	952,518.24	3.67
Corporate Note	5,900,000.00	5,817,721.60	22.39
Certificate of Deposit	3,450,000.00	3,431,604.73	13.21
Asset-Backed Security / Collateralized Mortgage Obligation	2,139,514.04	2,126,654.37	8.18
Managed Account Sub-Total	25,345,942.82	25,006,233.23	96.24%
Accrued Interest		143,710.97	
Total Portfolio	25,345,942.82	25,149,944.20	
CAMP Pool	976,372.71	976,372.71	3.76
Total Investments	26,322,315.53	26,126,316.91	100.00%

Unsettled Trades **0.00** **0.00**

Sector Allocation



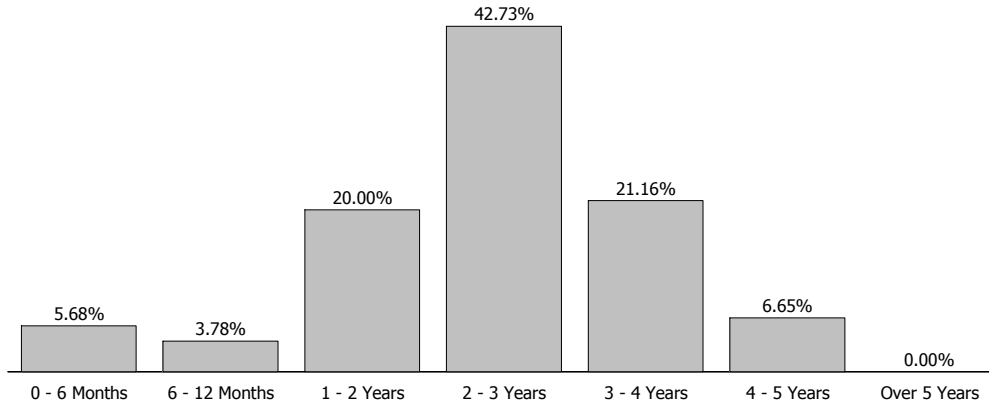


Portfolio Summary and Statistics

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Maturity Distribution



Characteristics

Yield to Maturity at Cost	2.22%
Yield to Maturity at Market	2.72%
Duration to Worst	2.30
Weighted Average Days to Maturity	913



Managed Account Issuer Summary

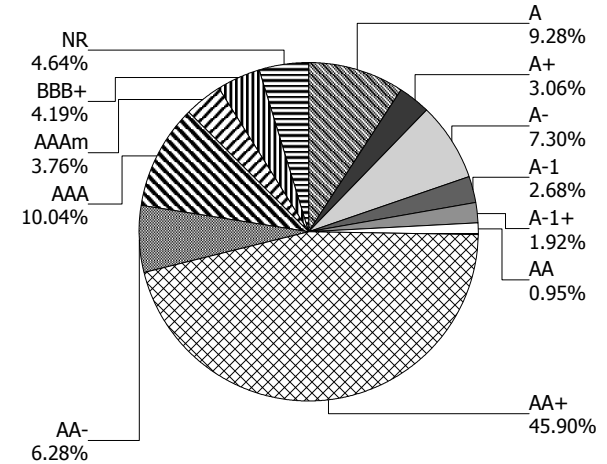
For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Issuer Summary

Issuer	Market Value of Holdings	Percent
ALLY AUTO RECEIVABLES TRUST	594,901.01	2.29
AMERICAN EXPRESS CO	324,850.77	1.25
APPLE INC	241,568.50	0.93
BANK OF AMERICA CO	249,006.18	0.96
BANK OF MONTREAL	424,504.88	1.63
BB&T CORPORATION	185,348.39	0.71
CAMP Pool	976,372.71	3.76
CATERPILLAR INC	250,658.75	0.96
CHARLES SCHWAB	160,780.80	0.62
CITIGROUP INC	873,696.50	3.36
CREDIT SUISSE GROUP	249,572.25	0.96
DEERE & COMPANY	239,601.50	0.92
FANNIE MAE	617,878.02	2.38
FEDERAL HOME LOAN BANKS	492,539.64	1.90
FORD CREDIT AUTO OWNER TRUST	342,339.67	1.32
FREDDIE MAC	130,636.39	0.50
GENERAL ELECTRIC CO	354,123.00	1.36
GOLDMAN SACHS GROUP INC	243,489.25	0.94
HERSHEY COMPANY	100,885.30	0.39
HOME DEPOT INC	98,569.10	0.38
HONDA AUTO RECEIVABLES	111,104.63	0.43
HYUNDAI AUTO RECEIVABLES	120,329.52	0.46
IBM CORP	238,195.75	0.92
INTER-AMERICAN DEVELOPMENT BANK	645,482.00	2.48
INTL BANK OF RECONSTRUCTION AND DEV	1,041,955.30	4.01
JP MORGAN CHASE & CO	470,269.00	1.81
MITSUBISHI UFJ FINANCIAL GROUP INC	248,255.75	0.96
MORGAN STANLEY	244,699.00	0.94
NATIONAL RURAL UTILITIES CO FINANCE CORP	248,861.75	0.96
NISSAN AUTO RECEIVABLES	61,738.92	0.24
PACCAR FINANCIAL CORP	122,982.25	0.47
ROYAL BANK OF CANADA	425,043.35	1.64

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Issuer	Market Value of Holdings	Percent
SKANDINAVISKA ENSKILDA BANKEN AB	447,485.85	1.72
STATE OF CONNECTICUT	257,181.60	0.99
STATE STREET CORPORATION	68,034.68	0.26
SUMITOMO MITSUI FINANCIAL GROUP INC	251,724.25	0.97
SVENSKA HANDELSBANKEN AB	499,925.00	1.92
SWEDBANK AB	490,519.00	1.89
THE BANK OF NEW YORK MELLON CORPORATION	246,921.50	0.95
TOYOTA MOTOR CORP	589,569.37	2.27
UNILEVER PLC	248,796.50	0.96
UNITED STATES TREASURY	10,444,579.58	40.19
US BANCORP	246,598.25	0.95
WAL-MART STORES INC	246,078.00	0.95
WELLS FARGO & COMPANY	420,378.13	1.62
WESTPAC BANKING CORP	394,574.40	1.52
Total	\$25,982,605.94	100.00%



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	125,000.00	AA+	Aaa	03/15/17	03/17/17	121,752.92	2.02	151.10	123,105.23	121,787.13
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	225,000.00	AA+	Aaa	10/03/16	10/05/16	233,446.29	1.21	1,529.01	229,644.32	222,205.05
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	675,000.00	AA+	Aaa	04/03/17	04/05/17	680,220.70	1.82	4,587.02	678,206.76	666,615.15
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,125,000.00	AA+	Aaa	12/01/16	12/05/16	1,128,339.84	1.93	7,645.03	1,126,921.21	1,111,025.25
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,150,000.00	AA+	Aaa	07/06/17	07/11/17	1,156,962.89	1.85	7,814.92	1,154,542.32	1,135,714.70
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,275,000.00	AA+	Aaa	06/27/17	06/29/17	1,288,895.51	1.73	8,664.36	1,283,983.23	1,259,161.95
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	550,000.00	AA+	Aaa	10/05/17	10/10/17	537,259.77	1.85	1,177.49	541,020.08	531,652.55
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	500,000.00	AA+	Aaa	01/03/18	01/04/18	493,652.34	2.18	1,605.66	495,062.59	490,429.50
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	550,000.00	AA+	Aaa	05/03/18	05/07/18	532,425.78	2.73	1,766.23	535,181.25	539,472.45
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	900,000.00	AA+	Aaa	12/04/17	12/06/17	890,648.44	2.12	2,890.19	892,853.39	882,773.10
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	1,500,000.00	AA+	Aaa	07/03/18	07/06/18	1,455,703.13	2.69	4,816.99	1,461,157.01	1,471,288.50
US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	550,000.00	AA+	Aaa	09/05/18	09/07/18	526,925.78	2.76	3,375.85	528,687.89	533,607.25
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	525,000.00	AA+	Aaa	11/02/18	11/06/18	507,096.68	3.00	30.82	507,723.55	517,596.45
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	975,000.00	AA+	Aaa	08/01/18	08/03/18	945,673.83	2.86	57.23	948,262.34	961,250.55



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		10,625,000.00					10,499,003.90	2.23	46,111.90	10,506,351.17	10,444,579.58
Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	550,000.00	AAA	Aaa	09/12/17	09/19/17	548,680.00	1.64	2,599.50	549,240.30	539,921.80
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	500,000.00	AAA	Aaa	10/02/17	10/10/17	504,634.55	1.81	1,534.72	502,823.70	495,333.50
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	150,000.00	AAA	Aaa	04/12/18	04/19/18	149,670.00	2.70	787.50	149,744.73	150,148.50
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	500,000.00	AAA	Aaa	07/18/18	07/25/18	498,830.00	2.83	5,958.33	498,993.03	502,033.50
Security Type Sub-Total		1,700,000.00					1,701,814.55	2.14	10,880.05	1,700,801.76	1,687,437.30
Municipal Bond / Note											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	260,000.00	A	A1	08/03/16	08/17/16	260,561.60	1.23	1,276.89	260,118.33	257,181.60
Security Type Sub-Total		260,000.00					260,561.60	1.23	1,276.89	260,118.33	257,181.60
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	2,376.62	AA+	Aaa	11/06/15	11/30/15	2,400.39	1.20	3.76	2,376.62	2,371.65
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	14,729.58	AA+	Aaa	10/07/15	10/30/15	14,877.08	1.08	20.20	14,739.16	14,640.33
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	139,322.58	AA+	Aaa	04/11/18	04/30/18	142,093.83	2.27	413.32	141,567.97	140,887.44
FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	130,000.00	AA+	Aaa	04/04/18	04/09/18	131,107.03	2.61	334.75	130,894.75	130,636.39



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		286,428.78					290,478.33	2.35	772.03	289,578.50	288,535.81
Federal Agency Bond / Note											
FHLB GLOBAL NOTE DTD 07/14/2016 1.125% 07/14/2021	3130A8QS5	510,000.00	AA+	Aaa	07/14/16	07/15/16	506,898.69	1.25	2,661.56	508,402.02	492,539.64
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	115,000.00	AA+	Aaa	08/17/16	08/19/16	114,606.59	1.32	535.07	114,789.80	111,363.24
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	360,000.00	AA+	Aaa	08/17/16	08/19/16	358,542.00	1.33	1,675.00	359,220.87	348,615.36
Security Type Sub-Total		985,000.00					980,047.28	1.29	4,871.63	982,412.69	952,518.24

Corporate Note											
GENERAL ELECTRIC CAP CORP NOTES DTD 01/08/2010 5.500% 01/08/2020	36962G4J0	350,000.00	BBB+	Baa1	03/20/15	03/25/15	404,715.50	2.05	9,250.69	362,108.45	354,123.00
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	475,000.00	A-	A2	10/01/15	10/06/15	471,580.00	2.43	4,690.63	474,124.51	470,269.00
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	125,000.00	A-	A2	03/24/15	03/27/15	125,480.00	2.07	1,127.26	125,111.59	123,640.63
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	300,000.00	A-	A2	02/02/15	02/05/15	302,097.00	2.00	2,705.42	300,472.16	296,737.50
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	180,000.00	A-	A2	02/28/17	03/03/17	179,812.80	2.24	1,298.00	179,925.40	178,064.82
TOYOTA MOTOR CORP NOTES DTD 03/12/2015 2.150% 03/12/2020	89236TCF0	125,000.00	AA-	Aa3	03/23/15	03/27/15	126,110.00	1.96	813.72	125,277.93	123,552.25
TOYOTA MOTOR CREDIT CORP DTD 04/17/2017 1.950% 04/17/2020	89236TDU6	200,000.00	AA-	Aa3	04/11/17	04/17/17	199,908.00	1.97	801.67	199,959.66	197,516.00
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	100,000.00	A	A2	05/24/17	06/05/17	99,942.00	1.82	130.00	99,972.01	98,569.10
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	125,000.00	A+	A1	11/06/17	11/13/17	124,988.75	2.05	341.67	124,992.92	122,982.25



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	250,000.00	AA	Aa2	10/11/17	10/20/17	249,637.50	1.95	211.11	249,771.05	246,078.00
BRANCH BANKING & TRUST (CALLABLE) NOTES DTD 10/26/2017 2.150% 02/01/2021	05531FAZ6	65,000.00	A-	A2	10/23/17	10/26/17	64,970.10	2.17	582.29	64,980.07	63,632.14
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	100,000.00	A	A2	02/21/18	02/26/18	99,889.00	2.94	853.89	99,918.13	99,544.70
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	150,000.00	A	A2	04/12/18	04/19/18	149,365.50	3.05	1,280.83	149,515.42	149,317.05
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	250,000.00	A+	A1	03/19/18	03/22/18	248,722.50	2.93	1,890.63	249,042.30	248,796.50
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	250,000.00	A	A1	05/16/16	05/19/16	255,745.00	2.00	1,319.44	252,697.56	246,921.50
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	75,000.00	A-	A3	11/01/17	11/03/17	75,582.00	2.39	393.75	75,392.23	73,979.93
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	BBB+	A3	05/05/16	05/10/16	125,800.00	2.36	607.64	125,384.70	122,349.50
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	BBB+	A3	11/01/17	11/03/17	125,405.00	2.40	607.64	125,273.38	122,349.50
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.625% 04/25/2021	38141GVU5	250,000.00	BBB+	A3	11/01/17	11/03/17	251,320.00	2.47	1,203.13	250,881.99	243,489.25
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	150,000.00	A-	A2	05/05/16	05/10/16	150,820.50	2.13	525.00	150,389.45	146,785.95
BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	125,000.00	A-	A2	05/10/16	05/16/16	124,917.50	2.06	363.02	124,960.02	121,716.25



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	100,000.00	A	A1	05/03/18	05/10/18	99,931.00	3.12	396.11	99,945.44	100,885.30
STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	70,000.00	A	A1	05/19/16	05/24/16	69,735.40	2.03	159.25	69,870.27	68,034.68
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	160,000.00	A	A2	05/17/18	05/22/18	159,995.20	3.25	577.78	159,996.05	160,780.80
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913Q2N8	250,000.00	A	A3	09/04/18	09/07/18	249,807.50	3.18	2,493.75	249,827.03	250,658.75
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	250,000.00	BBB+	Baa1	11/01/17	11/03/17	252,975.00	2.59	463.19	252,148.99	245,957.00
BANK OF AMERICA CORP NOTES DTD 05/17/2018 3.499% 05/17/2022	06051GHH5	175,000.00	A-	A3	05/14/18	05/17/18	175,000.00	3.50	748.40	175,000.00	175,026.25
US BANK NA CINCINNATI (CALLABLE) NOTE DTD 07/23/2012 2.950% 07/15/2022	91159JAA4	250,000.00	A-	A1	09/13/17	09/15/17	256,442.50	2.38	3,400.69	254,761.84	246,598.25
IBM CREDIT CORP NOTE DTD 09/08/2017 2.200% 09/08/2022	44932HAC7	250,000.00	A	A1	09/11/17	09/13/17	249,342.50	2.26	1,726.39	249,507.30	238,195.75
JOHN DEERE CAPITAL CORP NOTE DTD 09/08/2017 2.150% 09/08/2022	24422ETV1	250,000.00	A	A2	09/13/17	09/15/17	248,232.50	2.30	1,687.15	248,673.35	239,601.50
APPLE INC CORP (CALLABLE) NOTES DTD 09/12/2017 2.100% 09/12/2022	037833DC1	250,000.00	AA+	Aa1	09/12/17	09/14/17	248,565.00	2.22	1,589.58	248,922.93	241,568.50
Security Type Sub-Total		5,900,000.00					5,966,835.25	2.39	44,239.72	5,918,804.13	5,817,721.60
Certificate of Deposit											
SVENSKA HANDELSBANKEN NY CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	500,000.00	A-1+	P-1	01/10/17	01/12/17	500,000.00	1.91	4,593.75	500,000.00	499,925.00
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	450,000.00	A-1	P-1	08/03/17	08/04/17	449,824.50	1.85	3,496.00	449,948.65	447,485.85



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	250,000.00	A-1	P-1	09/25/17	09/27/17	250,000.00	2.07	1,408.75	250,000.00	248,255.75
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	250,000.00	A	A1	02/07/18	02/08/18	250,000.00	2.67	5,988.96	250,000.00	249,572.25
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	400,000.00	AA-	Aa3	08/03/17	08/07/17	400,000.00	2.05	3,280.00	400,000.00	394,574.40
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	425,000.00	A+	Aa2	08/01/18	08/03/18	425,000.00	3.23	5,686.62	425,000.00	424,504.88
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020	86565BPC9	250,000.00	A	A1	10/16/18	10/18/18	249,660.00	3.46	1,718.54	249,693.56	251,724.25
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	500,000.00	AA-	Aa2	11/16/17	11/17/17	500,000.00	2.30	1,450.28	500,000.00	490,519.00
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	425,000.00	AA-	Aa2	06/07/18	06/08/18	425,000.00	3.24	918.00	425,000.00	425,043.35
Security Type Sub-Total		3,450,000.00					3,449,484.50	2.48	28,540.90	3,449,642.21	3,431,604.73

Asset-Backed Security / Collateralized Mortgage Obligation											
HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	14,704.04	AAA	NR	02/16/16	02/25/16	14,701.95	1.23	6.48	14,703.60	14,670.35
TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	33,230.42	AAA	Aaa	02/23/16	03/02/16	33,228.54	1.25	18.46	33,229.94	33,126.28
HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	22,441.51	NR	Aaa	05/24/16	05/31/16	22,441.08	1.39	13.86	22,441.39	22,352.71
FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	20,744.61	AAA	NR	01/20/16	01/26/16	20,744.16	1.39	12.82	20,744.49	20,688.14
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	21,507.21	AAA	Aaa	05/24/16	05/31/16	21,505.13	1.44	13.76	21,506.48	21,430.44
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	19,867.36	AAA	Aaa	03/22/16	03/30/16	19,863.50	1.57	13.77	19,866.09	19,792.61



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security / Collateralized Mortgage Obligation											
FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	20,896.04	AAA	NR	04/19/16	04/26/16	20,894.06	1.33	12.35	20,895.55	20,800.18
NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	26,278.37	NR	Aaa	04/18/16	04/27/16	26,274.29	1.33	15.42	26,276.85	26,068.31
NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	36,008.47	NR	Aaa	08/02/16	08/10/16	36,005.02	1.18	18.88	36,007.10	35,670.61
CITIBANK ABS 2017-A2 A2 DTD 01/26/2017 1.740% 01/19/2021	17305EGA7	380,000.00	AAA	Aaa	01/19/17	01/26/17	379,927.23	1.75	3,012.13	380,000.00	379,755.47
TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	112,377.46	AAA	Aaa	03/07/17	03/15/17	112,364.23	1.74	86.41	112,370.13	111,576.71
HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	101,521.34	AAA	Aaa	09/14/16	09/21/16	101,507.67	1.30	58.21	101,515.15	100,536.91
ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	76,928.96	NR	Aaa	01/24/17	01/31/17	76,922.23	1.70	58.12	76,925.35	76,396.97
FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	303,226.28	NR	Aaa	01/18/17	01/25/17	303,225.16	1.67	225.06	303,225.75	300,851.35
ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	314,781.97	NR	Aaa	03/21/17	03/29/17	314,744.86	1.79	249.03	314,760.51	312,395.48
HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	AAA	NR	09/25/17	09/29/17	74,991.88	1.94	48.48	74,994.35	74,081.57
TAOT 2018-A A3 DTD 01/31/2018 2.350% 05/16/2022	89238BAD4	125,000.00	AAA	Aaa	01/23/18	01/31/18	124,998.56	2.35	130.56	124,998.92	123,798.13
ALLYA 2018-2 A3 DTD 04/30/2018 2.920% 11/15/2022	02004VAC7	185,000.00	NR	Aaa	04/24/18	04/30/18	184,966.40	2.93	240.09	184,971.04	184,678.12
CCFIT 2018-A1 A1 DTD 01/31/2018 2.490% 01/20/2023	17305EGK5	250,000.00	NR	Aaa	01/25/18	01/31/18	249,965.40	2.54	2,783.96	249,971.87	247,984.03
Security Type Sub-Total		2,139,514.04					2,139,271.35	1.91	7,017.85	2,139,404.56	2,126,654.37



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Managed Account Sub-Total		25,345,942.82					25,287,496.76	2.22	143,710.97	25,247,113.35	25,006,233.23
Money Market Mutual Fund											
CAMP Pool		976,372.71	AAAm	NR			976,372.71		0.00	976,372.71	976,372.71
Money Market Sub-Total		976,372.71					976,372.71		0.00	976,372.71	976,372.71
Securities Sub-Total		\$26,322,315.53					\$26,263,869.47	2.22%	\$143,710.97	\$26,223,486.06	\$25,982,605.94
Accrued Interest											\$143,710.97
Total Investments											\$26,126,316.91



Managed Account Fair Market Value & Analytics

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	125,000.00	MORGAN_S		97.43	121,787.13	34.21	(1,318.10)	2.35	2.35	2.48
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	225,000.00	HSBC		98.76	222,205.05	(11,241.24)	(7,439.27)	2.56	2.56	2.48
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	675,000.00	MORGAN_S		98.76	666,615.15	(13,605.55)	(11,591.61)	2.56	2.56	2.48
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,125,000.00	HSBC		98.76	1,111,025.25	(17,314.59)	(15,895.96)	2.56	2.56	2.48
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,150,000.00	MORGAN_S		98.76	1,135,714.70	(21,248.19)	(18,827.62)	2.56	2.56	2.48
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,275,000.00	MORGAN_S		98.76	1,259,161.95	(29,733.56)	(24,821.28)	2.56	2.56	2.48
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	550,000.00	MERRILL		96.66	531,652.55	(5,607.22)	(9,367.53)	2.75	2.75	2.48
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	500,000.00	CITIGRP		98.09	490,429.50	(3,222.84)	(4,633.09)	3.19	3.19	2.48
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	550,000.00	MERRILL		98.09	539,472.45	7,046.67	4,291.20	3.19	3.19	2.48
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	900,000.00	MERRILL		98.09	882,773.10	(7,875.34)	(10,080.29)	3.19	3.19	2.48
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	1,500,000.00	MERRILL		98.09	1,471,288.50	15,585.37	10,131.49	3.19	3.19	2.48
US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	550,000.00	BMO		97.02	533,607.25	6,681.47	4,919.36	3.47	3.47	2.49
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	525,000.00	MERRILL		98.59	517,596.45	10,499.77	9,872.90	3.81	3.81	2.50
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	975,000.00	MERRILL		98.59	961,250.55	15,576.72	12,988.21	3.81	3.81	2.50
Security Type Sub-Total		10,625,000.00				10,444,579.58	(54,424.32)	(61,771.59)	2.99	2.99	2.48

Supra-National Agency Bond / Note



Managed Account Fair Market Value & Analytics

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Supra-National Agency Bond / Note												
INTL BANK OF RECONSTRUCTION AND DEV NOTE		45905UP32	550,000.00	HSBC		98.17	539,921.80	(8,758.20)	(9,318.50)	1.65	1.65	2.67
DTD 09/19/2017 1.561% 09/12/2020												
INTER-AMERICAN DEVELOPMENT BANK		4581X0CD8	500,000.00	HSBC		99.07	495,333.50	(9,301.05)	(7,490.20)	1.80	1.80	2.64
DTD 11/08/2013 2.125% 11/09/2020												
INTER-AMERICAN DEVELOPMENT BANK		4581X0DB1	150,000.00	CITIGRP		100.10	150,148.50	478.50	403.77	2.21	2.21	2.58
NOTE												
DTD 04/19/2018 2.625% 04/19/2021												
INTL BANK OF RECONSTRUCTION AND DEV NOTE		459058GH0	500,000.00	MORGAN_S		100.41	502,033.50	3,203.50	3,040.47	2.43	2.43	2.58
DTD 07/25/2018 2.750% 07/23/2021												
Security Type Sub-Total			1,700,000.00				1,687,437.30	(14,377.25)	(13,364.46)	1.98	1.98	2.63
Municipal Bond / Note												
CT ST TXBL GO BONDS		20772J3D2	260,000.00	MORGANST		98.92	257,181.60	(3,380.00)	(2,936.73)	0.61	0.61	3.07
DTD 08/17/2016 1.300% 08/15/2019												
Security Type Sub-Total			260,000.00				257,181.60	(3,380.00)	(2,936.73)	0.61	0.61	3.07
Federal Agency Collateralized Mortgage Obligation												
FNMA SERIES 2015-M15 ASQ2		3136AOSW1	2,376.62	GOLDMAN		99.79	2,371.65	(28.74)	(4.97)	0.08	0.07	3.14
DTD 11/01/2015 1.898% 01/01/2019												
FANNIE MAE SERIES 2015-M13 ASQ2		3136AODO0	14,729.58	MORGANST		99.39	14,640.33	(236.75)	(98.83)	0.43	0.55	2.55
DTD 10/01/2015 1.646% 09/01/2019												
FNA 2018-M5 A2		3136B1XP4	139,322.58	JPM_CHAS		101.12	140,887.44	(1,206.39)	(680.53)	2.10	1.38	2.58
DTD 04/01/2018 3.560% 09/25/2021												
FHLMC MULTIFAMILY STRUCTURED P POOL		3137BM6P6	130,000.00	CITIGRP		100.49	130,636.39	(470.64)	(258.36)	3.24	1.82	2.71
DTD 12/01/2015 3.090% 08/25/2022												
Security Type Sub-Total			286,428.78				288,535.81	(1,942.52)	(1,042.69)	2.51	1.53	2.64
Federal Agency Bond / Note												



Managed Account Fair Market Value & Analytics

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Federal Agency Bond / Note												
FHLB GLOBAL NOTE	DTD 07/14/2016 1.125% 07/14/2021	3130A8OS5	510,000.00	TD SEC U		96.58	492,539.64	(14,359.05)	(15,862.38)	2.46	2.46	2.53
FNMA NOTES	DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	115,000.00	TD SEC U		96.84	111,363.24	(3,243.35)	(3,426.56)	2.55	2.55	2.50
FNMA NOTES	DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	360,000.00	CITIGRP		96.84	348,615.36	(9,926.64)	(10,605.51)	2.55	2.55	2.50
Security Type Sub-Total			985,000.00				952,518.24	(27,529.04)	(29,894.45)	2.50	2.50	2.51
Corporate Note												
GENERAL ELECTRIC CAP CORP NOTES	DTD 01/08/2010 5.500% 01/08/2020	36962G4J0	350,000.00	GOLDMAN		101.18	354,123.00	(50,592.50)	(7,985.45)	0.96	0.96	4.31
JPMORGAN CHASE & CO (CALLABLE)	DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	475,000.00	JPMCHASE	12/23/19	99.00	470,269.00	(1,311.00)	(3,855.51)	1.02	1.03	3.21
WELLS FARGO & CO CORP BONDS	DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	125,000.00	1ST TENN		98.91	123,640.63	(1,839.37)	(1,470.96)	1.05	1.05	3.18
WELLS FARGO & CO CORP BONDS	DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	300,000.00	JEFFERIE		98.91	296,737.50	(5,359.50)	(3,734.66)	1.05	1.05	3.18
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE	DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	180,000.00	MERRILL	02/01/20	98.92	178,064.82	(1,747.98)	(1,860.58)	1.12	1.14	3.14
TOYOTA MOTOR CORP NOTES	DTD 03/12/2015 2.150% 03/12/2020	89236TCF0	125,000.00	HSBC		98.84	123,552.25	(2,557.75)	(1,725.68)	1.16	1.16	3.14
TOYOTA MOTOR CREDIT CORP	DTD 04/17/2017 1.950% 04/17/2020	89236TDU6	200,000.00	MERRILL		98.76	197,516.00	(2,392.00)	(2,443.66)	1.26	1.26	2.93
HOME DEPOT INC CORP NOTES	DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	100,000.00	JPM_CHAS		98.57	98,569.10	(1,372.90)	(1,402.91)	1.39	1.39	2.83
PACCAR FINANCIAL CORP NOTES	DTD 11/13/2017 2.050% 11/13/2020	69371RN85	125,000.00	CITIGRP		98.39	122,982.25	(2,006.50)	(2,010.67)	1.81	1.81	2.94
WAL-MART STORES INC CORP NOTE	DTD 10/20/2017 1.900% 12/15/2020	931142EA7	250,000.00	MORGAN_S		98.43	246,078.00	(3,559.50)	(3,693.05)	1.90	1.90	2.73
BRANCH BANKING & TRUST (CALLABLE) NOTES	DTD 10/26/2017 2.150% 02/01/2021	05531FAZ6	65,000.00	MORGAN_S	01/01/21	97.90	63,632.14	(1,337.96)	(1,347.93)	1.99	2.00	3.20



Managed Account Fair Market Value & Analytics

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Corporate Note											
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	100,000.00	RBC		99.54	99,544.70	(344.30)	(373.43)	2.10	2.10	3.11
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	150,000.00	RBC		99.54	149,317.05	(48.45)	(198.37)	2.10	2.10	3.11
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	250,000.00	CITIGRP		99.52	248,796.50	74.00	(245.80)	2.13	2.13	2.97
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	250,000.00	KEYBAN	03/15/21	98.77	246,921.50	(8,823.50)	(5,776.06)	2.17	2.19	3.06
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	75,000.00	MERRILL		98.64	73,979.93	(1,602.07)	(1,412.30)	2.20	2.20	3.24
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	GOLDMAN		97.88	122,349.50	(3,450.50)	(3,035.20)	2.21	2.21	3.46
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	125,000.00	MORGAN_S		97.88	122,349.50	(3,055.50)	(2,923.88)	2.21	2.21	3.46
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.625% 04/25/2021	38141GVU5	250,000.00	MORGAN_S	03/25/21	97.40	243,489.25	(7,830.75)	(7,392.74)	2.19	2.21	3.81
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	150,000.00	GOLDMAN	04/04/21	97.86	146,785.95	(4,034.55)	(3,603.50)	2.23	2.25	3.21
BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	125,000.00	SCOTIA	04/09/21	97.37	121,716.25	(3,201.25)	(3,243.77)	2.25	2.27	3.21
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	100,000.00	MERRILL		100.89	100,885.30	954.30	939.86	2.27	2.27	2.71
STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	70,000.00	JEFFERIE		97.19	68,034.68	(1,700.72)	(1,835.59)	2.30	2.30	3.18
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	160,000.00	CSFB		100.49	160,780.80	785.60	784.75	2.28	2.28	3.04
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913O2N8	250,000.00	BARCLAYS		100.26	250,658.75	851.25	831.72	2.53	2.53	3.05



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For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Corporate Note												
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021		172967LC3	250,000.00	CITIGRP	11/08/21	98.38	245,957.00	(7,018.00)	(6,191.99)	2.75	2.78	3.48
BANK OF AMERICA CORP NOTES DTD 05/17/2018 3.499% 05/17/2022		06051GHH5	175,000.00	MERRILL		100.02	175,026.25	26.25	26.25	3.15	3.15	3.49
US BANK NA CINCINNATI (CALLABLE) NOTE DTD 07/23/2012 2.950% 07/15/2022		91159JAA4	250,000.00	US_BANCO	06/15/22	98.64	246,598.25	(9,844.25)	(8,163.59)	3.25	3.28	3.36
IBM CREDIT CORP NOTE DTD 09/08/2017 2.200% 09/08/2022		44932HAC7	250,000.00	US_BANCO		95.28	238,195.75	(11,146.75)	(11,311.55)	3.47	3.47	3.58
JOHN DEERE CAPITAL CORP NOTE DTD 09/08/2017 2.150% 09/08/2022		24422ETV1	250,000.00	MORGAN_S		95.84	239,601.50	(8,631.00)	(9,071.85)	3.48	3.48	3.36
APPLE INC CORP (CALLABLE) NOTES DTD 09/12/2017 2.100% 09/12/2022		037833DC1	250,000.00	INCAPITA	08/12/22	96.63	241,568.50	(6,996.50)	(7,354.43)	3.48	3.50	3.07

Security Type Sub-Total			5,900,000.00				5,817,721.60	(149,113.65)	(101,082.53)	2.09	2.10	3.27
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Certificate of Deposit												
SVENSKA HANDELSBANKEN NY CD DTD 01/12/2017 1.890% 01/10/2019		86958JHB8	500,000.00	MERRILL		99.99	499,925.00	(75.00)	(75.00)	0.03	0.03	1.66
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019		83050FXT3	450,000.00	BARCLAYS		99.44	447,485.85	(2,338.65)	(2,462.80)	0.57	0.57	2.72
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019		06539RGM3	250,000.00	MITSU		99.30	248,255.75	(1,744.25)	(1,744.25)	0.72	0.72	2.97
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020		22549LFR1	250,000.00	CSFB		99.83	249,572.25	(427.75)	(427.75)	1.04	1.04	2.83
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020		96121T4A3	400,000.00	JPM_CHAS		98.64	394,574.40	(5,425.60)	(5,425.60)	1.57	1.57	2.82
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020		06370REU9	425,000.00	BMO		99.88	424,504.88	(495.12)	(495.12)	1.53	1.53	3.28
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020		86565BPC9	250,000.00	GOLDMAN		100.69	251,724.25	2,064.25	2,030.69	1.72	1.72	2.99
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020		87019U6D6	500,000.00	MERRILL		98.10	490,519.00	(9,481.00)	(9,481.00)	1.81	1.81	3.35



Managed Account Fair Market Value & Analytics

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description				Next Call	Market	Market	Unreal G/L	Unreal G/L	Effective	Duration	YTM
Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Date	Price	Value	On Cost	Amort Cost	Duration	to Worst at Mkt	
Certificate of Deposit											
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	425,000.00	RBC		100.01	425,043.35	43.35	43.35	2.32	2.32	3.23
Security Type Sub-Total		3,450,000.00				3,431,604.73	(17,879.77)	(18,037.48)	1.25	1.25	2.85
Asset-Backed Security / Collateralized Mortgage Obligation											
HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	14,704.04	JPMCHASE		99.77	14,670.35	(31.60)	(33.25)	0.15	0.58	1.62
TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	33,230.42	MERRILL		99.69	33,126.28	(102.26)	(103.66)	0.20	0.71	1.69
HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814QAC2	22,441.51	MERRILL		99.60	22,352.71	(88.37)	(88.68)	0.26	0.77	1.90
FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	20,744.61	CSFB		99.73	20,688.14	(56.02)	(56.35)	0.18	1.05	1.65
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	21,507.21	JPMCHASE		99.64	21,430.44	(74.69)	(76.04)	0.23	1.33	1.71
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	19,867.36	MERRILL		99.62	19,792.61	(70.89)	(73.48)	0.30	1.26	1.86
FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	20,896.04	BARCLAYS		99.54	20,800.18	(93.88)	(95.37)	0.30	0.91	1.84
NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	26,278.37	SOC GEN		99.20	26,068.31	(205.98)	(208.54)	0.49	1.27	1.95
NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	36,008.47	WELLSFAR		99.06	35,670.61	(334.41)	(336.49)	0.55	1.32	1.89
CITIBANK ABS 2017-A2 A2 DTD 01/26/2017 1.740% 01/19/2021	17305EGA7	380,000.00	CITIGRP		99.94	379,755.47	(171.76)	(244.53)	0.05	1.01	1.80
TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	112,377.46	MERRILL		99.29	111,576.71	(787.52)	(793.42)	2.01	1.07	2.40
HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	101,521.34	JPMCHASE		99.03	100,536.91	(970.76)	(978.24)	0.58	1.78	1.84
ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	76,928.96	CITIGRP		99.31	76,396.97	(525.26)	(528.38)	0.63	2.12	2.03
FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	303,226.28	CITIGRP		99.22	300,851.35	(2,373.81)	(2,374.40)	0.65	1.66	2.14



Managed Account Fair Market Value & Analytics

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Asset-Backed Security / Collateralized Mortgage Obligation												
ALLY ABS 2017-2 A3	DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	314,781.97	MERRILL		99.24	312,395.48	(2,349.38)	(2,365.03)	0.68	2.28	2.11
HAROT 2017-3 A3	DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	JPM_CHAS		98.78	74,081.57	(910.31)	(912.78)	1.12	1.36	2.69
TAOT 2018-A A3	DTD 01/31/2018 2.350% 05/16/2022	89238BAD4	125,000.00	MITSU		99.04	123,798.13	(1,200.43)	(1,200.79)	1.54	1.67	2.93
ALLYA 2018-2 A3	DTD 04/30/2018 2.920% 11/15/2022	02004VAC7	185,000.00	MERRILL		99.83	184,678.12	(288.28)	(292.92)	1.45	1.91	3.01
CCCIT 2018-A1 A1	DTD 01/31/2018 2.490% 01/20/2023	17305EGK5	250,000.00	CITIGRP		99.19	247,984.03	(1,981.37)	(1,987.84)	2.44	1.98	2.89
Security Type Sub-Total			2,139,514.04				2,126,654.37	(12,616.98)	(12,750.19)	0.93	1.61	2.27
Managed Account Sub-Total			25,345,942.82				25,006,233.23	(281,263.53)	(240,880.12)	2.25	2.30	2.72
Money Market Mutual Fund												
CAMP Pool			976,372.71			1.00	976,372.71	0.00	0.00	0.00	0.00	
Money Market Sub-Total			976,372.71				976,372.71	0.00	0.00	0.00	0.00	
Securities Sub-Total			\$26,322,315.53				\$25,982,605.94	(\$281,263.53)	(\$240,880.12)	2.25	2.30	2.72%
Accrued Interest							\$143,710.97					
Total Investments							\$26,126,316.91					



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
12/01/18	12/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	16,122.45	0.00	22.11	22.11			
12/01/18	12/25/18	FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	130,000.00	0.00	334.75	334.75			
12/01/18	12/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AQSW1	4,669.05	0.00	7.39	7.39			
12/01/18	12/25/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	142,350.37	0.00	426.62	426.62			
12/03/18	12/03/18	MONEY MARKET FUND	MONEY0002	0.00	0.00	211.55	211.55			
12/05/18	12/05/18	HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	100,000.00	0.00	900.00	900.00			
12/07/18	12/07/18	ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	425,000.00	0.00	6,846.75	6,846.75			
12/08/18	12/08/18	CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	250,000.00	0.00	3,625.00	3,625.00			
12/15/18	12/15/18	ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	337,537.61	0.00	500.68	500.68			
12/15/18	12/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	25,597.66	0.00	30.72	30.72			
12/15/18	12/15/18	WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	250,000.00	0.00	2,375.00	2,375.00			
12/15/18	12/15/18	HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	109,778.35	0.00	118.01	118.01			
12/15/18	12/15/18	NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	28,750.92	0.00	31.63	31.63			
12/15/18	12/15/18	FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	325,370.21	0.00	452.81	452.81			
12/15/18	12/15/18	FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	24,066.25	0.00	26.67	26.67			
12/15/18	12/15/18	ALLYA 2018-2 A3 DTD 04/30/2018 2.920% 11/15/2022	02004VAC7	185,000.00	0.00	450.17	450.17			



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
12/15/18	12/15/18	NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	39,081.54	0.00	38.43	38.43			
12/15/18	12/15/18	TAOT 2018-A A3 DTD 01/31/2018 2.350% 05/16/2022	89238BAD4	125,000.00	0.00	244.79	244.79			
12/15/18	12/15/18	ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	82,819.76	0.00	117.33	117.33			
12/15/18	12/15/18	TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	121,304.05	0.00	174.88	174.88			
12/15/18	12/15/18	HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	26,600.48	0.00	30.81	30.81			
12/15/18	12/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	22,922.33	0.00	29.80	29.80			
12/15/18	12/15/18	TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	40,805.75	0.00	42.51	42.51			
12/15/18	12/15/18	FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	25,934.75	0.00	30.04	30.04			
12/18/18	12/18/18	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	19,808.98	0.00	20.14	20.14			
12/18/18	12/18/18	HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	75,000.00	0.00	111.88	111.88			
12/31/18	12/31/18	US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	975,000.00	0.00	10,359.38	10,359.38			
12/31/18	12/31/18	US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	525,000.00	0.00	5,578.13	5,578.13			
Transaction Type Sub-Total				4,433,520.51	0.00	33,137.98	33,137.98			
PAYDOWNS										
12/01/18	12/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	1,392.87	1,392.87	0.00	1,392.87	(13.95)	0.00	
12/01/18	12/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	2,292.43	2,292.43	0.00	2,292.43	(22.92)	0.00	
12/01/18	12/25/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	3,027.79	3,027.79	0.00	3,027.79	(60.23)	0.00	



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2018**

BCHD GENERAL FUND - 08501000

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
PAYDOWNS										
12/15/18	12/15/18	ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	22,755.64	22,755.64	0.00	22,755.64	2.68	0.00	
12/15/18	12/15/18	ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	5,890.80	5,890.80	0.00	5,890.80	0.51	0.00	
12/15/18	12/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	4,090.45	4,090.45	0.00	4,090.45	0.40	0.00	
12/15/18	12/15/18	FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	3,170.21	3,170.21	0.00	3,170.21	0.30	0.00	
12/15/18	12/15/18	HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	8,257.01	8,257.01	0.00	8,257.01	1.11	0.00	
12/15/18	12/15/18	TOYOTA ABS 2017-A A3 DTD 03/15/2017 1.730% 02/15/2021	89238MAD0	8,926.59	8,926.59	0.00	8,926.59	1.05	0.00	
12/15/18	12/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	3,054.97	3,054.97	0.00	3,054.97	0.59	0.00	
12/15/18	12/15/18	TOYOTA ABS 2016-A A3 DTD 03/02/2016 1.250% 03/15/2020	89237KAD5	7,575.33	7,575.33	0.00	7,575.33	0.43	0.00	
12/15/18	12/15/18	FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	22,143.93	22,143.93	0.00	22,143.93	0.08	0.00	
12/15/18	12/15/18	FORD ABS 2016-A A3 DTD 01/26/2016 1.390% 07/15/2020	34531PAD3	5,190.14	5,190.14	0.00	5,190.14	0.11	0.00	
12/15/18	12/15/18	NISSAN ABS 2016-B A3 DTD 04/27/2016 1.320% 01/15/2021	65478VAD9	2,472.55	2,472.55	0.00	2,472.55	0.38	0.00	
12/15/18	12/15/18	NISSAN ABS 2016-C A3 DTD 08/10/2016 1.180% 01/15/2021	65478WAD7	3,073.07	3,073.07	0.00	3,073.07	0.29	0.00	
12/15/18	12/15/18	HONDA ABS 2016-2 A3 DTD 05/31/2016 1.390% 04/15/2020	43814OAC2	4,158.97	4,158.97	0.00	4,158.97	0.08	0.00	
12/18/18	12/18/18	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	5,104.94	5,104.94	0.00	5,104.94	0.72	0.00	
Transaction Type Sub-Total				112,577.69	112,577.69	0.00	112,577.69	(88.37)	0.00	
Managed Account Sub-Total					112,577.69	33,137.98	145,715.67	(88.37)	0.00	
Total Security Transactions					\$112,577.69	\$33,137.98	\$145,715.67	(\$88.37)	\$0.00	



Live Well. Health Matters.

Memorandum

To: Beach Cities Health District Board of Directors

From: Jacqueline Sun, Senior Policy Analyst

Date: January 16, 2019

Subject: Resolution No. 548: Resolution of the Board of Directors of the Beach Cities Health District Supporting an Application and agreeing to matching funds for Measure M South Bay Multi-Year Sub-Regional Program Funds

Background:

In January 2019, BCHD applied for \$1.8 million of Measure M funding for our bike path project on Flagler Lane. Details of the bike path project will be reviewed in the January Study Session. As part of the application, the BCHD Board needs to approve a resolution that indicates support for the project and understanding that if selected, BCHD as the lead agency of the project would need to enter into a funding agreement with Metro.

Part of the assessment criteria awards points for agencies that make a good faith effort to secure 10% local matching funds for their projects. If selected, BCHD has \$1.7 million remaining in the approved FY 18-19 capital expenditure budget for the Health Living Campus (as of December 31, 2018), an adequate amount to cover the 10% matching funds, which are estimated at \$183,000. If selected for funding this year, the Board will need to approve a Funding Agreement with Metro before moving forward with the project.

On January 16, 2019, the Properties Committee reviewed the resolution, with exception to the local match component, and was supportive of taking it to the Board for approval.

ACTION ITEM:

Approve Resolution No. 548: Resolution of the Board of Directors of the Beach Cities Health District Supporting an Application and agreeing to matching funds for the Measure M South Bay Multi-Year Sub-Regional Program Funds.



Live Well. Health Matters.

RESOLUTION NO. 548

RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEACH CITIES HEALTH DISTRICT SUPPORTING AN APPLICATION AND AGREEING TO MATCHING FUNDS FOR MEASURE M SOUTH BAY MULTI-YEAR SUB-REGIONAL PROGRAM FUNDS

WHEREAS, Measure M as approved by the voters of Los Angeles County in November 2016 will provide approximately \$179.5 Million in Measure M South Bay Multi-Year Sub-Regional program funds, from Fiscal Year 2018 through 2022, for much needed Highway Efficiency and Operational Improvements (HEOI) Programs, and for two Transportation System and Mobility Improvement Programs (TSMIP) in the South Bay; and

WHEREAS, as a result of collaborative efforts involving the South Bay Cities Council of Governments (SBCCOG), its member jurisdictions, the Infrastructure Working Group, Transit Operator Working Group, Caltrans and Los Angeles County Metropolitan Transportation Authority (Metro), the criteria for projects eligible for Measure M South Bay Multi-Year Sub-Regional program funds has been developed; and

WHEREAS, Beach Cities Health District wishes to be the Lead Agency for the implementation of a bike path project along Flagler Lane on the proposed Program project list under the TSMIP; and

WHEREAS, Beach Cities Health District has developed the schedule, scope, and budget for this project that is eligible for TSMIP funding; and

WHEREAS, consistent with the adopted Measure M guidelines, Beach Cities Health District has identified 10% local matching funds that are available for this project;

NOW, THEREFORE, BE IT RESOLVED THAT BEACH CITIES HEALTH DISTRICT DOES HEREBY

1. Support and endorse the application for Flagler Lane bike path project to be partially or fully funded with Measure M South Bay Multi-Year Sub-Regional program funds; and

2. Take these actions with the understanding that, as a lead agency for a Measure M Subregional funded project, it will be required by Metro to enter into a Funding Agreement (FA) with Metro which will establish the project description/scope, schedule, cost estimate, local match, and budget, and such information for the project will be available for entering into the SBCCOG's project list for tracking; and
3. Endorse and commit to making every good faith effort to complete the project for which it is the Lead Agency pursuant to the schedule as set forth in the FA, but in any event within the period ending five years after a FA for the project is executed; and
4. Understand that the Measure M South Bay Multi-Year Sub-Regional program is a cost-reimbursement program subject to annual audit requirements by Metro.

PASSED, APPROVED AND AOPTED this twenty-third day of January 2019.

Noel Chun, M.D., President
Board of Directors
Beach Cities Health District

APPROVED:

Secretary-Treasurer
Board of Directors
Beach Cities Health District

Dated

Date: January 19, 2018
To: Board of Directors
From: Monica Suua, CFO
Subject: Prospect One Corporation
(AGENDA ITEM: IV.A)

Prospect One Corporation (POC) due to its designated purpose of constructing and owning a medical office building is designated as a Special Revenue fund, separated from the District's General Fund. While it is a separate legal entity, it is in substance part of the District, and as such is consolidated with all the district's revenues, expenses and assets and liabilities. Its fund balance is considered restricted for medical building purpose.

There were no financial transactions or activity in the Prospect One Fund in Fiscal 2017-18.

Prospect One Corporation current balance sheet consists of "Cash and Investments" of \$1,156,708.

The BCHD June 30, 2018 General Fund Balance is \$39,249,735. Consolidating the Prospect One Special Revenue Fund Balance of \$1,156,708, results in total BCHD Fund Balance of \$40,406,443. The consolidated BCHD FY2017-18 financial statements were audited by Davis Farr, LLP receiving a clean opinion with no adjusting entries or internal control findings.